



EST. 1960

Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

AGENDA

REGULAR MEETING OF THE MUNICIPAL SERVICES COMMITTEE TO BE HELD ON MONDAY, MAY 9, 2016, AT 5:30 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES:
 - a) February 8, 2016 Regular Meeting of the Municipal Services Committee
4. DISCUSSION – Phase II Master Facilities Plan: Police Building Renovation – Completion of Design Development
5. DISCUSSION – Update: Status of IEPA Loan Approval / Standpipe Re-Painting Project
6. REPORT – Municipal Services Department:
 - a) February, March, April 2016 Monthly Permit Activity Reports
 - b) March 2016 Water System Pumpage Report
 - c) February & March 2016 Scavenger Reports
7. VISITOR'S BUSINESS
(Public comment is limited to three minutes per person)
8. COMMUNICATIONS
9. ADJOURNMENT



Proud Member of the
Illinois Route 66 Scenic Byway

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL SERVICES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, FEBRUARY 8, 2016 AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Mistele called the meeting to order at 5:32 PM.

2. ROLL CALL

Those present at roll call were Chairman Michael Mistele, Trustee Paul Oggerino, Administrative Intern Tiffany Kolodziej, and Village Administrator Tim Halik.

3. APPROVAL OF MINUTES

- a) After review of the draft minutes from the January 11, 2016 regular meeting of the Municipal Services Committee, Chairman Mistele made a motion to approve the minutes as presented. Trustee Oggerino seconded the motion. Motion carried.

4. DISCUSSION – Annual Landscape Fertilization Contract – Consideration of Alternative, More Environmentally Friendly, Services

Administrator Halik provided background on this topic which included a Village resident that attended the May 11, 2015 meeting of the Municipal Services Committee to express his concerns regarding the use of chemical herbicides, pesticides, and fertilizers on park properties. Halik advised that after hearing the resident's concerns and reviewing information that he had distributed to the committee, staff was directed to research the issue further and make recommendations to the committee pertaining to more environmentally friendly methods to maintain turf areas in parks and Village rights-of-ways in the future. Halik stated that this project was assigned to Administrative Intern Tiffany Kolodziej, and that she had completed much research on the subject and is prepared to present her findings along with a staff recommendation. Ms. Kolodziej advised that the Village currently pays approximately \$20,000 a season to the company TruGreen to provide chemical based turf management services. Research into more organic type turf control methods has revealed a focus on soil health and the gradual reduction of chemical products. Chairman Mistele stated that he would encourage that the Village try organic products and that the public be made aware of our attempts to "go green." Ms. Kolodziej was in agreement and stated that staff is also considering a possible vendor booth at our upcoming 5K Fun Run to promote the "Go Green" concept. Ms. Kolodziej advised that three (3) vendors, including our current vendor TruGreen, were identified to provide proposals for a more organic based program. Ms. Kolodziej provided a general description of the details of the program. Our current vendor provided two proposals – one being a strictly organic based program, and the other being an alternative chemical based program with reduced application frequencies. A second vendor, Dig Right In, is a current member of the Illinois Landscape Contractors Association. The third vendor, Pure Prairie Organics, submitted the low proposal and has been the most responsive throughout the staff review process. Their price proposal to conduct an organic blended program, and a purely organic program at Community Park, was lower than our current TruGreen chemical based cost. Chairman Mistele recommended that staff consider a renewal option in the contract for the selected vendor since transitioning from a chemical based program to an organic based program may require

more than one season. Halik thanked Ms. Kolodziej for all her hard work on this project and advised the Committee that the topic would now be discussed with the Parks & Recreation Commission. Staff hopes that a decision can be made to allow for the new vendor to take over the program after the expiration of the current contract on April 30, 2016.

5. DISCUSSION – 2016 Parkway Tree Trimming Program –Review of Submitted Proposals

Administrator Halik reminded the committee that the public works department in the past has attempted to trim about a quarter or a fifth of all parkway trees a year, so all trees would be trimmed on a four to five year rotation schedule. However, in recent years, the department has hired arborists to trim individual areas or subdivisions on an as-need basis. Therefore, the needed trimming is still performed, but not on a regular basis as we have done in the past. Halik recommended that for 2016 the department return to a competitive bidding process for regional tree trimming services. As such, Requests for Proposals were distributed on January 12, 2016. The deadline to submit completed proposals was Tuesday, February 2nd at 12:00 Noon. Five (5) proposals were received with the low proposal being submitted by NJ Ryan Tree & Landscape in DeKalb in the amount of \$27,463. The FY 2015/16 Budget includes funding to conduct a Parkway Tree Trimming Program within the south, central, and east quadrants of town. Halik advised that this program also includes a Private Participation provision. Under this provision, Willowbrook residents can request that the awarded contractor perform tree maintenance work on private property at the unit prices set within the bid document. This is an opportunity for residents to potentially save money by utilizing the Village's contractor and guaranteed pricing. The agreement for this work would be entirely between the contractor and the resident. Letters will be sent to residents explaining the process prior to the start of work. NJ Ryan provided a list of municipal references including the Villages of Woodridge, Downers Grove, Addison, and Riverside. Staff received positive comments from all municipal references provided. The company has certified arborists on staff. Halik advised that staff recommends the proposal submitted by NJ Ryan Tree & Landscape be accepted. If approved by the Village Board on February 8, 2016, the project would commence in February and be completed by April. The Committee was in agreement.

6. REPORT – Municipal Services Department

- a. Administrator Halik reviewed the monthly permit activity report for the month of January 2016. In that month, the Village received a total of \$9,450.31 in permit revenue. Halik advised that in total for the first nine months of fiscal year 2015/16, the Village has received approximately 151% of the anticipated FY2015/16 budgeted revenue.
- b. Administrator Halik shared the water system pumpage report for December 2015. The report indicates that the Village pumped 27,194,000 gallons of water in the month, bringing the total amount pumped for the first eight months of the fiscal year to 245,550,000 gallons. Halik stated that we have pumped about 2% more water so far this year as compared to the same time frame last year. Halik shared that we are on track in reaching our estimated pumpage projection of 350,000,000 gallons.
- c. Administrator Halik advised that, in Garrett Hummel's absence, he had found a monthly data report from the scavenger vendor, Republic Services. This report contains information pertaining to the tons of refuse and recyclable material collected by the scavenger in Willowbrook each month. Halik advised that he thought this information may be useful to the Committee and would include copies of this monthly report in future committee packets.

7. VISITOR'S BUSINESS

(None)

8. COMMUNICATIONS

(None)

9. ADJOURNMENT

Motion to adjourn was made by Trustee Oggerino and seconded by Chairman Mistele. The meeting was adjourned at 6:00 PM.

(Minutes transcribed by: Tim Halik, 5/5/16)

**MUNICIPAL SERVICES COMMITTEE MEETING
AGENDA ITEM SUMMARY SHEET**

AGENDA ITEM DESCRIPTION

**DISCUSSION – Phase II Master Facilities Plan: Police Building
Renovation – Completion of Design Development**

COMMITTEE REVIEW

- Finance/Administration
 Municipal Services
 Public Safety

Meeting Date:
May 9, 2016

- | | |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

The Design Development Phase of the police renovation/expansion project is nearing completion. On April 18, 2016, the following list of documents were received from Williams architects for final review:

- Design Development Plans, consisting of one (1) bound set
- Project Manual, consisting of one (1) binder
- Product Data Catalog, consisting of one (1) binder

These documents were disseminated to the project development team for final review. Review comments have been identified and a meeting with Williams Architects will take place the week of May 9th to review all comments. Once all issues have been addressed, authorization to proceed to the Construction Document Phase (see attached authorization letter) will be given.

REQUEST FOR FEEDBACK (if any)

Once authorization to begin the Construction Document Phase is provided to Williams, they will begin drafting construction drawings and all ancillary documentation, including bid documents, to enable the project to be issued for public bid. The attached Project Schedule depicts the duration of the Construction Documents Phase to be 12 weeks once authorization is received. The project will then be put out to public bid in late August/early September 2016.

STAFF RECOMMENDATION

N/A



20 April 2016

Mr. Timothy J. Halik
Village Administrator
Village of Willowbrook
835 Midway Drive
Willowbrook, Illinois 60527

Re: Authorization to Proceed to Construction Document Phase
Village of Willowbrook / Police Facility Renovation / Expansion
Project No. 2014-052

Dear Tim:

Your signature on this document authorizes Williams Architects to proceed to the Construction Document Phase per article 2.4 of the Owner / Architect Agreement, and further represents that you have reviewed the Design Development Phase documents including drawings, specifications, and estimate of probable construction costs presented to you.

In order to maintain the Project Schedule execution of this letter must be received by our office no later than 17 May 2016.

Cordially,

Scott Lange, AIA, LEED AP
Vice President / Principal

AUTHORIZED BY:

Village of Willowbrook – Authorized Representative

Date

Printed Name and Title – Authorized Representative

G:\2014\2014-052 Willowbrook Police Facility Renovation\B. General Basic Services_Task 20-50\B.07. Correspondence\Owner\2016 04 14 LTR TH.doc

30 March 2016

Village of Willowbrook
Police Facility Renovation / Expansion
Project No. 2014-052

PROJECT SCHEDULE

<u>Description</u>	<u>Duration</u>	<u>Completion Date</u>
Notice to Proceed (Executed Agreement)	-	29 September 2015
Project Start-Up	02 Weeks	15 October 2015
Schematic Design	06 Weeks	25 November 2015
Cost Estimate	02 Weeks	10 December 2015
Owner Approval	10.5 Weeks	23 February 2016
Design Development	08 Weeks	19 April 2016
Cost Estimate	03 Weeks	10 May 2016
Owner Approval	01 Week	17 May 2016
Construction Documents	12 Weeks	09 August 2016
QC / Cost Estimate	03 Weeks	30 August 2016
Owner Approval	01 Week	06 September 2016
Bidding Phase (Phase II)	03 Weeks	27 September 2016
Contracts / Board Approval (Phase II)	03 Weeks	18 October 2016
Substantial Completion / Punchlist Phase II	10 Months	18 August 2017

g:\2014\2014-052 willowbrook police facility renovation\lb. general basic services_task 20-50\lb.13. project schedule\2015 02 24 project schedule.docx





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MONTHLY REPORT
MUNICIPAL SERVICES DEPARTMENT
Permits issued for the month of February, 2016

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

Condo Remodel	1
Detached Garage	1
Door Replacement	1
Interior Demolition	1
Office Remodel	1
Plan Review	1
Plumbing	1
Reoccupancy	1
Sign	1

TOTAL 9

Final Certificates of Occupancy 1
Temporary Certificates of Occupancy 0

Permit Revenue for February, 2016 9,393.21

Total Revenue Collected for Fiscal Year To Date 311,858.53

Total Budgeted for Fiscal Year 2015/16 200,000.00

Total Percentage of Budgeted Revenue Collected to Date 155.92

Respectfully submitted,

Timothy Halik
Village Administrator

TH/jp



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MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE

Fiscal Year 2015/16

MONTH	CURRENT FISCAL YEAR	PRIOR FISCAL YEAR
MAY	\$ 11,447.58	\$ 12,317.12
JUNE	\$ 21,083.13	\$ 8,573.76
JULY	\$ 19,426.58	\$ 15,008.48
AUGUST	\$ 15,150.56	\$ 8,890.90
SEPTEMBER	\$ 146,015.93	\$ 44,003.58
OCTOBER	\$ 24,175.36	\$ 36,457.55
NOVEMBER	\$ 39,743.04	\$ 4,709.37
DECEMBER	\$ 15,692.73	\$ 52,874.78
JANUARY	\$ 9,450.41	\$ 17,590.14
FEBRUARY	\$ 9,393.21	\$ 23,298.46
MARCH		\$ 110,947.28
APRIL		\$ 20,097.94
COLLECTED REVENUE	\$ 311,858.53	\$ 354,769.36
BUDGETED REVENUE	\$ 200,000.00	\$ 175,000.00
REVENUES COLLECTED- (OVER)/UNDER BUDGET	(111,858.53)	(179,769.36)
PERCENTAGE OF BUDGETED REVENUE COLLECTED	155.92	202.73

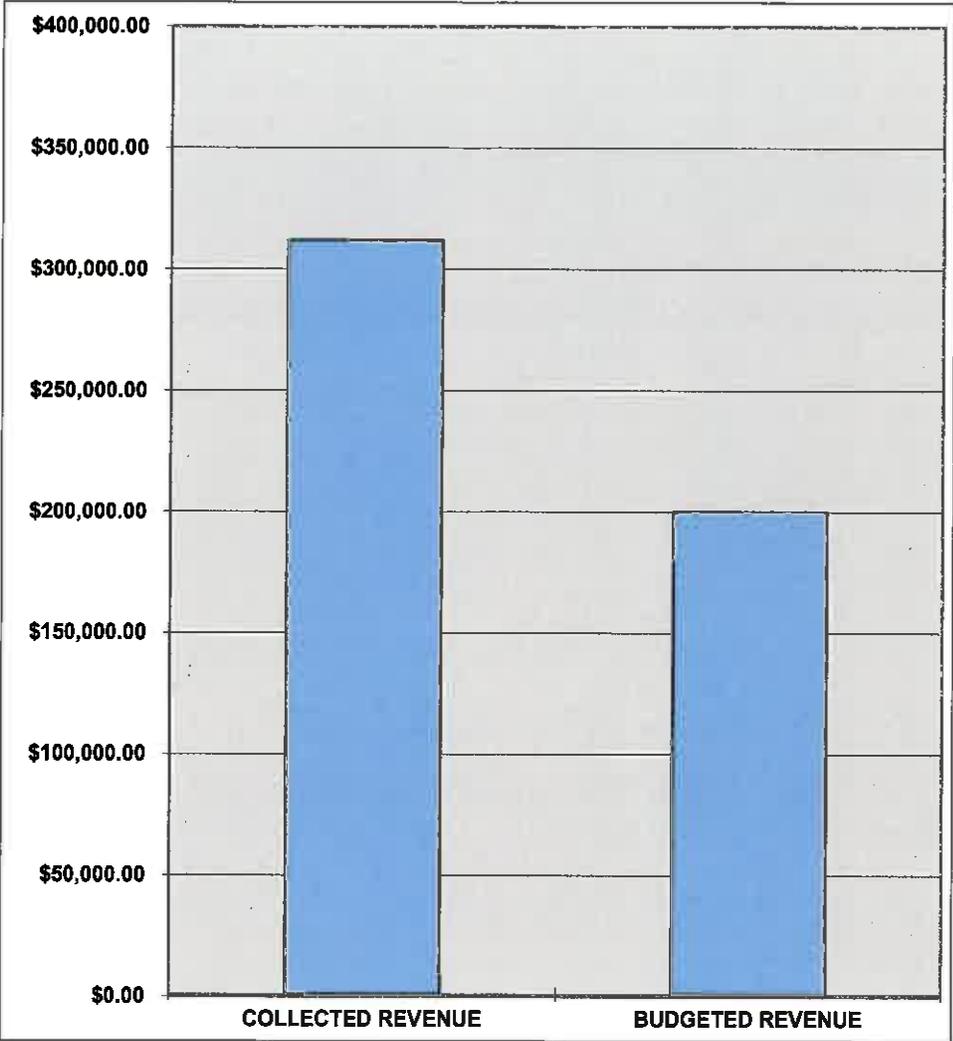
MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE

	Fiscal Year 15/16	Fiscal Year 14/15
COLLECTED REVENUE	\$ 311,858.53	\$ 354,769.36
BUDGETED REVENUE	\$ 200,000.00	\$ 175,000.00

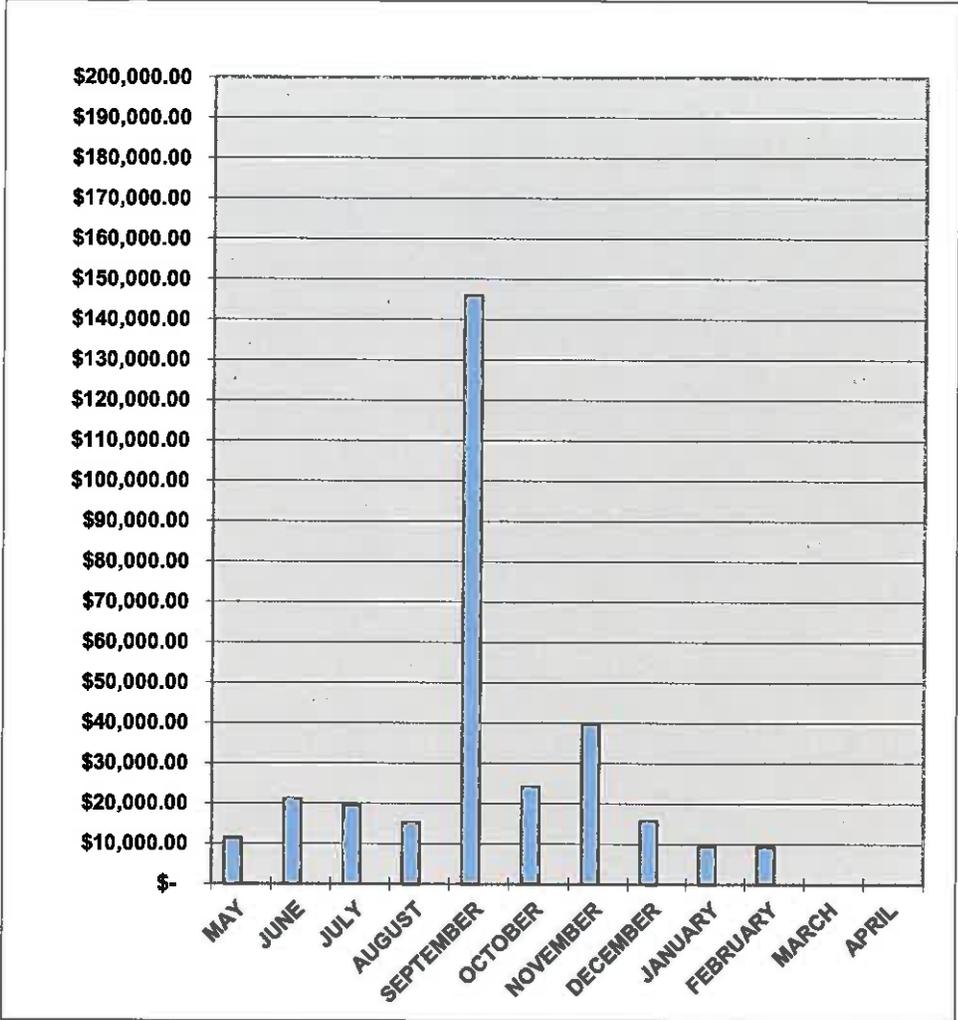
MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE



MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE



Permit	Date Issued:	Name:	Address:	Permit Purpose:	Business Name:	Fee:	RES / COMM:	Date Released:
16-033	02/26/16	Paul Vukanic	101 Lake Hinsdale Dr.	Condo Remodel		\$ 637.90	R	02/26/16
15-416	02/24/16	Bob Schlenker	6412 Madison Street	Detached Garage		\$ 606.56	R	02/24/16
16-034	02/26/16	Gary Novotny	7631 Clarendon Hills Rd	Door Replacement		\$ 75.00	R	02/26/16
16-024	02/03/16	Cory Muro	6300 Kingery	Interior Demolition	Tomato Bar Pizza	\$ 500.00	C	02/03/16
16-021	02/15/16	Ahmed Elborno	6747 Kingery	Office Remodel	Dr. Elborno Center	\$ 1,423.75	C	02/16/16
	02/29/16	Tomato Bar	6300 Kingery	Plan Review	Tomato Bar Pizza	\$ 4,000.00	C	02/29/16
16-029	02/18/16	Lake Hinsdale Village	101 Lake Hinsdale Dr.	Plumbing		\$ 450.00	R	02/18/16
16-028	02/23/16	Back Office System	625 Plainfield Road	Reoccupancy	Back Office System	\$ 200.00	C	02/23/16
16-026	02/15/16	Petco	6300 Kingery	Sign	Petco	\$ 750.00	C	02/16/16

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 01 GENERAL FUND							
02/01/2016			01-00-310-401 BUILDING PERMITS		BEG. BALANCE		(302,465.32)
02/11/2016	CR	RCPT	Building Dept. Invoice 02/11/2016			500.00	(302,965.32)
02/16/2016	CR	RCPT	Building Dept. Invoice 02/16/2016			1,423.75	(304,389.07)
02/17/2016	CR	RCPT	Building Dept. Invoice 02/17/2016			100.00	(304,489.07)
02/18/2016	CR	RCPT	Building Dept. Invoice 02/18/2016			450.00	(304,939.07)
02/23/2016	CR	RCPT	Building Dept. Invoice 02/23/2016			1,600.00	(306,539.07)
02/24/2016	CR	RCPT	Building Dept. Invoice 02/24/2016			606.56	(307,145.63)
02/26/2016	CR	RCPT	Building Dept. Invoice 02/26/2016			712.90	(307,858.53)
02/29/2016	CR	RCPT	BUILDING DEPT PLAN REVIEWS 02/29/201			4,000.00	(311,858.53)
02/29/2016			01-00-310-401	END BALANCE	0.00	9,393.21	(311,858.53)



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MONTHLY REPORT
MUNICIPAL SERVICES DEPARTMENT
Permits issued for the month of March, 2016

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

Alterations	1
Asphalt	1
Basement Remodel	1
Build-out	1
Demolition	2
Electric Alteration	1
Elevator	1
Roof	5
SFR	2
Sign	9
Special Promotion	1
Water Damage Repair	1
Water Disconnect	1
Water Heater Replace	1
Window Replacement	4
TOTAL	32
Final Certificates of Occupancy	0
Temporary Certificates of Occupancy	0
Permit Revenue for March, 2016	32,001.35
Total Revenue Collected for Fiscal Year To Date	343,859.88
Total Budgeted for Fiscal Year 2015/16	200,000.00
Total Percentage of Budgeted Revenue Collected to Date	171.92

Respectfully submitted,

Timothy Halik
Village Administrator

TH/jp



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Illinois Route 66 Scenic Byway

MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE

Fiscal Year 2015/16

MONTH	CURRENT FISCAL YEAR	PRIOR FISCAL YEAR
MAY	\$ 11,447.58	\$ 12,317.12
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JANUARY	\$ 9,450.41	\$ 17,590.14
FEBRUARY	\$ 9,393.21	\$ 23,298.46
MARCH	\$ 32,001.35	\$ 110,947.28
APRIL	\$	\$ 20,097.94
COLLECTED REVENUE	\$ 343,859.88	\$ 354,769.36
BUDGETED REVENUE	\$ 200,000.00	\$ 175,000.00
REVENUES COLLECTED- (OVER)/UNDER BUDGET	(143,859.88)	(179,769.36)
PERCENTAGE OF BUDGETED REVENUE COLLECTED	171.92	202.73

MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE

	Fiscal Year 15/16	Fiscal Year 14/15
COLLECTED REVENUE	\$ 343,859.88	\$ 354,769.36
BUDGETED REVENUE	\$ 200,000.00	\$ 175,000.00

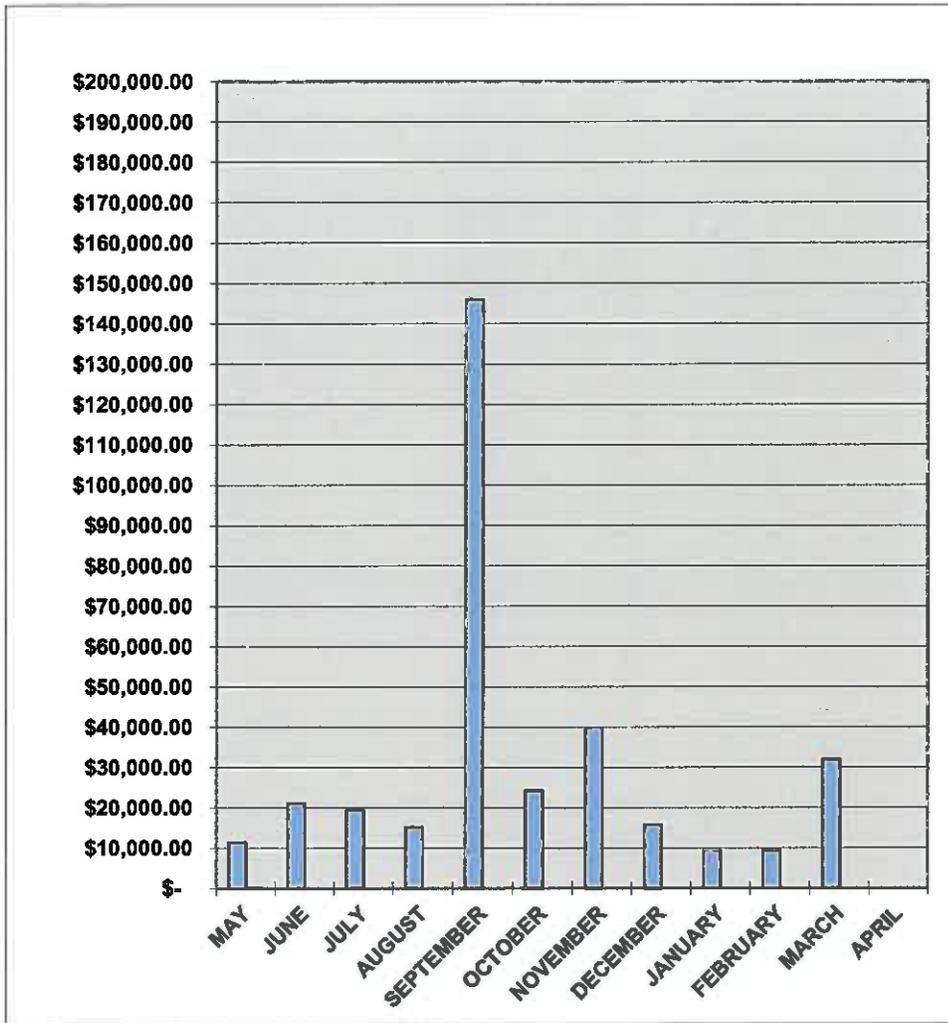
MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE



MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE



Permit	Date Issued:	Name:	Address:	Permit Purpose:	Business Name:	Fee:	RES / COMM:	Date Released:
16-054	03/14/16	Dave Froberg	58 63rd Street	Alterations	Golden Hangers	\$ 200.00	C	03/14/16
16-063	03/23/16	Rehiefs Real Estate	800 79th Street	Asphalt	Rehiefs Real Estate	\$ 300.00	C	03/23/16
16-061	03/23/16	Michael Meyer	742 73rd Ct	Basement Remodel		\$ 568.80	R	03/23/16
15-464	03/02/16	Club Champion Golf	825 75th Street	Build-out	Club Champion Golf	\$ 3,863.15	C	03/02/16
16-035	03/01/16	Michael Meyer	742 73rd Ct	Demolition		\$ 125.00	R	03/01/16
16-045	03/10/16	Laurie Landsman	554 Ridgemoor	Demolition		\$ 1,300.00	R	03/10/16
15-435	03/02/16	Bonnie Zaleiski	101 Lake Hinsdale Dr.	Electric Alteration		\$ 50.00	R	03/02/16
16-062	03/26/16	Petco	6300 Kingery	Elevator	Petco	\$ 525.00	C	03/26/16
16-042	03/02/16	Bob Wahab	6546 Rodgers	Roof		\$ 35.00	R	03/02/16
16-046	03/10/16	Sherry Chang	216 Somerset Ct.	Roof		\$ 35.00	R	03/10/16
16-053	03/16/16	Michael Meyer	742 73rd Ct	Roof		\$ 35.00	R	03/16/16
16-064	03/26/16	George Sekera	6418 Quincy	Roof		\$ 35.00	R	03/26/16
16-065	03/26/16	Eduardo Salvador	7545 Arlene Ave	Roof		\$ 35.00	R	03/26/16
16-052	03/15/16	Omar Chahin	6414 Clarendon Hills Rd	SFR		\$ 11,928.40	R	03/15/16
16-059	03/23/16	John Barcelona	7527 Brookbank Road	SFR		\$ 8,240.04	R	03/23/16
16-049	03/14/16	Prologis	625 Willowbrook Center	Sign	Prologis	\$ 89.25	C	03/14/16
16-027	03/15/16	TCBY	6300 Kingery	Sign	TCBY	\$ 332.03	C	03/15/16
16-036	03/16/16	Salon Suites	6300 Kingery	Sign	Salon Suites	\$ 393.23	C	03/15/16
16-032	03/16/16	Magic Nails	6300 Kingery	Sign	Magic Nails	\$ 325.24	C	03/15/16
16-031	03/16/16	Oishi Sushi	6300 Kingery	Sign	Oishi Sushi	\$ 358.95	C	03/15/16
16-030	03/16/16	Goodwill	6300 Kingery	Sign	Goodwill	\$ 377.19	C	03/15/16
16-057	03/23/16	Illinois Property Sol.	500 Joliet Road	Sign	Illinois Property Sol.	\$ 103.93	C	03/23/16
16-058	03/26/16	CVS Pharmacy	7601 Kingery	Sign	CVS Pharmacy	\$ 328.67	C	03/26/16
16-044	03/26/16	Peggy McDermott	6300 Kingery	Sign	Palm Beach Tan	\$ 431.46	C	03/26/16
16-045	03/10/16	Clovers Greenhouse	735 Plainfield Rd	Special Promotion	Clovers Greenhouse	\$ 200.00	C	03/10/16
15-415	03/07/16	Willowbrook Lanes	735 Plainfield Rd	Water Damage Repair	Willowbrook Bowl	\$ 1,719.76	C	03/07/16
16-043	03/02/16	Laurie Landsman	554 Ridgemoor	Water Disconnect		\$ 100.00	R	03/02/16
16-050	03/10/16	Leonard Bauske	5800 Virginia Ave	Water Heater Replace		\$ 50.00	R	03/10/16
16-041	03/02/16	Adam Godinez	7800 Cherry Tree Lane	Window Replacement		\$ 75.00	R	03/02/16
16-037	03/02/16	K. Giannakopoulos	17 Kane Ct.	Window Replacement		\$ 75.00	R	03/02/16
16-038	03/10/16	John Totaro	218 59th Street	Window Replacement		\$ 75.00	R	03/10/16
16-047	03/10/16	Jeff Marek	6129 Willowood Rd	Window Replacement		\$ 150.00	R	03/10/16

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 01 GENERAL FUND							
03/01/2016			01-00-310-401 BUILDING PERMITS		BEG. BALANCE		(311,858.53)
03/01/2016	CR	RCPT	Building Dept. Invoice 03/01/2016			125.00	(311,983.53)
03/02/2016	CR	RCPT	Building Dept. Invoice 03/02/2016			75.00	(312,058.53)
03/02/2016	CR	RCPT	Building Dept. Invoice 03/02/2016			50.00	(312,108.53)
03/03/2016	CR	RCPT	Building Dept. Invoice 03/03/2016			3,938.15	(316,046.68)
03/04/2016	CR	RCPT	Building Dept. Invoice 03/04/2016			100.00	(316,146.68)
03/07/2016	CR	RCPT	Building Dept. Invoice 03/07/2016			35.00	(316,181.68)
03/08/2016	CR	RCPT	BUILDING PERMITS 03/08/2016			1,719.76	(317,901.44)
03/08/2016	CR	RCPT	Building Dept. Invoice 03/08/2016			275.00	(318,176.44)
03/09/2016	CR	RCPT	Building Dept. Invoice 03/09/2016			1,450.00	(319,626.44)
03/10/2016	CR	RCPT	Building Dept. Invoice 03/10/2016			2,050.00	(321,676.44)
03/11/2016	CR	RCPT	Building Dept. Invoice 03/11/2016			135.00	(321,811.44)
03/14/2016	CR	RCPT	Building Dept. Invoice 03/14/2016			11,928.40	(333,739.84)
03/16/2016	CR	RCPT	Building Dept. Invoice 03/16/2016			500.00	(334,239.84)
03/17/2016	CR	RCPT	Building Dept. Invoice 03/17/2016			50.00	(334,289.84)
03/18/2016	CR	RCPT	Building Dept. Invoice 03/18/2016			35.00	(334,324.84)
03/23/2016	CR	RCPT	Building Dept. Invoice 03/23/2016			8,240.04	(342,564.88)
03/24/2016	CR	RCPT	Building Dept. Invoice 03/24/2016			600.00	(343,164.88)
03/25/2016	CR	RCPT	Building Dept. Invoice 03/25/2016			35.00	(343,199.88)
03/25/2016	CR	RCPT	Building Dept. Invoice 03/25/2016			525.00	(343,724.88)
03/28/2016	CR	RCPT	Building Dept. Invoice 03/28/2016			100.00	(343,824.88)
03/30/2016	CR	RCPT	Building Dept. Invoice 03/30/2016			35.00	(343,859.88)
03/31/2016			01-00-310-401	END BALANCE	0.00	32,001.35	(343,859.88)



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MONTHLY REPORT
MUNICIPAL SERVICES DEPARTMENT
Permits issued for the month of April, 2016

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

Asphalt	2
Balcony Replacement	1
Build Out	1
Concrete	2
Demolition	1
Fence	1
Irrigation System	1
Patio Door	1
Plan Review	1
Plumbing	2
Remodel	1
Reoccupancy	1
Roof	7
SFR	2
Sign	3
Temporary Sign	1
Water Heater	1
Window Replacement	4
TOTAL	33

Final Certificates of Occupancy	1
Temporary Certificates of Occupancy	1
Permit Revenue for April, 2016	25,586.99
Total Revenue Collected for Fiscal Year To Date	369,446.87
Total Budgeted for Fiscal Year 2015/16	200,000.00
Total Percentage of Budgeted Revenue Collected to Date	184.72

Respectfully submitted,

Timothy Halik
Village Administrator

TH/jp



Proud Member of the
Illinois Route 66 Scenic Byway

MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE

Fiscal Year 2015/16

MONTH	CURRENT FISCAL YEAR	PRIOR FISCAL YEAR
MAY	\$ 11,447.58	\$ 12,317.12
JUNE	\$ 21,083.13	\$ 8,573.76
JULY	\$ 19,426.58	\$ 15,008.48
AUGUST	\$ 15,150.56	\$ 8,890.90
SEPTEMBER	\$ 146,015.93	\$ 44,003.58
OCTOBER	\$ 24,175.36	\$ 36,457.55
NOVEMBER	\$ 39,743.04	\$ 4,709.37
DECEMBER	\$ 15,692.73	\$ 52,874.78
JANUARY	\$ 9,450.41	\$ 17,590.14
FEBRUARY	\$ 9,393.21	\$ 23,298.46
MARCH	\$ 32,001.35	\$ 110,947.28
APRIL	\$ 25,586.99	\$ 20,097.94
COLLECTED REVENUE	\$ 369,446.87	\$ 354,769.36
BUDGETED REVENUE	\$ 200,000.00	\$ 175,000.00
REVENUES COLLECTED- (OVER)/UNDER BUDGET	(169,446.87)	(179,769.36)
PERCENTAGE OF BUDGETED REVENUE COLLECTED	184.72	202.73

MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE

	Fiscal Year 15/16	Fiscal Year 14/15
COLLECTED REVENUE	\$ 369,446.87	\$ 354,769.36
BUDGETED REVENUE	\$ 200,000.00	\$ 175,000.00

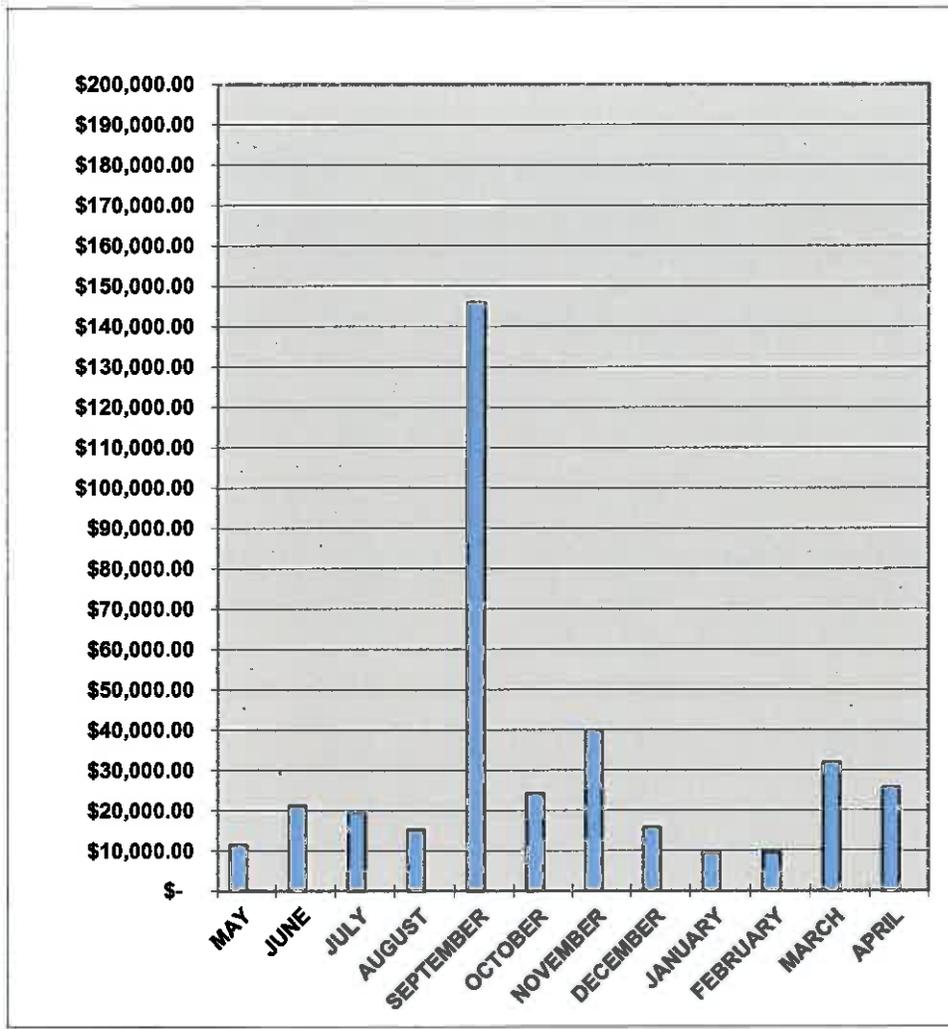
MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE



MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE



Permit	Date Issued:	Name:	Address:	Permit Purpose:	Business Name:	Fee:	RES / COMM:	Date Released:
16-083	04/14/16	Trane	7100 Madison	Asphalt		\$ 300.00	R	04/14/16
16-082	04/14/16	The Knolls	6131 Knollwood Drive	Asphalt		\$ 75.00	R	04/14/16
16-092	04/21/16	Joe Kelly	344 Sheridan Dr.	Balcony Replacement		\$ 540.00	R	04/21/16
16-051	04/20/16	Crest Concrete	650 Willowbrook Center	Build-Out	Crest Concrete	\$ 1,190.25	C	04/20/16
16-089	04/19/16	R. Massey	7827 Sugarbush Lane	Concrete		\$ 200.00	R	04/19/16
16-097	04/21/16	Roberta Butler	6653 Wedgewood Lane	Concrete		\$ 75.00	R	04/21/16
16-074	04/21/16	Mike Sturek	7501 Quincy Street	Demolition	Remprex	\$ 500.00	C	04/21/16
16-102	04/21/16	Doug Sesemann	7620 Brookbank Road	Fence		\$ 50.00	R	04/21/16
16-068	04/06/16	Little Sunshine	6258 Kingery	Irrigation System	Little Sunshine	\$ 125.00	C	04/06/16
16-055	04/06/16	Nantucket	6612 Weatherhill Dr	Patio Door		\$ 75.00	R	04/06/16
	04/19/16	Bob Schounnesey	650 Willowbrook Center	Plan Review	Thatcher Retractable	\$ 2,000.00	C	04/19/16
16-078	04/21/16	William Abramowicz	500 Ridgemoor	Plumbing		\$ 100.00	R	04/21/16
16-098	04/25/16	Marisol Torres	6300 Kingery	Plumbing	Tomato Bar	\$ 100.00	C	04/25/16
16-066	04/06/16	Stats Bar & Grill	7201 Kingery	Remodel	Stats Bar & Grill	\$ 900.00	C	04/06/16
16-094	04/20/16	Paulina Depowski	6823 Kingery	Reoccupancy	Amber Gold Spa	\$ 200.00	C	04/20/16
16-067	04/06/16	Lake Hinsdale Village	77 Lake Hinsdale Drive	Roof		\$ 50.00	R	04/06/16
16-087	04/14/16	Debbie Filarski	6320 Briar Road	Roof		\$ 35.00	R	04/14/16
16-073	04/14/16	Mark Chlebek	7803 Clarendon Hills Rd	Roof		\$ 35.00	R	04/14/16
16-090	04/19/16	M. Pajetak	7555 Arlene Ave	Roof		\$ 35.00	R	04/19/16
16-086	04/19/16	M. Witrzbien	6645 Sheffield	Roof		\$ 35.00	R	04/19/16
16-093	04/20/16	Joe Turano	532 Ridgemoor Drive	Roof		\$ 35.00	R	04/20/16
16-104	04/25/16	Ermitt Brogan	740 68th Street	Roof		\$ 35.00	R	04/25/16
16-022	04/01/16	Matt Dicianni	12 Midway Drive	SFR		\$ 9,001.94	R	04/01/16
16-069	04/06/16	Laurie Landsman	554 Ridgemoor Drive	SFR		\$ 13,682.76	R	04/06/16
16-076	04/18/16	Lavida Massage	6300 Kingery	Sign	Lavida Massage	\$ 360.00	C	04/18/16
16-075	04/18/16	Optics	6300 Kingery	Sign	Optics	\$ 357.08	C	04/18/16
16-077	04/18/16	Dentist of Hins. Lake	6300 Kingery	Sign	Dentist of Hins. Lake	\$ 365.78	C	04/18/16
16-008	04/06/16	Diamond Edge	7850 S. Quincy Street	Temporary Sign	Diamond Edge	\$ 50.00	C	04/06/16
16-088	04/15/16	Hua Peng	6808 Caitlin Ct	Water Heater		\$ 50.00	R	04/15/16
16-072	04/06/16	Oleg Poluektov	5850 Virginia Ave	Window Replacement		\$ 75.00	R	04/06/16
16-071	04/06/16	Judith Broderick	21 Clubside Drive	Window Replacement		\$ 75.00	R	04/06/16
16-080	04/13/16	Jennifer Kassir	6349 Tremont	Window Replacement		\$ 75.00	R	04/13/16
16-081	04/19/16	A. VanMilligan	6320 Tremont St.	Window Replacement		\$ 75.00	R	04/19/16

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 01 GENERAL FUND							
04/01/2016			01-00-310-401 BUILDING PERMITS		BEG. BALANCE		(343,859.88)
04/01/2016	CR	RCPT	Building Dept. Invoice	04/01/2016		5,891.53	(349,751.41)
04/04/2016	CR	RCPT	Building Dept. Invoice	04/04/2016		975.00	(350,726.41)
04/06/2016	CR	RCPT	Building Dept. Invoice	04/06/2016		75.00	(350,801.41)
04/07/2016	CR	RCPT	Building Dept. Invoice	04/07/2016		125.00	(350,926.41)
04/07/2016	CR	RCPT	Building Dept. Invoice	04/07/2016		75.00	(351,001.41)
04/11/2016	CR	RCPT	Building Dept. Invoice	04/11/2016		10,572.35	(361,573.76)
04/12/2016	CR	RCPT	Building Dept. Invoice	04/12/2016		50.00	(361,623.76)
04/13/2016	CR	RCPT	Building Dept. Invoice	04/13/2016		75.00	(361,698.76)
04/14/2016	CR	RCPT	Building Dept. Invoice	04/14/2016		35.00	(361,733.76)
04/15/2016	CR	RCPT	Building Dept. Invoice	04/15/2016		335.00	(362,068.76)
04/18/2016	CR	RCPT	Building Dept. Invoice	04/18/2016		425.00	(362,493.76)
04/19/2016	CR	RCPT	Building Dept. Invoice	04/19/2016		2,200.00	(364,693.76)
04/19/2016	CR	RCPT	Building Dept. Invoice	04/19/2016		145.00	(364,838.76)
04/20/2016	CR	RCPT	Building Dept. Invoice	04/20/2016		235.00	(365,073.76)
04/21/2016	CR	RCPT	Building Dept. Invoice	04/21/2016		1,690.25	(366,764.01)
04/22/2016	CR	RCPT	Building Dept. Invoice	04/22/2016		200.00	(366,964.01)
04/25/2016	CR	RCPT	Building Dept. Invoice	04/25/2016		540.00	(367,504.01)
04/25/2016	CR	RCPT	Building Dept. Invoice	04/25/2016		100.00	(367,604.01)
04/26/2016	CR	RCPT	Building Dept. Invoice	04/26/2016		800.00	(368,404.01)
04/27/2016	CR	RCPT	Building Dept. Invoice	04/27/2016		210.00	(368,614.01)
04/30/2016			01-00-310-401	END BALANCE	0.00	24,754.13	(368,614.01)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 01 GENERAL FUND							
04/01/2016			01-00-310-402 SIGN PERMITS		BEG. BALANCE		(4,594.02)
04/06/2016	CR	RCPT	Building Dept. Invoice 04/06/2016			50.00	(4,644.02)
04/18/2016	CR	RCPT	Building Dept. Invoice 04/18/2016			782.86	(5,426.88)
04/30/2016			01-00-310-402	END BALANCE	0.00	832.86	(5,426.88)

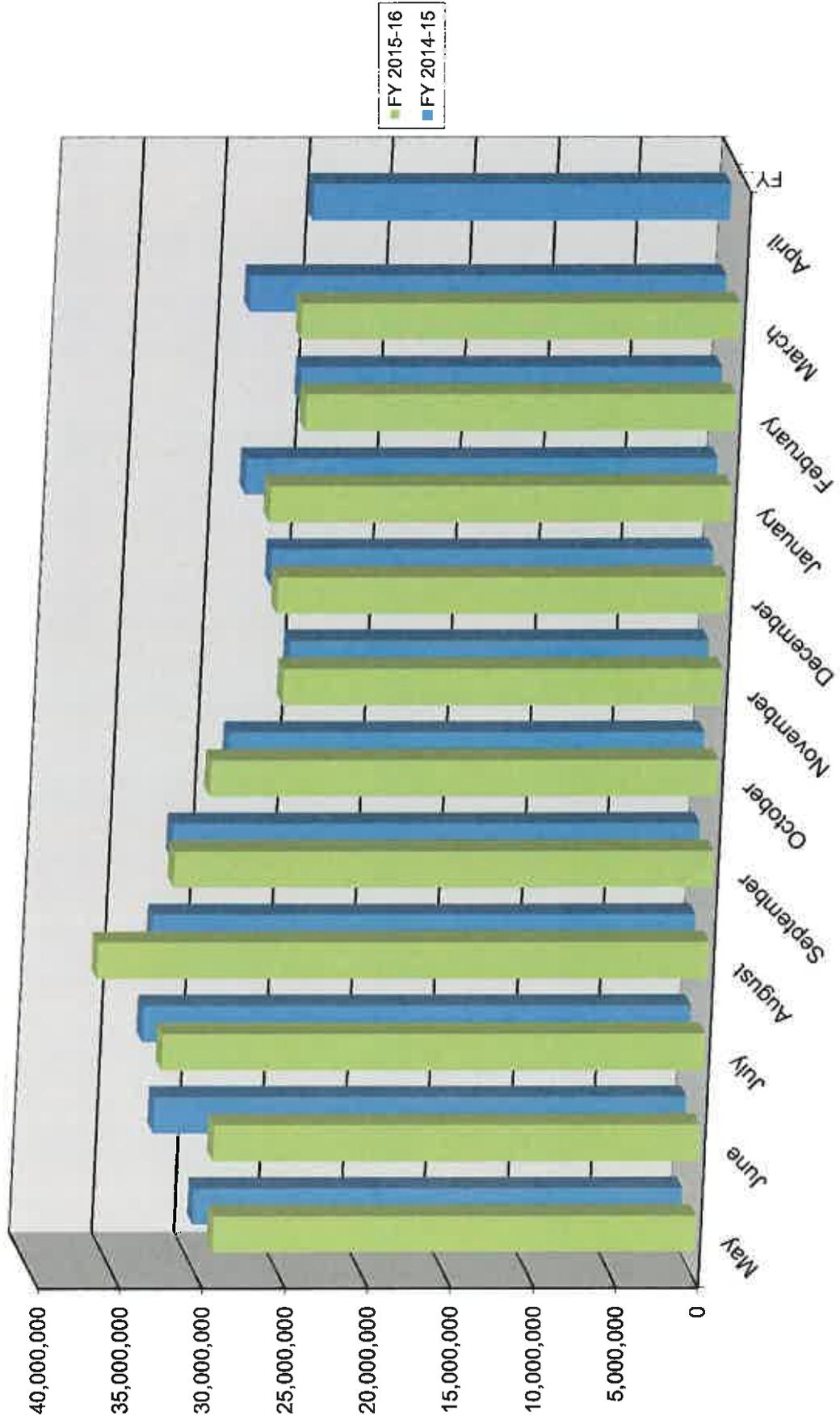
VILLAGE OF WILLOWBROOK - PUMPAGE REPORT
 TOTAL GALLONS PUMPED
 FY 2002/03 - FY 2015/16

Month	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16
May	32,267,000	33,518,000	35,018,000	35,919,000	35,162,000	36,696,000	33,890,000	31,322,000	31,715,000	30,725,000	34,220,000	30,860,000	29,547,000	29,213,000
June	38,911,000	38,691,000	35,447,000	48,511,000	42,471,000	43,700,000	33,817,000	32,087,000	31,799,000	32,620,000	44,635,000	31,512,000	32,193,000	29,447,000
July	52,100,000	39,116,000	41,248,000	52,479,000	43,279,000	44,574,000	41,463,000	36,819,000	38,513,000	41,371,000	49,498,000	39,106,000	33,122,000	32,813,000
August	44,167,000	40,433,000	41,059,000	47,861,000	41,114,000	38,778,000	43,017,000	38,516,000	38,745,000	35,639,000	40,272,000	41,448,000	32,796,000	36,985,000
September	40,838,000	36,275,000	39,658,000	43,906,000	32,998,000	42,013,000	33,418,000	34,331,000	33,992,000	32,273,000	33,657,000	35,737,000	31,869,000	32,623,000
October	33,128,000	31,667,000	33,765,000	35,009,000	31,937,000	34,612,000	30,203,000	28,919,000	33,789,000	29,892,000	30,283,000	29,226,000	28,728,000	30,690,000
November	28,560,000	28,260,000	30,106,000	29,515,000	29,153,000	29,847,000	28,054,000	26,857,000	28,125,000	27,138,000	27,535,000	28,446,000	25,364,000	26,585,000
December	30,503,000	29,133,000	32,786,000	31,086,000	30,102,000	31,435,000	29,568,000	28,931,000	29,257,000	28,643,000	27,863,000	29,847,000	26,710,000	27,194,000
January	30,343,000	29,602,000	31,223,000	29,411,000	30,340,000	32,444,000	29,383,000	28,123,000	28,401,000	28,846,000	28,427,000	31,265,000	28,505,000	27,915,000
February	27,216,000	28,755,000	26,768,000	27,510,000	29,078,000	29,470,000	26,629,000	25,005,000	24,988,000	26,635,000	24,308,000	29,230,000	25,484,000	26,048,000
March	29,488,000	30,315,000	30,025,000	29,905,000	30,362,000	31,094,000	28,408,000	27,945,000	27,909,000	28,911,000	27,862,000	29,917,000	28,779,000	26,552,000
April	29,845,000	29,350,000	29,478,000	30,452,000	29,468,000	30,239,000	27,193,000	27,793,000	27,145,000	34,220,000	27,514,000	28,101,000	25,255,000	
TOTAL	417,366,000	395,115,000	406,581,000	441,564,000	405,464,000	424,902,000	385,043,000	366,648,000	374,378,000	376,913,000	396,074,000	384,695,000	348,352,000	326,065,000

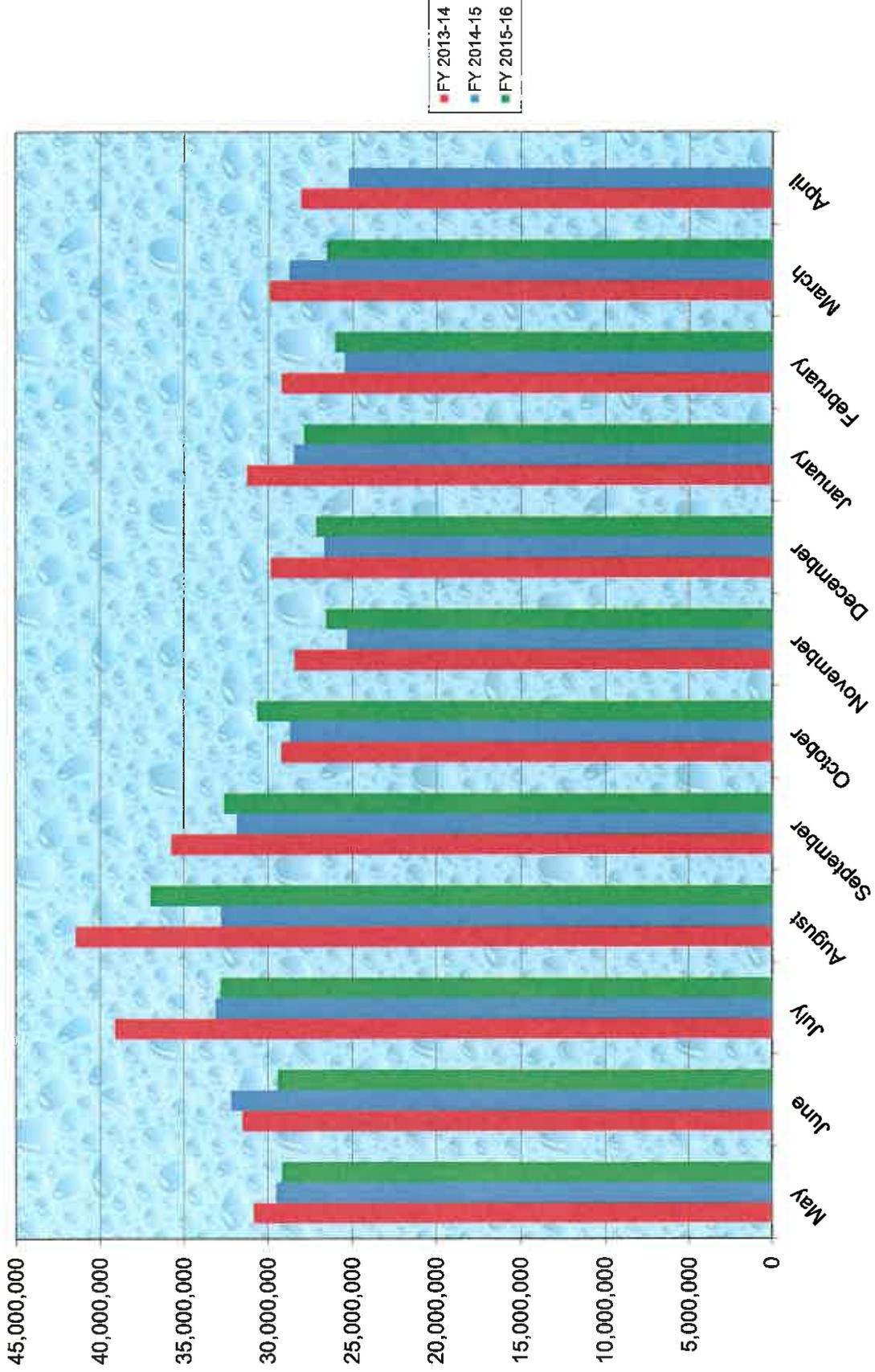
YEAR TO DATE LAST YEAR (gallons):	323,097,000
YEAR TO DATE THIS YEAR (gallons):	<u>326,065,000</u>
DIFFERENCE (gallons):	2,968,000
PERCENTAGE DIFFERENCE (+/-):	0.92%
FY15/16 PUMPAGE PROJECTION (gallons):	350,000,000
FY15/16 GALLONS PUMPED TO DATE:	<u>326,065,000</u>
CURRENT PERCENTAGE PUMPED COMPARED TO	93.16%

All table figures are in millions of gallons sold on a monthly basis per fiscal year.

Monthly Pumpage Chart



Village of Willowbrook Pumpage Report



CITY OF Willowbrook

MONTHLY DATA REPORT

Tons Collected by Month

	Tons Collected by Month			Recycling Detail	
	Refuse	Recyclables	Yard Waste	Paper Fiber	Commingled Containers
January-16	68.44	45.86		31.92	13.94
February-16	68.10	43.13		30.02	13.11
March-16	81.95	46.75		32.54	14.21
April-16				0.00	0.00
May-16				0.00	0.00
June-16				0.00	0.00
July-16				0.00	0.00
August-16				0.00	0.00
September-16				0.00	0.00
October-16				0.00	0.00
November-16				0.00	0.00
December-16				0.00	0.00
Totals	218.49	135.74	0.00	94.49	41.25
Monthly Average	72.83	45.25	#DIV/0!	7.87	3.44
Weekly Average	16.81	10.44	#DIV/0!	1.82	0.79

Email To:

ghummel@willowbrook.il.us

Percentage of Materials Collected

