



**PUBLIC SAFETY
COMMITTEE**

APRIL PACKET 2016

AGENDA

MEETING OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON APRIL 11TH, 2016 AT 5:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

CALL TO ORDER

ROLL CALL

1. REVIEW MARCH 14th, 2016 PUBLIC SAFETY COMMITTEE MEETING MINUTES.
2. REVIEW WEEKLY PRESS RELEASES – INFORMATION.
3. REVIEW OVERTIME REPORT FOR 02/29/2016-03/27/2016 - INFORMATION.
4. REVIEW MONTHLY EXPENDITURE REPORT FOR MARCH 2016 – INFORMATION.
5. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR MARCH 2016 - INFORMATION.
6. REVIEW LETTER(S) OF RECOGNITION AND APPRECIATION – INFORMATION
 - Officer Dave Gaddis
 - Officer Daniel Herrera
 - Secretary Laurie Schmitz
7. DISCUSSION ITEMS
 - Update - DUCOMM
 - Update - New Recruit
8. * VISITOR'S BUSINESS (Public comment is limited to three minutes per person).
9. ADJOURNMENT

NEXT MEETING SCHEDULED MAY 9TH, 2016 AT 5:30 P.M.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

MOTION TO APPROVE THE PUBLIC SAFETY COMMITTEE MEETING MINUTES ON MARCH 14TH, 2016.

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/11/2016

- | | |
|--|---|
| <input type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input checked="" type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

The attached minutes are from the Public Safety Committee held on March 14th, 2016.

STAFF RECOMMENDATION (if any)

APPROVE MOTION.

AGENDA

Minutes of the Public Safety Committee of the Village of Willowbrook that was held on March 14th, 2016 at 5:30 p.m. at the Willowbrook Police Department, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

CALL TO ORDER

The meeting was called to order at 5:30 p.m.

ROLL CALL

Those present at roll call were Chief Mark Shelton, Deputy Chief Robert Schaller, Chairman of the Public Safety Committee Terrence Kelly, and Trustee Sue Berglund.

1. Reviewed the February 8th, 2016 Public Safety Committee Meeting Minutes.
The Committee approved the February 8th, 2016 Public Safety Committee Meeting Minutes.
2. Reviewed the Weekly Press Releases – Information.
3. Reviewed the Overtime Report for 02/01/2016-02/28/2016 - Information.
4. Reviewed the Monthly Expenditure Report for February 2016 – Information.
5. Reviewed the Monthly Offense Summary Report for February 2016 - Information.
Both Committee Members complimented on the content and the information that was provided on the new S.W.C.D. Offense Summary report.
6. Reviewed the Letter(s) of Recognition and Appreciation – Information.
 - Sergeant Chris Drake
 - Officer Nick Volek
 - Officer Jose Lopez
 - Officer Scott Eisenbeis
 - Officer Othello Rosal
7. DISCUSSION ITEMS
 - Update on DUCOMM transfer.
The Committee was advised on the progress of the DuComm transfer. Deputy Chief Schaller explained the upgrades and programming of the computers. He also discussed BASECAMP which is an online chalkboard that is used by DuComm. Agencies can log into the BASECAMP program to view/update their information and monitor the transfer process. The projected switch over date is 4/27.
 - New officers' completion of F.T.O.
The Committee was given an update on Officer Rosal and Officer Herrera. Both Officers will complete the (16) week F.T.O. program on 3/28.

- Upcoming police schedule.

Chief Shelton provided an overview of the upcoming schedules. Range Qualification is scheduled for 5/10. Individual employee evaluations are due on 4/11. New recruit Huntley will graduate the police academy on 3/31 and there will be a Detective re-assignment on 5/2. The Committee was advised that Officer Robles will be assigned to light duty beginning 3/21.

Deputy Chief Schaller explained the upcoming logistics that will be involved with our temporary move into the 825 Midway Drive building. Window privacy and security of the exterior of the building were discussed. The actual moving of furniture and coordinating that with the operations procedures will be a task, especially with phones and computer transitions. The target date will be the first week of May.

8. * VISITOR'S BUSINESS (Public comment is limited to three minutes per person).

None

9. ADJOURNMENT

The meeting was adjourned at 5:51 p.m.

NEXT MEETING SCHEDULED APRIL 11TH, 2016 AT 5:30 P.M.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION ONLY – PRESS RELEASES

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/11/2016

- | | |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

The attached are press releases approved for the weeks of:

March 7th – 13th, 2016
March 14th – 20th, 2016
March 21st – 27th, 2016
March 28th – April 3rd, 2016

STAFF RECOMMENDATION (if any)

None.

Willowbrook Police Department
Press Release for the week of March 7th – 13th, 2016
March 14th, 2016

Contact: Chief Mark Shelton or Laurie Schmitz
at (630) 325-2808

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 03/08/2016 At 6:14 p.m. Reyes, Ricky R., 34, 3000 block of State Road, Lake Village, Indiana was arrested for alleged RETAIL THEFT of miscellaneous food items having a total estimated value of \$311.00 following an incident at the Target Store located in the 7600 block of Kingery Highway. Mr. Reyes was transported to the Willowbrook Police Department and released after posting bond.
- 03/09/2016 At 11:30 a.m. Siorek, Gregory T., 64, 6000 block of Hillcrest Drive, Downers Grove, Illinois was arrested for alleged DRIVING WHILE LICENSE REVOKED and FAILURE TO YIELD EXITING A PRIVATE DRIVE following a property damage accident in the 500 block of Plainfield Road. Mr. Siorek was transported to the Willowbrook Police Department and released after posting bond.
- 03/10/2016 At 3:42 a.m. Serrano, Emigdio, 47, 10000 Block of Indianapolis, Chicago, Illinois was arrested for alleged NO VALID DRIVERS LICENSE, EXPIRED REGISTRATION, IMPROPER DISPLAY OF REGISTRATION and OPERATION ON AN UNINSURED MOTOR VEHICLE following a traffic stop in the 7600 block of Kingery Highway. Mr. Serrano was transported to the Willowbrook Police Department and released after posting bond.
- 03/11/2016 At 12:37 a.m. Mojica, Cynthia J., 32, 11S600 block of Lilac Lane, Willowbrook, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, DISOBEYING A TRAFFIC CONTROL DEVICE, OPERATION OF AN UNINSURED MOTOR VEHICLE, and FAILURE TO PROPERLY SECURE CHILD UNDER AGE 8, following a traffic stop at the intersection of Frontage Road and Midway Drive. Ms. Mojica was transported to the Willowbrook Police Department and released after posting bond.



**Willowbrook Police Department
Press Release for the week of March 14th – 20th, 2016
March 21st, 2016**

**Contact: Chief Mark Shelton or Laurie Schmitz
at (630) 325-2808**

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

03/15/2016 At 9:31 a.m. Green, Nia M., 30, 900 block of Weatherby Avenue, Downers Grove, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and SPEEDING following a traffic stop at the intersection of 63rd Street and Western Avenue. Ms. Green was transported to the Willowbrook Police Department and released after posting bond.



**Willowbrook Police Department
Press Release for the week of March 21st – 27th, 2016
March 28th, 2016**

**Contact: Chief Mark Shelton or Laurie Schmitz
at (630) 325-2808**

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

03/22/2016 At 7:28 a.m. Officers responded to the 6300 block of Kingery Highway for the report of a THEFT. Offender(s) unknown, by unknown means gained entry to the parked/unattended construction trailer and removed construction equipment and tools. The cost to repair/replace the items was estimated at \$7,000.00 U.S.C.

03/26/2016 At 8:16 a.m. Officers responded to the 6800 block of Quincy Street for the report of a THEFT. Offender(s) unknown, by unknown means removed several pounds of lumber from the exterior of the residence. The cost to replace the lumber was estimated at \$500.00 U.S.C.

**Willowbrook Police Department
Press Release for the week of March 28th – April 3rd, 2016
April 4th, 2016**

**Contact: Chief Mark Shelton or Laurie Schmitz
at (630) 325-2808**

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

03/30/2016 At 1:35 a.m. Gonzales, Eric M., 45, 200 block of Rogers Court, Willowbrook, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE, UNLAWFUL POSSESSION OF CANNABIS, UNLAWFUL POSSESSION OF DRUG PARAPHERNALIA, SPEEDING, FAILURE TO SIGNAL and OPERATION OF AN UNINSURED MOTOR VEHICLE following a traffic stop at the intersection of 63rd Street and Madison Street. Mr. Gonzales was transported to the Willowbrook Police Department and released after posting bond.

03/31/2016 At 12:36 p.m. Officers responded to the 7100 block of Kingery Highway for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, using an unknown sharp type object, damaged the paint on the parked/unattended motor vehicle. The cost to repair the vehicle was estimated at \$500.00 U.S.C.

03/31/2016 At 6:00 p.m. Swanigan, Latesha R., 39, 6000 block of Knollwood Road, Willowbrook, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, DRIVING ON THE SHOULDER OF THE ROADWAY and OPERATION OF AN UNINSURED MOTOR VEHICLE following a traffic stop in the 6000 block of Knollwood Road. Ms. Swanigan was transported to the Willowbrook Police Department and released after posting bond.

03/31/2016 At 11:18 p.m. Meier, Michael S., 21, 600 block of Citadel Drive, Westmont, Illinois was arrested for alleged RECKLESS DRIVING, ILLEGAL SQUEALING/SCREECHING OF TIRES and NO FRONT PLATE following a traffic stop in the 6700 block of Kingery Highway. Mr. Meier was transported to the Willowbrook Police Department and released after posting bond.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION – MONTHLY OVERTIME REPORT

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/11/2016

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached report is a summary of the overtime expenditure between the dates of:

02/29/2016 – 03/27/2016

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

NONE.

**Willowbrook Police Department
Overtime Breakdown Schedule**

Overtime Categories:	12/7/2015 to 1/3/2016	1/4/2016 to 1/31/2016	2/1/2016 to 2/28/2016	2/29/2016 to 3/27/2016
SHIFT COVERAGE	210.50	226.50	79.50	209.50
WHEATON COURT (MISD & FEL CASES)	9.00	3.00	8.00	
WHEATON COURT CALL-IN (1-HR PER CASE)	2.00	5.00		2.00
SUMMARY SUSPENSION HEARINGS (DUI CASES)	3.00			
TRAFFIC COURT (ALL TRAFFIC EXCEPT DUI)	15.00	21.00	15.00	6.00
LATE CALLS OR ARRESTS	12.50	23.50	29.75	16.50
INVESTIGATIVE CALL-OUT / FOLLOW-UP	29.50	44.00	20.00	26.00
SPECIAL DETAILS / POLICE HIRED SERVICES	17.00	10.00		4.00
CRIME PREVENTION/PUBLIC RELATIONS				
SERGEANT STAFF MEETINGS	2.50	2.00	2.00	2.00
RANGE / FIREARMS TRAINING	13.00			
MISC CALL-IN				
EVIDENCE TECHNICIAN CALL-OUT				
ACCREDITATION				
TRAVEL TIME TO AND FROM SCHOOL		1.00		1.00
JUVENILE OFFICER CALL-OUT				
ARSON / FIRE INVESTIGATIONS				
FIELD TRAINING OFFICER		42.50	40.00	43.00
DEPARTMENT MEETINGS				
MISCELLANEOUS MEETINGS	2.50	2.00	4.50	4.00
EVALUATIONS & WELLNESS TESTING				
ASSISTS TO OTHER AGENCIES				
MISCELLANEOUS TRAINING	29.00		49.50	23.00
PEER JURY				
BREATHALIZER OPERATION				
K-9 UNIT		1.50		2.50
EVIDENCE/DESTRUCTION		2.50	11.50	0.50
ACCIDENT RECONSTRUCTION				
EXPLORER MEETING	9.00	8.50	6.50	6.50
NARCINT OVERTIME		18.50	28.50	8.00
DEPT. DETAIL				
HOLIDAY PAY	321.00	80.00		88.50
Total Accumulated Hours:	675.50	491.50	294.75	443.00

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION - MONTHLY EXPENDITURE REPORT

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/11/2016

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached report is a monthly Expenditure Report for the month of March 2016.

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

NONE.

EXPENDITURE REPORT FOR WILLOWBROOK
 PERIOD ENDING 03/31/2016
 POLICE DEPARTMENT
 ACTIVITY FOR

GL NUMBER	DESCRIPTION	MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BGD USED	AVAILABLE BALANCE
Dept 30-POLICE DEPARTMENT						
CAPITAL IMPROVEMENTS						
01-30-680-611	FURNITURE & OFFICE EQUIPMENT	0.00	13,560.00	18,430.00	73.58	4,870.00
01-30-680-625	NEW VEHICLES	4,760.00	130,230.73	130,000.00	100.18	(230.73)
01-30-680-641	EDP NEW EQUIPMENT	0.00	0.00	13.00	0.00	13.00
CAPITAL IMPROVEMENTS						
		4,760.00	143,790.73	148,443.00	96.87	4,652.27
ADMINISTRATION						
01-30-400-147	EMPLOYEE BENEFITS - MEDICARE	2,702.80	35,282.09	37,026.00	95.29	1,743.91
01-30-400-151	IMRF	2,318.61	28,229.65	31,070.00	90.86	2,840.35
01-30-400-161	SOCIAL SECURITY/FICA	935.43	10,898.36	12,068.00	90.31	1,169.64
01-30-630-101	SALARIES - PERMANENT EMPLOYEES	154,630.68	2,105,272.98	2,142,037.00	98.28	36,764.02
01-30-630-102	OVERTIME	18,842.70	204,583.25	285,000.00	71.78	80,416.75
01-30-630-103	OVERTIME - SPECIAL DETAIL & GRANTS	0.00	13,477.33	23,000.00	58.60	9,522.67
01-30-630-104	PART TIME - CLERICAL	1,844.01	19,351.02	24,587.00	78.70	5,235.98
01-30-630-126	SALARIES - CLERICAL	12,235.84	146,637.99	159,063.00	92.19	12,425.01
01-30-630-127	OVERTIME - CLERICAL	778.77	2,809.39	11,000.00	25.54	8,190.61
01-30-630-141	EMPLOYEE BENEFIT - MEDICAL INSURANCE	31,025.57	320,483.77	348,030.00	92.09	27,546.23
01-30-630-144	EMPLOYEE BENEFIT - UNEMPLOYMENT INS	0.00	412.16	3,069.00	13.43	2,656.84
01-30-630-155	POLICE PENSION	47,271.54	567,258.48	614,530.00	92.31	47,271.52
01-30-630-201	PHONE - TELEPHONES	1,776.40	19,798.81	28,000.00	70.71	8,201.19
01-30-630-202	ACCREDITATION	0.00	5,000.00	5,000.00	100.00	0.00
01-30-630-238	FIAT	0.00	3,500.00	3,500.00	100.00	0.00
01-30-630-241	FEES - FIELD COURT ATTORNEY	11,914.00	11,914.00	12,000.00	99.28	86.00
01-30-630-242	DUPAGE CHILDREN'S CENTER	0.00	3,000.00	2,000.00	100.00	0.00
01-30-630-245	FIRING RANGE	0.00	894.56	2,000.00	44.73	1,105.44
01-30-630-246	RED LIGHT - ADJUDICATOR	357.50	1,930.00	7,000.00	27.57	5,070.00
01-30-630-247	RED LIGHT - CAMERA FEES	13,485.00	105,781.22	269,700.00	39.22	163,918.78
01-30-630-248	RED LIGHT - COM ED	153.93	1,348.98	2,400.00	56.21	1,051.02
01-30-630-249	RED LIGHT - MISC FEE	2,297.49	9,667.54	14,000.00	69.05	4,332.46
01-30-630-301	OFFICE SUPPLIES	443.77	4,056.51	6,600.00	61.46	2,543.49
01-30-630-302	PRINTING & PUBLISHING	159.35	5,413.62	5,450.00	99.33	36.38
01-30-630-303	FUELMILEAGE/WASH	3,428.28	50,332.45	92,300.00	54.53	41,967.55
01-30-630-304	SCHOOLS/CONFERENCES/TRAVEL	2,090.00	7,522.00	25,000.00	30.09	17,478.00
01-30-630-305	TUITION REIMBURSEMENT	0.00	0.00	3,000.00	0.00	3,000.00
01-30-630-307	FEES/DUES/SUBSCRIPTIONS	1,229.76	13,483.99	12,500.00	107.87	(983.99)
01-30-630-308	CADET PROGRAM	449.98	2,637.67	4,000.00	65.94	1,362.33
01-30-630-311	POSTAGE & METER RENT	476.97	2,739.00	4,000.00	68.48	1,261.00
01-30-630-315	COPY SERVICE	302.06	1,993.53	4,000.00	49.84	2,006.47
01-30-630-331	OPERATING SUPPLIES	0.00	887.70	6,000.00	14.80	5,112.30
01-30-630-345	UNIFORMS	2,291.81	25,214.07	29,000.00	86.95	3,785.93
01-30-630-346	AMMUNITION	0.00	0.00	12,000.00	0.00	12,000.00
01-30-630-401	OPERATING EQUIPMENT	8,648.88	20,327.76	23,000.00	88.38	2,672.24
01-30-630-405	FURNITURE & OFFICE EQUIPMENT	0.00	219.00	500.00	43.80	281.00
01-30-630-409	MAINTENANCE - VEHICLES	4,271.52	50,248.35	72,000.00	69.79	21,751.65
01-30-630-421	MAINTENANCE - RADIO EQUIPMENT	0.00	0.00	6,300.00	0.00	6,300.00
ADMINISTRATION		326,362.65	3,802,607.23	4,342,730.00	87.56	540,122.77
DATA PROCESSING						

EXPENDITURE REPORT FOR WILLOWBROOK
 PERIOD ENDING 03/31/2016
 POLICE DEPARTMENT
 ACTIVITY FOR

GL NUMBER	DESCRIPTION	MONTH 03/31/2016	YTD BALANCE 03/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
01-30-640-212	EDP SOFTWARE	0.00	2,778.05	6,600.00	42.09	3,821.95
01-30-640-263	EDP EQUIPMENT MAINTENANCE	0.00	20,000.00	11,000.00	181.82	(9,000.00)
01-30-640-306	CONSULTING SERVICES	0.00	0.00	1,500.00	0.00	1,500.00
	DATA PROCESSING	0.00	22,778.05	19,100.00	119.26	(3,678.05)
	RISK MANAGEMENT	3,035.70	5,678.99	12,500.00	45.43	6,821.01
01-30-645-273	SELF INSURANCE - DEDUCTIBLE	3,035.70	5,678.99	12,500.00	45.43	6,821.01
	RISK MANAGEMENT					
	PATROL	0.00	925.00	800.00	115.63	(125.00)
01-30-650-268	ANIMAL CONTROL	0.00	925.00	800.00	115.63	(125.00)
01-30-650-343	JAIL SUPPLIES	205.25	364.25	1,000.00	36.43	635.75
01-30-650-349	DRUG FORFEITURE EXP - FEDERAL	0.00	67,778.76	40,000.00	169.45	(27,778.76)
	PATROL	205.25	69,068.01	41,800.00	165.23	(27,268.01)
	INVESTIGATIVE	0.00	0.00	400.00	0.00	400.00
01-30-655-335	CAMERA SUPPLIES	0.00	0.00	400.00	0.00	400.00
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	1,000.00	0.00	1,000.00
	INVESTIGATIVE	0.00	0.00	1,400.00	0.00	1,400.00
	TRAFFIC SAFETY	523.53	4,577.68	4,950.00	92.48	372.32
01-30-660-105	PART TIME - CROSSING GUARD	523.53	4,577.68	4,950.00	92.48	372.32
	TRAFFIC SAFETY					
	ESDA COORDINATOR	0.00	550.00	750.00	73.33	200.00
01-30-665-263	SIREN MAINTENANCE	0.00	550.00	750.00	73.33	200.00
	ESDA COORDINATOR	0.00	550.00	750.00	73.33	200.00
	CRIME PREVENTION	0.00	0.00	1,000.00	0.00	1,000.00
01-30-670-302	PRINTING & PUBLISHING	0.00	0.00	1,000.00	0.00	1,000.00
01-30-670-331	COMMODITIES	0.00	4,147.82	4,500.00	92.17	352.18
	CRIME PREVENTION	0.00	4,147.82	5,500.00	75.41	1,352.18
	TELECOMMUNICATIONS	44,411.80	273,651.80	269,500.00	101.54	(4,151.80)
01-30-675-235	RADIO DISPATCHING	44,411.80	273,651.80	269,500.00	101.54	(4,151.80)
	TELECOMMUNICATIONS					
	Total Dept 30-POLICE DEPARTMENT	379,298.93	4,326,850.31	4,846,673.00	89.27	519,822.69
	TOTAL EXPENDITURES - ALL FUNDS	379,298.93	4,326,850.31	4,846,673.00	89.27	519,822.69

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION - MONTHLY OFFENSE REPORT

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/11/2016

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached report is a monthly offense summary report for the month of March 2016.

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

NONE.

Southwest Central Dispatch

INCIDENT ACTIVITY BY MONTH FOR March 2016

REPORT DATE RANGE: 01/01/2016 through 03/31/2016

WILLOWBROOK POLICE

M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR

IUCR	OFFENSE DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
0260	CRIMINAL SEXUAL ASSAULT	0	1	0	0	0	0	0	0	0	0	0	0	1
	TOTALS FOR (0200)	0	1	0	1									
0410	AGGRAVATED BATTERY	1	0	0	0	0	0	0	0	0	0	0	0	1
0486	DOMESTIC BATTERY	0	2	0	0	0	0	0	0	0	0	0	0	2
	TOTALS FOR (0400)	1	2	0	3									
0560	ASSAULT	1	0	1	0	0	0	0	0	0	0	0	0	2
	TOTALS FOR (0500)	1	0	1	0	2								
0610	BURGLARY	1	0	0	0	0	0	0	0	0	0	0	0	1
0625	RESIDENTIAL BURGLARY	1	0	1	0	0	0	0	0	0	0	0	0	2
	TOTALS FOR (0600)	2	0	1	0	3								
0710	THEFT FROM MOTOR VEHICLE	0	0	1	0	0	0	0	0	0	0	0	0	1
0720	THEFT OF MV PARTS/ACCESSORIES	0	0	1	0	0	0	0	0	0	0	0	0	1
0760	BURGLARY FROM MOTOR VEHICLE	0	1	0	0	0	0	0	0	0	0	0	0	1
	TOTALS FOR (0700)	0	1	2	0	3								
0810	THEFT OVER \$500	1	0	2	0	0	0	0	0	0	0	0	0	3
0820	THEFT UNDER \$500	6	3	4	0	0	0	0	0	0	0	0	0	13
0860	RETAIL THEFT	3	4	2	0	0	0	0	0	0	0	0	0	9
	TOTALS FOR (0800)	10	7	8	0	25								
0910	MOTOR VEH THEFT	1	1	0	0	0	0	0	0	0	0	0	0	2
	TOTALS FOR (0900)	1	1	0	2									
1110	DECEPTIVE PRACTICE	1	2	3	0	0	0	0	0	0	0	0	0	6
1130	FRAUD	1	2	0	0	0	0	0	0	0	0	0	0	3
1137	IDENTITY THEFT	1	4	5	0	0	0	0	0	0	0	0	0	10
1150	CREDIT CARD FRAUD	1	1	1	0	0	0	0	0	0	0	0	0	3
	TOTALS FOR (1100)	4	9	9	0	22								
1210	THEFT OF LABOR	1	0	0	0	0	0	0	0	0	0	0	0	1
	TOTALS FOR (1200)	1	0	1										
1305	CRIMINAL DEFACEMENT	1	1	0	0	0	0	0	0	0	0	0	0	2

Wednesday, April 6, 2016

Southwest Central Dispatch

INCIDENT ACTIVITY BY MONTH FOR March 2016

REPORT DATE RANGE: 01/01/2016 through 03/31/2016

WILLOWBROOK POLICE

M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR

IUCR	OFFENSE DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
1310	CRIMINAL DAMAGE TO PROPERTY	2	4	4	0	0	0	0	0	0	0	0	0	10
	TOTALS FOR (1300)	3	5	4	0	12								
1570	PUBLIC INDECENCY	0	0	2	0	0	0	0	0	0	0	0	0	2
	TOTALS FOR (1500)	0	0	2	0	2								
1780	NEGLECT OF CHILD	0	0	1	0	0	0	0	0	0	0	0	0	1
	TOTALS FOR (1700)	0	0	1	0	1								
2230	ILLEGAL CONSUMPTION BY MINOR	0	1	0	0	0	0	0	0	0	0	0	0	1
	TOTALS FOR (2200)	0	1	0	0	0	0	0	0	0	0	0	0	1
2410	DUI ALCOHOL	1	1	1	0	0	0	0	0	0	0	0	0	3
2440	RECKLESS DRIVING	0	1	1	0	0	0	0	0	0	0	0	0	2
2445	HIT AND RUN ACCIDENT	7	11	4	0	0	0	0	0	0	0	0	0	22
2461	OPERATE UNINSURED VEH	8	8	13	0	0	0	0	0	0	0	0	0	29
2470	NO DRIVERS LICENSE	2	2	2	0	0	0	0	0	0	0	0	0	6
2480	SUSPENDED/REVOKED DL	3	6	3	0	0	0	0	0	0	0	0	0	12
2495	FLEE OR ATT ELUDE OFR	0	1	0	0	0	0	0	0	0	0	0	0	1
	TOTALS FOR (2400)	21	30	24	0	75								
2820	TELEPHONE THREAT	1	0	1	0	0	0	0	0	0	0	0	0	2
2825	HARASSMENT BY TELEPHONE	0	1	2	0	0	0	0	0	0	0	0	0	3
	TOTALS FOR (2800)	1	1	3	0	5								
5081	IN-STATE WARRANT	5	4	3	0	0	0	0	0	0	0	0	0	12
	TOTALS FOR (5000)	5	4	3	0	12								
6511	TRAFFIC CONTROL	1	0	0	0	0	0	0	0	0	0	0	0	1
6512	ESCORT	0	0	1	0	0	0	0	0	0	0	0	0	1
6513	ASSIST MOTORIST	22	16	19	0	0	0	0	0	0	0	0	0	57
6514	THOROUGHFARE OBSTRUCTION	0	4	3	0	0	0	0	0	0	0	0	0	7
6518	TRAFFIC SIGNALS OUT	4	4	1	0	0	0	0	0	0	0	0	0	9
6519	ABANDONED AUTO	2	2	3	0	0	0	0	0	0	0	0	0	7
6521	TRAFFIC SURVEY	1	20	21	0	0	0	0	0	0	0	0	0	42

Southwest Central Dispatch

INCIDENT ACTIVITY BY MONTH FOR March 2016

REPORT DATE RANGE: 01/01/2016 through 03/31/2016

WILLOWBROOK POLICE

M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR

IUCR	OFFENSE DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
6529	TRAFFIC RELATED SERVICES	1	0	0	0	0	0	0	0	0	0	0	0	1
6562	10-50 PI	6	7	2	0	0	0	0	0	0	0	0	0	15
6563	10-50 PD	47	48	38	0	0	0	0	0	0	0	0	0	133
6582	ILLEGAL PARKING	6	7	7	0	0	0	0	0	0	0	0	0	20
6583	OVERNIGHT PARKING	40	41	30	0	0	0	0	0	0	0	0	0	111
6585	PARKING IN FIRE LANE	0	0	1	0	0	0	0	0	0	0	0	0	1
6590	ALL OTHER TRAFFIC	0	0	1	0	0	0	0	0	0	0	0	0	1
	TOTALS FOR (6500)	130	149	127	0	406								
6638	TRAFFIC ALTERCATION	0	2	0	0	0	0	0	0	0	0	0	0	2
6650	SPEEDING AUTO	0	0	1	0	0	0	0	0	0	0	0	0	1
	TOTALS FOR (6600)	0	2	1	0	3								
7701	DOMESTIC TROUBLE	9	9	10	0	0	0	0	0	0	0	0	0	28
7737	JUVENILE PROBLEMS DRUGS	1	0	0	0	0	0	0	0	0	0	0	0	1
7739	JUVENILE PROBLEMS OTHER	3	0	4	0	0	0	0	0	0	0	0	0	7
	TOTALS FOR (7700)	13	9	14	0	36								
9001	ASSIST FIRE DEPARTMENT	21	13	10	0	0	0	0	0	0	0	0	0	44
9002	ASSIST COUNTY POLICE	4	4	6	0	0	0	0	0	0	0	0	0	14
9003	ASSIST STATE POLICE	4	2	3	0	0	0	0	0	0	0	0	0	9
9004	ASSIST OTHER POLICE DEPT	13	6	13	0	0	0	0	0	0	0	0	0	32
9005	ASSIST OTHER GOV AGENCY	0	1	0	0	0	0	0	0	0	0	0	0	1
9008	ASSIST BUSINESS AGENCY	4	2	2	0	0	0	0	0	0	0	0	0	8
9009	ASSIST SCHOOLS	0	0	2	0	0	0	0	0	0	0	0	0	2
9011	ASSIST PUBLIC WORKS	4	2	4	0	0	0	0	0	0	0	0	0	10
9013	ASSIST VILLAGE/CITY CLERK	0	0	1	0	0	0	0	0	0	0	0	0	1
9020	OPEN DOOR	2	0	0	0	0	0	0	0	0	0	0	0	2
9023	BUSINESS CHECK	2	0	0	0	0	0	0	0	0	0	0	0	2
9024	HOUSE CHECK	6	9	10	0	0	0	0	0	0	0	0	0	25
9031	LOCK OUT	28	14	18	0	0	0	0	0	0	0	0	0	60

Southwest Central Dispatch

INCIDENT ACTIVITY BY MONTH FOR March 2016

REPORT DATE RANGE: 01/01/2016 through 03/31/2016

WILLOWBROOK POLICE

M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR

IUCR	OFFENSE DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
9033	EXTRA PATROL - BUS	0	1	0	0	0	0	0	0	0	0	0	0	1
9034	EXTRA PATROL - RES	45	91	87	0	0	0	0	0	0	0	0	0	223
9046	BURGLAR ALARM	22	29	36	0	0	0	0	0	0	0	0	0	87
9047	HOLD UP ALARM	7	6	8	0	0	0	0	0	0	0	0	0	21
9050	WIRE DOWN	1	3	2	0	0	0	0	0	0	0	0	0	6
9055	MISCHIEVOUS CONDUCT NO \$ LOSS	0	1	2	0	0	0	0	0	0	0	0	0	3
9056	SOLICITOR COMPLAINTS	3	1	4	0	0	0	0	0	0	0	0	0	8
9058	LOUD NOISE COMPLAINT	0	3	3	0	0	0	0	0	0	0	0	0	6
9059	OTHER PUBLIC COMP (DEFINE)	1	2	5	0	0	0	0	0	0	0	0	0	8
9061	LOST ARTICLE	1	0	2	0	0	0	0	0	0	0	0	0	3
9062	FOUND ARTICLE	5	3	7	0	0	0	0	0	0	0	0	0	15
9063	LOST DRIVERS LICENSE/PLATES	1	2	1	0	0	0	0	0	0	0	0	0	4
9065	MISSING PERSON-ADULT/F	1	0	0	0	0	0	0	0	0	0	0	0	1
9067	MISSING PERSON-JUV/F	1	0	2	0	0	0	0	0	0	0	0	0	3
9069	CANCEL HOUSEWATCH	0	1	2	0	0	0	0	0	0	0	0	0	3
9072	FINGERPRINTING	2	7	6	0	0	0	0	0	0	0	0	0	15
9083	ASSIST AMBULANCE	65	51	58	0	0	0	0	0	0	0	0	0	174
9091	REPOSSESSIONS	2	3	2	0	0	0	0	0	0	0	0	0	7
9093	INFORMATION FOR THE POLICE	3	4	3	0	0	0	0	0	0	0	0	0	10
9096	CRIME PREVENTION	7	2	3	0	0	0	0	0	0	0	0	0	12
	TOTALS FOR (9000)	255	263	302	0	820								
9101	SUSPICIOUS AUTO	12	14	16	0	0	0	0	0	0	0	0	0	42
9102	SUSPICIOUS NOISE	1	0	2	0	0	0	0	0	0	0	0	0	3
9103	SUSPICIOUS PERSON	5	6	14	0	0	0	0	0	0	0	0	0	25
9105	NEIGHBORHOOD TROUBLE	2	4	3	0	0	0	0	0	0	0	0	0	9
9106	OTHER TROUBLE (DEFINE)	0	1	0	0	0	0	0	0	0	0	0	0	1
9110	DISTURBANCE	7	6	9	0	0	0	0	0	0	0	0	0	22
9111	FIELD INTERVIEW CARD	1	0	1	0	0	0	0	0	0	0	0	0	2

Southwest Central Dispatch

INCIDENT ACTIVITY BY MONTH FOR March 2016

REPORT DATE RANGE: 01/01/2016 through 03/31/2016

WILLOWBROOK POLICE

M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR

IUCR	OFFENSE DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
9112	SUSPICIOUS CIRCUMSTANCES	7	10	11	0	0	0	0	0	0	0	0	0	28
9118	NUISANCE PHONE CALLS	0	0	2	0	0	0	0	0	0	0	0	0	2
9119	911 HANG UP TX #	17	16	20	0	0	0	0	0	0	0	0	0	53
9122	DAMAGE TO PROP NON-CRIMINAL	0	2	0	0	0	0	0	0	0	0	0	0	2
9123	DAMAGE TO VEH NON-CRIMINAL	1	1	0	0	0	0	0	0	0	0	0	0	2
9124	INVESTIGATION - SUPPLEMENTAL REPO	1	0	0	0	0	0	0	0	0	0	0	0	1
9125	911 MIS DIAL TX #	5	7	12	0	0	0	0	0	0	0	0	0	24
9126	CELLULAR 911 HANG UP INVESTIGATIO	0	2	0	0	0	0	0	0	0	0	0	0	2
	TOTALS FOR (9100)	59	69	90	0	218								
9209	STRAY DOG	1	4	6	0	0	0	0	0	0	0	0	0	11
9211	BARKING DOG	0	0	1	0	0	0	0	0	0	0	0	0	1
9212	SICK/INJURED ANIMAL	0	0	5	0	0	0	0	0	0	0	0	0	5
9213	DEAD ANIMAL	0	2	0	0	0	0	0	0	0	0	0	0	2
9215	STRAY ANIMAL HOLDING	0	3	2	0	0	0	0	0	0	0	0	0	5
9219	ANIMAL COMPLAINTS	2	1	4	0	0	0	0	0	0	0	0	0	7
9231	DOG AT LARGE	0	1	0	0	0	0	0	0	0	0	0	0	1
	TOTALS FOR (9200)	3	11	18	0	32								
9454	VACATION	2	1	0	0	0	0	0	0	0	0	0	0	3
9455	SICK CALL	11	7	12	0	0	0	0	0	0	0	0	0	30
9457	PERSONAL LEAVE	0	0	1	0	0	0	0	0	0	0	0	0	1
9458	HOLIDAY	2	2	2	0	0	0	0	0	0	0	0	0	6
9466	COURT TIME (OT/OFF CALL))	0	1	0	0	0	0	0	0	0	0	0	0	1
9469	COMP TIME TAKEN	1	1	2	0	0	0	0	0	0	0	0	0	4
	TOTALS FOR (9400)	16	12	17	0	45								
9507	STATION INFORMATION	17	10	18	0	0	0	0	0	0	0	0	0	45
	TOTALS FOR (9500)	17	10	18	0	45								
9769	COURT OTHER	5	1	1	0	0	0	0	0	0	0	0	0	7
	TOTALS FOR (9700)	5	1	1	0	7								

Southwest Central Dispatch

INCIDENT ACTIVITY BY MONTH FOR March 2016

REPORT DATE RANGE: 01/01/2016 through 03/31/2016

WILLOWBROOK POLICE

M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR

IUCR	OFFENSE DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
9906	TRASH OR LEAF BURNING	0	0	2	0	0	0	0	0	0	0	0	0	2
9913	INJURED PERSON	0	0	1	0	0	0	0	0	0	0	0	0	1
9915	ASST RENDERED CIVIL CATEGORY	1	0	0	0	0	0	0	0	0	0	0	0	1
9916	NOTIFICATION	1	1	1	0	0	0	0	0	0	0	0	0	3
9917	CANINE DUTIES	4	1	2	0	0	0	0	0	0	0	0	0	7
9918	FIGHT	0	0	1	0	0	0	0	0	0	0	0	0	1
9919	RECOVERED STOLEN PROPERTY	0	1	0	0	0	0	0	0	0	0	0	0	1
9922	CITIZEN ASSIST	38	24	32	0	0	0	0	0	0	0	0	0	94
9923	COMMUNITY CONTACT	1	1	1	0	0	0	0	0	0	0	0	0	3
9924	CARBON MONOXIDE ALARM	0	1	0	0	0	0	0	0	0	0	0	0	1
9925	DAMAGE TO RESIDENTIAL MAILBOX	0	2	1	0	0	0	0	0	0	0	0	0	3
9926	DAMAGE TO RESIDENTIAL LAWN	1	0	1	0	0	0	0	0	0	0	0	0	2
9928	VEHICLE BREAKDOWN	0	1	0	0	0	0	0	0	0	0	0	0	1
9929	SEX OFFENDER REGISTRATION	1	0	0	0	0	0	0	0	0	0	0	0	1
9930	INTERNET CRIME INVESTIGATION	1	0	0	0	0	0	0	0	0	0	0	0	1
9932	HANDICAPPED PARKING VIOLATION	0	1	1	0	0	0	0	0	0	0	0	0	2
9934	SUMMONS SERVICE	21	5	9	0	0	0	0	0	0	0	0	0	35
9940	PARK PREMISE CHECK	46	41	25	0	0	0	0	0	0	0	0	0	112
9998	DUPLICATE POLICE CALL GENERATED	0	1	0	0	0	0	0	0	0	0	0	0	1
9999	LOCAL ORDINANCE VIOLATION	1	2	1	0	0	0	0	0	0	0	0	0	4
	TOTALS FOR (9900)	116	82	78	0	276								
	DEPARTMENT TOTALS	664	670	724	0	2058								

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

COMMITTEE REVIEW

INFORMATION –LETTERS & CERTIFICATES OF APPRECIATION

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/11/2016

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached Letter(s) of Appreciation for the Willowbrook Police Department Officers.

- Officer Dave Gaddis
- Officer Daniel Herrera
- Secretary Laurie Schmitz

REQUEST FOR FEEDBACK (if any)

None.

STAFF RECOMMENDATION (if any)

None.

Inc. 16-1885

Mark Shelton

From:
Sent: Sunday, March 27, 2016 5:05 PM
To: Mark Shelton
Subject: Wednesday police officers visited Willowbrook during 911 call

Follow Up Flag: FollowUp
Flag Status: Flagged

Thank both your officers for helping us through a near tragedy.

I was experiencing heavy heart congestion, weakness etc. Both officers stayed with us when fire dept arrived. I had heart attack in the emergency room at Hinsdale hospital but surgery, Stint, worked out.

Home now but please let them both know that I appreciate their kindness and understanding of the situation.

Willowbrook illinois
THEM AS WELL

HUSBAND THANKS

ofc. Gaddis

ofc. Hervera



Willowbrook Police Department

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 325-2808 Fax: (630) 323-7915
www.willowbrookil.org



Chief of Police

Mark T. Shelton

LETTER OF RECOGNITION

April 5, 2016

On February 11, 2016 Matron Schmitz took a phone call from a concerned citizen describing a Blue sedan (E75632) which was traveling eastbound on 63rd Street from Cass. This vehicle ran the red light at 63rd and Clarendon Hills Rd, and then head northbound Route 83 from 63rd Street.

Several minutes after the anonymous tip, Matron Schmitz noticed a Type 3/ISPERN from Westmont PD in reference to a hit and run accident that occurred at 63rd/Cass involving a blue Saturn, with front end damage, blue paint transfer, and was last seen northbound Route 83 from 63rd

Westmont did not broadcast a possible registration with the Type3/ISPERN at the time.

Matron Schmitz contacted Westmont PD and forwarded the appropriate information and assisted in identifying the offender in their incident.

Matron Schmitz should be commended for her diligence and astute attention to detail in furthering this investigation.

MARK SHELTON

CHIEF OF POLICE

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION –DISCUSSION ITEMS

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/11/2016

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

- Update - DUCOMM
- Update – New Recruit

REQUEST FOR FEEDBACK (if any)

None.

STAFF RECOMMENDATION (if any)

None.