

MINUTES OF THE REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS HELD ON DECEMBER 18, 2015 AT THE VILLAGE POLICE DEPARTMENT BUILDING OF THE VILLAGE OF WILLOWBROOK, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chairman Schuler at the hour of 7:00 a.m.

2. ROLL CALL

Those present at roll call were Chairman William Schuler, Secretary Stephen Landsman, and Commissioner Joseph Heery. Also present were Chief of Police Mark Shelton and Executive Secretary Cindy Stuchl.

ABSENT: None.

A QUORUM WAS DECLARED

3. VISITORS' BUSINESS

None presented.

4. REVIEW AND APPROVE MINUTES

Minutes - Regular BOPC Meeting - November 20, 2015
(APPROVE)

MOTION: Made by Secretary Landsman, seconded by Commissioner Heery, to approve the November 20, 2015 minutes as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

5. COMMUNICATIONS

There were no communications.

6. UNFINISHED BUSINESS

- a. DISCUSSION AND APPROVE - Board of Police Commissioners Rules and Regulations

BOPC Attorney John Broihier reviewed his comments and suggestions to the changes of the Rules and Regulations. Under Chapter II, Attorney Broihier suggested removing references to

the "Board-approved testing agent because even though the testing agent distributes the application packets, the forms belong to the Commission and are responsible for them. The testing agent does not have the authority to refuse an application; only the Commission does. Under Section 4, Defective Applications, reference to the testing agent can remain since the agent does reply for missing documents.

The commissioners felt that the high school diploma requirement was redundant since Willowbrook requires a college degree. Attorney Broihier advised that some applicants may not have obtained a high diploma if they grew up out of the country or were home schooled. Attorney Broihier recommended leaving that requirement in. The commissioners agreed.

Attorney Broihier advised that the requirement reference to being a certified police officer is against state statute. Since Willowbrook is a non-home rule community, the BOPC must abide by statute in that an applicant can apply if they have an Associate's Degree in law enforcement or criminal justice or a Bachelor's Degree in any field.

Attorney Broihier related that under Section 5, Age Requirements, this reference is again based on state statute and the verbiage must abide by the statute.

Under Chapter III, Attorney Broihier suggesting changing the verbiage under Section 4 from Situation-Based Style Assessment to Assessment/Oral Interview to avoid having to change the Rules and Regulations in the future if the testing process changes.

MOTION: Made by Secretary Landsman, seconded by Commissioner Heery, to adopt the BOPC Rules and Regulations as discussed and amended.

ROLL CALL VOTE: AYES: Chairman Schuler, Secretary Landsman, and Commissioner Heery. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

b. Update - Academy Recruits

Chief Shelton related that he attended the graduation for the current applicant on Thursday, December 17th. There were 83 recruits. The two Willowbrook recruits tested in the high 90% of

the class. They will begin their FTO program on Sunday, December 20th.

7. NEW BUSINESS

None presented.

8. EXECUTIVE SESSION

- a. Appointment, Employment, Compensation, Performance of a Specific Employee Pursuant to 5 ILCS 120/2(c)(1)

RECESS INTO EXECUTIVE SESSION

MOTION: Made by Commissioner Heery and seconded by Secretary Landsman to recess into Executive Session at the hour of 7:30 a.m.

ROLL CALL VOTE: AYES: Chairman Schuler, Secretary Landsman, and Commissioner Heery. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

The Commission reconvened the Regular Meeting at the hour of 7:47 a.m.

Those present at roll call after reconvening were Chairman William Schuler, Secretary Stephen Landsman, and Commissioner Joseph Heery.

ABSENT: None

Also present were Chief of Police Mark Shelton and Executive Secretary Cindy Stuchl.

9. MOTION TO APPROVE - APPOINTMENT OF NEW HIRE

MOTION: Made by Secretary Landsman and seconded by Commissioner Heery to approve and accept the application of the new hire as presented.

ROLL CALL VOTE: AYES: Chairman Schuler, Secretary Landsman, and Commissioner Heery. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. ADJOURNMENT

MOTION: Made by Commissioner Heery, seconded by Secretary Landsman, to adjourn the meeting at the hour of 7:48 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

April 7 , 20 16

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.