

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, FEBRUARY 8, 2016 AT THE BURR RIDGE POLICE DEPARTMENT, TRAINING ROOM, 7700 COUNTY LINE ROAD, VILLAGE OF BURR RIDGE, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: Trustee Umberto Davi

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief Mark Shelton, Deputy Chief Mark Altobella, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Village Clerk Hansen to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

Willowbrook residents Annette Burman, Charlene Nemecek, and Daniel Niccolai spoke to the Board reference concerns that they had pertaining to icy sidewalks and snow plowing throughout their neighborhood.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - January 25, 2016 (APPROVE)
- c. Minutes - Executive Session Meeting - January 25, 2016 (APPROVE)
- d. Warrants - \$160,475.70 (APPROVE)
- e. Monthly Financial Report - January 31, 2016 (APPROVE)

- f. Ordinance - An Ordinance Declaring Surplus Property and Authorizing the Sale of the Same - Ordinance No. 16-O-07 (PASS)
- g. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal from Clarke Aquatic Services, Inc. to Provide Aquatic Weed and Algae Control Services throughout the 2016 Season - Prairie Trail Park & Willow Pond Park - Resolution No. 16-R-08 (ADOPT)
- h. Resolution - A Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code to Appropriate \$443,500 of Motor Fuel Tax Funds for the Maintenance of Streets in 2016 - Resolution No. 16-R-09 (ADOPT)
- i. Resolution - A Resolution Waiving the Competitive Bidding Process and Authorizing the Mayor and Village Clerk to Accept the Proposal from NJ Ryan Tree & Landscape to Complete the Village 2016 Parkway Tree Trimming Program - Resolution No. 16-R-10 (ADOPT)
- j. Resolution - A Resolution to Adopt Municipal Legislative Positions and Priorities for the 2016 Legislative Session of the Second Year of the 99th General Assembly - Resolution 16-R-11 (ADOPT)
- k. Resolution - A Resolution Authorizing the Chief of Police to Purchase Twenty-Three Avon C50 Masks from Pro-Tech - Resolution 16-R-12 (ADOPT)
- l. Plan Commission Recommendation - Zoning hearing Case 16-01: Petition for a Special Use Permit and Other Relief to Allow a 7,216 Square Foot Commercial School - Holtz Educational Center, 800-900 75th Street (Willowbrook Plaza Shopping Center)(RECEIVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

NEW BUSINESS

6. ORDINANCE - AN ORDINANCE ABATING THE TAXES HERETOFORE LEVIED FOR THE YEAR 2015 TO PAY THE PRINCIPAL AND INTEREST ON THE \$4,930,000 GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2015 OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Director Dittman advised the Board that in March of 2015, the Village issued \$4,930,000 in general obligation bonds to fund the renovations of the police department, re-paint one of the Village's water towers, and refund a portion of the GO (ARS) Bonds, Series 2008. With the passage of the Bond Ordinance in 2015, every year the DuPage County Clerk automatically prepares a property tax levy extension for the payment of the bond debt service unless a tax abatement ordinance is filed with the Clerk's Office. The principal and interest payments in the amount of \$247,550.00 for the Year 2015 are paid from the Village's general fund and water fund. The Village will need to pass an ordinance each year until the bond is paid off in full in 2034.

MOTION: Made by Trustee Mistele and seconded by Trustee Neal to pass Ordinance 16-0-08 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

7. RESOLUTION - A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT BY AND BETWEEN THE VILLAGE OF WILLOWBROOK AND EHLERS & ASSOCIATES, INC. REGARDING THE ROUTE 83/PLAINFIELD ROAD BUSINESS DISTRICT

Administrator Halik related that the Village is working on two potential redevelopment projects located near the intersection of Route 83 and Plainfield Road. Each developer has asked the Village to consider providing a public subsidy. Without some form of financial assistance, these projects are not viable as far as a reasonable return on investment.

Administrator Halik advised that the financial consultant, Ehlers & Associates, was hired to review the financials to determine whether a subsidy is warranted and if so, how much is warranted. Once the review has been completed, a final report will be brought before the Board.

After reviewing the available financing tools that could be used to raise revenues for these projects, it is recommended that the creation of a new business district in accordance with the Illinois Business District Act be considered. The sales tax rate within this new business district could be increased up to a maximum of 1%. The increment would generate additional revenues that could be used towards the redevelopment projects.

An evaluation would need to be completed to determine if the area is eligible. If so, a statutory process is followed to establish the new business district.

Ehlers & Associates submitted a proposal to assist in the creation of the new business district. The proposal consists of two phases. The initial phase includes the eligibility evaluation. The second phase is for the planning, preparation of business district plans, and adoption. The total fee for both phases is \$17,500. However, if phase one determines that this property is not eligible, the contract is then concluded and the Village would only owe the phase one fee of \$6,500. The estimated duration of the first phase is 4 - 8 weeks.

MOTION: Made by Trustee Kelly and seconded by Trustee Neal to adopt Resolution 16-R-13 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

PRIOR BUSINESS

8. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele related that they have been reviewing estimates for the Police Station renovations and should be presented to the Board in the near future.

Trustee Berglund had no report.

Trustee Oggerino had no report.

9. ATTORNEY'S REPORT

Attorney Bastian thanked the Village Board and Staff for being a pleasure to work with.

10. CLERK'S REPORT

Clerk Hansen had no report.

11. ADMINISTRATOR'S REPORT

Administrator Halik advised that a copy of the 2015 Citizen Survey results was distributed to each Board member.

12. MAYOR'S REPORT

Mayor Trilla had no report.

13. EXECUTIVE SESSION

Mayor Trilla stated that there was no need for Executive Session during tonight's meeting.

14. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund, to adjourn the Regular Meeting at the hour of 7:15 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

February 22, 2016.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.