

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, FEBRUARY 22, 2016, AT 6:30 P.M. AT THE **BURR RIDGE POLICE DEPARTMENT TRAINING ROOM, 7700 COUNTY LINE ROAD, BURR RIDGE, DUPAGE COUNTY, ILLINOIS**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITOR'S BUSINESS - Public comment is limited to three minutes per person
5. OMNIBUS VOTE AGENDA:
 - a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Regular Board Meeting - February 8, 2016 (APPROVE)
 - c. Warrants - \$258,370.72 (APPROVE)
 - d. Motion - A Motion to Approve Application for a License for Raffle - The Kerry Piper Irish Pub (PASS)

NEW BUSINESS

6. DELINQUENT WATER BILLS
7. PRESENTATION AND DISCUSSION - MASTER FACILITIES PLAN, PHASE II, WILLOWBROOK MUNICIPAL COMPLEX - SCHEMATIC DESIGN & COST ESTIMATE REVIEW, POLICE STATION RENOVATION, 7760 QUINCY STREET, - MARK BUSHHOUSE, WILLIAMS ARCHITECTS

PRIOR BUSINESS

8. COMMITTEE REPORTS
9. ATTORNEY'S REPORT
10. CLERK'S REPORT
11. ADMINISTRATOR'S REPORT
12. MAYOR'S REPORT

13. EXECUTIVE SESSION:

- a) Consideration of Collective Negotiating Matters Between the Village and Its Employees and Their Representatives Pursuant to Chapter 5 ILCS 120/1(C) (2)
- b) Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee Pursuant to 5 ILCS 120/2(c) (1)

14. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, FEBRUARY 8, 2016 AT THE BURR RIDGE POLICE DEPARTMENT, TRAINING ROOM, 7700 COUNTY LINE ROAD, VILLAGE OF BURR RIDGE, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: Trustee Umberto Davi

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief Mark Shelton, Deputy Chief Mark Altobella, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Village Clerk Hansen to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

Willowbrook residents Annette Burman, Charlene Nemec, and Daniel Niccolai spoke to the Board reference concerns that they had pertaining to icy sidewalks and snow plowing throughout their neighborhood.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - January 25, 2016 (APPROVE)
- c. Minutes - Executive Session Meeting - January 25, 2016 (APPROVE)
- d. Warrants - \$160,475.70 (APPROVE)
- e. Monthly Financial Report - January 31, 2016 (APPROVE)

- f. Ordinance - An Ordinance Declaring Surplus Property and Authorizing the Sale of the Same - Ordinance No. 16-O-07 (PASS)
- g. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal from Clarke Aquatic Services, Inc. to Provide Aquatic Weed and Algae Control Services throughout the 2016 Season - Prairie Trail Park & Willow Pond Park - Resolution No. 16-R-08 (ADOPT)
- h. Resolution - A Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code to Appropriate \$443,500 of Motor Fuel Tax Funds for the Maintenance of Streets in 2016 - Resolution No. 16-R-09 (ADOPT)
- i. Resolution - A Resolution Waiving the Competitive Bidding Process and Authorizing the Mayor and Village Clerk to Accept the Proposal from NJ Ryan Tree & Landscape to Complete the Village 2016 Parkway Tree Trimming Program - Resolution No. 16-R-10 (ADOPT)
- j. Resolution - A Resolution to Adopt Municipal Legislative Positions and Priorities for the 2016 Legislative Session of the Second Year of the 99th General Assembly - Resolution 16-R-11 (ADOPT)
- k. Resolution - A Resolution Authorizing the Chief of Police to Purchase Twenty-Three Avon C50 Masks from Pro-Tech - Resolution 16-R-12 (ADOPT)
- l. Plan Commission Recommendation - Zoning hearing Case 16-01: Petition for a Special Use Permit and Other Relief to Allow a 7,216 Square Foot Commercial School - Holtz Educational Center, 800-900 75th Street (Willowbrook Plaza Shopping Center) (RECEIVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

NEW BUSINESS

6. ORDINANCE - AN ORDINANCE ABATING THE TAXES HERETOFORE LEVIED FOR THE YEAR 2015 TO PAY THE PRINCIPAL AND INTEREST ON THE \$4,930,000 GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2015 OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Director Dittman advised the Board that in March of 2015, the Village issued \$4,930,000 in general obligation bonds to fund the renovations of the police department, re-paint one of the Village's water towers, and refund a portion of the GO (ARS) Bonds, Series 2008. With the passage of the Bond Ordinance in 2015, every year the DuPage County Clerk automatically prepares a property tax levy extension for the payment of the bond debt service unless a tax abatement ordinance is filed with the Clerk's Office. The principal and interest payments in the amount of \$247,550.00 for the Year 2015 are paid from the Village's general fund and water fund. The Village will need to pass an ordinance each year until the bond is paid off in full in 2034.

MOTION: Made by Trustee Mistele and seconded by Trustee Neal to pass Ordinance 16-0-08 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

7. RESOLUTION - A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT BY AND BETWEEN THE VILLAGE OF WILLOWBROOK AND EHLERS & ASSOCIATES, INC. REGARDING THE ROUTE 83/PLAINFIELD ROAD BUSINESS DISTRICT

Administrator Halik related that the Village is working on two potential redevelopment projects located near the intersection of Route 83 and Plainfield Road. Each developer has asked the Village to consider providing a public subsidy. Without some form of financial assistance, these projects are not viable as far as a reasonable return on investment.

Administrator Halik advised that the financial consultant, Ehlers & Associates, was hired to review the financials to determine whether a subsidy is warranted and if so, how much is warranted. Once the review has been completed, a final report will be brought before the Board.

After reviewing the available financing tools that could be used to raise revenues for these projects, it is recommended that the creation of a new business district in accordance with the Illinois Business District Act be considered. The sales tax rate within this new business district could be increased up to a maximum of 1%. The increment would generate additional revenues that could be used towards the redevelopment projects.

An evaluation would need to be completed to determine if the area is eligible. If so, a statutory process is followed to establish the new business district.

Ehlers & Associates submitted a proposal to assist in the creation of the new business district. The proposal consists of two phases. The initial phase includes the eligibility evaluation. The second phase is for the planning, preparation of business district plans, and adoption. The total fee for both phases is \$17,500. However, if phase one determines that this property is not eligible, the contract is then concluded and the Village would only owe the phase one fee of \$6,500. The estimated duration of the first phase is 4 - 8 weeks.

MOTION: Made by Trustee Kelly and seconded by Trustee Neal to adopt Resolution 16-R-13 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

PRIOR BUSINESS

8. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele related that they have been reviewing estimates for the Police Station renovations and should be presented to the Board in the near future.

Trustee Berglund had no report.

Trustee Oggerino had no report.

9. ATTORNEY'S REPORT

Attorney Bastian thanked the Village Board and Staff for being a pleasure to work with.

10. CLERK'S REPORT

Clerk Hansen had no report.

11. ADMINISTRATOR'S REPORT

Administrator Halik advised that a copy of the 2015 Citizen Survey results was distributed to each Board member.

12. MAYOR'S REPORT

Mayor Trilla had no report.

13. EXECUTIVE SESSION

Mayor Trilla stated that there was no need for Executive Session during tonight's meeting.

14. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund, to adjourn the Regular Meeting at the hour of 7:15 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

February 22, 2016.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.

WARRANTS

February 22, 2016

GENERAL CORPORATE FUND	-----	\$99,534.54
WATER FUND	-----	142,299.31
HOTEL/MOTEL TAX FUND	-----	3,000.00
POLICE PENSION FUND	-----	3,008.00
L.A.F.E.R. FUND		10,528.87
TOTAL WARRANTS	-----	\$258,370.72



Carrie Dittman, Director of Finance

APPROVED:

Frank A. Trilla, Mayor

CHECK DISBURSEMENT REPORT FOR WILLOWBROOK
 CHECK DATE FROM 02/10/2016 - 02/23/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
02/23/2016	APCHK	88163	9933635688	AIRGAS USA LLC	EQUIPMENT RENTAL	750-290	35	62.32
02/23/2016	APCHK	88165	33057	AMERICAN FIRST AID SERVICE I	OPERATING EQUIPMENT	630-401	30	22.55
02/23/2016	APCHK	88166	695540/HALIK	AMERICAN PUB. WKS. ASSN.	FEES/DUES/SUBSCRIPTIONS	710-307	35	184.00
02/23/2016	APCHK	88167	21485 JAN 2016	AMERICAN TRAFFIC SOLUTIONS	RED LIGHT - CAMERA FEES	630-247	30	13,485.00
			21485 JAN 2016		RED LIGHT - MISC FEE	630-249	30	390.00
				CHECK APCHK 88167 TOTAL FOR				13,875.00
02/23/2016	APCHK	88168	7/15/16	AMG/SOUND MEMORIES	FAMILY SPECIAL EVENT - MOVIE NIGHT	585-151	20	149.00
02/23/2016	APCHK	88169	84942	ARROWHEAD SCIENTIFIC INC	OPERATING EQUIPMENT	630-401	30	30.40
02/23/2016	APCHK	88170	MAY 1 2016	AZCOSMENT PARK INC	FAMILY SPECIAL EVENT - RACE	585-154	20	350.00
02/23/2016	APCHK	88171*#	1214432-1139753	CALL ONE INC	PHONE - TELEPHONES	455-201	10	1,015.41
			1214432-1139753		PHONE - TELEPHONES	630-201	30	920.08
				CHECK APCHK 88171 TOTAL FOR				1,935.49
02/23/2016	APCHK	88173	42756	CDS OFFICE TECHNOLOGIES	DRUG FORFEITURE EXP - FEDERAL	650-349	30	47,340.00
02/23/2016	APCHK	88174	1870	CITY WIDE OF ILLINOIS	MAINTENANCE - BUILDING	466-228	10	2,515.74
02/23/2016	APCHK	88175#	157896	CIVIC PLUS	EDP SOFTWARE	555-212	20	400.00
			157895		EDP SOFTWARE	615-212	25	400.00
				CHECK APCHK 88175 TOTAL FOR				800.00
02/23/2016	APCHK	88176*#	423085170 FEB16	COMMONWEALTH EDISON	RED LIGHT - COM ED	630-248	30	48.02
			6863089003FEB16		RED LIGHT - COM ED	630-248	30	29.90
				CHECK APCHK 88176 TOTAL FOR				77.92
02/23/2016	APCHK	88177#	618196/JAN 16	DISCOVERY BENEFITS SIMPLIFY	EMP DED PAY - FSA FEE	210-221	00	39.60
			618196/JAN 16		EMPLOYEE BENEFIT - MEDICAL INSURAN	455-141	10	10.40
				CHECK APCHK 88177 TOTAL FOR				50.00
02/23/2016	APCHK	88179	5-30-44589	FEDERAL EXPRESS CORP.	POSTAGE & METER RENT	455-311	10	58.77
02/23/2016	APCHK	88180	80698	FOREST AWARDS & ENGRAVING	OFFICE SUPPLIES	455-301	10	24.00
02/23/2016	APCHK	88181	5075 900-2	GEWALT HAMILTON ASSOCIATES I	PLAN REVIEW - TRAFFIC CONSULTANT -	520-258	15	369.00

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
02/23/2016	APCHK	88182	NOV/DEC 15	HINSDALE HUMANE SOCIETY	ANIMAL CONTROL	650-268	30	85.00
02/23/2016	APCHK	88185#	SEPT 15 - JAN 16	I.R.M.A.	SELF INSURANCE - DEDUCTIBLE - VOL	480-273	10	721.00
			SEPT 15 - JAN 16		SELF INSURANCE - DEDUCTIBLE - OCT	645-273	30	564.07
			SEPT 15 - JAN 16		SELF INSURANCE - DEDUCTIBLE - DEC	645-273	30	442.45
			SEPT 15 - JAN 16		SELF INSURANCE - DEDUCTIBLE - JAN	645-273	30	253.04
			SEPT 15 - JAN 16		SELF INSURANCE - DEDUCTIBLE - SEPT	645-273	30	(1,116.27)
			SEPT 15 - JAN 16		PERSONNEL TRAINING - OCT 15	715-305	35	34.00
CHECK APCHK 88185 TOTAL FOR								898.29
02/23/2016	APCHK	88186	HAHN MBRSHIP	ILLINOIS LEAP	FEES/DUES/SUBSCRIPTIONS	630-307	30	40.00
02/23/2016	APCHK	88187	239308	INDUSTRIAL ELECTRICAL SUPPL	BUILDING MAINTENANCE SUPPLIES	466-351	10	75.00
02/23/2016	APCHK	88189	60/JAN 16	KING CAR WASH	FUEL/MILEAGE/WASH	630-303	30	325.00
02/23/2016	APCHK	88190#	9002142250	KONICA MINOLTA BUSINESS SOLU	COPY SERVICE	455-315	10	571.20
			9002133756		COPY SERVICE	455-315	10	348.83
			9002133756		COPY SERVICE	630-315	30	237.05
CHECK APCHK 88190 TOTAL FOR								1,157.08
02/23/2016	APCHK	88191	I160210125	LAHO TRUCK SERVICE INC	MAINTENANCE - VEHICLES	735-409	35	510.00
02/23/2016	APCHK	88192	76040/JAN 16	MARQUARDT & BELMONT P.C.	RED LIGHT - ADJUDICATOR	630-246	30	425.00
02/23/2016	APCHK	88194	21778123115	MOTOROLA SOLUTIONS INC	FEES/DUES/SUBSCRIPTIONS	630-307	30	68.00
02/23/2016	APCHK	88195	14795041	NEDPOST USA INC	POSTAGE & METER RENT	455-311	10	224.00
02/23/2016	APCHK	88196	2016 UNIFORMS	NICHOLAS VOLEK	UNIFORMS	630-345	30	253.26
02/23/2016	APCHK	88197	95476110002JAN 16	NICOR GAS	NICOR GAS (7760 QUINCY)	466-235	10	743.56
			20624315113JAN16		NICOR GAS (835 MIDWAY)	466-236	10	282.83
			92553430791JAN16		NICOR GAS (825 MIDWAY)	466-237	10	151.20
			634065845402JAN16		NICOR GAS (825 MIDWAY)	466-237	10	170.06
			68455237617JAN 16		NICOR GAS (825 MIDWAY)	466-237	10	117.44
CHECK APCHK 88197 TOTAL FOR								1,465.09
02/23/2016	APCHK	88198	FEB 2016	ORKIN EXTERMINATING	MAINTENANCE - BUILDING	466-228	10	87.24
02/23/2016	APCHK	88199#	34986	P.F. PETTIBONE & CO.	PRINTING & PUBLISHING	455-302	10	96.40
			34961		OPERATING EQUIPMENT	630-401	30	12.80

Fund: 01 GENERAL FUND

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
02/23/2016	APCHK	88200	PARTS FOR VEHICLE	CHECK APCHK 88199 TOTAL FOR	MAINTENANCE - VEHICLES	735-409	35	109.20
02/23/2016	APCHK	88201	137313	PATRICK KANAWERSKIS	MAINTENANCE - VEHICLES	735-409	35	793.02
02/23/2016	APCHK	88202	28238	PCS INTERNATIONAL	FDP SOFTWARE	615-212	25	180.00
02/23/2016	APCHK	88202	87974	PUBLIC SAFETY DIRECT INC	MAINTENANCE - VEHICLES	630-409	30	150.00
02/23/2016	APCHK	88202	87894		MAINTENANCE - VEHICLES	630-409	30	350.00
02/23/2016	APCHK	88202	88023		MAINTENANCE - VEHICLES	630-409	30	146.99
				CHECK APCHK 88202 TOTAL FOR				110.00
								756.99
02/23/2016	APCHK	88203	70201	PURE POWER GENERATORS	MAINTENANCE - BUILDING	466-228	10	373.95
02/23/2016	APCHK	88204*#	20570	RAGS ELECTRIC, INC	MAINTENANCE - BUILDING	466-228	10	590.56
02/23/2016	APCHK	88204*#	15155		FAMILY SPECIAL EVENT - TREE LIGHTS	585-152	20	232.50
02/23/2016	APCHK	88204*#	20569		MAINTENANCE - PW BUILDING	725-418	35	245.66
				CHECK APCHK 88204 TOTAL FOR				1,068.72
02/23/2016	APCHK	88205	RRJ14041-201511018	RATHS, RATHS & JOHNSON, INC.	PLAN REVIEW - STRUCTURAL - RETIRE.	820-255	40	505.50
02/23/2016	APCHK	88206	1607635	RAY O'HERRON CO., INC.	CADET PROGRAM	630-308	30	179.70
02/23/2016	APCHK	88206	1609064		CADET PROGRAM	630-308	30	199.50
02/23/2016	APCHK	88206	1606833		UNIFORMS	630-345	30	20.95
02/23/2016	APCHK	88206	1605588		UNIFORMS	630-345	30	234.97
02/23/2016	APCHK	88206	1606834		UNIFORMS	630-345	30	240.00
02/23/2016	APCHK	88206	1605590		UNIFORMS	630-345	30	449.94
02/23/2016	APCHK	88206	1605522		UNIFORMS	630-345	30	60.00
02/23/2016	APCHK	88206	1606556		UNIFORMS	630-345	30	(234.97)
				CHECK APCHK 88206 TOTAL FOR				1,150.09
02/23/2016	APCHK	88207	1172	ROBERT WHITE CONSTRUCTION	SNOW REMOVAL CONTRACT	740-287	35	600.00
02/23/2016	APCHK	88208	3001484727	RUSH TRUCK CENTER -CHICAGO	MAINTENANCE - VEHICLES	735-409	35	412.06
02/23/2016	APCHK	88208	3001290283		MAINTENANCE - VEHICLES	735-409	35	584.64
02/23/2016	APCHK	88208	3001453224		MAINTENANCE - VEHICLES	735-409	35	597.82
02/23/2016	APCHK	88208	3001331531		MAINTENANCE - VEHICLES	735-409	35	(212.80)
02/23/2016	APCHK	88208	3001545151		MAINTENANCE - VEHICLES	735-409	35	(39.90)
				CHECK APCHK 88208 TOTAL FOR				1,341.82

CHECK DISBURSEMENT REPORT FOR WILLOWBROOK
 CHECK DATE FROM 02/10/2016 - 02/23/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
02/23/2016	APCHK	88209#	7863-37091	SATELLITE PHONE STORE	PHONE - TELEPHONES	455-201	10	65.76
			7863-37091		PHONE - TELEPHONES	630-201	30	65.76
				CHECK APCHK 88209 TOTAL FOR				131.52
02/23/2016	APCHK	88210#	8037764365	STAPLES	OFFICE SUPPLIES	455-301	10	30.07
			8037764359		FAMILY SPECIAL EVENT - RACE	585-154	20	2.40
			8037764365		OFFICE SUPPLIES	610-301	25	53.77
			8037764363		OFFICE SUPPLIES	630-301	30	333.83
			8037885999		OFFICE SUPPLIES	630-301	30	89.99
				CHECK APCHK 88210 TOTAL FOR				510.06
02/23/2016	APCHK	88211	470602	SUBURBAN DOOR CHECK & LOCK S	BUILDING MAINTENANCE SUPPLIES	466-351	10	22.70
02/23/2016	APCHK	88212	10074604 1/31/16	SUBURBAN LIFE PUBLICATIONS	PRINTING & PUBLISHING	510-302	15	183.96
02/23/2016	APCHK	88213	21253	SUNNY BUNNY EASTER EGGS	CHILDRENS SPECIAL EVENTS - OTHER	585-150	20	508.58
02/23/2016	APCHK	88214	201601/JAN 16	T.P.I.	PLAN REVIEW - BUILDING CODE - REIM	820-258	40	2,172.00
			201601/JAN 16		PART TIME - INSPECTOR	830-109	40	3,402.00
			201601/JAN 16		PLUMBING INSPECTION - REIMB.	830-115	40	810.00
				CHECK APCHK 88214 TOTAL FOR				6,384.00
02/23/2016	APCHK	88215*#	TGS/JAN 16	TAMBLING GRADING	STREET & ROW MAINTENANCE	750-328	35	800.00
02/23/2016	APCHK	88216	514277742	TASER INTERNATIONAL	OPERATING EQUIPMENT	630-401	30	1,643.40
02/23/2016	APCHK	88217	16-0331	THOMPSON ELEV. INSPECT. SERV	ELEVATOR INSPECTION - REIMB.	830-117	40	1,089.00
			16-0298		ELEVATOR INSPECTION - REIMB.	830-117	40	258.00
				CHECK APCHK 88217 TOTAL FOR				1,347.00
02/23/2016	APCHK	88218	1822/ FUEL JAN16	TOM & JERRY'S SHELL SERVICES	FUEL/MILEAGE/WASH	630-303	30	44.35
			6050		MAINTENANCE - VEHICLES	630-409	30	105.00
			52589		MAINTENANCE - VEHICLES	630-409	30	25.45
			52459		MAINTENANCE - VEHICLES	630-409	30	25.45
			52493		MAINTENANCE - VEHICLES	630-409	30	25.45
			52498		MAINTENANCE - VEHICLES	630-409	30	39.25
			52514		MAINTENANCE - VEHICLES	630-409	30	25.45
			52575		MAINTENANCE - VEHICLES	630-409	30	25.45
			52581		MAINTENANCE - VEHICLES	630-409	30	25.45
			52583		MAINTENANCE - VEHICLES	630-409	30	25.45

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
			52504		MAINTENANCE - VEHICLES	630-409	30	450.86
CHECK APCHK 88218 TOTAL FOR								817.61
02/23/2016	APCHK	88219	43537 OCT/DEC15	TREASURER STATE OF ILLINOIS	MAINTENANCE - TRAFFIC SIGNALS	745-224	35	1,219.80
02/23/2016	APCHK	88221#	0610954284	UNIFIRST	MAINTENANCE - BUILDING	466-228	10	209.65
			0610954329		MAINTENANCE - PW BUILDING	725-418	35	65.62
CHECK APCHK 88221 TOTAL FOR								275.27
02/23/2016	APCHK	88222*#	9759766708	VERIZON WIRELESS	PHONE - TELEPHONES	410-201	05	23.30
			9759766708		PHONE - TELEPHONES	455-201	10	59.91
			9759766708		PHONE - TELEPHONES	630-201	30	464.01
			9759766708		PHONE - TELEPHONES - EQUIPMENT	630-201	30	347.22
			9759766708		TELEPHONES	710-201	35	136.69
			9759766708		TELEPHONES	810-201	40	190.44
CHECK APCHK 88222 TOTAL FOR								1,221.57
02/23/2016	APCHK	88223#	9013336806	W.W. GRAINGER	BUILDING MAINTENANCE SUPPLIES	466-351	10	12.87
			9007045678		OPERATING EQUIPMENT	755-401	35	39.86
CHECK APCHK 88223 TOTAL FOR								52.73
02/23/2016	APCHK	88224	2962259-0	WAREHOUSE DIRECT	OFFICE SUPPLIES	630-301	30	45.84
			2962274-0		OFFICE SUPPLIES	630-301	30	28.88
			2968956-0		OFFICE SUPPLIES	630-301	30	75.57
CHECK APCHK 88224 TOTAL FOR								150.29
02/23/2016	APCHK	88225	8224	WEST CENTRAL MUNICIPAL CONF.	WELLNESS	480-276	10	1,090.32
02/23/2016	APCHK	88226#	409292	WESTFIELD FORD	MAINTENANCE - VEHICLES	455-409	10	1,068.12
			409341		MAINTENANCE - VEHICLES	735-409	35	90.43
			409446		MAINTENANCE - VEHICLES	735-409	35	999.47
CHECK APCHK 88226 TOTAL FOR								2,158.02
02/23/2016	APCHK	88227	67173	WESTOWN AUTO SUPPLY COMPANY	MAINTENANCE - VEHICLES	735-409	35	24.77
			67158		MAINTENANCE - VEHICLES	735-409	35	76.30
			230060		MAINTENANCE - VEHICLES	735-409	35	6.69
CHECK APCHK 88227 TOTAL FOR								107.76

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
02/23/2016	APCHK	88228	8023657-1	WILLOWBROOK FORD INC.	MAINTENANCE - VEHICLES	630-409	30	423.75
02/23/2016	APCHK	88230	132638	ZOEY'S EATZ & TREATZ	OPERATING EQUIPMENT	630-401	30	149.76
Fund: 02 WATER FUND								
02/23/2016	APCHK	88162	15002245	ACTARA	EDP SOFTWARE	417-212	50	4,554.00
02/23/2016	APCHK	88164	92825/MAR-MAY16 94593/MAR/MAY16 94594/MAR/MAY16	ALARM DETECTION SYSTEMS INC	REPAIRS & MAINTENANCE-STANDPIPE/PU REPAIRS & MAINTENANCE-STANDPIPE/PU REPAIRS & MAINTENANCE-STANDPIPE/PU	425-485 425-485 425-485	50 50 50	157.89 157.89 199.53
Fund: 03 HOTEL/MOTEL TAX FUND								
02/23/2016	APCHK	88171*#	1214432-1139753	CALL ONE INC	PHONE - TELEPHONES	401-201	50	693.96
02/23/2016	APCHK	88176*#	507107251/JAN16	COMMONWEALTH EDISON	ENERGY - ELECTRIC PUMP	420-206	50	1,286.40
02/23/2016	APCHK	88178	16-131504 DEC 15	ENVIRO TEST INC	SAMPLING ANALYSIS	420-362	50	90.00
02/23/2016	APCHK	88215*#	TG5/JAN 16	TAMBLING GRADING	WATER DISTRIBUTION REPAIRS/MAINTEN	430-277	50	225.00
02/23/2016	APCHK	88220	13228.01	UNDERGROUND PIPE & VALVE, CO	MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	516.00
02/23/2016	APCHK	88222*#	975976708	VERIZON WIRELESS	PHONE - TELEPHONES	401-201	50	136.69
02/17/2016	APCHK	9(E)	11200/JAN 16	DUPAGE WATER COMMISSION	PURCHASE OF WATER	420-575	50	134,281.95
Fund: 07 POLICE PENSION FUND								
02/23/2016	APCHK	88193	915586	MESTROW FINANCIAL SERVICES I	FIDUCIARY INSURANCE	401-254	62	3,008.00
Fund: 14 LAND ACQUISITION, FACILITY, EXPANSION &								
02/23/2016	APCHK	88172	20936	CAMPLIN ENVIRONMENTAL SERVIC	POLICE DEPT REMODEL (7760 QUINCY)	930-411	75	1,500.00
02/23/2016	APCHK	88183	8034317 8171130	HOME DEPOT CREDIT SERVICES	POLICE DEPT REMODEL (7760 QUINCY) POLICE DEPT REMODEL (7760 QUINCY)	930-411 930-411	75 75	12.58 22.54
02/23/2016	APCHK	88184	0645	HUSAR ABATEMENT LTD	POLICE DEPT REMODEL (7760 QUINCY)	930-411	75	7,350.00
								35.12

CHECK DISBURSEMENT REPORT FOR WILLOWBROOK
 CHECK DATE FROM 02/10/2016 - 02/23/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 14 LAND ACQUISITION, FACILITY, EXPANSION &								
02/23/2016	APCHK	88188	46556	INTERGRATED PROJECT MANAGEMEN	POLICE DEPT REMODEL (7760 QUINCY)	930-411	75	292.50
02/23/2016	APCHK	88204**	20571	RAGS ELECTRIC, INC	POLICE DEPT REMODEL (7760 QUINCY)	930-411	75	451.25
02/23/2016	APCHK	88215**	TG5/JAN 16	TAMWELING GRADING	POLICE DEPT REMODEL (7760 QUINCY)	930-411	75	900.00
TOTAL - ALL FUNDS								10,528.87
**'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND								258,370.72
#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT								
Total for fund 14 LAND ACQUISITION, FACILITY,								

Payroll Liability Check Register
For Check Dates 01/01/2016 to 01/31/2016

Check Number	Vendor Name	Check Date	Check Amount
52362	AFLAC	01/22/2016	1,957.06
52363	COMMUNITY BANK OF WILLOWBROOK	01/22/2016	604.15
EFT1	EFTPS	01/22/2016	36,133.49
52364	I C M A RETIREMENT TRUST - 457	01/22/2016	525.00
EFT2	I.M.R.F. PENSION FUND	01/22/2016	19,050.49
EFT3	ILLINOIS DEPT. OF REVENUE	01/22/2016	4,235.85
52366	ILLINOIS FRATERNAL	01/22/2016	903.00
52365	ILLINOIS STATE DISBURSEMENT UNIT	01/22/2016	1,848.93
52367	NATIONWIDE RETIREMENT SOLUTIONS	01/22/2016	3,231.32
52368	VILLAGE OF WILLOWBROOK	01/22/2016	31,209.22
Total Checks: 10		Total Paid:	\$99,698.51

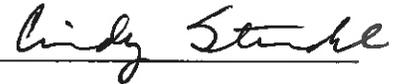
VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A MOTION TO APPROVE APPLICATION FOR A LICENSE TO HOLD A RAFFLE – THE KERRY PIPER IRISH PUB

AGENDA NO.**5d****AGENDA DATE:** 02/22/16**STAFF REVIEW:** Cindy Stuchl**SIGNATURE:****LEGAL REVIEW:** Thomas Bastian**SIGNATURE:****RECOMMENDED BY VILLAGE ADMIN.:****SIGNATURE:****REVIEWED & APPROVED BY COMMITTEE:** YES N/A **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)**

The Kerry Piper Irish Pub has submitted an application to hold a raffle for their Sixth Annual St. Baldrick's Foundation fundraising event. This raffle will be held on March 13, 2016 at the Kerry Piper Irish Pub, 7900 Joliet Road, Willowbrook, Illinois.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

This is the sixth application for this organization.

ACTION PROPOSED: Approve Application to hold a Raffle.



Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

LICENSE TO HOLD A RAFFLE

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

Director of Finance

Carrie Dittman

1. The name of the Licensee:

The Kerry Piper Irish Pub

2. The aggregate retail value of all prizes or merchandise awarded by the licensee in a single raffle.

\$1,500.00

Proceeds to St. Baldrick's Foundation

3. The maximum retail value of each prize awarded by the licensee in a single raffle.

\$1,500.00

4. The maximum price which may be charged for each raffle chance issued or sold.

\$5.00

5. The maximum number of days during which chances may be issued or sold.

One Day

6. The date on which the drawing is to be held.

Sunday, March 13, 2016

7. The place at which the drawing is to be held.

The Kerry Piper Irish Pub

7900 Joliet Road, Willowbrook, IL

APPROVED BY THE MAYOR AND BOARD OF TRUSTEES AT THEIR REGULAR MEETING HELD ON THE 22nd DAY OF February, 2016.

Leroy R. Hansen
Village Clerk



Proud Member of the
Illinois Route 66 Scenic Byway



EST. 1960

Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

APPLICATION FOR LICENSE TO HOLD A RAFFLE

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

1. Name, age and address of the applicant in the case of an individual or in such other case of the duly authorized representative of the applicant, the date of incorporation of any corporation, the date of formation of any other organization, the object for which an organization or corporation was formed, the names and addresses of the officers and directors of any organization or corporation.

Name	Address	Age
THE KERRY PIPER	7900 JOLIET RD.	
	WILLOWBROOK IL.	
	60527	

Date of incorporation, if corporation: 1998

Date of formation of organization: 1998

Object for which organization or corporation was formed: ST. BALDRICKS FOUNDATION

2. The area or areas within the Village in which raffle chances will be sold or issued and the time period during which raffle chances will be sold or issued.

KERRY PIPER, 7900 JOLIET RD.
WILLOWBROOK IL.

3. The date on which the drawing is to be held

SUNDAY MARCH 13TH 2016

4. The place at which the drawing is to be held.

THE KERRY PIPER.

5. Has the applicant ever been convicted of a felony and been disqualified to receive a license by reason of any matter or thing contained in Chapter 3-17 of the Village of Willowbrook Code of Ordinances, laws of the State or of the United States of America.

Yes: _____ No: X

If yes, explain: _____



6. The aggregate retail value of all prizes or merchandise awarded by the licensee in a single raffle.

\$ 1500.00 PROCEEDS TO ST. BALDRICKS FOUNDATION.

7. The maximum retail value of each prize awarded by the licensee in a single raffle.

\$ 1500 -

8. The maximum price which may be charged for each raffle chance issued or sold.

\$ 5.00

9. Has a previous license issued by any state or subdivision thereof or by the Federal government ever been revoked:

Yes: _____

No: X

If yes, state reasons: _____

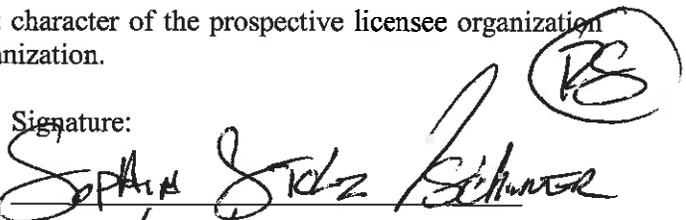
10. Affirm that the applicant will not violate any of the laws of the State or of the United States or any ordinances of this Village in the conduct of raffles.

YES

11. Affirm that the applicant will not allow gambling devices or gambling on the premises where the drawing will be held.

YES

12. Attach a sworn statement attesting to the not-for-profit character of the prospective licensee organization signed by the presiding officer and secretary of that organization.

Signature: 
Date 2/18/2016



EST. 1960

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Gayle Neal

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

Director of Finance

Carrie Dittman

January 28, 2016

BRIGHTLY, ROBERT
90 SW THIRD ST #3807
MIAMI, FL 33130-3688

Re: Account 352600.001
Delinquent Water Bill

Dear Sir or Madam,

Please be advised that your water bill is now delinquent in the amount of \$ 115.35. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before February 22, 2016, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the Mayor and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 835 Midway Drive, Willowbrook, IL 60527 or call 630-323-8215 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,

Timothy J. Halik
Director of Municipal Services



Proud Member of the
Illinois Route 66 Scenic Byway



EST. 1960

Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

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Tim Halik

Chief of Police

Mark Shelton

Director of Finance

Carrie Dittman

January 28, 2016

BROWN, BOBBIE
362 63RD ST
WILLOWBROOK, IL 60527

Re: Account 353225.001
Delinquent Water Bill

Dear Sir or Madam,

Please be advised that your water bill is now delinquent in the amount of \$ 193.05. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before February 22, 2016, will result in the immediate termination of your water service.

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Sincerely,

Timothy J. Halik
Director of Municipal Services



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Paul Oggerino

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Tim Halik

Chief of Police

Mark Shelton

Director of Finance

Carrie Dittman

January 28, 2016

CARUSO, ROBERT
365 65TH ST
WILLOWBROOK, IL 60527

Re: Account 352705.006
Delinquent Water Bill

Dear Sir or Madam,

Please be advised that your water bill is now delinquent in the amount of \$ 907.44. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before February 22, 2016, will result in the immediate termination of your water service.

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If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,

Timothy J. Halik
Director of Municipal Services



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EST. 1960

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Willowbrook, IL 60527-5549

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Mayor

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Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

Director of Finance

Carrie Dittman

January 28, 2016

DEERING, LISA
21 PORTWINE RD
WILLOWBROOK, IL 60527

Re: Account 350225.003
Delinquent Water Bill

Dear Sir or Madam,

Please be advised that your water bill is now delinquent in the amount of \$ 195.92. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before February 22, 2016, will result in the immediate termination of your water service.

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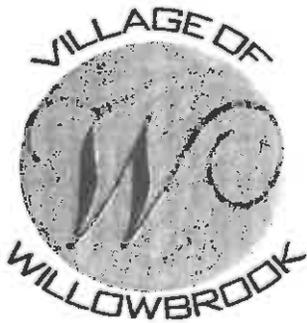
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Sincerely,

Timothy J. Halik
Director of Municipal Services



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EST. 1960

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Director of Finance

Carrie Dittman

January 28, 2016

GROSSI, NICHOLAS
5925 BENTLEY AVE
WILLOWBROOK, IL 60527

Re: Account 352285.001
Delinquent Water Bill

Dear Sir or Madam,

Please be advised that your water bill is now delinquent in the amount of \$ 185.00. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before February 22, 2016, will result in the immediate termination of your water service.

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Sincerely,

Timothy J. Halik
Director of Municipal Services



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Carrie Dittman

January 28, 2016

LIAO, PEIYU
22 CLUBSIDE DR
WILLOWBROOK, IL 60527

Re: Account 350045.004
Delinquent Water Bill

Dear Sir or Madam,

Please be advised that your water bill is now delinquent in the amount of \$ 173.21. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before February 22, 2016, will result in the immediate termination of your water service.

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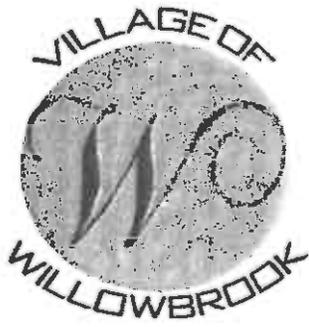
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Sincerely,

Timothy J. Halik
Director of Municipal Services



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Mark Shelton

Director of Finance

Carrie Dittman

January 28, 2016

THAM, FRANCIS
355 59TH ST
WILLOWBROOK, IL 60527

Re: Account 351990.000
Delinquent Water Bill

Dear Sir or Madam,

Please be advised that your water bill is now delinquent in the amount of \$ 115.35. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before February 22, 2016, will result in the immediate termination of your water service.

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Sincerely,

Timothy J. Halik
Director of Municipal Services



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Tim Halik

Chief of Police

Mark Shelton

**Director of
Finance**

Carrie Dittman

January 28, 2016

VAYALIL, JACOB
351 WILLOWOOD LN
WILLOWBROOK, IL 60527

Re: Account 352585.004
Delinquent Water Bill

Dear Sir or Madam,

Please be advised that your water bill is now delinquent in the amount of \$ 474.27. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before February 22, 2016, will result in the immediate termination of your water service.

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Sincerely,

Timothy J. Halik
Director of Municipal Services



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VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

PRESENTATION AND DISCUSSION - MASTER FACILITIES PLAN, PHASE II,
WILLOWBROOK MUNICIPAL COMPLEX – SCHEMATIC DESIGN & COST
ESTIMATE REVIEW, POLICE STATION RENOVATION, 7760 QUINCY STREET,
- MARK BUSHHOUSE, WILLIAMS ARCHITECTS

AGENDA NO.

7

AGENDA DATE: 2/22/16

STAFF REVIEW: Tim Halik, Village Administrator

SIGNATURE: TS Halik

LEGAL REVIEW: Tom Bastian, Village Attorney

SIGNATURE: THOMAS BASTIAN III

RECOMMENDED BY: Tim Halik, Village Administrator

SIGNATURE: TS Halik

REVIEWED BY MUNI. SERVICES COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

Phase II of the Village's Master Facilities Plan includes the renovation of the 7760 Quincy Street building to serve entirely as the Village police station. This project includes a sally port addition on the south side of the existing building, extensive interior renovation, building façade improvements, and associated site alteration work.

On August 11, 2014, the Village Board accepted a proposal from Williams Architects for professional planning services to review existing conditions, update the previous space programming study, complete conceptual renovation plans, and develop an estimated project budget. The conceptual phase of this project was completed and accepted by the Village Board on February 23, 2015. At that time, the estimated high-end cost of the renovation project was determined by Williams to be \$3,003,774. The project was further discussed at the FY 2015/16 Budget Workshop in March of 2015. The consensus of the Board at that time was to issue debt through a General Obligation Bond to fund the project. The Village moved quickly to take advantage of the attractive low municipal bond rates available in the spring of 2015 and ultimately issued debt to raise \$3.1 M for this project in April of 2015 with the low interest rate of 2.66%. After negotiating a professional services contract with Williams Architects, the Village Board on September 14, 2015 authorized the renovation project to proceed to the next phase and a "kick-off" meeting to begin schematic design occurred on October 14, 2015. Since that time, there have been multiple meetings with Village staff, several elected officials, Williams Architects, and representatives from Integrated Property Management (IPM), the Village's representative for this project.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The schematic design phase is now complete. However, the updated estimated project budget now stands at \$3,898,341. This increase is primarily the result of: 1) An underestimated conceptual design budget, and 2) Design items that were added during the schematic design phase. To address this overage before moving into the construction design phase and going out to public bid, the following is recommended:

- 1) Design reductions worth \$571,222 have been identified in the schematic design plan which can be eliminated if need be to reduce costs. These items will be drawn as Bid Alternates in the bid documents to enable a decision to be made later after bids are returned. (See attached)
- 2) Building maintenance items worth \$468,502 have been identified which should not be part of the police renovation budget. These are building maintenance items that need to be performed regardless of whether a renovation occurs or not. Therefore, it is recommended that these items be paid from the Village General Fund. (See attached)

ACTION PROPOSED: Presentation and Discussion

Village of Willowbrook
 Police Facility Project
 Williams Architects
 Project Number 2014-052

2/15/2016

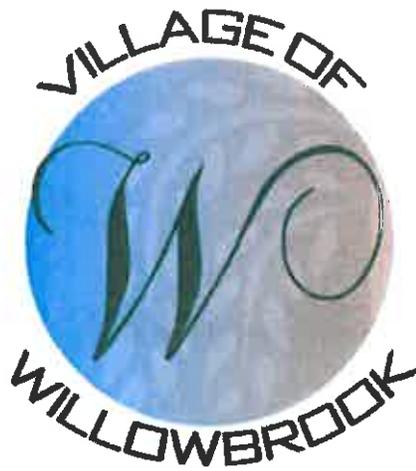
BUILDING REPAIR & WATCH LIST ITEMS FOR POTENTIAL SCOPE REDUCTIONS

REPAIR ITEMS	Trade Costs	12% 10% 10%			Totals
		GC	Contingencies	A/E	
Roof Top Unit (HVAC) Replacement of 2 Failing Units	\$ 37,000	4,440	4,144	4,558	\$ 50,142
Replacement of Failing Existing Roofing (insulation too)	\$ 219,207	26,305	24,551	27,006	\$ 297,069
Generator Replacement	\$ 77,400	9,288	8,669	9,536	\$ 104,892
Soffit & Soffit Lighting Replacement	\$ 12,100	1,452	1,355	1,491	\$ 16,398
TOTAL FOR REPAIR ITEMS					\$ 468,502

WATCH LIST	Trade Costs	GC	Contingencies	A/E	Totals
Detention Zone Improvements	\$ 18,492	2,219.04	2,071.10	2,278.21	\$ 25,060.36
Training Room Upgrades / New Furniture Storage Room	\$ 15,835	1,900.20	1,773.52	1,950.87	\$ 21,459.59
Downgrade Garage to Unheated, Simple Enclosure	\$ 140,000	16,800.00	15,680.00	17,248.00	\$ 189,728.00
Delete Garage from Project - NOT INCLUDED IN TOTAL BELOW	\$ 466,700	56,004.00	52,270.40	57,497.44	\$ 632,471.84
Change Glass Walls to Hollow Metal Frames and Glazing	\$ 20,000	2,400.00	2,240.00	2,464.00	\$ 27,104.00
Records Center Island Casework	\$ 21,850	2,622.00	2,447.20	2,691.92	\$ 29,611.12
Hard Wired, Auto Controls on Plumbing Fixtures	\$ 12,150	1,458.00	1,360.80	1,496.88	\$ 16,465.68
Diminish Scope of Low Voltage Equipment & Features	\$ 61,500	7,380.00	6,888.00	7,576.80	\$ 83,344.80
Maintain Current Layout of Admin Zone	\$ 15,000	1,800.00	1,680.00	1,848.00	\$ 20,328.00
Smaller Public Toilets by Lobby	\$ 6,000	720.00	672.00	739.20	\$ 8,131.20
Leave Exposed Brick in Lobby	\$ 5,000	600.00	560.00	616.00	\$ 6,776.00
Delete Stain on Exterior Brick	\$ 37,077	4,449.24	4,152.62	4,567.89	\$ 50,246.75
Do Not Replace Existing Exterior Metal Panels	\$ 18,600	2,232.00	2,083.20	2,291.52	\$ 25,206.72
Reduce Site Work - Place Holder - Civil Eng to Provide	\$ 50,000	6,000.00	5,600.00	6,160.00	\$ 67,760.00
Infill Existing Garage Door with Glass at Invest. in Lieu of Masonry	Cost More				
TOTAL FOR WATCH LIST ITEMS					\$ 571,222

SCHEMATIC DESIGN

VILLAGE OF WILLOWBROOK POLICE FACILITY RENOVATION / EXPANSION PROJECT NO. 2014-052



25 NOVEMBER 2015

VILLAGE OF WILLOWBROOK
835 MIDWAY DRIVE
WILLOWBROOK, IL 60527



500 Park Boulevard, Suite 800
Itasca, IL 60143
P 630 221 1212
F 630 221 1220

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PROJECT DIRECTORY

PROJECT: Village of Willowbrook
Police Facility Renovation / Expansion

PROJECT NO: 2014-052

DATE: 05 October 2015

OWNER

Village of Willowbrook

Village of Willowbrook
835 Midway Drive
Willowbrook, IL 60527

Timothy J. Halik
Village Administrator

Phone: (630) 920-2261
Fax: (630) 323-0787
Email: thalik@willowbrook.il.us

Police Department

Mark Shelton
Chief of Police

Phone: (630) 325-2808
Fax: (630) 323-7915

Elected Officials

Frank A. Trilla, Mayor
Leroy Hansen, Village Clerk

Board of Trustees

Gayle Neal, Trustee
Sue Berglund, Trustee
Umberto Davi, Trustee
Terrence Kelly, Trustee
Michael Mistele, Trustee
Paul Oggerino, Trustee

Project Location

Police Department
7760 South Quincy Street
Willowbrook, IL 60527

OWNER'S CONSULTANTS

Owner's Representative

IPM – Integrated Project Management
200 S. Frontage Road, Suite 220
Burr Ridge, IL 60524

Andy Myslicki, PE, PMP
Directing Manager

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Mobile: (630) 337-8936
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Senior Project Management Consultant

Mobile: (630) 709-3205
Email: jdamico@ipmcinc.com

Civil Engineers & Wetlands Consultant

Burke Engineering
9575 West Higgins Road
Suite 600
Rosemont, IL 60018

Phone: (847) 823-0500

Dan Lynch

Email: dlynch@cbbel.com

Furniture & Signage Design

TBD

Phone & Computer Systems

TBD

Audio/Visual Systems/Communication Wiring

Sentinel Technologies, Inc.
2550 Warrenville Road
Downers Grove, IL 60515

Phone: (630) 769-4343
Fax: (630) 769-1399
DD: (630) 769-4277

Jim Michalik, RCDD

Email: jmichalik@sentinel.com

Landscape Design

TBD

Geotechnical Services

Illinois Drilling & Testing Co., Inc.
1752 Armitage Court
Addison, IL 60101

Phone: (630) 629-7645
Fax: (630) 916-6163

Site Survey

TBD

Environmental Consulting & Testing

Camplin Environmental Services, Inc.
9575 West Higgins Road, Suite 450
Rosemont, IL 60018

Phone: (847) 292-1190
Fax: (847) 823-1029

PROJECT TEAM

Architects

Williams Architects
500 Park Boulevard Suite 800
Itasca, IL 60143

Phone: (630) 221-1212
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Project Manager

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Ken Johnson
Project Architect

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175 North Washington Street
Wheaton, IL 60187

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Mike Wilbur, SE
President

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Mechanical / Electrical / Plumbing Engineer

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Hoffman Estates, IL 60192

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Joe Hainaut, Plumbing Engineer

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Door Hardware

TBD

Interior Design

Williams Interiors
500 Park Blvd., Suite 800
Itasca, IL 60143

Phone: (630) 221-1212
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Carrie Kotera, Project Designer

DD: (630) 344-1019
Email: CAKotera@williams-architects.com

GENERAL CONTRACTOR PHASE I DEMOLITION

TBD

GENERAL CONTRACTOR PHASE II

TBD

CITY SERVICES

Building Zoning Division

Village of Willowbrook
835 Midway Drive
Willowbrook, IL 60527

Phone: (630) 920-2240
Fax: (630) 323-0787

Roy Giuntoli
Building Inspector

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Joanne Prible
Building & Zoning Secretary

Email: jprible@willowbrook.il.us

Public Works Division

Village of Willowbrook
835 Midway Drive
Willowbrook, IL 60527

Tim Halik
Village Administrator

Phone: (630) 920-2238
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Water Division

Village of Willowbrook
835 Midway Drive
Willowbrook, IL 60527

Virginia Stoltz
Public Services and Water Secretary

Phone: (630) 920-2238
Fax: (630) 323-0787
Email: vstoltz@willowbrook.il.us

AGENCIES

Illinois Department of Corrections

Division of Finance and Administration
Capitol Programs Unit
1301 Concordia Court
P.O. Box 19277
Springfield, IL 62794-9277

Dwayne Ladaze, Architect

Phone: (815) 786-9321

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Williams Architects

Architects
Planners

500 Park Blvd., Suite 800, Itasca IL 60143
Williams@Williams-Architects.com 630.221.1212

POLICE SD PHASE SPACE PROGRAM

Summary

POLICE FACILITY		Project #		2014-052	
Village of Willowbrook		Revised		23-Nov-15	
23-Nov-15					
Zone	Description	Program Range Square Feet	Target SF	SD Actuals SF	
100	Public Spaces	4,490 - 8,000	1,870	2,002	
	Common Area	1,120 - 1,520	540	618	
		5,610 - 9,520	2,410	2,620	
200	Building Support	4,465 - 8,460	955	1,020	
	Common Area	855 - 1,150	275	310	
		5,320 - 9,610	1,230	1,330	
300	Police Admin / Records	2,040 - 2,740	2,095	1,989	
	Common Area	280 - 240	805	611	
		2,320 - 2,980	2,700	2,600	
400	Police Investigations	1,130 - 1,610	980	1,062	
	Common Area	400 - 450	280	328	
		1,530 - 2,060	1,240	1,390	
500	Police Patrol	2,955 - 4,030	2,525	2,415	
	Common Area	1,035 - 1,140	735	745	
		3,990 - 5,170	3,260	3,160	
600	Police Evidence / Detention	3,520 - 5,540	1,843	1,882	
	Common Area	1,240 - 1,580	537	578	
		4,760 - 7,100	2,380	2,460	
700	0	0 - 0	0	0	
		0 - 0	0	0	
		0 - 0	0	0	
800	0	0 - 0	0	0	
		0 - 0	0	0	
		0 - 0	0	0	
900	0	0 - 0	0	0	
		0 - 0	0	0	
		0 - 0	0	0	
1000	0	0 - 0	0	0	
		0 - 0	0	0	
		0 - 0	0	0	
Net Programmed Square Foot Area		18,600 - 30,380	10,248	10,370	
% of Gross Area that is Common Space		20.95% - 16.63%	22.48%	23.53%	
Common Area [1]		4,930 - 6,080	2,972	3,190	
Gross Square Feet (Building only)		23,530 - 36,440	13,220	13,560	

POLICE SD PHASE SPACE PROGRAM

Public Spaces

POLICE FACILITY Project # **2014-052**
Village of Willowbrook
 23-Nov-15 Revised : **23-Nov-15**

Room	Description	Program Range Square Feet	Program Target Square Feet	SD Actuals Square Feet
100	Main Lobby	600 - 1,600	500	416
101	Public Toilets	300 - 400	300	394
102	Small Meeting Room 1 (3-4)	100 - 140	90	154
103	Small Meeting Room 2 (3-4)	100 - 140	90	0
104	Entry Vestibule	80 - 200	60	84
105	Board Room Diaz & Staff Seating	400 - 600		0
106	Board Room Public Seating (35-50)	600 - 900		0
107	Board Room Audio / Visual Control	120 - 160	0	0
108	Board Room Furniture & Equipment Storage	120 - 160		0
109	Board Room Coffee & Coats	100 - 140	0	0
110	Trustee Work & Mail Room	140 - 180	0	0
111	Village President's Office	160 - 400	0	0
112	Executive Session & Large Conf. Rm (10-12)	300 - 450		0
113	Community Room (30-40 at Tables)	400 - 800	0	0
114	Community Room Storage	80 - 100	0	0
115	Kitchen	0 - 240	0	0
116	Vending	60 - 130	0	0
117	Training Room / E.O.C. (25-35 at Tables)	750 - 1,000	750	754
118	Training Room Storage	80 - 100	80	200
119	Emergency Operations Office & Equipm't Stor.	0 - 160	0	0
120	Grade Level Reception	0 - 0		0
121		-		
122		-		
123		-		
124		-		
125		-		
126		-		
127		-		
128		-		
129		-		
130		-		
131		-		
132		-		
133		-		
134		-		
135		-		
136		-		
Net Programmed Square Foot Area		4,490 - 8,000	1,870	2,002
% of Gross Area that is Common Space		20.00% - 16.00%	22.50%	23.46%
Common Area [1]		1,120 - 1,520	540	618
Gross Square Feet (Building only)		5,610 - 9,520	2,410	2,620

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Police SD Space Program with Actuals
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POLICE SD PHASE SPACE PROGRAM

Building Support

POLICE FACILITY Project # **2014-052**
Village of Willowbrook
 23-Nov-15 Revised : **23-Nov-15**

Room	Description	Program Range Square Feet	Program Target Square Feet	SD Actuals Square Feet
200	Employee Toilets (4 Single User)	270 - 300	200	72
201	Elevator (three levels)	180 - 240	0	0
202	Elevator Equipment Room	60 - 90	0	0
203	Stairs (3 locations with 3 levels)	1,500 - 1,800	0	0
204	Shipping & Receiving	120 - 240	0	0
205	Janitor's Closets (3 - 1 per level)	75 - 150	75	33
206	Building Supplies	150 - 300	60	58
207	Lunch Room with Kitchen & Vending (6-8)	250 - 400	0	472
208	Archive Storage 1	200 - 400	125	0
209	Archive Storage 2	200 - 400	125	0
210	Archive Storage 3	200 - 400	0	0
211	Archive Storage 4	200 - 400	0	0
212	Archive Storage 5	200 - 400	0	0
213	General Storage	200 - 600	0	0
214	Entry Vestibules (3 locations)	150 - 250	150	115
215	Outdoor Equipment	60 - 180	0	0
216	Main Electrical & Low Voltage	150 - 180	120	180
217	Sprinkler / Genral Storage Room	100 - 130	100	90
218	Mechanical Room	200 - 1,600	0	0
219		-		
220		-		
221		-		
222		-		
223		-		
224		-		
225		-		
226		-		
227		-		
228		-		
229		-		
230		-		
231		-		
232		-		
233		-		
234		-		
235		-		
236		-		
Net Programmed Square Foot Area		4,465 - 8,460	955	1,020
% of Gross Area that is Common Space		16.00% - 12.00%	22.50%	23.46%
Common Area [1]		855 - 1,150	275	310
Gross Square Feet (Building only)		5,320 - 9,610	1,230	1,330

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POLICE SD PHASE SPACE PROGRAM

Police Admin / Records

POLICE FACILITY Project # 2014-052
 Village of Willowbrook
 23-Nov-15 Revised: 23-Nov-15

Room	Description	Program Range Square Feet	Program Target Square Feet	SD Actuals Square Feet
300	Police Lobby (combined with main bldg lobby)	200 - 400	500	0
301	Police Reception (space for 2 people)	160 - 200	150	64
302	Chief's Secretary (office)	120 - 140	110	154
303	Chief of Police	180 - 200	200	358
304	Deputy Chief Office	320 - 360	165	156
305	Admin Conference Room (8)	240 - 340	220	194
306	Main Copy / Mail / Work Room	180 - 220	160	374
307	Admin File Storage (combined with 306)	80 - 120	80	0
308	Records Clerks (2 workstations)	200 - 240	180	659
309	Active Records Files (combined with 308)	180 - 240	200	0
310	Police Materials Storage	120 - 160	100	0
311	Coffee & Coats	20 - 40	0	0
312	Radio Equipment Area	40 - 80	30	30
313		-		
314		-		
315		-		
316		-		
317		-		
318		-		
319		-		
320		-		
321		-		
322		-		
323		-		
324		-		
325		-		
326		-		
327		-		
328		-		
329		-		
330		-		
331		-		
332		-		
333		-		
334		-		
335		-		
336		-		
Net Programmed Square Foot Area		2,040 - 2,740	2,095	1,989
% of Gross Area that is Common Space		12.00% - 8.00%	22.50%	23.46%
Common Area [1]		280 - 240	605	611
Gross Square Feet (Building only)		2,320 - 2,980	2,700	2,600

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POLICE SD PHASE SPACE PROGRAM

Police Investigations

POLICE FACILITY Project # **2014-052**
Village of Willowbrook
 23-Nov-15 Revised : **23-Nov-15**

Room	Description	Program Range Square Feet	Program Target Square Feet	SD Actuals Square Feet
400	Investigations Secretary	100 - 120	0	0
401	Invest. Supervisor	160 - 180	0	0
402	Crime Prev Officer (part of with 403)	100 - 120	100	0
403	Detectives (3 at workstations)	300 - 360	270	574
404	Invest. Suspect Interview Room	160 - 200	80	113
405	Victim / Family interview (shared with 102)	140 - 180	160	0
406	Video Taping Equipment Closet	10 - 30	10	10
407	Invest. Conference / Task Force Room (6-8)	0 - 200	200	222
408	Invest. Files Storage Area	80 - 120	80	143
409	Invest. Equip Stor (shared with 408)	80 - 100	60	0
410	Copy Room - Share with Admin.	0 - 0	0	0
411		-		
412		-		
413		-		
414		-		
415		-		
416		-		
417		-		
418		-		
419		-		
420		-		
421		-		
422		-		
423		-		
424		-		
425		-		
426		-		
427		-		
428		-		
429		-		
430		-		
431		-		
432		-		
433		-		
434		-		
435		-		
436		-		
Net Programmed Square Foot Area		1,130 - 1,610	960	1,062
% of Gross Area that is Common Space		26.00% - 22.00%	22.50%	23.46%
Common Area [1]		400 - 450	280	328
Gross Square Feet (Building only)		1,530 - 2,060	1,240	1,390

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Police SD Space Program with Actuals
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POLICE SD PHASE SPACE PROGRAM

Police Patrol

POLICE FACILITY
Village of Willowbrook
23-Nov-15

Project # 2014-052
Revised : 23-Nov-15

Room	Description	Program Range Square Feet	Program Target Square Feet	SD Actuals Square Feet
500	Shift Supervisors (3 in open office)	600 - 740	300	372
501	Roll Call (open area - 10 persons)	180 - 220	240	272
502	Report Writing (3 stations & officer files)	160 - 190	160	163
503	Patrol Conference / Juvenile Watch Rm.	120 - 140	0	0
504	Patrol Equipment	120 - 180	110	0
505	Patrol Mud & Blood Born Pathogens Room	120 - 160	0	0
506	Exercise Room	0 - 0	0	0
507	Male Locker Rm. (25 at 24" x 30" x 7')	480 - 680	500	432
508	Male Toilet Rm. (2 Tlt's, 2 Urinals, 2 Lavs)	180 - 220	170	173
509	Male Shower (1 Shower & Changing area)	110 - 140	110	62
510	Female Locker Rm. (7 at 24" x 30" & 4 @ 12"w)	140 - 250	120	238
511	Female Toilet Rm. (2 Tlt's, 2 Lav's)	130 - 160	120	173
512	Female Shower (1 Shower & changing area)	55 - 80	55	30
513	Armory	60 - 100	80	118
514	Weapons Cleaning (in garage)	100 - 140	120	0
515	Gun Range - Off Site	0 - 0	0	0
516	K-9 Unit	0 - 110	0	0
517	Lunch & Vending Room (5 - 7 at Tables)	140 - 180	280	307
518	Bicycle Unit Garage Storage Area	260 - 340	160	75
519		-		
520		-		
521		-		
522		-		
523		-		
524		-		
525		-		
526		-		
527		-		
528		-		
529		-		
530		-		
531		-		
532		-		
533		-		
534		-		
535		-		
536		-		
Net Programmed Square Foot Area		2,955 - 4,030	2,525	2,415
% of Gross Area that is Common Space		26.00% - 22.00%	22.50%	23.46%
Common Area [1]		1,035 - 1,140	735	745
Gross Square Feet (Building only)		3,990 - 5,170	3,260	3,160

Williams Architects

Police SD Space Program with Actuals
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POLICE SD PHASE SPACE PROGRAM

Police Evidence / Detention

POLICE FACILITY		Project #		
Village of Willowbrook		2014-052		
23-Nov-15		Revised : 23-Nov-15		
Room	Description	Program Range Square Feet	Program Target Square Feet	SD Actuals Square Feet
600	Bag & Tag / Eye Wash / Evidence Lockers	60 - 100	60	0
601	Evidence Lockers	60 - 100	60	14
602	Evidence Garage (1 or 2 bays)	280 - 780	0	0
603	Evidence Processing	100 - 140	100	134
604	Fuming Hood	-	-	-
605	Refrigerator / Freezer	-	-	-
606	Evidence Technician Workstation	120 - 140	0	0
607	Main Evidence Storage (1,000 LF Shelving)	800 - 1,000	500	346
608	Secure Vault for Guns	20 - 40	20	0
609	Secure Vault for Drugs	20 - 40	20	0
610	Secure Vault for Money	20 - 40	20	0
611	Garage for Stolen Bike Storage	350 - 450	0	0
612		-	-	-
613		-	-	-
614		-	-	-
615	Sallyport (1 Bays)	600 - 1,200	450	720
616	Booking	300 - 500	312	312
617	Officer Area	-	-	-
618	Booking Bench	-	-	-
619	Photography Station	-	-	-
620	Fingerprint Station	-	-	-
621	Prisoner Affects Lockers	-	-	-
622	Breathalyzer Station	-	-	-
623	Bond Out Vestibule	50 - 80	40	35
624	Single Person Holding Cage	30 - 50	0	0
625	8 Person Holding Cage	100 - 150	0	60
626	Existing Toilet Room with Small Shower	80 - 110	28	28
627	Adult Male Secure Corridor	90 - 100	0	0
628	Adult Male Cell	210 - 240	69	69
629	Adult Female Secure Corridor	45 - 60	28	28
630	Adult Female Cell (1)	70 - 80	66	66
631	Juvenile Secure Corridor	45 - 60	0	0
632	Juvenile Detention Room (1)	70 - 80	70	70
633		-	-	-
634		-	-	-
635		-	-	-
636		-	-	-
Net Programmed Square Foot Area		3,520 - 5,540	1,843	1,882
% of Gross Area that is Common Space		26.00% - 22.00%	22.50%	23.46%
Common Area [1]		1,240 - 1,560	537	578
Gross Square Feet (Building only)		4,760 - 7,100	2,380	2,460

Williams Architects

Police SD Space Program with Actuals
 © Williams Associates Architects, Ltd.

500 Park Blvd., Suite 800, Itasca IL 60143

POLICE SD PHASE SPACE PROGRAM

Footnotes

POLICE FACILITY
Village of Willowbrook
23-Nov-15

Project # **2014-052**
Revised : **23-Nov-15**

23-Nov-15

- [1] Hallways, walls, mechanical space and any non-programmed areas.
- [2]

SCHEDULE OF EXTERIOR FINISHES

Police Facility Renovation/Expansion – 2014-052

<u>Exterior Surface</u>	<u>Manufacturer / Product</u>	<u>Finish</u>
1. Masonry Stain	NawKaw	Tony Taupe (SW 7038)
2. Composite Metal Panels	Reynobond	Bright Silver Metallic
3. Aluminum Frames	TBD	Dark Bronze Anodized
4. Cast Stone	Franklin Stone	Monument White, Smooth Face

05 October 2015



Village of Willowbrook
Police Facility Renovation / Expansion
Project No. 2014-052

PROJECT SCHEDULE

<u>Description</u>	<u>Duration</u>	<u>Completion Date</u>
Notice to Proceed (Executed Agreement)	-	29 September 2015
Project Start-Up	02 Weeks	15 October 2015
Schematic Design	06 Weeks	25 November 2015
Cost Estimate	02 Weeks	10 December 2015
Owner Approval	01 Week	17 December 2015
Design Development	09 Weeks (Loss of 1 week per holiday)	18 February 2016
Cost Estimate	03 Weeks	10 March 2016
Owner Approval	01 Week	17 March 2016
Construction Documents	12 Weeks	09 June 2016
Commence Phase I Demo Bid Docs	-----	18 February 2016
Complete Phase I Demo Bid Docs	04 Weeks	17 March 2016
Bidding / Contracts Phase I Demolition	04 Weeks	14 April 2016
QC / Cost Estimate	03 Weeks (from 09 June 15)	30 June 2016
Owner Approval	01 Week	07 July 2016
Bidding Phase (Phase II)	03 Weeks	28 July 2016
Contracts / Board Approval (Phase II)	03 Weeks	18 August 2016
Substantial Completion / Punchlist Phase I	04 Weeks	12 May 2016
Substantial Completion / Punchlist Phase II	10 Months	18 June 2017

g:\2014\2014-052 willowbrook police facility renovation\lb. general basic services_task 20-50\13. project schedule\2015 09 29 project schedule.doc

ABBREVIATIONS	
AS	ARCHITECTURAL SITE PLAN
AD	DEMOLITION
AD1	DEMOLITION FLOOR PLAN
AD2	DEMOLITION REFLECTED CEILING PLAN
AD3	DEMOLITION ROOF PLAN
AD4	DEMOLITION EXTERIOR ELEVATIONS
A	FLOOR PLAN
A3	ROOF PLAN & DETAILS
A4	EXTERIOR ELEVATIONS
A4.1A	ALT. NO. 2 EXTERIOR ELEVATIONS
IF	FINISH PLAN

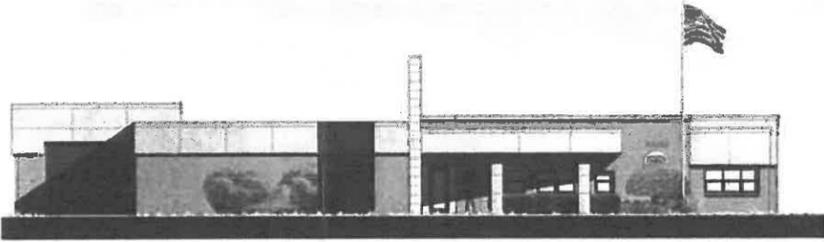
MATERIAL DESIGNATION	
	EXISTING
	STONE OR GRAVEL FILA
	TOPSOIL
	CLAY BACKFILL
	CONCRETE
	BRICK
	CONCRETE MASONRY UNIT
	CUT STONE
	RUBBLE STONE
	METAL (LARGE SCALE)
	METAL (SMALL SCALE)
	CONCRETE, PLASTER, EXTERIOR INSULATION FINISH SYSTEM
	SHEET METAL
	GLAZING
	GYPSUM BOARD, PLASTER, GROUT, SAND
	PLYWOOD
	WOOD
	ROUGH LUMBER
	BATT OR LOOSE INSULATION
	RIGID INSULATION
	ACOUSTICAL TILE
	RESILIENT TILE
	CERAMIC TILE

SYMBOLS & CALLOUTS	
	SECTION AS DETAIL CALLOUT
	WINDOW & WINDOW CALLOUT
	WALL TYPE
	TOILET ACCESSORY
	COLUMN LINE
	DOOR NUMBER
	ROOM NUMBER
	CENTER LINE
	FLOOR LINE
	DATUM LINE
	MATCH LINE
	REVISION
	NEW CONTOUR
	ABANDONED OR EXISTING CONTOUR TO REMAIN

SCHEMATIC DESIGN

VILLAGE OF WILLOWBROOK POLICE FACILITY RENOVATION/ EXPANSION

7760 QUINCY STREET WILLOWBROOK, ILLINOIS 60527



NOTE: ARCHITECTURAL RENDERING ABOVE IS FOR REFERENCE AND AESTHETIC PURPOSES ONLY. SEE ENCLOSED CONTRACT DOCUMENTS FOR BUILDING DETAIL.



VILLAGE OF WILLOWBROOK

MAYOR
VILLAGE CLERK
TRUSTEE
TRUSTEE
TRUSTEE
TRUSTEE
TRUSTEE
TRUSTEE



**WILLOWBROOK
POLICE DEPARTMENT**

POLICE CHIEF
DEPUTY CHIEF

FRANK A. TRILLA
LEROY HANSEN
GAYLE NEAL
SUE BERGLUND
UMBERTO DAVI
TERRANCE KELLY
MICHAEL MISTELE
PAUL OGGERINO

MARK SHELTON
MARK ALTOBELLA

SHEET INDEX	
GENERAL INFORMATION	
G1.1	TITLE SHEET
ARCHITECTURAL	
AS0.1	ARCHITECTURAL SITE PLAN
AS0.2	ALTERNATE NO.1 DETAILS
AD1.1	DEMOLITION FLOOR PLAN
AD2.1	DEMOLITION REFLECTED CEILING PLAN
AD3.1	DEMOLITION ROOF PLAN
AD4.1	DEMOLITION EXTERIOR ELEVATIONS
A1.1	FLOOR PLAN
A3.1	ROOF PLAN & DETAILS
A4.1	EXTERIOR ELEVATIONS
A4.1A	ALT. NO. 2 EXTERIOR ELEVATIONS
INTERIORS	
ID1.1	FINISH PLAN

CONSULTANTS	
ARCHITECTS CONSULTANTS	
STRUCTURAL ENGINEER	
JOHNSON WELBUR ADAMS 175 NORTH WASHINGTON STREET WHEATON, IL 60187 ILLINOIS DESIGN FIRM NO. 184.005178	(224) 293-6333 FAX: (224) 293-6444
MECHANICAL / PLUMBING / ELECTRICAL ENGINEER	
WT ENGINEERING 2875 PRATNUM AVENUE HOFFMAN ESTATES, IL 60142 ILLINOIS DESIGN FIRM NO. 184.001108	(224) 293-6333 FAX: (224) 293-6444
INTERIORS	
WILLIAMS ARCHITECTS 500 PARK BLVD. SUITE 800 ITASCA, IL 60143	(630) 221-1212 FAX: (630) 221-1220

OWNER'S CONSULTANTS	
ARCHITECTS	
WILLIAMS ARCHITECTS 500 PARK BLVD. SUITE 800 ITASCA, IL 60143 (IL DESIGN FIRM NO. 184.0036648)	(630) 221-1212 FAX: (630) 221-1220
OWNER'S REPRESENTATIVE	
INTEGRATED PROJECT MANAGEMENT 280 S. FRONTAGE ROAD, SUITE 220 BURR RIDGE, IL 60524	(630) 790-9800
CIVIL ENGINEER & SURVEY	
BURKE ENGINEERING 9375 WEST HOOVER ROAD SUITE 600 ROSEMONT, IL 60018	(647) 832-0500
AUDIO-VISUAL / COMMUNICATION WIRING	
SENTINEL TECHNOLOGIES, INC. 2550 WARRENVILLE ROAD DOWNS GROVE, IL 60515	(630) 799-4343 FAX: (630) 799-1399

GEOTECHNICAL SERVICES	
ILLINOIS DRILLING & TESTING CO., INC. 1752 ARMITAGE COURT ADDISON, IL 60101	(630) 629-7946 FAX: (630) 916-8163

I HEREBY CERTIFY THAT THESE PLANS WERE PREPARED BY ME OR UNDER MY SUPERVISION AND TO THE BEST OF MY KNOWLEDGE COMPLY WITH ALL APPLICABLE CODES, INCLUDING PUBLIC LAW 101-508 "AMERICANS WITH DISABILITIES ACT OF 1990" AND MEET ALL OF THE REQUIREMENTS SET FORTH IN THE FEDERAL REGISTER PART 61 DEPARTMENT OF JUSTICE, ADA ACCESSIBILITY GUIDELINES FOR BUILDINGS AND FACILITIES AND THE ILLINOIS ACCESSIBILITY CODE.

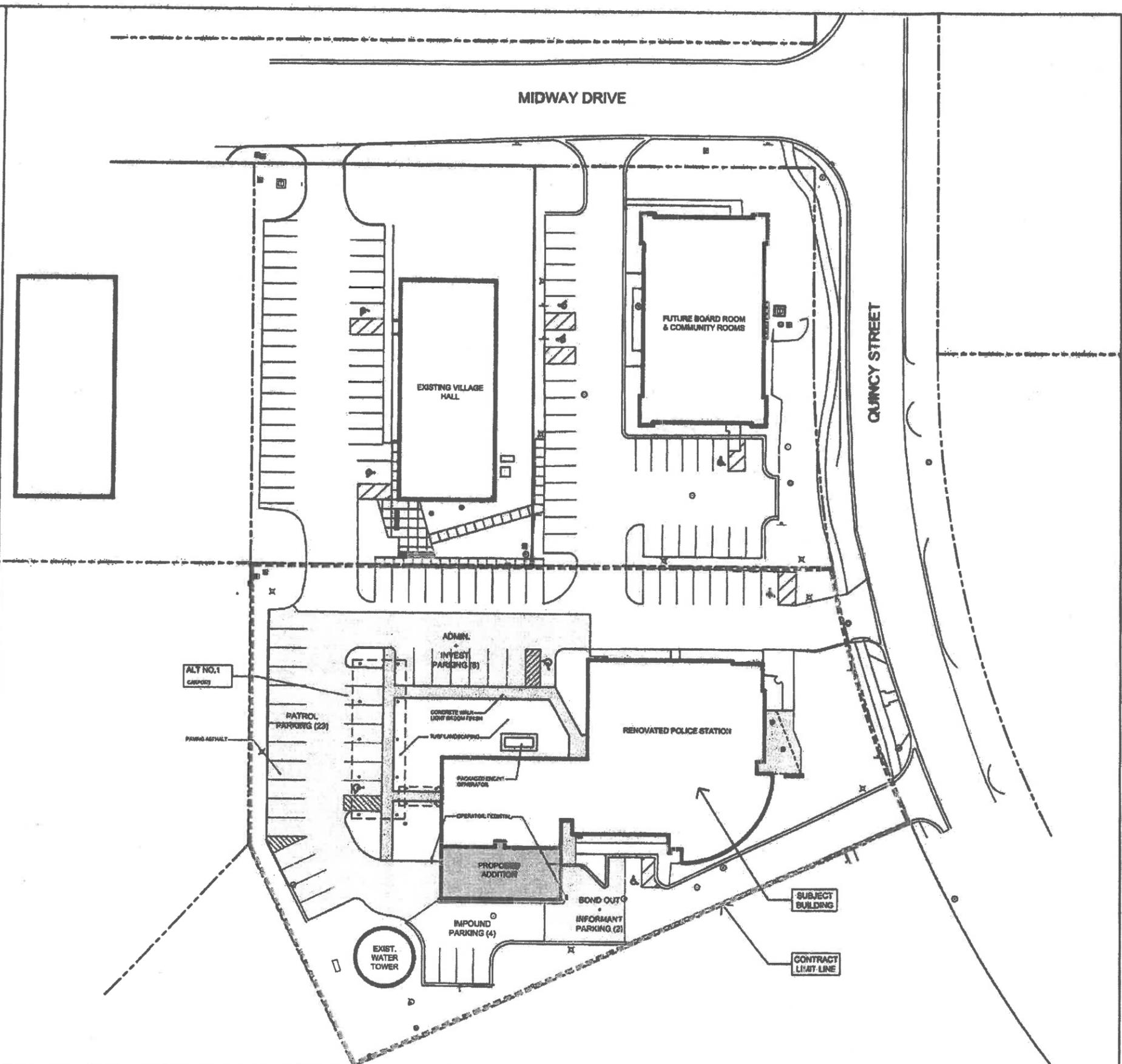


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 CHICAGO, IL 60604-3000
 (773) 334-1100
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VILLAGE OF WILLOWBROOK
 POLICE FACILITY RENOVATION / EXPANSION
 7760 QUINCY STREET
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VILLAGE OF WILLOWBROOK
 POLICE FACILITY RENOVATION / EXPANSION
 7700 CUNY STREET
 WILLOWBROOK, ILLINOIS 60127

DATE: 08/11/15
 DRAWN BY: J. B. BROWN
 CHECKED BY: J. B. BROWN

GRAPHIC NORTH

WILLIAMS ARCHITECTS
 ARCHITECTS PLANNERS
 7700 CUNY STREET, WILLOWBROOK, ILLINOIS 60127

SITE PLAN

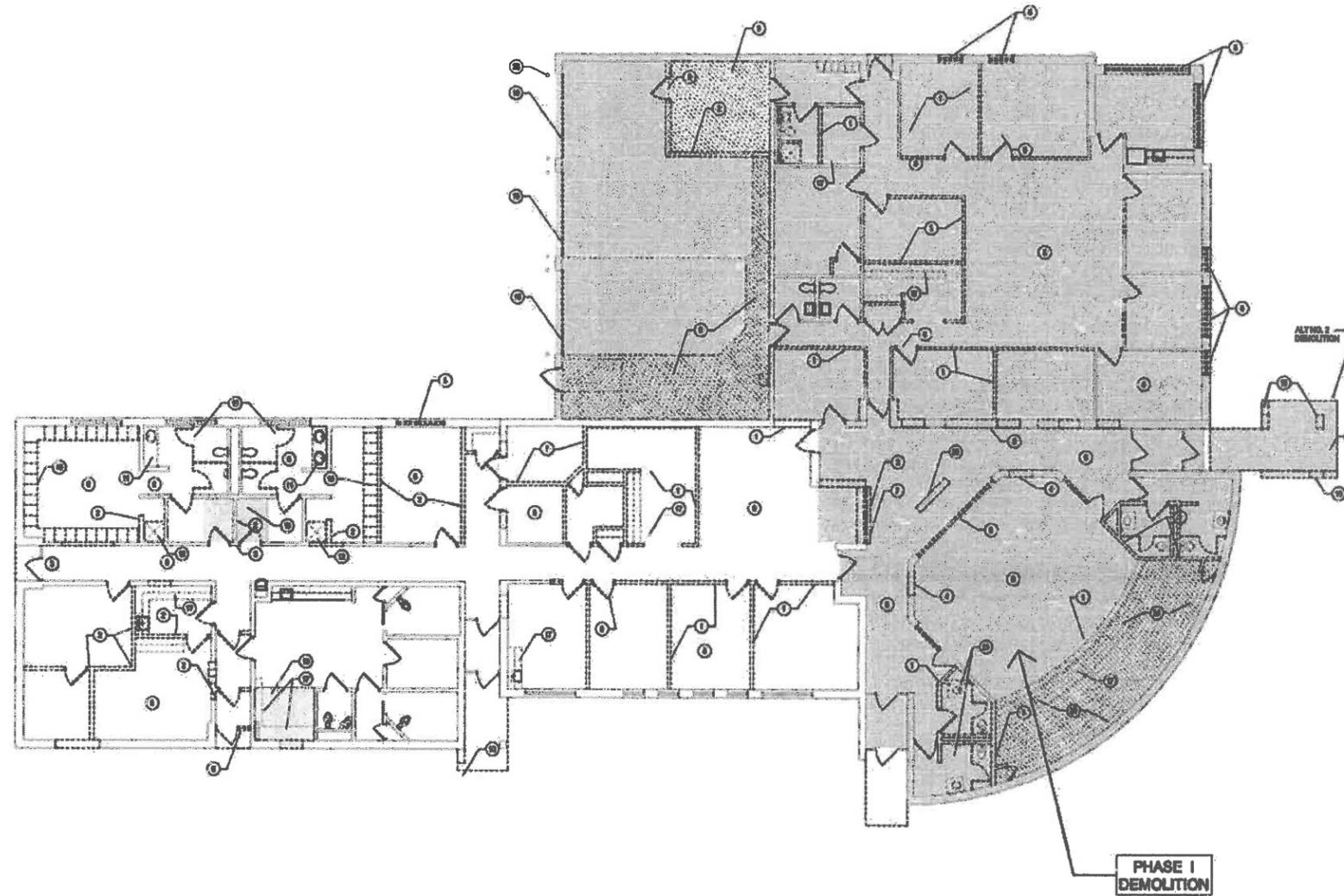
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DEMOLITION GENERAL NOTES

- A. PARTITION CONSTRUCTION AND LIMIT THE SPREAD OF DUST TO ADJACENT OCCUPIED AREAS. VOIDS SHALL BE FILLED BOLD WITH A CEMENTITIOUS MIXTURE OR A FINE PORTLAND CEMENT COMPOUND.
- B. UNLESS OTHERWISE NOTED: WHERE EXISTING PARTITIONS OR WALLS ARE TO BE REMOVED, CONTRACTOR SHALL REMOVE ALL EXISTING ELECTRICAL CONDUITS, PLUMBING AND OTHER RELATED ITEMS AS TO PREPARE NEW CONSTRUCTION.
- C. REMOVE EXISTING PARTITIONS AS NECESSARY TO ACCOMMODATE THE INSTALLATION OF NEW DOORS AND FRAMES. PATCH AND FINISH EXISTING FLOORS, WALLS AND CEILING TO MATCH EXISTING CONDITIONS. CONTRACTOR SHALL TAKE AND VOUCHER OVER ALL DOORS TO REMAIN TO PREVENT ANYONE FROM USING THEM FOR OTHER THAN EMERGENCY USE.
- D. DURING ALL DEMOLITION OPERATIONS, THE CONTRACTOR SHALL MAINTAIN ASSOCIATED DUST AND VIBRATIONS. COORDINATE WITH OWNER FOR CRITICAL RELOCATIONS OF ANY AND FOR DEVIANT OF ADJACENT OCCUPIED AREAS APPLICABLE. PROVIDE DAMPENED MATS AT EACH ENTRY / EXIT POINT TO THE CONTRACT AREA.
- E. THE DEMOLITION DRAWINGS ARE INTENDED TO BE SCHEMATIC SCOPE DOCUMENTS. IT SHALL BE EACH CONTRACTORS RESPONSIBILITY TO VISIT THE SITE, REVIEW THE EXISTING CONDITIONS AND CONSTRUCTION DOCUMENTS COMPLETELY, AND SHALL INCLUDE IN HIS BID ALL WORK NECESSARY TO COMPLETE THE INTENDED DEMOLITION / RENOVATIONS INDICATED ON DOCUMENTS.
- F. THE DEMOLITION CONTRACTOR, INCLUDING BUT NOT LIMITED TO THE MECHANICAL, PLUMBING AND ELECTRICAL CONTRACTORS DOING DEMOLITION AS PART OF THEIR SCOPE OF WORK, SHALL CAREFULLY REVIEW ALL THE CONSTRUCTION DOCUMENTS FOR LOCATIONS OF NEW WORK AND MAKE THE AUTO EXISTING PIPES, CONDUITS, CONSTRUCTION, ETC. EXISTING PIPES AND CONDUIT TO REMAIN THAT IS DAMAGED DURING DEMOLITION WILL BE REPLACED / REPAIRED AS NECESSARY BY THOSE CONTRACTORS DOING THE WORK AT NO ADDITIONAL COST TO THE OWNER.
- G. THE DEMOLITION SCOPE OF WORK SHALL INCLUDE PATCHING TO MATCH EXISTING OF ALL HOLES LEFT BY THE DEMOLITION WORK ON EXPOSED SURFACES.
- H. THE CONTRACTOR SHALL NOTIFY THE ARCHITECT OF ANY DANGEROUS OR NON-COMFORMING CONDITIONS PRIOR TO PROCEEDING. EXISTING CONDITIONS ARE SHOWN TO THE BEST KNOWLEDGE OF THE ARCHITECT. IF ACTUAL CONDITIONS VARY, NOTIFY THE ARCHITECT IMMEDIATELY BEFORE PROCEEDING IN AFFECTED AREAS. REMOVE EXISTING UTILITY AND SERVICE OR INCLUDING TO BE CAPPED, RESEVERED, OR ALTERED, WORK SHALL COMPLY WITH THE APPLICABLE REQUIREMENTS OF THE PUBLIC UTILITY COMPANIES AND VILLAGE OF WILLOWBROOK, ILL. APPROPRIATE AUTHORITIES / AGENCIES SHALL BE NOTIFIED PRIOR TO BEGINNING ANY WORK.
- I. THE CONTRACTOR IS RESPONSIBLE FOR CLEAN UP AND REMOVAL FROM SITE OF ALL CONSTRUCTION DEBRIS, UNWANTED MATERIAL, ETC. ON A DAILY BASIS AND AT THE COMPLETION OF THE WORK. DAILY CLEAN UP TO INCLUDE CLEANING OF SURROUNDING AREAS.
- J. REFER TO MECHANICAL, ELECTRICAL AND PLUMBING DOCUMENTS FOR ADDITIONAL DEMOLITION INFORMATION.
- K. CAP ALL EXISTING PIPES AT PLUMBING FIXTURES TO BE REMOVED AND NOT REPLACED.
- L. SHORE UP EXISTING EXTERIOR WALLS AS MAY BE REQUIRED.

GENERAL DEMOLITION NOTES

22



DEMOLITION FLOOR PLAN

SCALE 1/8"=1'-0" 4

- 1 REMOVE STUD WALL.
- 2 REMOVE CHAMFER.
- 3 SAWCUT AND REMOVE EXISTING CUR WALL FOR NEW OPENING - REFER TO FLOOR PLAN FOR SIZE AND LOCATION - SHORE ROOF CONSTRUCTION AS REQUIRED.
- 4 REMOVE WALL, SAWCUT AS REQUIRED. INCLUDE ALL ASSOCIATED MECHANICAL, PLUMBING AND ELECTRICAL ITEMS.
- 5 REMOVE WINDOW ASSEMBLY.
- 6 REMOVE DOOR AND FRAME.
- 7 REMOVE EXISTING PART WINDOW, FRAME AND COUNTER AND ALL ASSOCIATED ITEMS.
- 8 REMOVE EXISTING FINISHED FLOORING AND BASE AND PREPARE FOR NEW SPECIFIED FLOORING.
- 9 REMOVE EXISTING FINISH CONCRETE SLAB.
- 10 REMOVE EXISTING CEILING TILES, GRID AND ALL ASSOCIATED ITEMS.
- 11 REMOVE LABORATORY / EDC.
- 12 REMOVE SHOWER.
- 13 SAWCUT EXISTING SLAB, EXISTING SLAB AND REMOVE IN SHADDED AREAS FOR NEW PLUMBING.
- 14 REMOVE BOFFY WITH VENTS.
- 15 REMOVE TOILET PARTITIONS.
- 16 REMOVE ALL LOCKERS CAREFULLY AND LOGGING BASE.
- 17 REMOVE EXISTING GULLHOSE.
- 18 REMOVE EXISTING LABORATORY WALL AND ASSOCIATED FOOTINGS AND FOUNDATIONS.
- 19 REMOVE OVERHEAD DOOR ASSEMBLY, INCLUDING TRACKS AND OPERATORS.
- 20 REMOVE BILLIARDS AND THEIR ASSOCIATED FOUNDATIONS.
- 21 REMOVE ALL EXISTING PLUMBING FIXTURES IN THEIR ENTIRETY INCLUDING BUT NOT LIMITED TO: SINKS, SINK BASINS, TOILETS, DRAINAGE FIXTURES, SHOWERS, HENNS, FAUCETS, VALVES AND ALL ASSOCIATED WATER SUPPLY, SANITARY AND VENT PIPES, PATCH EXISTING PIPES PENETRATIONS IN EXISTING CONCRETE FLOOR. SEE MEP DRAWINGS.
- 22 REMOVE ROOF STRUCTURE, COLUMNS, FOOTINGS, CONCRETE SLAB, ROOF ASSEMBLY AND ALL ASSOCIATED ITEMS.
- 23 REMOVE WAITING TABLE.
- 24 REMOVE EXISTING STEPS AND RAISED FLOOR AREA.

DEMOLITION KEY NOTES

25

VILLAGE OF WILLOWBROOK
POLICE FACILITY RENOVATION / EXPANSION
7760 QUINCY STREET
WILLOWBROOK
ILLINOIS 60527

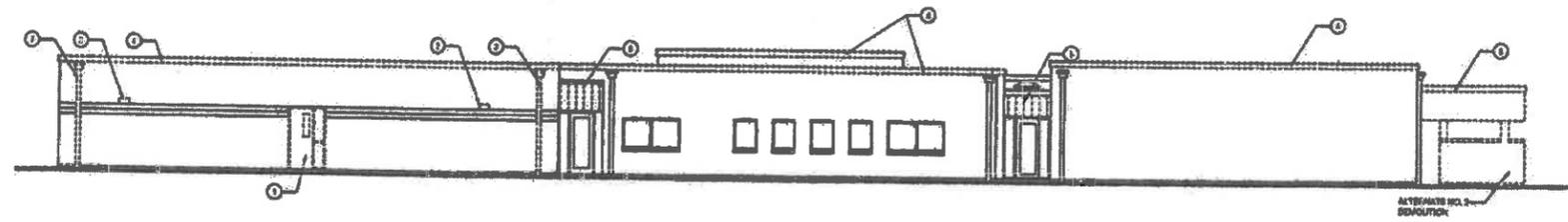


WILLIAMS ARCHITECTS
ARCHITECTS PLANNERS
300 Parkland, Suite 200, Willow Brook, IL 60527
Phone: 630-582-0227 Fax: 630-582-0228



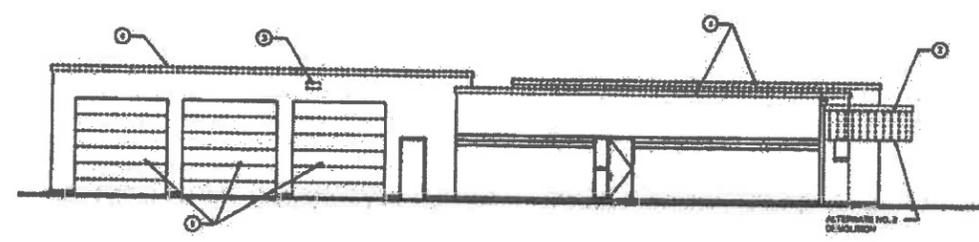
DEMOLITION FLOOR PLAN

AD1.1



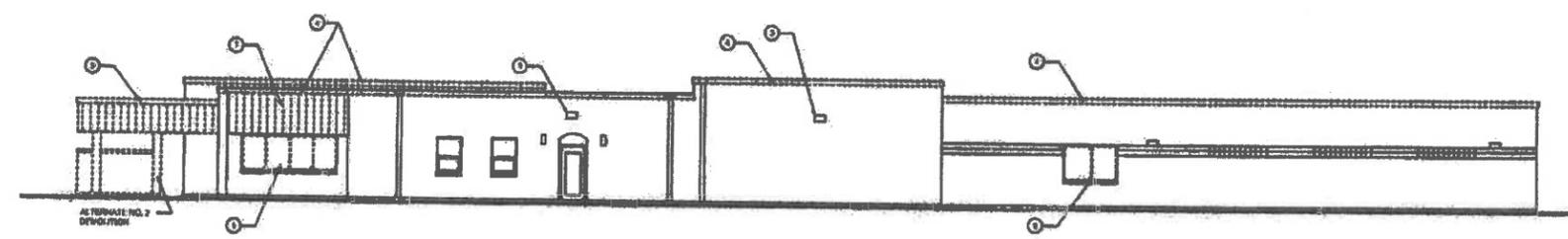
DEMOLITION SOUTH ELEVATION

SCALE: 1/4" = 1'-0" 1



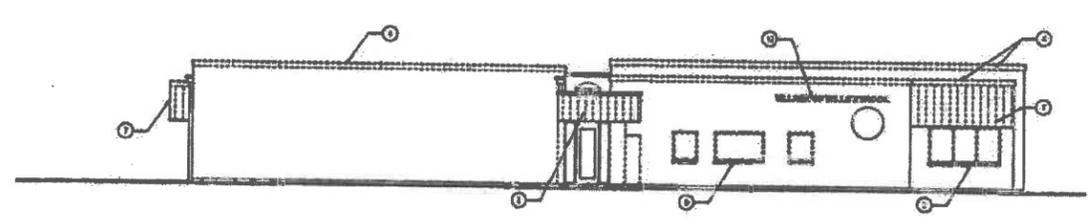
DEMOLITION WEST ELEVATION

SCALE: 1/4" = 1'-0" 2



DEMOLITION NORTH ELEVATION

SCALE: 1/4" = 1'-0" 3



DEMOLITION EAST ELEVATION

SCALE: 1/4" = 1'-0" 4

- GENERAL DEMOLITION NOTES
- 1 REMOVE DOOR AND FRAME.
 - 2 REMOVE DOWNSPOUT AND SCUPPER.
 - 3 REMOVE LIGHT FIXTURE.
 - 4 REMOVE WINDOW COPING.
 - 5 REMOVE ROOF STRUCTURE, MASONRY WALLS / COLUMNS, FOOTINGS, ROOF ASSEMBLY AND ALL ASSOCIATED ITEMS.
 - 6 REMOVE OVERHEAD DOOR ASSEMBLY.
 - 7 REMOVE ROOF ASSEMBLY.
 - 8 REMOVE BATTEN BEAMS.
 - 9 REMOVE WINDOW ASSEMBLY.
 - 10 REMOVE TEXT, PATCH.

20

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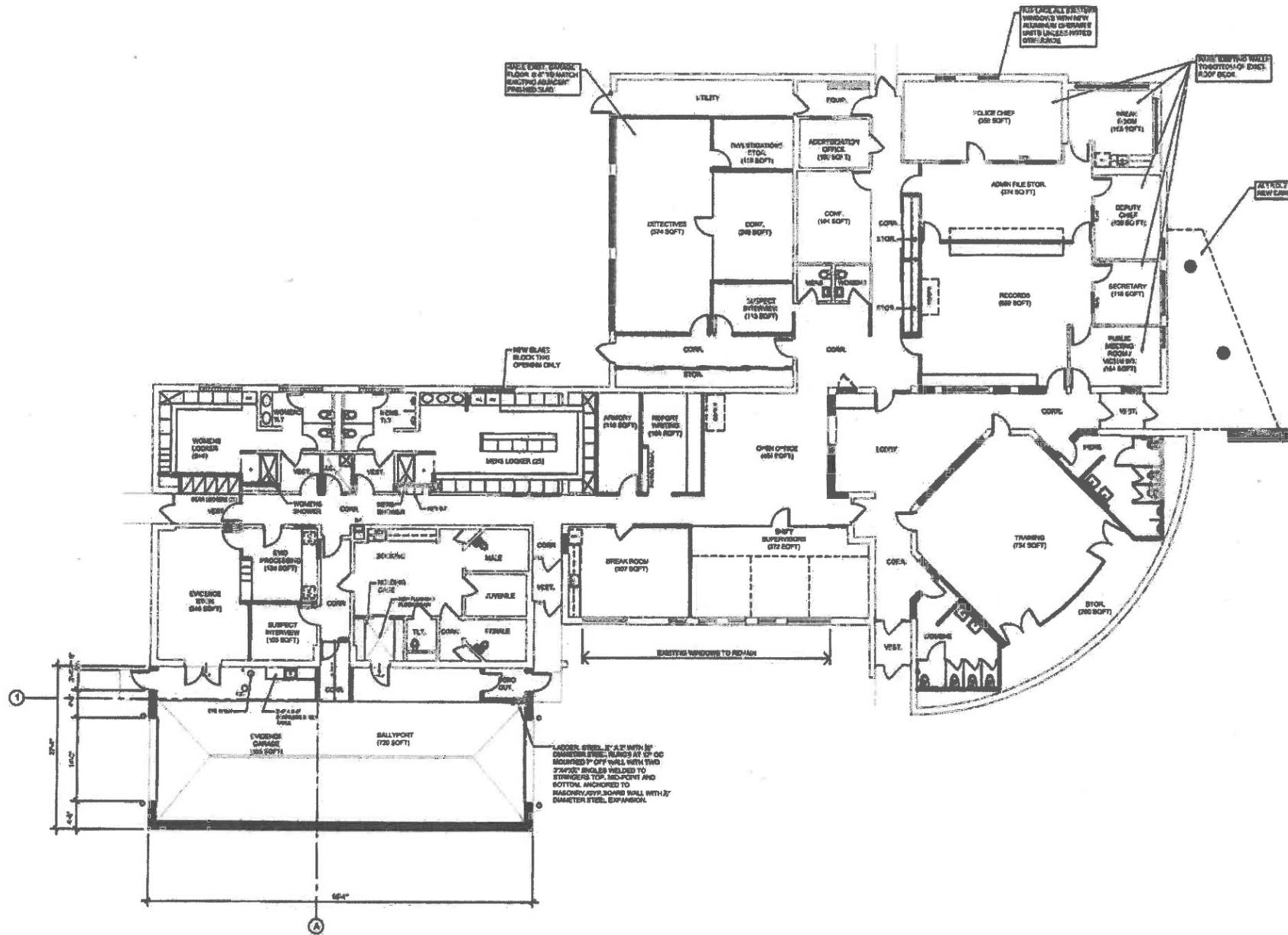
**VILLAGE OF WILLOW BROOK
POLICE FACILITY RENOVATION / EXPANSION
7100 COUNTY STREET
WILLOW BROOK, ILLINOIS 60077**

REVISIONS	
NO.	DATE
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**WILLIAMS
ARCHITECTS**
ARCHITECTS PLANNERS
1000 WILLOW BROOK AVENUE
WILLOW BROOK, ILLINOIS 60077

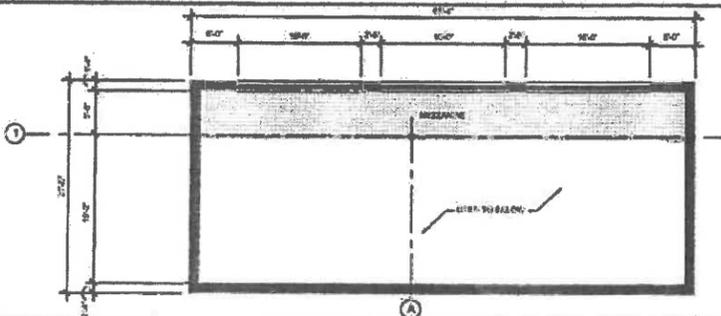
DEMOLITION
EXTERIOR
ELEVATIONS

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FLOOR PLAN (13,548 G.S.F.)

SCALE 1/8" = 1'-0" 4



MEZZANINE PLAN

15 WALL TYPE SCHEDULE

5

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**VILLAGE OF WILL LOWBROOK
POLICE FACILITY RENOVATION / EXPANSION
7700 QUINCY STREET
WILL LOWBROOK, ILLINOIS 60527**

DATE: 03/10/2015
PROJECT: POLICE FACILITY RENOVATION / EXPANSION
DRAWN BY: J. B. BROWN
CHECKED BY: J. B. BROWN

GRAPHIC NORTH

**WILLIAMS
ARCHITECTS**
ARCHITECTS PLANNERS
800 Park Boulevard, Suite 100, Will Lowbrook, IL 60527
Phone: (630) 201-1212 / Fax: (630) 201-1228

FLOOR PLAN

A1.1

VILLAGE OF WILLOWBROOK
POLICE FACILITY RENOVATION / EXPANSION
7700 COUNTRY STREET
WILLOWBROOK, ILLINOIS 60127

DATE	10/15/14
BY	WILLIAMS ARCHITECTS
CHECKED BY	WILLIAMS ARCHITECTS
SCALE	AS SHOWN

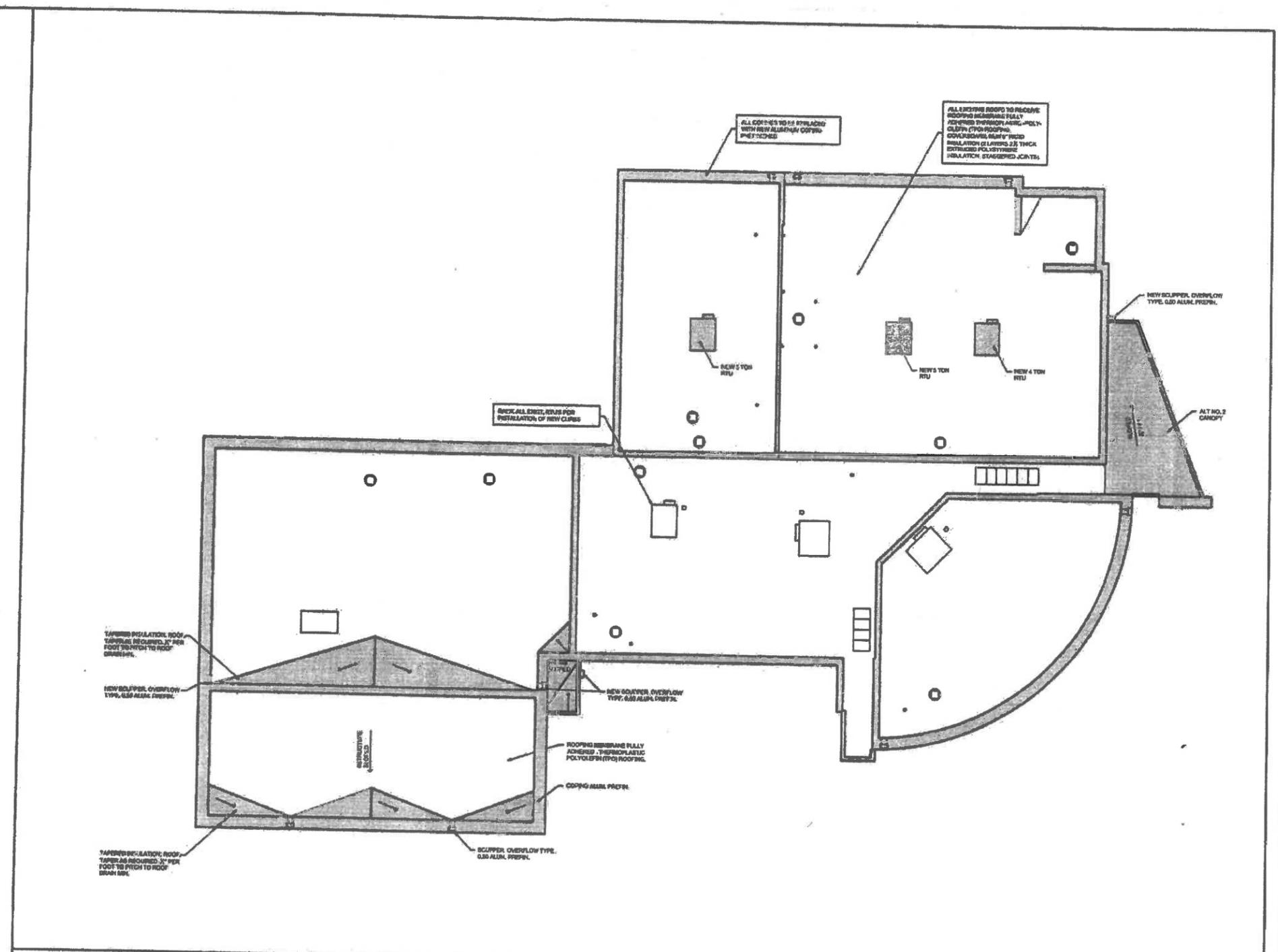


WILLIAMS ARCHITECTS
ARCHITECTS PLANNERS
200 West Hubbard, Suite 100, Naperville, IL 60563
Phone: 630-351-1917 Fax: 630-351-1320



ROOF PLAN

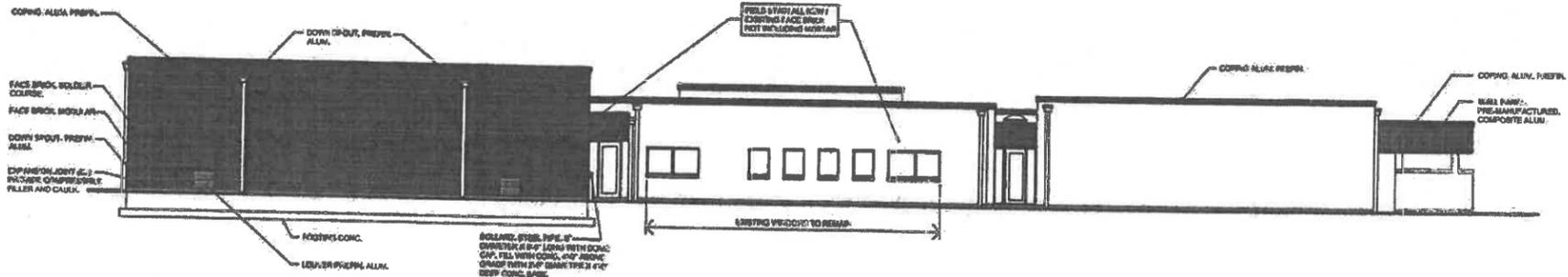
A3.1



ROOF PLAN

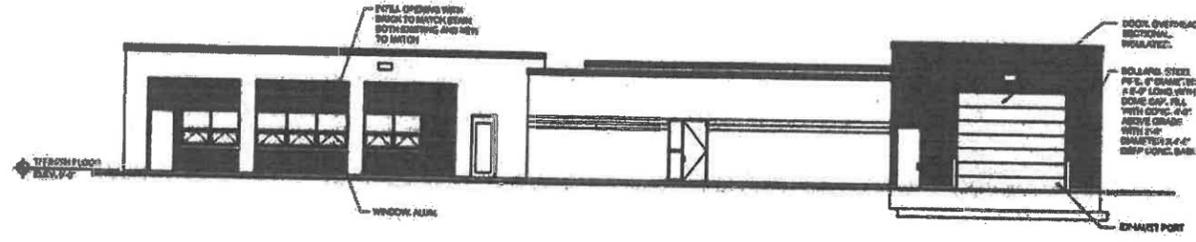
SCALE: 1/8" = 1'-0" 4

5



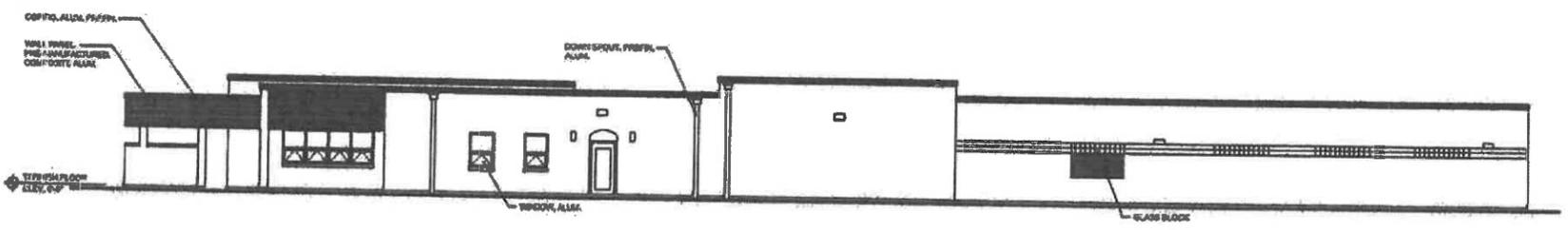
SOUTH ELEVATION

SCALE 1/4" = 1'-0" **1**



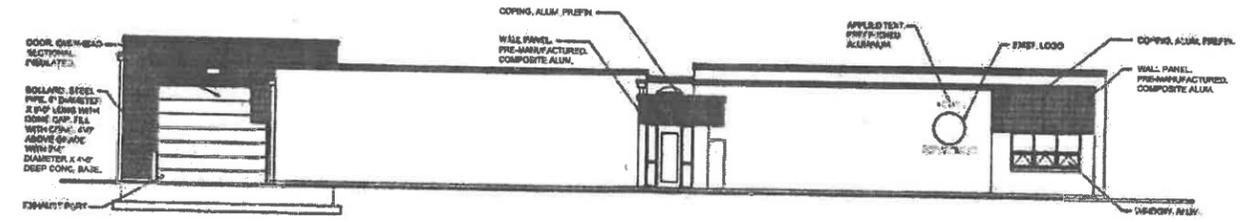
WEST ELEVATION

SCALE 1/4" = 1'-0" **2**



NORTH ELEVATION

SCALE 1/4" = 1'-0" **3**



EAST ELEVATION

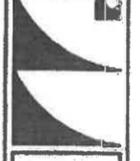
SCALE 1/4" = 1'-0" **4**

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WILLIAMS ARCHITECTS, P.C.

VILLAGE OF WILLOWBROOK
POLICE FACILITY RENOVATION / EXPANSION
7700 CALMONT STREET
WILLOWBROOK, ILLINOIS 60527

PROJECT NO.	11-001
DATE	11/11/11
SCALE	AS SHOWN
BY	WILLIAMS ARCHITECTS
CHECKED BY	WILLIAMS ARCHITECTS
DATE	11/11/11

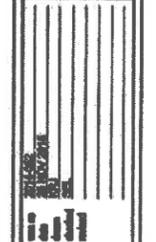
WILLIAMS ARCHITECTS
ARCHITECTS PLANNERS
30 West Superior Street, Suite 1000
Chicago, Illinois 60604-1100
Phone: (312) 467-1100 Fax: (312) 467-1101



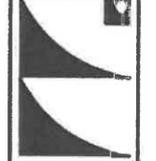
EXTERIOR ELEVATIONS

A4.1

VILLAGE OF WILLOWBROOK
POLICE FACILITY RENOVATION / EXPANSION
7760 QUINCY STREET
WILLOWBROOK
ILLINOIS 60527



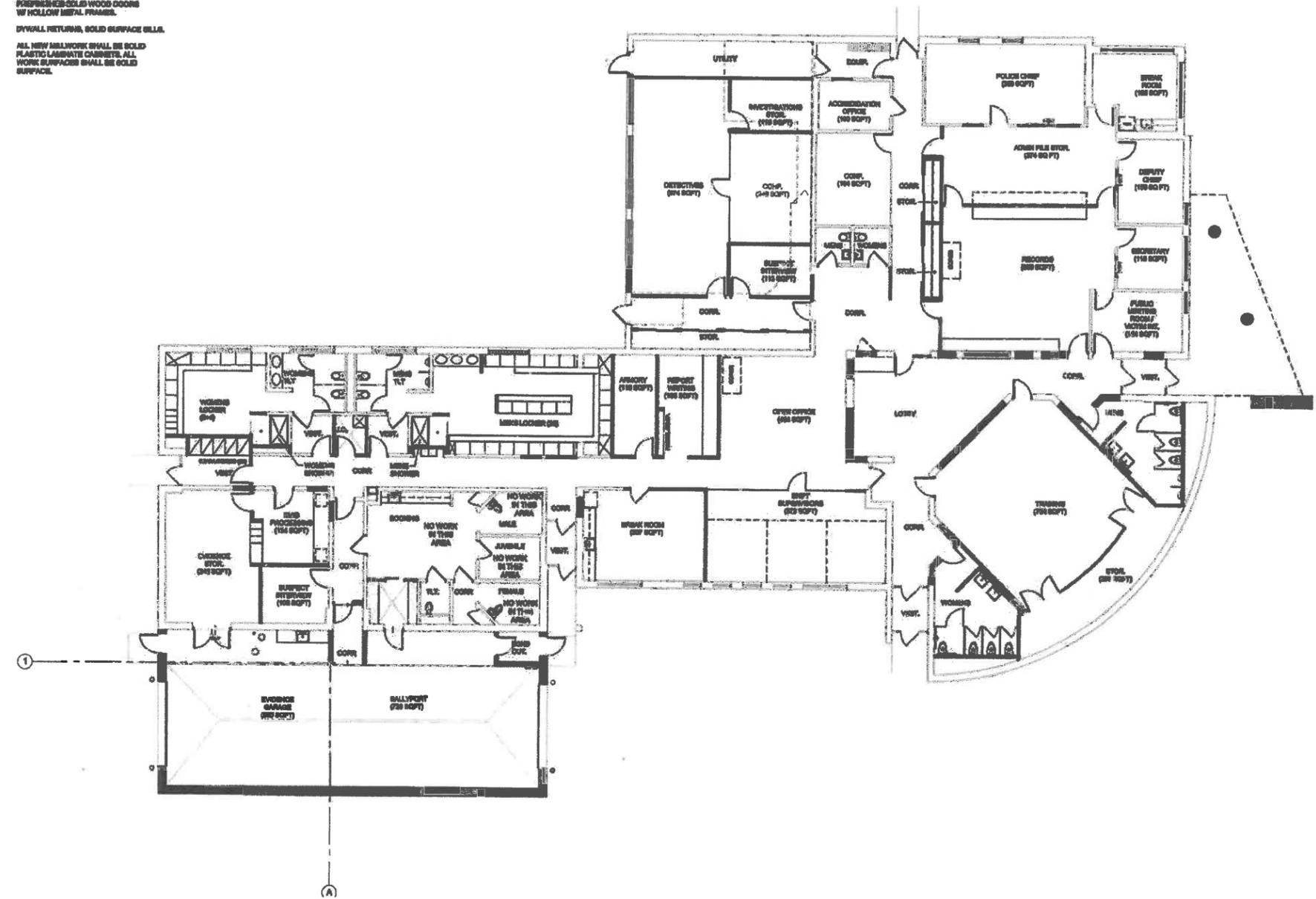
WILLIAMS ARCHITECTS
ARCHITECTS PLANNERS
7760 QUINCY STREET, WILLOWBROOK, ILLINOIS 60527
TEL: 630-521-1200



FINISH PLAN

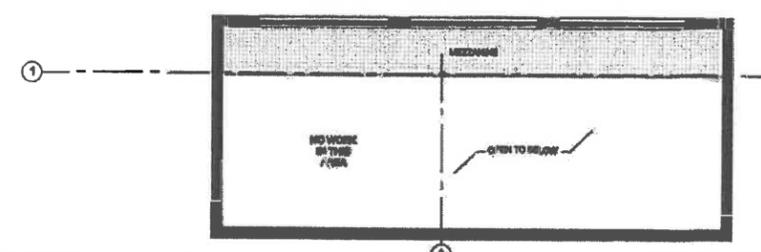
ID1.1

- GENERAL NOTES:**
- CARPET: 888 G.V.D. INSTALLED
 - CERAMIC TILE: 912 G.V.D. INSTALLED
 - WALLCOVERING: 5258 LAMFOOT INSTALLED
 - DOORFRAME: PREFINISHED SOLID WOOD DOORS W/ YELLOW METAL FRAMES
 - WINDOWS: 8Y WALL RETURNS, SOLID SURFACE SILL.
 - CABINETS: ALL NEW MILLWORK SHALL BE SOLID PLASTIC LAMINATE CABINETS. ALL WORK SURFACES SHALL BE SOLID SURFACE.



FLOOR PLAN (14,300 G.S.F.)

SCALE: 1/4" = 1'-0"



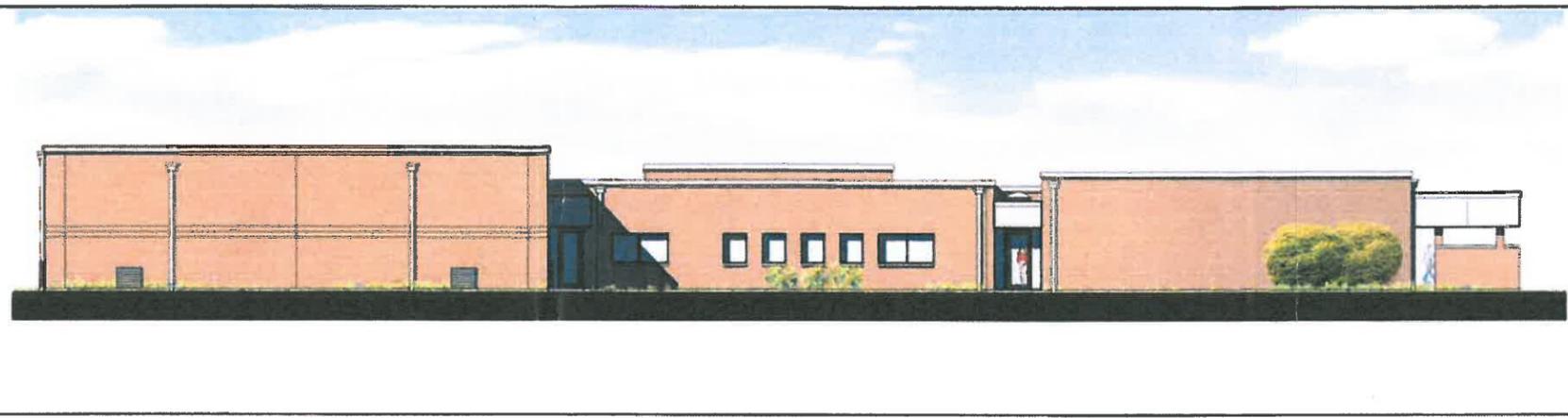
SCALE: 1/4" = 1'-0" 15

5

- VESTIBULE**
- FLOOR: WALK-OFF CARPET
 - WALL: PAINT / EXISTING BRICK
 - CEILING: SUSPENDED ACOUSTICAL TILE
- LOBBY CORRIDOR**
- FLOOR: LUXURY VINYL TILE
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
- TRAINING ROOM**
- FLOOR: LUXURY VINYL TILE
 - WALL: EXISTING BRICK TO REMAIN ACOUSTICAL PANELS/WHITE BOARD
 - CEILING: SUSPENDED ACOUSTICAL TILE
- STORAGE**
- FLOOR: LUXURY VINYL TILE
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
- TOILETS**
- FLOOR: CERAMIC TILE
 - WALL: CERAMIC TILE ALL WALLS FLOOR TO CEILING
 - CEILING: SUSPENDED ACOUSTICAL TILE
 - PARTITION: SOLID PLASTIC
- RECEPTION**
- FLOOR: CARPET
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
- SECRETARY**
- FLOOR: CARPET
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
- SECURITY CHIEF**
- FLOOR: CARPET
 - WALL: WALLCOVERING W/CHAIR RAIL PAINT ABOVE
 - CEILING: SUSPENDED ACOUSTICAL TILE
- BRISK ROOM**
- FLOOR: LUXURY VINYL TILE
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
 - EXISTING CABINETS TO REMAIN
- POLICE CHIEF**
- FLOOR: CARPET
 - WALL: WALLCOVERING W/CHAIR RAIL PAINT ABOVE
 - CEILING: SUSPENDED ACOUSTICAL TILE
- ADMIN FILE STORAGE**
- FLOOR: CARPET
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
- RECORDS**
- FLOOR: CARPET
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
- ACCREDITATION**
- FLOOR: CARPET
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
- COMMISSIONER**
- FLOOR: CARPET
 - WALL: WALLCOVERING W/CHAIR RAIL PAINT ABOVE
 - CEILING: SUSPENDED ACOUSTICAL TILE
- RECEPTION/STORAGE**
- FLOOR: VCT
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
- DETECTIVE CORRIDOR**
- FLOOR: WALK-OFF CARPET
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
- DETECTIVE'S CORRIDOR**
- FLOOR: WALK-OFF CARPET
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
- DETECTIVE'S OFFICE**
- FLOOR: LUXURY VINYL TILE
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
- DETECTIVE SUPERVISOR**
- FLOOR: LUXURY VINYL TILE
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
- BRISK ROOM**
- FLOOR: LUXURY VINYL TILE
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
- REPORT ROOM**
- FLOOR: LUXURY VINYL TILE
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
- ARMORY**
- FLOOR: SEALED CONCRETE
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
- LOCKER ROOM**
- FLOOR: CERAMIC TILE W/CHAIR RAIL
 - WALL: CERAMIC TILE ALL WALLS FLOOR TO CEILING
 - CEILING: SUSPENDED ACOUSTICAL TILE
 - COUNTER TOPS: SOLID SURFACE
 - SHOWERS: SOLID SURFACE SURROUND
 - LOCKERS: METAL
- EVIDENCE STORAGE**
- FLOOR: EPOXY
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
- EVIDENCE PROCESSING**
- FLOOR: EPOXY
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
- DETECTIVE'S OFFICE**
- FLOOR: EPOXY
 - WALL: PAINT
 - CEILING: SUSPENDED ACOUSTICAL TILE
- BALLYFOOT**
- FLOOR: EPOXY
 - WALL: PAINT
 - CEILING: EXPOSED CEILING PAINTED

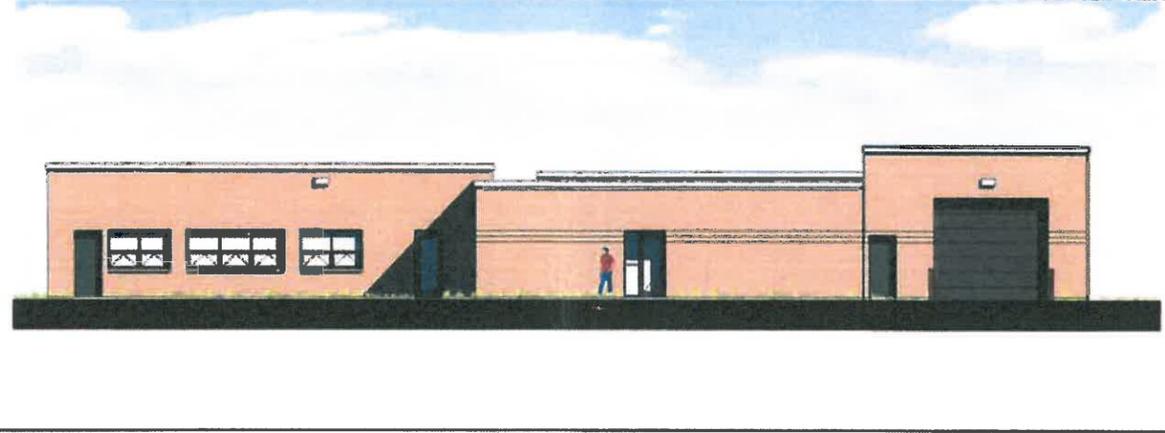
INTERIOR FINISH SPECIFICATIONS

MEZZANINE PLAN



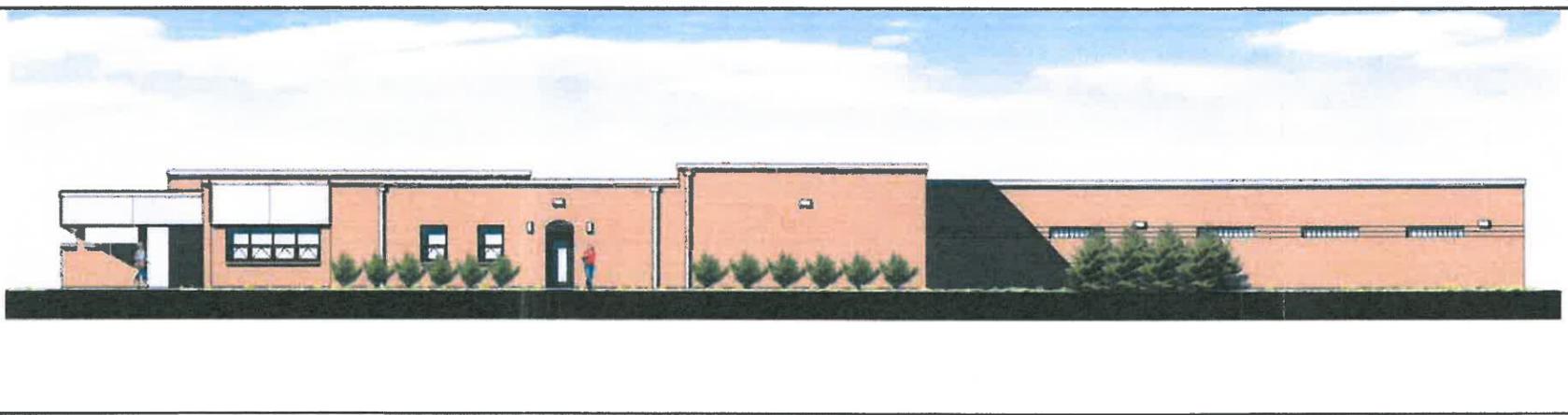
SOUTH ELEVATION

SCALE: 1/8" = 1'-0" 1



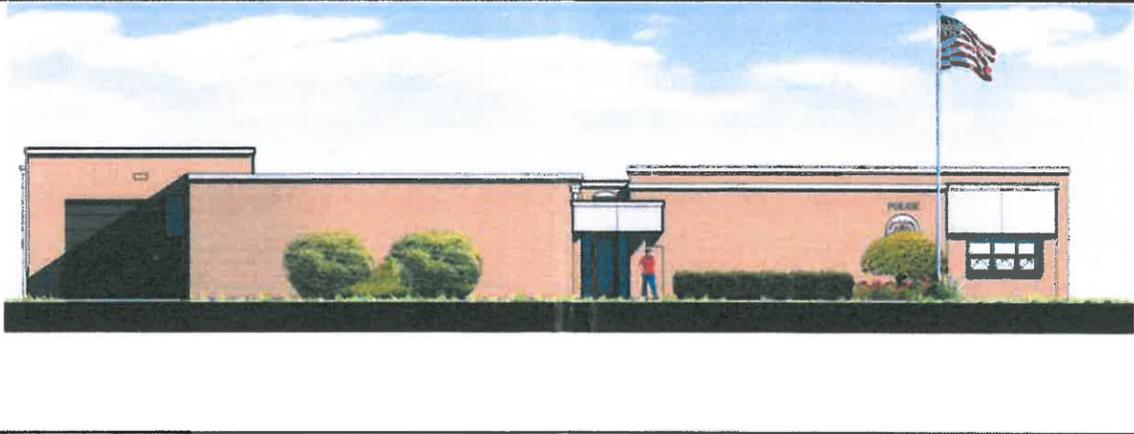
WEST ELEVATION

SCALE: 1/8" = 1'-0" 2



NORTH ELEVATION

SCALE: 1/8" = 1'-0" 3



EAST ELEVATION

SCALE: 1/8" = 1'-0" 4

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 VILLAGE OF WILLOWBROOK
 POLICE FACILITY RENOVATION / EXPANSION
 7760 QUINCY STREET
 WILLOWBROOK
 ILLINOIS 60527

DATE	2015.05.27
BY	WILLIAMS ARCHITECTS
NO.	15-001
REV.	
DATE	
BY	
NO.	
REV.	



WILLIAMS
 ARCHITECTS
 ARCHITECTS PLANNERS
 Phone: 630-251-1337 Fax: 630-251-1229



EXTERIOR
 ELEVATIONS

A4.1

MINUTES OF THE REGULAR MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JANUARY 11, 2016 AT 5:30 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, WILLOWBROOK, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order by Trustee Neal at 5:40 p.m.

2. ROLL CALL

Those present at roll call were Trustee Gayle Neal and Director of Finance Carrie Dittman. Chairman Umberto Davi arrived at 6:00.

3. APPROVAL OF MINUTES

Minutes of the Regular Finance/Administration Committee held on Monday, November 9, 2015 were reviewed.

Motion to approve made by Trustee Neal. Motion carried.

4. DISCUSSION - Formation of a Business District/Reimbursement of Development Related Expenditures

Director of Finance Dittman reported that the Village has been working with two developers regarding potential commercial re-development projects located near Kingery Highway and Plainfield Rd, and each developer has requested a subsidy for their project. The Village has hired the financial consultant Ehlers Associates to review the developers' projects and determine if a subsidy is warranted. If a public subsidy is determined to be warranted, the primary method to raise the revenue could be through the imposition of a slightly higher sales tax rate (.25% - 1.0%) within a new Business District, which would need to be established and which would encompass these two commercial developments. The additional sales tax generated by the businesses located within the Business District would be used to pay expenses related to the District, such as a public subsidy, and to reimburse the General Fund for costs incurred related to establishing the District.

In order to reimburse the Village for the costs already incurred and for future expenses (if a Business District is formed at a later date), the Village needs to adopt a resolution now expressing our intent to recoup these costs. The Village Attorney Brian Baugh has drafted a resolution, which will be considered by the Village board at the January 11, 2016 meeting.

5. REPORT - Monthly Disbursement Reports - November & December 2015

The Committee reviewed and accepted the disbursement reports for the months of November and December, respectively, and key items are highlighted below:

- Total cash outlay for all Village funds = \$1,807,192 & \$966,771.
- Payroll for active employees including all funds = \$309,630 & \$379,193 (2 payrolls each month plus safety incentive in December). The change from the prior fiscal year is a cumulative 13.6% increase, due in part to the separation payouts in August & October to 2 retiring police officers.

- Ave. daily outlay of cash for all Village funds - \$60,240 & \$31,186. Fiscal year to date daily average is \$40,190.
- Ave. daily expenditures for the General Fund - \$29,824 & \$22,293. Fiscal year to date average is \$23,848.

6. REPORT - Sales Tax, Income Tax, Utility Tax, Places of Eating Tax, Fines, Red Light Fines, Building Permits, Water Revenues, Hotel/Motel Tax and Motor Fuel Tax

All revenues are fiscal year to date collections through December 31, 2015:

- Sales tax receipts - \$2,505,010 up 1.8% from the prior year. Trending 4.1% over budget.
- Income Tax receipts - \$597,510 up 13.77% compared to the prior year, 50.1% over budget.
- Utility tax receipts - \$624,836 down 5.12% from the prior year, 7.6% under budget, consisting of:
 - Telecomm tax - \$284,732, up 1.47%.
 - Northern IL gas - \$56,396, down 41.41%
 - ComEd - \$285,829, up 0.72%
- Places of Eating Tax receipts - \$352,789 up 5.08% compared to the prior year, trending 14.2% over budget.
- Fines - \$90,265 down 20.26% compared with the prior year, 6.14% under budget. Fines come from County distributions and also local fine tickets written by Village police officers.
- Red Light Fines - \$170,434 down 62.81% from the prior year receipts, trending 57.0% below budget. Director Dittman reported that Chief Shelton had informed her that the cameras at 75th Street and Midway Drive were back in service as of September 27. The 63rd Street cameras went down on May 22 and were expected back up on October 31 but are not yet operational (about 23 weeks out of service); IDOT has not granted permission to ATS to get this intersection back online yet, and there is no go-live date yet.
- Building Permit receipts - \$293,015 up 60.26% from the prior year, and we have exceeded the annual budget by \$93,000.
- Water sales receipts - \$2,324,288 up 15.56% from the prior year, 4.48% above budget, attributable in part to the 12% rate increase effective 1/1/2015. Director Dittman noted that a rate increase does not necessarily equate to the same % increase in revenue as customers increase their water conservation when rates go up.
- Hotel/Motel Tax receipts - \$150,013 up 312.45% compared with the prior year, 4.4% below budget. The June 1 rate increase to 5% is now apparent beginning with the June tax payments received in July.

- Motor Fuel Tax receipts - \$146,083 down 33.03% compared with the prior year, 6.7% under budget. The Village received the July - Nov payments in December.

The reports above were approved by Trustee Neal and Chairman Davi.

7. VISITOR'S BUSINESS

There were no visitors present at the meeting.

8. COMMUNICATIONS

There were no communications received.

9. ADJOURNMENT

Motion to adjourn at 6:10 p.m. was made by Trustee Neal.

(Minutes transcribed by: Carrie Dittman, 2/2/2016)

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL SERVICES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JANUARY 11, 2016 AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Mistele called the meeting to order at 5:30 PM.

2. ROLL CALL

Those present at roll call were Chairman Michael Mistele, Trustee Paul Oggerino, and Village Administrator Tim Halik.

3. APPROVAL OF MINUTES

- a) After review of the draft minutes from the November 9, 2015 regular meeting of the Municipal Services Committee, Chairman Mistele made a motion to approve the minutes as presented. Trustee Oggerino seconded the motion. Motion carried.

4. REPORT – Parkway Tree Trimming Program – South, Central, and East Quadrants of Town

Administrator Halik advised the committee that the Village had previously held to a schedule which included the trimming of one-fourth or one-fifth of parkway trees in a given year so that all trees within the Village were properly trimmed and pruned every four or five years. However, in recent years, the department has hired tree trimming contractors on an as-needed basis to trim trees on entire streets, or within entire subdivisions, when the need was determined. So, although trees have still been trimmed, the Village may not have been receiving the best contractor prices to complete the work. As a result, Halik recommended that in 2016 a comprehensive tree trimming program, with a private participation component, be performed. Halik shared with the Committee a draft proposed parkway tree trimming Request for Proposal document that has been developed. Halik advised that the technical pruning requirements within this document represent specifications as developed by the National Arborist Association. The specifications within the RFP contain general terms and conditions of the project, pruning specifications, and the final version will contain the location and approximate tree count in each identified area. In addition, section S on page 11 of the document includes a provision offering private participation in the program to interested property owners. Under this provision, residents can request that the awarded contractor trim trees on private property at the unit prices stated within the bid document. This is an opportunity for residents to potentially save money by utilizing the Village's contractor and guaranteed pricing. The agreement for this work would be entirely between the contractor and the resident. Halik advised that staff would forward the attached RFP to various reputable tree trimming and tree maintenance type contractors to solicit prices, along with posting it on the Village's website. In accordance with the RFP, the project is slated to begin in February 2016 with 50% of the project to be completed by March 1, 2016. All work must be completed by April 1, 2016. The document also includes the completion of various "optional areas" that can be authorized if unit prices come in higher than expected. Halik advised that, provided the committee has no objection to the provisions contained within the attached document, staff would request authorization to begin soliciting RFP's from reputable contractors. The proposals received would be reviewed by the Committee at their next meeting on February 8, 2016, before being considered by the

Village Board. The Committee recommended that, if required, the Village police department, the Tri-State Fire Protection District, and any affected utilities be notified of lane closures when work begins, but otherwise had no issues with the RFP document. Chairman Mistele recommended that this project be brought to the full board on February 8, 2016, after proposal are received.

5. REPORT – Status of Plumbing Ordinance Approval by the Illinois Department of Public Health (IDPH)

Administrator Halik reminded the Committee that at the November 9, 2015 meeting staff briefed the members on an issue involving the Illinois Department of Public Health. Per Illinois Department of Natural Resources requirements, the Village is required to add two new provisions to our plumbing ordinance. However, the IDPH requires that any change to a municipal plumbing ordinance must first be approved by them. When our draft ordinance was forwarded to the IDPH to seek this pre-approval, several of our long-standing local amendments, including amendments to ensure the protection of our water system, were denied by the IDPH. This response from the IDPH was unacceptable and a clear overreach by the department since their current position is not supported by the language in the state statute. Administrator Halik raised this issue with the DuPage Mayors and Managers Conference Regulatory Issues Committee, two state elected officials that represent our district, a representative from the International Code Council, and the lobbyist for the Suburban Building Officials Conference. This effort ultimately led to contact with IDPH officials to further discuss the matter. Shortly thereafter, the IDPH sought to clarify their authority through an administrative rule change. This action must follow the Joint Commission on Administrative Rules process, which includes a public comment period. The public comment period was open until December 21, 2015. Prior to the end of the comment period, several Councils of Government including the Illinois Municipal League and the DuPage Mayors and Managers Conference submitted comments letters, copies of which were included in packet, opposing the proposed rule change by the IDPH. Halik advised that on January 4, 2016, the Village received a letter from the IDPH providing tentative approval of our proposed plumbing code amendments, including those amendments aimed at protecting the Village water system. The ordinance must now be considered by the Village Board. If the ordinance is passed, a certified copy must be sent to the IDPH to receive final approval. Halik stated that staff would recommend that the proposed plumbing ordinance be considered at the Village Board's next meeting on January 25th. If approved at that time, the Village would be able to meet the IDNR's extended deadline to adopt the required provisions, which is January 31, 2016. The Committee was in agreement and thanked staff for their diligence in opposing the initial IDPH position on our local amendments.

6. REPORT – Municipal Services Department

- a. Administrator Halik reviewed the monthly permit activity reports for the months of November and December 2015. In the month of November, the Village has taken in \$39,743.04 in permit revenue for the month. In the month of December, the Village has taken in \$15,692.73 in permit revenue. Halik advised that in total for the first eight months of fiscal year 2015/16, the Village has received approximately 146% of the anticipated FY2015/16 budgeted revenue.
- b. Administrator Halik shared the water system pumpage reports for both October and November 2015. The reports indicate that the Village pumped 30,690,000 gallons of water in the month of October and 26,585,000 gallons in the month of November, bringing the total amount pumped for the first seven months of the fiscal year to 218,356,000 gallons. Halik stated that we have pumped about 2% more water so far this year as compared to the same time frame last year. Halik shared that we are on track in reaching our estimated pumpage projection of 350,000,000 gallons.

7. VISITOR'S BUSINESS

(None)

8. COMMUNICATIONS

(None)

9. ADJOURNMENT

Motion to adjourn was made by Chairman Mistele and seconded by Trustee Oggerino. The meeting was adjourned at 5:50 PM.

(Minutes transcribed by: Tim Halik, 2/2/16)

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, JANUARY 5, 2016, AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Cobb called the meeting to order at the hour of 7:04 p.m.

2. ROLL CALL

Those present at roll call were Chairman Richard Cobb, Commissioners Lorraine Grimsby, Ron Kanaverskis, Rene Schuurman, and Doug Stetina.

ABSENT: Commissioners Laurie Landsman, Carol Lazarski, and Robert Pionke.

Also present were Temporary Interim Superintendent of Parks and Recreation John Fenske, Village Administrator Tim Halik, and Village Trustee Sue Berglund.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – DECEMBER 1, 2015

The Commission reviewed the December 1, 2015 minutes. Chairman Cobb had a couple of minor changes to the minutes regarding the Willowbrook 5K race.

MOTION: A Motion was made by Commissioner Schuurman and seconded by Commissioner Stetina to approve the December 1, 2015 minutes as amended.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kanaverskis, Schuurman, and Stetina. NAYS: None. ABSENT: Commissioners Landsman, Lazarski, and Pionke.

MOTION DECLARED CARRIED

4. DISCUSSION – SPECIAL EVENT UPDATES/PLANNING

a. Children's Holiday Party – December 13, 2015

Interim Superintendent Fenske thanked the Commissioners for another successful event. There were 133 children that had preregistered for the event, and more than 140 were in attendance. Food and beverage was donated by 7-11 and Tommy R's Catering.

Chairman Cobb requested that a comparison be made between this year and previous years to present to the Village Board to show that this event is a worthwhile event and is consistently growing in attendance.

Interim Superintendent Fenske advised that the party received \$2,699.00 in donations. Total expenses, not included staff time, was \$3,342.75.

b. Easter Egg Hunt – March 26, 2016

Interim Superintendent Fenske related that he has sent a letter to the Willowbrook/Burr Ridge Kiwanis Club and Chicken Basket asking for donations, since they have sponsored this event in the past. Interim Superintendent Fenske advised that he will have additional information at the next Commission meeting.

c. 2016 5K Fun Run

Commissioner Schuurman provided an update to the race event. Race Time has been contracted to take care of race timings and the registration website is up and running. There are nine (9) adults and some children that have already signed up. Athletico has already signed up as a sponsor, both monetary and will be provided volunteers for massages for runners after the race.

A sponsorship letter is ready to be mailed to all Willowbrook businesses. A press release has also been drafted.

Commissioner Schuurman has spoken to a representative from the Children's Organ Transplant Association (COTA). COTA is one of the two organizations that will be receiving donation money from this event. They have offered to send volunteers to speak to citizens about what they do.

Commissioner Schuurman also spoke with the Gower PTO. At Gower Middle School, there are two courtyards that need renovations. The proposal is for every Gower student that signs up for the race, \$5.00 will be donated back to the school.

The race will be advertised in local newspapers and several race websites.

New this year, a Community Event will be held after the race in Community Park, similar to the Back to School bash that was previously held. Bounce houses, face painting, petting zoo, and a DJ for the kids. Businesses will also have the opportunity to have tables to promote themselves.

Chairman Cobb questioned if any temporary help will be hired to assist in the event. Commissioner Schuurman related that the largest amount of labor involves the delivering of flyers to the businesses in the area or residential neighborhoods. Commissioner Schuurman suggested that seasonal Public Works employees can assist.

5. DISCUSSION – Community Resource Center (CRC) Design

Administrator Halik provided an update to the CRC planning and development. Administrator Halik related that due to cost estimate overruns in the police department renovations, the police department functions will temporarily be moved into the CRC building. This will postpone the renovations for Park and Recreation usage approximately six months.

Administrator Halik suggested that the design process continue so that when the CRC is ready, bids for the renovations have already been received and a contractor picked so that work can begin as soon as possible.

6. VISITORS' BUSINESS

There was no Visitors' Business.

7. COMMUNICATIONS

Administrator Halik invited the Commissioners to attend the Annual State of the Village address to be held on Wednesday, January 6, 2016 at the Burr Ridge Marriott beginning at 11:30 a.m.

Commissioner Schuurman advised that he had spoken with Gower PTO. They are interested in conducting the Back to School Bash at Community Park. There had been some issues last year with having this event in the school gymnasium.

8. ADJOURNMENT

MOTION: Made by Commissioner Grimsby, seconded by Commissioner Schuurman to adjourn the meeting at the hour of 8:06 p.m.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kanaverskis, Schuurman, and Stetina. NAYS: None. ABSENT: Commissioners Landsman, Lazarski, and Pionke.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

February 2, 2016

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.

MINUTES OF THE REGULAR MEETING OF THE PLAN COMMISSION HELD ON WEDNESDAY, JANUARY 13, 2016, AT HINSDALE SOUTH HIGH SCHOOL, LITTLE THEATER, 7401 CLARENDON HILLS ROAD, CITY OF DARIEN, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Kopp called the meeting to order at the hour of 7:15 p.m.

2. ROLL CALL

Those present at roll call were Commissioners Lacayo, Soukup, Kaucky, Vice-Chairman Wagner and Chairman Kopp. Also present were Village Planner Jo Ellen Charlton, Building Inspector Roy Giuntoli, Secretary Joanne Prible and Administrative Intern Tiffany Kolodziej. Absent: Commissioners Remkus and Ruffolo.

3. OMNIBUS VOTE AGENDA

The items on the Omnibus Vote Agenda were as follows:

- A. Waive Reading of Minutes (APPROVE)
- B. Minutes – Regular Meeting December 2, 2015 (APPROVE)

MOTION: Made by Commissioner Soukup seconded by Commissioner Lacayo, to approve the Omnibus Vote Agenda.

MOTION DECLARED CARRIED

4. PLAN COMMISSION CONSIDERATION: Zoning Hearing Case 15-07: (David Froberg – Willowbrook Square Management Co. – 6262 S. Route 83) Amendment to PUD to reduce the “dwell time” on approved digital sign for each message from 20 seconds to 8 seconds.

- A. PUBLIC HEARING
- B. DISCUSSION

See Court Reporter Minutes

MOTION: Made by Commissioner Kaucky, seconded by Vice-Chairman Wagner that based on the submitted petition and testimony presented, I move that the Plan Commission accept and forward the findings of fact reviewed and discussed as part of PC 15-07 to the Village Board and recommend that the Village Board approve an amendment to the previously approved Planned Unit Development for the subject property to allow for a reduction in the dwell time for the digital sign from 20 seconds to 8 seconds.

ROLL CALL: AYES: Commissioners Lacayo, Soukup, Kaucky, Vice-Chairman Wagner and Chairman Kopp. NAYS: None. ABSENT: Commissioners Remkus and Ruffolo.

MOTION DECLARED CARRIED

5. PLAN COMMISSION CONSIDERATION: Zoning Hearing Case 15-08: (The Willows PUD – Pete’s Fresh Market) Petition requesting a special use for a Planned Unit Development (PUD) that allows the reuse of part of the existing vacated K-Mart building as a multi-tenant building and construction of a new multi-tenant commercial building, including on-site improvements and offsite improvements to both Plainfield Road and Route 83.
 - A. PUBLIC HEARING
 - B. DISCUSSION

MOTION: Made by Commissioner Lacayo, seconded by Commissioner Soukup that based on the submitted petition, the testimony provided by the applicant, and the staff report prepared for PC 15-08 at the January 13, 2016 Plan Commission meeting, I move that the Plan Commission recommend and forward to the Village Board the findings of fact presented and discussed by the Plan Commission at the January 13th meeting, and further recommend that the Village Board approve the following:

1. A special use for a planned unit development associated with PC 15-08, including the “proposed exceptions” outlined in the staff report.
2. Special uses for one 70,435 square foot grocery store (26,935 for storage), and four separate restaurant uses not exceeding 11,479 square feet.
3. Approval of the Preliminary and Final Plat of Subdivision and PUD Plats for “The Willows Subdivision”, except for revisions required by the Village Engineer to be revised prior to forwarding to the Village Board for consideration.

Subject to the following conditions:

1. All plans and documents shall be revised and resubmitted as required by Village staff and the Plan Commission as indicated in the staff report or as discussed during the January 13, 2016 meeting, and approved by staff prior to being forwarded to the Village Board for final consideration.
2. Evidence of written authorization from the property owner to the north shall be provided prior to being forwarded to the Village Board for final consideration.
3. Written authorization from IDOT and DuPage County that approvals will be granted pending receipt of plans that conform to certain requirements.
4. Conformance to the statements, requirements and operational conditions listed in the staff report for the January 13, 2016 meeting.

ROLL CALL: AYES: Commissioners Lacayo, Soukup, Kaucky, Vice-Chairman Wagner and Chairman Kopp. NAYS: None. ABSENT: Commissioners Remkus and Ruffolo.

MOTION DECLARED CARRIED

6. VISITOR'S BUSINESS

None.

7. COMMUNICATIONS

The next Plan Commission meeting is February 3, 2016.

9. ADJOURNMENT

MOTION: Made by Vice-Chairman Wagner, seconded by Commissioner Soukup, to adjourn the regular meeting of the Plan Commission at the hour of 10:00 p.m.

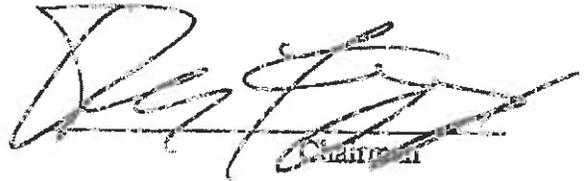
UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ AND APPROVED,

February 3, 2016

Minutes transcribed by Joanne Prible.



Chairman

AGENDA

Minutes of the Public Safety Committee of the Village of Willowbrook that was held on January 11th, 2016 at 5:30 p.m. at the Willowbrook Police Department, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

CALL TO ORDER

The meeting was called to order at 5:30 p.m.

ROLL CALL

Those present at roll call were Chief Mark Shelton, Chairman of the Public Safety Committee Terrence Kelly, and Trustee Sue Berglund.

1. Reviewed the November 9th, 2015 Public Safety Committee Meeting Minutes.
The Committee approved the November 9th, 2015 Public Safety Committee Meeting Minutes.
2. Reviewed the Weekly Press Releases – Information.
3. Reviewed the Overtime Report for 10/12/2015-11/08/2015, 11/09/2015-12/06/2015 and 12/07/2015-01/03/2016 - Information.
4. Reviewed the Monthly Expenditure Report for November 2015 and December 2015 – Information.
5. Reviewed the Monthly Offense Summary Report for November 2015 and December 2015 - Information.
6. Reviewed the Letter(s) of Recognition and Appreciation – Information
 - Secretary Bunny Goers
 - Secretary Laurie Schmitz
 - Detective John Handzik
 - Detective Tim Kobler
 - Officer Nick Volek
 - Officer Ted Kolodziej
 - Sergeant Chris Drake
 - Secretary Lori Rinella
 - Secretary Debbie Hahn
7. Discussion Items
 - Update – New Officers
Chief Shelton advised the Committee that the new officers are doing well. Officer Robles has completed the Probationary Period. The newest recruits started the police academy on January 10th, 2016.
 - General Orders / New Law(s)
The General Orders have been updated with the applicable 2016 New Laws as per State Statute.

- NIPAS Replacement
Officer Lopez was given the opportunity to apply for the NIPAS Mobile Field Force position. This position was previously held by Officer Volek but was vacated when Officer Volek was assigned as the new Canine Officer. Officer Lopez must first go through an interview and successfully pass an agility test with NIPAS before he is approved for the position.

- Update – Canine
Chief Shelton advised the Committee that the Canine and Handler are both doing very well. They have assisted surrounding towns with searches and drug location, within vehicles and containers, with positive results.

8. * VISITOR'S BUSINESS (Public comment is limited to three minutes per person).

None

9. ADJOURNMENT

The meeting was adjourned at 5:57 p.m.

Next Meeting Scheduled February 8th, 2016 at 5:30 p.m.