

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MARCH 14, 2016 AT THE BURR RIDGE POLICE DEPARTMENT, TRAINING ROOM, 7700 COUNTY LINE ROAD, VILLAGE OF BURR RIDGE, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None

Also present were Village Attorney Michael R. Durkin, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief Mark Shelton, Deputy Chief Robert Schaller, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Deputy Chief Schaller to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - February 22, 2016 (APPROVE)
- c. Minutes - Executive Session Meeting - February 22, 2016 (APPROVE)
- d. Minutes - Special Board Meeting - March 1, 2016 (APPROVE)
- e. Minutes - Special Board Meeting - March 7, 2016 (APPROVE)
- f. Warrants - \$232,820.89 (APPROVE)
- g. Monthly Financial Report - February 29, 2016 (APPROVE)

- h. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal for the Supply and Installation of System 4000 Telemetry Siren Controllers Compatible with the Siren Encoder at DU-COMM Dispatch Agency - Resolution No. 16-R-14 (ADOPT)
- i. Motion to Approve - Request for Waiver of Permit Fees - West Suburban Shrine Club (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Neal to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

- 6. ORDINANCE - AN ORDINANCE GRANTING A SPECIAL USE PERMIT FOR A 7,216 SQUARE FOOT COMMERCIAL SCHOOL IN TENANT SPACE 7450A WITHIN THE WILLOWBROOK SHOPPING PLAZA (FORMERLY WINGREN PLAZA) - HOLTZ EDUCATION CENTER

MOTION: Made by Trustee Berglund and seconded by Trustee Oggerino to continue discussion on this item until a future Board meeting.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

- 7. RESOLUTION - A RESOLUTION ACCEPTING THE PROJECT BID SUBMITTED BY AM-COAT PAINTING, INC., HOMER GLEN, ILLINOIS, TO COMPLETE A REHABILITATION OF THE EXISTING ABOVE-GRADE WATER STORAGE STRUCTURE LOCATED AT 710 WILLOWBROOK CENTRE PARKWAY AND AUTHORIZING THE ISSUANCE OF A NOTICE OF AWARD FOR THE PROJECT

Administrator Halik advised that an advertisement for bids was published in November for the rehabilitation of the water tank located on the Public Works building property. This project represents Year 2 of a 3-year project to rehabilitate all three

water towers in the Village. The engineer's probable cost for this project was just under \$1.6 million.

The deadline to submit sealed bids was December 8th. Five bids were received. The lowest qualifying bid of \$913,460 was submitted by AmCoat Painting. Once AmCoat receives the notice of award for their bid, AmCoat will be able to submit all bonds and insurance requirements.

Once all documentation has been received and the engineers have approved the documents, the Board will then separately enter into an agreement with them to complete the project.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to adopt Resolution 16-R-15 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL IN THE AMOUNT OF \$12,374.12 TO PROVIDE TELEPHONE SYSTEM RELOCATION SERVICES FOR THE TEMPORARY POLICE STATION BUILDING - MIDCO, INC.

Chief Shelton related that the telephone relocation work will need to be completed in order to temporarily move into the Community Resource Center during the renovations of the police department. The move should take place during the first part of May.

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to adopt Resolution 16-R-16 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. MOTION - BOARD ADVICE AND CONSENT TO MAYOR'S APPOINTMENTS TO FILL VACANCIES IN THE PARKS & RECREATION COMMISSION, PLAN COMMISSION, AND BOARD OF POLICE COMMISSIONERS

Mayor Trilla advised the all persons listed are for reappointment to their current positions.

Trustee Kelly questioned if there are any vacancies on the Commissions. Mayor Trilla stated that there is one vacancy on the Parks and Recreation Commission.

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to approve the Commission appointments as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

10. COMMITTEE REPORTS

Trustee Neal advised that she really likes the new layout of the Southwest Central offense report provided in the Public Safety Committee packet. Trustee Neal also related that she is working with Director Dittman on a Telecom Tax report and will be presenting information at a future Board meeting.

Trustee Kelly also stated that he liked the new layout of the Southwest Central offense report.

Trustee Mistele had no report.

Trustee Berglund also agreed with the new Southwest Central offense report.

Trustee Davi had no report.

Trustee Oggerino had no report.

11. ATTORNEY'S REPORT

Attorney Durkin had no report.

12. CLERK'S REPORT

Clerk Hansen had no report.

13. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

14. MAYOR'S REPORT

Mayor Trilla thanked Village staff and patrol officers for their work at the St. Baldrick's fundraising event held on Sunday, March 13th at the Kerry Piper.

15. EXECUTIVE SESSION

Mayor Trilla stated that there was no need for Executive Session during tonight's meeting.

16. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino, to adjourn the Regular Meeting at the hour of 6:40 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

March 28, 2016.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.