

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, MAY 9, 2016, AT 6:30 P.M. AT THE **BURR RIDGE POLICE DEPARTMENT TRAINING ROOM, 7700 COUNTY LINE ROAD, BURR RIDGE, DUPAGE COUNTY, ILLINOIS**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITOR'S BUSINESS - Public comment is limited to three minutes per person
5. OMNIBUS VOTE AGENDA:
 - a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Regular Board Meeting - April 25, 2016 (APPROVE)
 - c. Warrants - \$265,430.11 (APPROVE)
 - d. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal for Crack Sealing, Sealcoating, and Re-Striping of the Parking Lot at Community Park, 208 Midway Drive - Black Magic Sealcoating, Inc. (ADOPT)
 - e. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal for Labor and Materials Associated with an Interior Remodeling/Construction Project Located at 825 Midway Drive to Establish a Temporary Police Facility - Robert White Construction (ADOPT)
 - f. Resolution - A Resolution Waiving the Competitive Bidding Process and Authorizing the Mayor and Village Clerk to Execute a Certain Contract - Tree Removal Services - Between the Village of Willowbrook and NJ Ryan Tree & Landscape, LLC (ADOPT)
 - g. Resolution - A Resolution Proclaiming May 15, 2016 Police Officers Memorial Day and the Week of May 15 - 21, 2016 as Police Week in the Village of Willowbrook (ADOPT)

- h. Resolution - A Resolution Authorizing the Chief of Police to Purchase Three (3) 2016 Ford Utility Vehicles through the Suburban Purchasing Cooperative (SPC) (ADOPT)
- i. Plan Commission Recommendation - Rear Yard Setback Variation to Allow a 3 Season Room - 7806 Clarendon Hills Road (RECEIVE)

NEW BUSINESS

- 6. ORDINANCE - AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF WILLOWBROOK - TITLE 9 - Zoning Ordinance (Defining and Regulating Production Brewery Tap Room as a Special Use in the M-1 District)
- 7. ORDINANCE - AN ORDINANCE AUTHORIZING A SPECIAL USE FOR A PRODUCTION BREWERY TAP ROOM - BLACK HORIZON, 7560 QUINCY STREET
- 8. DISCUSSION - POSITION OF PLANNER

PRIOR BUSINESS

- 9. COMMITTEE REPORTS
- 10. ATTORNEY'S REPORT
- 11. CLERK'S REPORT
- 12. ADMINISTRATOR'S REPORT
- 13. MAYOR'S REPORT
- 14. EXECUTIVE SESSION
- 15. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, APRIL 25, 2016 AT THE BURR RIDGE POLICE DEPARTMENT, TRAINING ROOM, 7700 COUNTY LINE ROAD, VILLAGE OF BURR RIDGE, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: Trustee Umberto Davi

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Deputy Chief Robert Schaller, Planning Consultant JoEllen Charlton, Assistant to the Village Administrator Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Assistant to the Village Administrator Hummel to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - April 11, 2016 (APPROVE)
- c. Warrants - \$316,155.70 (APPROVE)
- d. Ordinance - An Ordinance Authorizing the Village of Willowbrook, DuPage County, Illinois to Borrow Funds from the Public Water Supply Loan Program - Ordinance No. 16-O-13 (PASS)
- e. Resolution - A Resolution Waiving the Competitive Bidding Process and Authorizing the Mayor and Village Clerk to Execute a Certain Agreement - Landscape

- Maintenance Services - Between the Village of Willowbrook and Falco's Landscaping - Resolution 16-R-25 (ADOPT)
- f. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal to conduct both an Organic Based Blended and an Organic/Natural Turf Care Program for the 2016/17 Lawn Care Season - Pure Prairie Organics - Resolution No. 16-R-26 (ADOPT)
 - g. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept and Execute a Proposal for Professional Engineering Services Between the Village of Willowbrook and Christopher B. Burke Engineering, Ltd. - 3 MG Standpipe Painting Project - Resolution No. 16-R-27 (ADOPT)
 - h. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept and Execute a Proposal for Surveying and Professional Engineering Services Between the Village of Willowbrook and Christopher B. Burke Engineering, Ltd. - 67th Street Widening Project, for a left turn lane - Resolution No. 16-R-28 (ADOPT)
 - i. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal to Provide heating Ventilation and Air Conditioning (HVAC) Maintenance Services - the Heat Engineering Company - Resolution No. 16-R-29 (ADOPT)
 - j. Resolution - A Resolution Authorizing the Village Administrator to Enter into a Purchase Agreement with CDW-G for Computer Equipment and Software - Resolution No. 16-R-30 (ADOPT)
 - k. Motion - Motion to Approve - Fiscal Year 2016/17 Budget (PASS)
 - l. Proclamation - A Proclamation Recognizing the Week of May 1 Through May 7, 2016 as Municipal Clerks Week in the Village of Willowbrook (APPROVE)
 - m. Proclamation - A Proclamation Recognizing April 2016 as National Safe Digging Month with the Village of Willowbrook (APPROVE)
 - n. Plan Commission Recommendation - Consideration of a Text Amendment to add Production Brewery Tap Room as a Special Use in the M-1 Zoning District, and Approval of a Special Use - Black Horizon (RECEIVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

NEW BUSINESS

6. DELINQUENT WATER BILLS

Administrator Halik advised that there were four (4) delinquent water bills. Staff requested authorization to proceed in accordance with past practices, which was granted.

7. ORDINANCE - AN ORDINANCE GRANTING A SPECIAL USE FOR A 16,311 SQUARE FOOT HELIPORT, AND GRANTING CERTAIN VARIATIONS - MIDWEST HELICOPTER

Planning Consultant Charlton related that Midwest Helicopter is requesting a special use and variations to construct a larger building on their property located at Executive Drive and Madison Street. Variations involve the set back from Executive Drive and some landscaping.

This ordinance was discussed at a recent Plan Commission meeting. There were no members of the public in attendance. The Plan Commission voted unanimously to recommend approval of the project.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to pass Ordinance 16-O-14 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

8. ORDINANCE - AN ORDINANCE AMENDING SECTION 3-12-5 ENTITLED "CLASSIFICATIONS," SECTION 3-12-15 ENTITLED "CONSUMPTION ON PREMISES:" AND SECTION 3-12-19 ENTITLED "HOURS" OF CHAPTER 12 ENTITLED "LIQUOR," OF TITLE 3 ENTITLED "BUSINESS" OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Planning Consultant Charlton related that the Village was approached by Black Horizon LLC to operate a production brewery and tap room to be located in the Executive Plaza Industrial

Park. The property is currently zoned M-1, so the production brewery is a permitted use. However, the tap room is not because of the retail sale aspect.

On the Omnibus Vote Agenda on tonight's agenda, the Board received the Plan Commission's recommendation for a text amendment and special use application. Planning Consultant Charlton advised that in preparation for the approval of the special use application at the next Village Board meeting, this ordinance modification to the liquor code would be required to create a license category for the tap room.

The new classification would allow for the retail sale of beer brewed on the premises and for consumption in the tap room and allow for retail sale in sealed containers.

Kevin Baldus of Black Horizon LLC provided a summary of what to expect from the brewery and what they will bring to the Village.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to pass Ordinance 16-O-15 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF WILLOWBROOK AND THE ILLINOIS FRATERNAL ORDER OF POLICE (IFOP) LABOR COUNCIL - SURVEILLANCE EQUIPMENT

Administrator Halik advised that after several discussions with the police union, an agreement on language for the Memorandum of Understanding (MOU) that pertains to the operation of surveillance within in the police department was achieved. The MOU includes provisions on the use of mobile video/audio devices and AVL systems. It also includes language on the potential future use of body cameras.

The MOU was ratified by the police union on Monday, April 18, 2016. Once approved by the Village Board, the MOU will be included in the Collective Bargaining Agreement.

MOTION: Made by Trustee Kelly and seconded by Trustee Mistele to adopt Resolution 16-R-31 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

10. RESOLUTION - A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND THE ILLINOIS FRATERNAL ORDER OF POLICE (IFOP) LABOR COUNCIL AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE SAID AGREEMENT - COLLECTIVE BARGAINING AGREEMENT, MAY 1, 2016 - APRIL 30, 2019

Administrator Halik advised that the current Collective Bargaining Agreement (CBA) will expire on April 30, 2016. Administrator Halik stated that the only item bargained for was for wages. The proposed CBA includes wage increases of 2½% per year throughout the 3-year term of the contract.

All other language within the proposed CBA remains unchanged except for the MOU regarding surveillance equipment.

Administrator Halik related that it is noteworthy that this will be the first bargaining agreement with the police union that was ratified by its members and approved by the Village Board prior to the expiration of the current agreement.

MOTION: Made by Trustee Kelly and seconded by Trustee Oggerino to adopt Resolution 16-R-32 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

PRIOR BUSINESS

11. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Oggerino had no report.

12. ATTORNEY'S REPORT

Attorney Bastian had no report.

13. CLERK'S REPORT

Clerk Hansen had no report.

14. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

15. MAYOR'S REPORT

Mayor Trilla related that he will be leaving in the morning for New York to retrieve the World Trade Center artifact awarded to the Village.

16. EXECUTIVE SESSION

Mayor Trilla stated that there was no need for Executive Session during tonight's meeting.

17. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly, to adjourn the Regular Meeting at the hour of 6:48 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

May 9, 2016.

Mayor

WARRANTS

May 9, 2016

GENERAL CORPORATE FUND	-----	\$232,150.18
WATER FUND	-----	5,737.98
DEBT SERVICE FUND	-----	344.50
L.A.F.E.R. Fund	-----	27,197.45
TOTAL WARRANTS	-----	\$265,430.11



Carrie Dittman, Director of Finance

APPROVED:

Frank A. Trilla, Mayor

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
04/29/2016	APCHK	14(E)*#	1ST QTR 2016	ILLINOIS DIRECTOR OF	EMPLOYEE BENEFIT - UNEMPLOYMENT IN	455-144	10	194.02
			1ST QTR 2016		EMPLOYEE BENEFITS - UNEMPLOYMENT I	510-144	15	35.65
			1ST QTR 2016		EMPLOYEE BENEFITS - UNEMPLOYMENT I	550-144	20	33.67
			1ST QTR 2016		EMPLOYEE BENEFIT - UNEMPLOYMENT IN	610-144	25	170.80
			1ST QTR 2016		EMPLOYEE BENEFIT - UNEMPLOYMENT IN	630-144	30	1,880.40
			1ST QTR 2016		EMPLOYEE BENEFITS - UNEMPLOYMENT I	710-144	35	193.10
			1ST QTR 2016		EMPLOYEE BENEFITS - UNEMPLOYMENT I	810-144	40	106.92
				CHECK APCHK 14 (E) TOTAL FOR				2,614.56
05/10/2016	APCHK	15(E)*#	MAY 2016	INTERGOVERNMENTAL PERSONNEL	EMP DED PAY- INSURANCE	210-204	00	10,462.85
			MAY 2016		LIFE INS BENEFIT -APPOINTED/ELECTE	410-141	05	78.21
			MAY 2016		LIFE INS BENEFIT -APPOINTED/ELECTE	435-148	07	29.20
			MAY 2016		EMPLOYEE BENEFIT - MEDICAL INSURAN	455-141	10	570.75
			MAY 2016		EMPLOYEE BENEFITS - MEDICAL INSURA	510-141	15	695.48
			MAY 2016		PLAN COMMISSION COMPENSATION	510-340	15	58.39
			MAY 2016		LIFE INS BENEFIT -APPOINTED/ELECTE	550-148	20	84.10
			MAY 2016		EMPLOYEE BENEFIT - MEDICAL INSURAN	610-141	25	1,965.19
			MAY 2016		EMPLOYEE BENEFIT - MEDICAL INSURAN	630-141	30	24,305.71
			MAY 2016		EMPLOYEE BENEFITS - MEDICAL INSURA	710-141	35	967.95
			MAY 2016		EMPLOYEE BENEFITS - MEDICAL INSURA	810-141	40	2,110.43
				CHECK APCHK 15 (E) TOTAL FOR				41,328.26
04/27/2016	APCHK	88614	116	PLAQUES PLUS, INC.	FAMILY SPECIAL EVENT - RACE	585-154	20	276.00
05/10/2016	APCHK	88616	4555208	4IMPRINT INC	PRINTING & PUBLISHING	670-302	30	345.25
			4555208		COMMODITIES	670-331	30	352.18
				CHECK APCHK 88616 TOTAL FOR				697.43
05/10/2016	APCHK	88617	2016 11 TEAMS	AMATEUR SOFTBALL ASSOCIATION	SUMMER PROGRAM MATERIALS & SERVICE	575-119	20	242.00
05/10/2016	APCHK	88618	21263	AMERICAN FIRST AID SERVICE I	MAINTENANCE - PW BUILDING	725-418	35	55.65
05/10/2016	APCHK	88620	7/15/16	AMG/SOUND MEMORIES	FAMILY SPECIAL EVENT - MOVIE NIGHT	585-151	20	350.00
05/10/2016	APCHK	88621	55297	APPRIZE PROMOTIONAL PRODUCTS	PRINTING & PUBLISHING	710-302	35	135.00
05/10/2016	APCHK	88622	8669	ARROWHEAD SCIENTIFIC INC	OPERATING EQUIPMENT	630-401	30	25.00
05/10/2016	APCHK	88623	217716	BUTREY RENTAL SERVICE, INC.	RENT - EQUIPMENT	570-234	20	847.00
05/10/2016	APCHK	88624	MAR & APR 2016	CAROLINE DITTMAN	FUEL/MILEAGE/WASH	610-303	25	60.59
05/10/2016	APCHK	88625	CTZ3112	CDW GOVERNMENT, INC.	EDP EQUIPMENT	625-641	25	1,359.98

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
05/10/2016	APCHK	88626	14191 14176	CHICAGO BADGE & INSIGNIA CO	UNIFORMS	630-345	30	139.69
				CHECK APCHK 88626 TOTAL FOR	UNIFORMS	630-345	30	160.19
								299.88
05/10/2016	APCHK	88627	6355564	CLARKE ENVIRONMENTAL	MOSQUITO ABATEMENT	760-259	35	6,425.00
05/10/2016	APCHK	88628	6966/KBLR HNDZK	COLLEGE OF DUPAGE	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	190.00
05/10/2016	APCHK	88629#	VH MAY 2016 PW MAY 16	COMCAST CABLE	EDP SOFTWARE	460-212	10	129.85
				CHECK APCHK 88629 TOTAL FOR	EQUIPMENT MAINTENANCE	715-263	35	104.85
								234.70
05/10/2016	APCHK	88630	1844110006APR 16	COMMONWEALTH EDISON	ENERGY - STREET LIGHTS	745-207	35	645.37
05/10/2016	APCHK	88631*#	7886 7880	COMPASS PLUMBING LLC	MAINTENANCE - BUILDING	466-228	10	515.00
				CHECK APCHK 88631 TOTAL FOR	MAINTENANCE SUPPLIES	570-331	20	1,900.00
								2,415.00
05/10/2016	APCHK	88632	2049	CONRAD POLYGRAPH INC	EXAMS - POLYGRAPH	440-545	07	160.00
05/10/2016	APCHK	88633	APR-6175	DATAATION IMAGING SERVICES	EDP EQUIPMENT	485-641	10	10,398.00
05/10/2016	APCHK	88634*#	MAY 2016 MAY 2016 MAY 2016 MAY 2016 MAY 2016 MAY 2016	DELTA DENTAL PLAN OF ILLINOI	EMP DED PAY- INSURANCE	210-204	00	1,096.15
					EMPLOYEE BENEFIT - MEDICAL INSURAN	455-141	10	271.09
					EMPLOYEE BENEFITS - MEDICAL INSURA	510-141	15	57.16
					EMPLOYEE BENEFIT - MEDICAL INSURAN	610-141	25	156.77
					EMPLOYEE BENEFIT - MEDICAL INSURAN	630-141	30	2,270.01
					EMPLOYEE BENEFITS - MEDICAL INSURA	710-141	35	156.77
					EMPLOYEE BENEFITS - MEDICAL INSURA	810-141	40	171.48
				CHECK APCHK 88634 TOTAL FOR				4,179.43
05/10/2016	APCHK	88635	15752 1ST QTR	DU-COMM	RADIO DISPATCHING	675-235	30	59,841.50
05/10/2016	APCHK	88636	2016604280201	DUPAGE COUNTY RECORDER	FEES/DUES/SUBSCRIPTIONS	510-307	15	85.00
05/10/2016	APCHK	88637	IA 171 1ST QTR 16	DUPAGE COUNTY TREASURER	EDP SOFTWARE	640-212	30	750.00
05/10/2016	APCHK	88638	70298	EHLERS & ASSOCIATES INC	PLAN REVIEW - ENGINEERING - REIM.	520-254	15	1,400.00
05/10/2016	APCHK	88640	2016/17 DUES	F.I.A.T.	FIAT	630-238	30	3,500.00

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
05/10/2016	APCHK	88641*#	5-397-80865	FEDERAL EXPRESS CORP.	POSTAGE & METER RENT	455-311	10	100.92
			5-397-80865		POSTAGE & METER RENT	630-311	30	35.08
				CHECK APCHK 88641 TOTAL FOR				136.00
05/10/2016	APCHK	88642	CANOPIES	FENSKE JOHN	FAMILY SPECIAL EVENT - RACE	585-154	20	79.98
05/10/2016	APCHK	88643	SPRINKLER REPAIR	FRANCIS BIALIS	STREET & ROW MAINTENANCE	750-328	35	88.48
05/10/2016	APCHK	88644	9-11 ARTIFACT	FRANK TRILLA	9/11 ARTIFACT	485-643	10	1,373.40
05/10/2016	APCHK	88645	1171	FULTON CONTRACTING COMPANY	MAINTENANCE - RADIO EQUIPMENT	630-421	30	4,950.00
05/10/2016	APCHK	88646	MAR 2016	HINSDALE HUMANE SOCIETY	ANIMAL CONTROL	650-268	30	30.00
05/10/2016	APCHK	88647	3022115	HOME DEPOT CREDIT SERVICES	STREET & ROW MAINTENANCE	750-328	35	99.72
05/10/2016	APCHK	88648	2016/17	I-PAC	FEES/DUES/SUBSCRIPTIONS	630-307	30	50.00
05/10/2016	APCHK	88649	PUBLICATIONS	ILL. MUNICIPAL LEAGUE	FEES/DUES/SUBSCRIPTIONS	410-307	05	277.00
05/10/2016	APCHK	88650	200023130	ILLINOIS SECTION AWWA	SCHOOLS/CONFERENCES/TRAVEL	710-304	35	42.00
05/10/2016	APCHK	88651	2016/17	INT. INST.OF MUNICIPAL CLERK	FEES/DUES/SUBSCRIPTIONS	410-307	05	250.00
05/10/2016	APCHK	88652	2016 UNIFORMS	JOHN J. HANDZIK	UNIFORMS	630-345	30	15.14
05/10/2016	APCHK	88653	CANCELLED PRMT	JUVARIA SHAMSUDDIN	PARK PERMIT FEES	310-814	00	250.00
05/10/2016	APCHK	88654	LERMI 4/21/16	LAURIE SCHMITZ	FUEL/MILEAGE/WASH	630-303	30	27.83
05/10/2016	APCHK	88655	235885	LEADS ON-LINE	FEES/DUES/SUBSCRIPTIONS	630-307	30	1,488.00
05/10/2016	APCHK	88656#	969520-001	LOGSDON OFFICE SUPPLY	OFFICE SUPPLIES	455-301	10	58.16
			968837-001		OFFICE SUPPLIES	455-301	10	131.49
			968837-001		FAMILY SPECIAL EVENT - RACE	585-154	20	36.86
			968837-002		FAMILY SPECIAL EVENT - RACE	585-154	20	50.10
			969520-001		OFFICE SUPPLIES	610-301	25	187.27
			969520-001		OFFICE SUPPLIES	810-301	40	15.56
				CHECK APCHK 88656 TOTAL FOR				479.44
05/10/2016	APCHK	88657	LERMI MTG 4/21/16	LORI RINELLA	FUEL/MILEAGE/WASH	630-303	30	27.83
05/10/2016	APCHK	88658*#	28615	MARQUARDT PRINTING CO.	OFFICE SUPPLIES	455-301	10	259.00
05/10/2016	APCHK	88659	12874	METRO REPORTING SERVICE LTD.	FEES - COURT REPORTER	520-246	15	904.55
05/10/2016	APCHK	88660	DRWY APRON	MR. PETER LOUISE	STREET & ROW MAINTENANCE	750-328	35	250.00

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
05/10/2016	APCHK	88661	2016/17	MUNICIPAL CLERKS OF DUPAGE C	FEES/DUES/SUBSCRIPTIONS	410-307	05	35.00
05/10/2016	APCHK	88662	NON RES REFUND	MUNIRA SHAKIR	WASTE STICKERS - ARC	130-112	00	15.00
05/10/2016	APCHK	88663	MAY 2016	NCPERS GROUP LIFE INSURANCE	EMP DED - SUPPLEMENTAL LIFE INSURA	210-213	00	128.00
05/10/2016	APCHK	88664#	95476110002 APR 16	NICOR GAS	NICOR GAS (7760 QUINCY)	466-235	10	295.83
			20624315113 APR 16		NICOR GAS (835 MIDWAY)	466-236	10	172.84
			92553430791 APR16		NICOR GAS (825 MIDWAY)	466-237	10	89.59
			68455237617 APR 16		NICOR GAS (825 MIDWAY)	466-237	10	65.94
			63406845402 APR16		NICOR GAS (825 MIDWAY)	466-237	10	64.60
			39303229304 APR 16		NICOR GAS	725-415	35	194.99
				CHECK APCHK 88664 TOTAL FOR				883.79
05/10/2016	APCHK	88665	2016/17	NORTH EAST MULTI REGIONAL TR	FEES/DUES/SUBSCRIPTIONS	630-307	30	2,470.00
05/10/2016	APCHK	88666	10840	NORTHERN IL POLICE ALARM SYS	OPERATING EQUIPMENT	630-401	30	1,005.00
			10839		OPERATING EQUIPMENT	630-401	30	400.00
				CHECK APCHK 88666 TOTAL FOR				1,405.00
05/10/2016	APCHK	88667*#	137723	PCS INTERNATIONAL	IT - CONSULTING SERVICES	615-306	25	12,500.00
			137570		OFFICE SUPPLIES	630-301	30	431.38
			137674		DRUG FORFEITURE EXP - FEDERAL	650-349	30	3,084.54
				CHECK APCHK 88667 TOTAL FOR				16,015.92
05/10/2016	APCHK	88668	4/28/16	PERSONNEL STRATEGIES LLC	EXAMS - PSYCHOLOGICAL	440-544	07	500.00
05/10/2016	APCHK	88669	470035427	POMP'S TIRE SERVICE INC	MAINTENANCE - VEHICLES	735-409	35	984.49
05/10/2016	APCHK	88670	0718002459	PROFORMA	FAMILY SPECIAL EVENT - RACE	585-154	20	588.80
05/10/2016	APCHK	88671	5808	PROMOS 911 INC	PRINTING & PUBLISHING	670-302	30	610.62
05/10/2016	APCHK	88672	1177	ROBERT WHITE CONSTRUCTION	STREET & ROW MAINTENANCE	750-328	35	2,590.73
			1181		STREET & ROW MAINTENANCE	750-328	35	3,900.00
			1180		STREET & ROW MAINTENANCE	750-328	35	1,939.69
			1179		STREET & ROW MAINTENANCE	750-328	35	2,808.87
			1178		1484.65	750-328	35	1,484.65
			1182		STREET & ROW MAINTENANCE	750-328	35	4,200.00
				CHECK APCHK 88672 TOTAL FOR				16,923.94
05/10/2016	APCHK	88673	2596	ROCKWELL TACTICAL	FIRING RANGE	630-245	30	180.70

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
05/10/2016	APCHK	88674	7146936	SERVICE SANITATION INC	RENT - EQUIPMENT	570-234	20	348.42
05/10/2016	APCHK	88675	8038854605	STAPLES	OFFICE SUPPLIES	455-301	10	294.04
05/10/2016	APCHK	88676*	VH 1YR	SUBURBAN LIFE PUBLICATIONS	FEES/DUES/SUBSCRIPTIONS	455-307	10	38.00
05/10/2016	APCHK	88677	2016-103	SUNSET SEWER & WATER	STREET & ROW MAINTENANCE	750-328	35	4,198.06
			2016-108		STREET & ROW MAINTENANCE	750-328	35	3,305.70
			2016-111		STREET & ROW MAINTENANCE	750-328	35	1,928.33
			2016-094		STORM WATER IMPROVEMENTS MAINTENAN	750-381	35	14,066.16
				CHECK APCHK 88677 TOTAL FOR				23,498.25
05/10/2016	APCHK	88678*	108270	TAMELING INDUSTRIES	STREET & ROW MAINTENANCE	750-328	35	63.70
			108559		STREET & ROW MAINTENANCE	750-328	35	1,148.40
				CHECK APCHK 88678 TOTAL FOR				1,212.10
05/10/2016	APCHK	88679	16-1186	THOMPSON ELEV. INSPECT. SERV	ELEVATOR INSPECTION - REIMB.	830-117	40	100.00
			16-1203		ELEVATOR INSPECTION - REIMB.	830-117	40	100.00
				CHECK APCHK 88679 TOTAL FOR				200.00
05/10/2016	APCHK	88680	833870126	THOMSON REUTERS - WEST	FEES/DUES/SUBSCRIPTIONS	630-307	30	294.25
			6107400408		FEES/DUES/SUBSCRIPTIONS	630-307	30	(154.25)
				CHECK APCHK 88680 TOTAL FOR				140.00
05/10/2016	APCHK	88681	833821700	THOMSON REUTERS - WEST	FEES/DUES/SUBSCRIPTIONS	630-307	30	738.00
05/10/2016	APCHK	88682	86314	TRAFFIC CONTROL & PROTECTION	ROAD SIGNS	755-333	35	1,451.25
			86289		ROAD SIGNS	755-333	35	113.00
				CHECK APCHK 88682 TOTAL FOR				1,564.25
05/10/2016	APCHK	88683	50361	TREASURER STATE OF ILLINOIS	MAINTENANCE - TRAFFIC SIGNALS	745-224	35	1,170.00
05/10/2016	APCHK	88684	45074422	TRUGREEN	LANDSCAPE MAINTENANCE SERVICES	565-342	20	2,282.00
05/10/2016	APCHK	88686*	14429	UNDERGROUND PIPE & VALVE, CO	SITE IMPROVEMENTS	750-289	35	423.48
			14218		STORM WATER IMPROVEMENTS MAINTENAN	750-381	35	1,349.00
			14027		STORM WATER IMPROVEMENTS MAINTENAN	750-381	35	874.00
			14208		STORM WATER IMPROVEMENTS MAINTENAN	750-381	35	1,345.38

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
			14153	CHECK APCHK 88686	STORM WATER IMPROVEMENTS MAINTENAN	750-381	35	665.52
								4,657.38
05/10/2016	APCHK	88687#	0610965666	UNIFIRST	MAINTENANCE - BUILDING	466-228	10	226.70
			06109628855		MAINTENANCE - BUILDING	466-228	10	216.90
			0610968484		MAINTENANCE - BUILDING	466-228	10	226.70
			0610971247		MAINTENANCE - BUILDING	466-228	10	216.90
			0610971295		MAINTENANCE - PW BUILDING	725-418	35	68.35
			0610968530		MAINTENANCE - PW BUILDING	725-418	35	68.35
				CHECK APCHK 88687	TOTAL FOR			1,023.90
05/10/2016	APCHK	88688	Y75E17166	UNITED PARCEL SERVICE	POSTAGE & METER RENT	550-311	20	3.53
05/10/2016	APCHK	88689	MAY 2016 DEP	UNITED STATE POSTAL SERVICE	PREPAID POSTAGE	190-102	00	3,500.00
05/10/2016	APCHK	88691	3045048-1	WAREHOUSE DIRECT	OPERATING EQUIPMENT	630-401	30	26.14
			3045048-0		OPERATING EQUIPMENT	630-401	30	159.19
				CHECK APCHK 88691	TOTAL FOR			185.33
05/10/2016	APCHK	88692	24987	WILD GOOSE CHASE INC	LANDSCAPE MAINTENANCE SERVICES	565-342	20	960.00
					Total for fund 01 GENERAL FUND			232,150.18
Fund: 02 WATER FUND								
04/29/2016	APCHK	14(E)*#	1ST QTR 2016	ILLINOIS DIRECTOR OF	EMPLOYEE BENEFITS - UNEMPLOYMENT I	401-144	50	193.10
05/10/2016	APCHK	15(E)*#	MAY 2016	INTERGOVERNMENTAL PERSONNEL	EMPLOYEE BENEFITS - MEDICAL INSURA	401-141	50	1,023.28
05/10/2016	APCHK	88619	7001179783	AMERICAN WATER WORKS ASSN	FEES/DUES/SUBSCRIPTIONS	401-307	50	330.00
05/10/2016	APCHK	88631*#	7885	COMPASS PLUMBING LLC	MAINTENANCE - PUMPS & WELL 3	420-488	50	260.00
			7888		MAINTENANCE - PUMPS & WELL 3	420-488	50	115.00
				CHECK APCHK 88631	TOTAL FOR			375.00
05/10/2016	APCHK	88634*#	MAY 2016	DELTA DENTAL PLAN OF ILLINOI	EMPLOYEE BENEFITS - MEDICAL INSURA	401-141	50	156.77
05/10/2016	APCHK	88639	16-131675 MAR 16	ENVIRO TEST INC	SAMPLING ANALYSIS	420-362	50	90.00
05/10/2016	APCHK	88641*#	5-397-80865	FEDERAL EXPRESS CORP.	POSTAGE & METER RENT	401-311	50	58.02

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND								
05/10/2016	APCHK	88658*#	28623	MARQUARDT PRINTING CO.	OFFICE SUPPLIES	401-301	50	667.00
05/10/2016	APCHK	88667*#	137654	PCS INTERNATIONAL	FURNITURE & OFFICE EQUIPMENT	401-405	50	133.33
05/10/2016	APCHK	88676*#	1182355	SUBURBAN LIFE PUBLICATIONS	PRINTING & PUBLISHING	401-302	50	680.28
05/10/2016	APCHK	88678*#	108270	TAMELING INDUSTRIES	WATER DISTRIBUTION REPAIRS/MAINTEN	430-277	50	143.10
05/10/2016	APCHK	88686*#	14391	UNDERGROUND PIPE & VALVE, CO	MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	1,813.00
05/10/2016	APCHK	88690	9764035408	VERIZON WIRELESS	PHONE - TELEPHONES	401-201	50	75.10
Fund: 11 DEBT SERVICE FUND								
05/10/2016	APCHK	88685	388013	UMB BANK N.A.	BOND ISSUANCE COSTS	550-404	70	344.50
Fund: 14 LAND ACQUISITION, FACILITY, EXPANSION &								
05/10/2016	APCHK	88693	16949	WILLIAMS ARCHITECTS	POLICE DEPT REMODEL (7760 QUINCY)	930-411	75	8,518.10
			17005		POLICE DEPT REMODEL (7760 QUINCY)	930-411	75	18,349.65
			17024		CRC REMODEL (825 MIDWAY DR)	930-412	75	329.70
								27,197.45
CHECK APCHK 88693 TOTAL FOR								
TOTAL - ALL FUNDS								
27,197.45								
***-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND								
#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT								

Payroll Liability Check Register
For Check Dates 04/01/2016 to 04/30/2016

Check Number	Vendor Name	Check Date	Check Amount
52447	AFLAC	04/15/2016	1,957.06
52436	COMMUNITY BANK OF WILLOWBROOK	04/01/2016	604.15
52448	COMMUNITY BANK OF WILLOWBROOK	04/15/2016	604.15
EFT14	EFTPS	04/01/2016	35,182.57
EFT16	EFTPS	04/15/2016	24,480.50
EFT18	EFTPS	04/29/2016	41,345.42
52437	I C M A RETIREMENT TRUST - 457	04/01/2016	525.00
52449	I C M A RETIREMENT TRUST - 457	04/15/2016	525.00
52462	I C M A RETIREMENT TRUST - 457	04/29/2016	725.00
EFT19	I.M.R.F. PENSION FUND	04/29/2016	28,015.93
EFT15	ILLINOIS DEPT. OF REVENUE	04/01/2016	5,441.73
EFT17	ILLINOIS DEPT. OF REVENUE	04/15/2016	3,992.65
EFT20	ILLINOIS DEPT. OF REVENUE	04/29/2016	4,873.24
52451	ILLINOIS FRATERNAL	04/15/2016	860.00
52438	ILLINOIS STATE DISBURSEMENT UNIT	04/01/2016	1,848.93
52450	ILLINOIS STATE DISBURSEMENT UNIT	04/15/2016	1,848.93
52463	ILLINOIS STATE DISBURSEMENT UNIT	04/29/2016	1,848.93
52439	NATIONWIDE RETIREMENT SOLUTIONS	04/01/2016	2,991.87
52452	NATIONWIDE RETIREMENT SOLUTIONS	04/15/2016	2,998.08
52464	NATIONWIDE RETIREMENT SOLUTIONS	04/29/2016	2,906.03
52440	VILLAGE OF WILLOWBROOK	04/01/2016	31,458.13
52453	VILLAGE OF WILLOWBROOK	04/15/2016	31,088.92
52465	VILLAGE OF WILLOWBROOK	04/29/2016	31,383.55
Total Checks: 23		Total Paid:	\$257,505.77

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal for Crack Sealing, Sealcoating, and Re-Striping of the Parking Lot at Community Park, 208 Midway Drive – Black Magic Sealcoating, Inc.

AGENDA NO.

5d

AGENDA DATE: 5/9/16

STAFF REVIEW: Tim Halik, Village Administrator

SIGNATURE:

Tim Halik

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE:

THOMAS BASTIAN TH

RECOMMENDED BY: Tim Halik, Village Administrator

SIGNATURE:

Tim Halik

REVIEWED & APPROVED BY MUNI. SERV. COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

Near the end of the winter season, the pavement markings within the asphalt parking lot at Community Park were found to be severely worn. Staff contacted the same company that had provided the low proposal for the sealcoating and restriping of the Village Hall parking lot which was performed last spring to request a proposal for Community Park. At that time, Black Magic Sealcoating, Inc. provided a proposal to crack seal, sealcoat, and re-stripe the parking area, by the preferred hand application method, for a not to exceed cost of \$4,210. Funding for this project was then included in the FY 2016/17 park department budget.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The completion of this project requires coordination with the various athletic teams that use the park. After discussions, it was agree that the work could be completed with minimal disruption to the athletic team schedules on Sunday, May 15, 2016. The contractor is tentatively scheduled to complete the project on that day, pending acceptance of the proposal by the Village Board.

ACTION PROPOSED:

Adopt Resolution.

RESOLUTION NO. 16-R-_____

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL FOR CRACK SEALING, SEALCOATING, AND RE-STRIPING OF THE PARKING LOT AT COMMUNITY PARK, 208 MIDWAY DRIVE – BLACK MAGIC SEALCOATING, INC.

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Mayor and Village Clerk be and the same are hereby authorized and directed to accept the proposal from Black Magic Sealcoating, Inc. to crack seal, sealcoat, and re-stripe the asphalt parking lot located at Community Park, 208 Midway Drive, in the not to exceed amount of \$4,210.00 as set forth in the proposal attached hereto as Exhibit "A" which is, by this reference, expressly incorporated herein.

ADOPTED and APPROVED this 9th day of May, 2016

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE: AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

Black Magic Sealcoating, Inc.

Proposal

www.blackmagicsealcoat.com

7837 Harvest Drive
 Frankfort IL 60423
 Phone/Fax: 815-469-4252

Date: 9-Mar-16
 Invoice #
 Customer ID: WILLOW



Village of Willowbrook
 208 Midway Drive
 Willowbrook IL 60527
 Phone: 708-323-8215
apassero@willbrook.il.us

Description	Amount
Sealcoating: (35,715/SF) Hand Application 1 coat Spray Application 1 coat (\$1786.00)	\$2,500.00
Crack Sealing: (2,856/SF) Cracks will be blown clean with blowers to clean cracks of debris. They will be sealed (not filled) with hot rubberized crack sealant. Cracks that are sealed are what is deemed necessary by the contractor. We cannot seal alligated areas or cracks that are not wide enough cannot be sealed as well.	\$1,285.00
Striping: Fasty drying paint will be applied to surface with a heavy model striper according to previous layout.	\$425.00
Total	\$4,210.00

Price based on 1 mobilization. Any additional mobilizations will have an additional charge of \$100 per day plus the cost of any additional work .
 Owner is responsible for all permits, payments and fees which will be added to final invoice.

* Payment due in full immediately upon completion.

NOTE
 Owner is responsible for having work area clear of cars, construction materials, and garbage. Black Magic will block off areas to the best of our ability. We are not responsible for material tracking on sidewalks. Traffic must remain off parking lot for a minimum of 24 hours after job is completed. We are not responsible for cars driving through bannered off areas. South corner of parking lot is sunk and had mud buildup- that would need to be cleared and cleaned by owner before we are scheduled to work -

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal for Labor and Materials Associated with an Interior Remodeling/Construction Project Located at 825 Midway Drive to Establish a Temporary Police Facility – Robert White Construction	AGENDA NO. 5e AGENDA DATE: <u>5/9/16</u>
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STAFF REVIEW: T. Halik, Village Admin. / M. Shelton, Chief of Police **SIGNATURE:** T. Halik / M. Shelton

LEGAL REVIEW: Thomas Bastian, Village Attorney **SIGNATURE:** THOMAS BASTIAN TH.

RECOMMENDED BY: Tim Halik, Village Administrator **SIGNATURE:** T. Halik

REVIEWED & APPROVED BY MUNI. SERV. COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

As part of the upcoming planned renovation of the Village police station located at 7760 Quincy Street, it has been determined that as a cost savings measure, and to reduce the overall duration of the project, it will be necessary for police personnel to vacate the current building entirely. Originally, a phased approach to completing the construction was planned, due to a lack of an available alternative location. However, when the business tenant in the 825 Midway Drive building announced to us the early termination of their lease, that building then became available to serve as a temporary police station during renovation of the 7760 Quincy Street building.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Since that time, various police staff have been identifying their needs and developing a plan to convert the 825 Midway Drive building into a temporary police station. Both Garrett Hummel and Andrew ("AJ") Passero has assisted in this planning as needed. As part of the plan, there are some interior alterations to the 825 Midway Drive building that must be completed, including miscellaneous carpentry, electrical, plumbing, and HVAC work. A scope of work for this project was generated and shared with three (3) contractors to request price proposals:

Vendor	Proposal
Robert White Construction	\$10,395
Passero Construction Management (PCM)	\$11,950
Gilman Custom Construction	\$17,450

Funds for this project will be expended from the L.A.F.E.R. capital fund. The project is scheduled to begin as soon as the proposal is accepted, and should be completed in approximately one (1) week. Pending completion of all other required items in the plan, the move to the temporary facility should occur later this month, and the temporary facility should be open by June 1, 2016. This will enable the remainder of the demolition work to occur in the current police station to prepare for the public bidding of the renovation project this summer/fall.

ACTION PROPOSED:
Adopt Resolution.

RESOLUTION NO. 16-R-_____

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL FOR LABOR AND MATERIALS ASSOCIATED WITH AN INTERIOR REMODELING/CONSTRUCTION PROJECT LOCATED AT 825 MIDWAY DRIVE TO ESTABLISH A TEMPORARY POLICE FACILITY – ROBERT WHITE CONSTRUCTION

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Mayor and Village Clerk be and the same are hereby authorized and directed to accept the proposal from Robert White Construction to perform miscellaneous interior remodeling/construction work located at 825 Midway Drive in the not to exceed amount of \$10,395.00 as set forth in the proposal attached hereto as Exhibit "A" which is, by this reference, expressly incorporated herein.

ADOPTED and APPROVED this 9th day of May, 2016

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE: AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

Exhibit "A"

Robert White Construction
P.O. Box 582
somonauk, IL 60552
(815)482-8333
r.whiteconstruction@yahoo.com

Estimate

ADDRESS

Village of Willowbrook
835 Midway Dr.
Willowbrook, il 60521-5594



ESTIMATE #	DATE	EXPIRATION DATE
1076	03/30/2016	04/30/2016

ACTIVITY

AMOUNT

Interior remodeling / construction at 825 Midway Dr. Willowbrook, IL 60527
 Install new framed wall to cover up windows (3 separate walls), remove and relocate electrical outlets if nessary
 Install 1 eye wash station w/ 36" mirror
 Remove 1 eye wash station from old Police Dept. and Install at above address along with 1st aid kit, soap dispenser and towel dispenser
 Remove 5' door and stud in wall, relocate door bell around corner
 Remove counter in entryway and provide a ruff opening for a 36" X 36" area for bullet proof glass to be installed
 All framed walls include drywall and taping, but does NOT include paint.
 Removal of exhaust fan from old Police Dept. and install same unit on new building at above address. Capping off old vent at old Police Dept. so no water can get in.
 Price includes all material and labor

Sales

10,395.00

Price does not include any permits, bonds or Fee's.

TOTAL

\$10,395.00

Accepted By

Accepted Date

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A CERTAIN AGREEMENT – TREE AND STUMP REMOVAL SERVICES – BETWEEN THE VILLAGE OF WILLOWBROOK AND NJ RYAN TREE & LANDSCAPE, LLC

AGENDA NO.**5f****AGENDA DATE:** 05/09/16**STAFF REVIEW:** Garrett Hummel, Asst. to the Vil Admin**SIGNATURE:****LEGAL REVIEW:** Thomas Bastian, Village Attorney**SIGNATURE:****RECOMMENDED BY:** Tim Halik, Village Administrator**SIGNATURE:****REVIEWED & APPROVED BY COMMITTEE:** YES NO N/A **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)**

On May 17, 2013, the Village went out to bid on a contract which includes the removal and stumping of Village owned trees affected by the emerald ash borer (EAB) infestation. The scope of work includes the removal, stumping, and restoration of the area around the identified trees located on public right-of-ways and in Village parks. The Village accepted a bid from Pessina Tree Service, LLC and has worked with Pessina for the last 3 years of EAB removals.

The 2016/17 Budget includes funding for the final year (Year 4) of the EAB Abatement Program. This year's removal list includes all of the remaining ash trees in the Village. Staff with the assistance of Natural Path (the Village's consultant arborist) is developing a tree removal list for the upcoming season. The estimated number of remaining ash trees is roughly 275.

As part of the EAB Abatement Program, the Village will be conducting a public relations campaign that will provide notice to residents of the upcoming tree removals and give residents a list of replacement trees to choose from.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

In the spring 2016, the Village contracted with NJ Ryan Tree & Landscape to conduct the Village's Parkway Tree Trimming Program. NJ Ryan inquired as to the Village's EAB program and said they would be willing to provide pricing for tree removals. Pricing comparisons are in the table below:

	NJ Ryan Tree & Landscape	Pessina Tree Service
Price per Inch	\$18	\$18 - \$24
Price per Stump & Restoration	\$150	\$168

Staff would recommend contracting with NJ Ryan Tree & Landscape, LLC for the 2016/17 EAB Abatement Program.

ACTION PROPOSED: Adopt the Resolution

RESOLUTION NO. 16-R-_____

A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A CERTAIN CONTRACT – TREE REMOVAL SERVICES – BETWEEN THE VILLAGE OF WILLOWBROOK AND NJ RYAN TREE & LANDSCAPE, LLC

WHEREAS, in the opinion of at least two-thirds (2/3) of the Trustees then holding office, it is in the best interests of the Village to waive the competitive bidding process and to authorize the Mayor and Village Clerk to execute an Agreement with NJ Ryan Tree & Landscape, LLC, for the purposes of providing tree removal services to the Village of Willowbrook.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows;

SECTION ONE: That the competitive bidding process be waived and that the Mayor and Village Clerk be and the same are hereby authorized to execute an Agreement with NJ Ryan Tree & Landscape, LLC, in substantially the same form attached hereto as Exhibit "A" and made a part hereof, for the purposes of NJ Ryan Tree & Landscape, LLC providing tree removal services to the Village of Willowbrook.

SECTION TWO: That all resolutions or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

SECTION THREE: That this Resolution shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

ADOPTED and APPROVED this 9th day of May, 2016.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

CONTRACT

THIS CONTRACT ENTERED INTO THIS 9th day of May, 2016 between NJ Ryan Tree & Landscape, LLC ("Contractor") and the Village of Willowbrook, a municipal corporation of the State of Illinois ("Village"), in consideration of the following and other valuable consideration the sufficiency of which is hereby acknowledged, the Village and Contractor agree as follows:

1. The Village of Willowbrook has found it to be in the best interests of the Village to accept the proposal from Contractor to perform tree and stump removals on a unit cost basis.

2. Contract has submitted a proposal to the Village of Willowbrook including all terms, conditions, requirements and specifications contained therein are incorporated herein as "Exhibit A" and expressly made a part of this agreement as if each term, condition and requirement was repeated herein verbatim. In the event any inconsistent terms are contained in this agreement and in "Exhibit A," the terms of this agreement shall control. The project specifications are available for review at the Willowbrook Village Hall.

3. Contractor agrees to complete such work in a good and workmanlike manner in accordance with the plans and specifications attached hereto.

4. The Contractor certifies that the Contractor is not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1.

5. Contractor certifies that it is not barred from bidding on state, municipal or other contracts by reason of Sections 33E-3 (bid rigging) or 33E-4 (bid totaling) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4), and further certifies that it is not barred from bidding on State, municipal and other contracts by reason of conviction of State laws regarding bid rigging or bid rotation.

6. The Village of Willowbrook agrees to pay Contractor for the performance of the work completed in a good and workmanlike manner based on the unit prices stipulated in said proposal. Payment shall be in conformance with the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 et. seq.).

7. At the time of execution of the Agreement, the Contractor shall furnish, at Contractor's expense, bonds payable to the Village in the form of bonds set forth herein, secured by a surety company acceptable to the Village, as follows:

A. Faithful performance bond in an amount equal to one hundred percent (100%) of the total contract price, conditioned upon the faithful performance of all covenants and stipulations under the Contract and holding good for a period of one (1) year after the date when final payment becomes due, except as otherwise provided by law or regulation or by the Contract Documents to protect the Owner against the results of defective materials, workmanship, and equipment during that time.

B. Labor and material bond in an amount equal to one hundred percent (100%) of the total Contract Price for the payment of all persons, companies, or corporations who perform labor upon or furnish material to be used in the Work under this Contract.

8. Contractor agrees that it has and will comply with all laws relating to the employment preference to veterans in accordance with the Veterans Preference Act (330 ILCS 55/0.01 et. seq.).

9. Contractor agrees that it has and will comply with all laws relating to the employment of Illinois workers in accordance with the Employment of Illinois Workers on Public Works Act (30 ILCS 570/1 et. seq.).

10. Contractor agrees that it, pursuant to 30 ILCS 580/1 et. seq. ("Drug-Free Workplace Act"), will provide a drugfree workplace by:

A. Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance including cannabis, is prohibited in the workplace.
- (2) Specifying the actions that will be taken against employees for violations of such prohibition; and
- (3) Notifying the employee that, as a condition of employment on this Agreement, the employee will:
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

B. Establishing a drug-free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) Contractor's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance program; and
- (4) The penalties that may be imposed upon employees for drug violations.

C. Making it a requirement to give a copy of the statement required by Subsection A to each employee engaged in the performance of the Agreement and to post the statement in a prominent place in the workplace.

D. Notifying the Village of Willowbrook within ten (10) days after receiving notice under Subparagraph 11(A) 3 (b) from an employee or otherwise receiving actual notice of such conviction.

E. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is convicted, as required by 30 ILCS 580/5.

F. Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.

G. Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

11. The Contractor certifies that if the Contractor is not a party to a collective bargaining agreement in effect, Contractor is in compliance with the Substance Abuse Prevention on Public Works Projects Act (820 ILCS 265/1, et seq.) and if Contractor is a party to a collective bargaining agreement, that agreement deals with the subject matter of the Substance Abuse Prevention on Public Works Projects Act or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.

12. Contractor agrees that it has and will have in place and will enforce a written sexual harassment policy in compliance with 775 ILCS 5/2-105(A)(4).

13. During the performance of this contract, the Contractor agrees as follows:

A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual

orientation, military status or an unfavorable discharge from military service; and, further, that he or she will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any underutilization.

B. That, if he or she hires additional employees in order to perform this contract or any portion of this contract, he or she will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the areas from which he or she may reasonably recruit and he or she will hire for each job classification for which employees are hired in a way that minorities and women are not underutilized.

C. That, in all solicitations or advertisements for employees placed by him or her or on his or her behalf, he or she will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, military status or an unfavorable discharge from military service.

D. That he or she will send to each labor organization or representative of workers with which he or she has or is bound by a collective bargaining or other agreement or understanding/ a notice advising the labor organization or representative of the contractor's obligations under the Act and the Department's Rules and Regulations. If any labor organization or representative fails or refuses to cooperate with the contractor in his or her efforts to comply with the Act and Rules and Regulations/ the contractor will promptly notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations under the contract.

E. That he or she will submit reports as required by the Department's Rules and Regulations/ furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Act and the Department's Rules and Regulations.

F. That he or she will permit access to all relevant books/ records/ accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Act and the Department's Rules and Regulations.

G. That he or she will include verbatim or by reference the provisions of this clause in every subcontract that may be awarded under which any portion of the contract obligations are undertaken or assumed, so that the provisions will be binding upon the subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply with the provisions. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

In the event of the contractor's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Act or the Rules and Regulations of the Department, the contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

14. During the performance of its Agreement with the Village of Willowbrook, Contractor:

Will not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities' means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin because of habit, local custom, or otherwise. Contractor (except where it has obtained identical certifications from proposed Subcontractors and material suppliers for specific time periods), obtain certifications in compliance with this subparagraph from proposed subcontractors or material suppliers prior to the award of a subcontract or the consummation of material supply agreements, exceeding \$10,000.00 which are not exempt from the provisions of the Equal Opportunity clause, and that Contractor will retain such certifications in its files.

15. Contractor agrees to assume all risk of loss and to indemnify and hold harmless the Village of Willowbrook, its officers, agents and employees from any and all liabilities, claims, suits, injuries, losses, damages, fines or judgments, including litigation costs and attorneys' fees, arising out of the work performed by Contractor including, to the extent allowed by law, those liabilities, injuries, claims, suits, losses, damages, fines or judgments, including litigation costs and attorneys' fees arising out of, or alleged to arise out of, the intentional, willful, wanton or negligent acts of Contractor, its employees, agents, assigns and/or subcontractors.

16. The Contractor represents and warrants to the Village that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Contractor further represents and warrants to the Village that the Contractor and its principals, shareholders, members, partners, or affiliates, as applicable, are not,

directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The Contractor hereby agrees to defend, indemnify and hold harmless the Village, the Corporate Authorities, and all Village elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from and related to any breach of the foregoing representations and warranties.

17. Insurance requirements shall be as follows:

A. Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Work by the contractor, its agents, representatives, employees or subcontractors.

B. Coverage shall be at least as broad as:

- (1) Insurance Services Office Commercial General Liability Occurrence form CG 0001 (Ed. 11/85);
and

- (2) Insurance Services Office form number CA0001 (Ed. 1/87) covering Automobile Liability, symbol 01 "any auto" and endorsement CA0029 (Ed. 12/88) changes in Business Auto and Truckers coverage forms - Insured Contract; and
- (3) Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability Insurance.

C. Contractor shall maintain limits no less than:

- (1) Commercial General Liability: \$2,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage.
- (2) Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- (3) Worker's Compensation and Employers' Liability: Worker's Compensation limits as required by the Labor Code of the State of Illinois and Employers' Liability limits of \$1,000,000 per accident.

D. The policies are to contain, or be endorsed to contain the following provisions:

- (1) Commercial General Liability and Automobile Liability Coverages:

- (a) The Village, its officials and employees are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of the Contractor, as well as materials, and equipment procured, owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limits on the scope of the protection afforded to the Village and its officials.
- (b) The Contractor's insurance coverage shall be primary insurance as respects the Village, its officials and employees. Any insurance or self-insurance maintained by the Village, its officials or employees shall be excess of Contractor's insurance and shall not contribute with it.
- (c) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Village, its officials or employees.
- (d) Coverage shall state that the Contractor's insurance shall apply separately to each insured against whom claim is made or suit

is brought, except with respect to the limits of the insurer's liability.

(2) Worker's Compensation and Employers' Liability Coverage:

The insurer shall agree to waive all rights of subrogation against the Village, its officials, employees or volunteers for losses arising from work performed by the Contractor for the Village.

(3) All Coverages:

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) day's prior written notice by certified mail, return receipt requested, has been given to the Village.

18. Contractor shall at all times observe and comply with all laws, ordinances, and regulations of the federal, state, local and Village government which may in any manner affect the performance of this Contract.

19. No member of the governing body of the Village of Willowbrook or other unit of government and no other officer, employee, or agent of the Village of Willowbrook or other unit of government who exercises any functions or

responsibilities in connection with the carrying out of this project to which this Contract pertains, shall have personal interest, direct or indirect, in the Contract.

Additionally, the Contractor certifies that no officer or employee of the Village of Willowbrook has solicited any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the contractor in violation of Chapter 12 of the Village Code of Ordinances of the Village of Willowbrook, adopted by the Village pursuant to the requirements of Article 10 of the State Officials and Employees Ethics Act.

Finally, The Contractor certifies that the Contractor has not given to any officer or employee of the Village of Willowbrook any gratuity, discount entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the contractor in violation of

Chapter 12 of the Village Code of Ordinances of the Village of Willowbrook adopted by the Village pursuant to the requirements of Article 10 of the State Officials and Employees Ethics Act.

20. In the event that Contractor shall fail to perform such work within a reasonable time after being assigned such work or shall fail to complete such work in a good and workmanlike manner, the Village of Willowbrook may terminate this Contract by written notice to Contractor, effective immediately upon mailing.

21. All change orders increasing the cost of the contract by Two Thousand Five Hundred Dollars (\$2,500.00) or less must be approved, in writing, by the Village Administrator or his designee. All change orders increasing the cost of the contract by Two Thousand Five Hundred Dollars (\$2,500.00) or more must be approved by official action of the Village Board of the Village of Willowbrook.

Additionally, no change order which authorizes or necessitates any increase in the contract price that is fifty percent (50%) or more of the original contract price or that authorizes or necessitates any increase in the price of a subcontract under the contract that is fifty percent (50%) or more of the original subcontract price shall be issued, unless the portion of the contract that is

covered by the change order is resubmitted for bidding in the same manner for which the original contract was bid, or unless competitive bidding was waived for the original portion of the contract. Bidding for the portion of the contract covered by the change order shall be subject to any requirements to employ females and minorities on the project that existed at the bidding for the original contract, together with any later requirements imposed by law.

22. Notice as provided for herein shall be transmitted to the Village of Willowbrook, Village Administrator, 835 Midway Drive, Willowbrook, Illinois 60527 as may be applicable by first class prepaid mail. Any notice to Contractor shall be deemed received when mailed.

23. Contractor agrees to maintain all records and documents for projects of the Public Body in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq. In addition, Contractor shall produce within three (3) days, without cost to the Public Body, records which are responsive to a request received by the Public Body under the Freedom of Information Act so that the Public Body may provide records to those requesting them within the required five (5) business day period. If additional time

is necessary to compile records in response to a request then Contractor shall so notify the Public Body within three (3) days in order for the Village shall request an extension so as to comply with the Act. In the event that the Village is found to have not complied with the Freedom of Information Act based upon Contractor's failure to produce documents or otherwise appropriately respond to a request under the Act, then Contractor shall indemnify and hold the Village harmless/ and pay all amounts determined to be due including but not limited to fines, costs, attorneys/ fees and penalties.

24. Time is of the essence of this Contract. This Contract is made and executed in duplicate in Willowbrook/ DuPage County/ Illinois the day and year first above written.

Contractor:

By: _____

Village of Willowbrook

By: _____

Its Mayor

ATTEST:

Village Clerk

Tree Care Estimate For 4/17/16

Name Village of Willowbrook

Address AA: AJ

Phone _____ Fax _____

Email _____

Directions _____



NJ Ryan Tree & Landscape, LLC

P.O. Box 526 • Wheaton, IL 60189-0526

630.752.TREE (8733)

Fax **815.756.8774**

Thank you for considering our services!

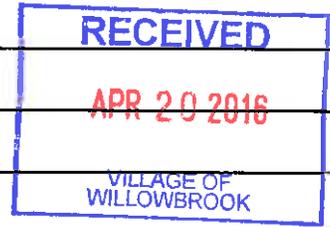
Recommendation(s) _____

Estimate _____

Tree Removal @ \$18 - per dia inch

Stump Removal @ \$125 Each

Dir @ \$25 @ \$ 25 Each



If you wish to accept this proposal, please call us to confirm! **630.752.TREE (8733)**

Thank you!

ALWAYS INCLUDED!

YARD NEATLY RAKED, PLUS DUST & DEBRIS BLOWN FROM DRIVEWAY, DECKS & SIDEWALKS!

TREES CUT TO FIREWOOD LENGTH AND STACKED (SPLITTING NOT INCLUDED). BRUSH REMOVAL ONLY.

REMOVAL OF ALL DEBRIS FROM JOB SITE. (STUMP GRINDINGS, IF APPLICABLE, NOT INCLUDED)

CERTIFIED ARBORIST ON SITE



NJ Ryan Tree & Landscape, LLC

P.O. Box 526 • Wheaton, IL 60189-0526

630.752.TREE (8733)

Fax **815.756.8774**

Signature _____

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A RESOLUTION PROCLAIMING MAY 15th, 2016 POLICE OFFICERS MEMORIAL DAY AND THE WEEK OF MAY 15th – 21st, 2016 AS POLICE WEEK IN THE VILLAGE OF WILLOWBROOK

AGENDA NO. 5g**AGENDA DATE:** 05/09/16**STAFF REVIEW:** Mark Shelton**SIGNATURE:** Mark Shelton**LEGAL REVIEW:** Tom Bastian**SIGNATURE:** THOMAS BASTIAN TR.**RECOMMENDED BY VILLAGE ADMIN.:** Tim Halik**SIGNATURE:** THALIK**REVIEWED & APPROVED BY COMMITTEE:** YES NO N/A **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)**

The President of the United States of America is authorized to proclaim May 15th of each year as Police Officers Memorial Day and the calendar week of each year during which such May 15th occurs as Police Week. With this national campaign, the Village of Willowbrook and the Willowbrook Police Department will be participating in the program through the adoption of this resolution and making the public aware of this campaign.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

The Village Staff recommends that the Mayor and Board of Trustees adopt the attached Resolution proclaiming May 15th, 2016 Police Officers Memorial Day and the week of May 15th – 21st, 2016 as Police Week.

ACTION PROPOSED:

ADOPTION OF THE RESOLUTION.

RESOLUTION NO. 16-R- _____

A RESOLUTION PROCLAIMING MAY 15th, 2016 AS POLICE OFFICERS MEMORIAL DAY AND THE WEEK OF MAY 15th - 21st, 2016 AS POLICE WEEK IN THE VILLAGE OF WILLOWBROOK

WHEREAS, The Congress and President of the United States have designated May 15th as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police week; and

WHEREAS, the members of the law enforcement agency of Willowbrook play an essential role in safeguarding the rights and freedoms of Willowbrook; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the men and women of the law enforcement agency of Willowbrook unceasingly provide a vital public service;

NOW, THEREFORE BE IT RESOLVED that the Village of Willowbrook, call upon all citizens of Willowbrook to observe May 15th, 2016, as Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes; and

THEREFORE BE IT RESOLVED that the Village of Willowbrook, call upon all citizens of Willowbrook and upon all patriotic, civic and educational organizations to observe the week of May 15th - 21st, 2016, as Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

ADOPTED and APPROVED this 9th day of May, 2016.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE: AYES: _____
 NAYS: _____
 ABSTENTIONS: _____
 ABSENT: _____

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO PURCHASE (3) 2016 FORD UTILITY VEHICLES THROUGH THE SUBURBAN PURCHASING COOPERATIVE.

AGENDA NO. _____ **5h** _____

AGENDA DATE: 05/09/2016

STAFF REVIEW: Mark Shelton, Chief of Police

SIGNATURE: 

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: THOMAS BASTIAN TH.

RECOMMENDED BY: Timothy Halik, Village Administrator

SIGNATURE: T. Halik

REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

The department has budgeted, under line item 01-30-680-625, for (3) new police vehicles. These new vehicles will replace existing police vehicles, Squads #52, #54 and #58. All will be fully marked vehicles.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

The department will be replacing (3) current patrol vehicles. Three Ford utility vehicles are located at Currie Motors and will be purchased under the Suburban Purchasing Cooperative. Total cost for the vehicles is \$88,290.00.

ACTION PROPOSED:

ADOPT RESOLUTION.

RESOLUTION NO. 16-R-_____

A RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO PURCHASE (3) 2016 FORD UTILITY VEHICLES THROUGH THE SUBURBAN PURCHASING COOPERATIVE.

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Chief of Police is hereby authorized to place an order for three 2016 Ford Utility vehicles, in accordance with the proposal attached hereto as Exhibit "A" and made a part hereof.

ADOPTED and APPROVED this 9th day of May, 2016.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

EXHIBIT "A"

Currie Motors, Invoice Number: E4321, E4322 and E4323

CURRIE MOTORS FLEET

INVOICE

9423 W. Lincoln Highway
Frankfort, IL 60423

Phone: 815-464-9200

Fax: 815-464-7500

curriefleet@gmail.com

SOLD TO:

VILLAGE OF WILLOWBROOK
7760 QUINCY STREET
WILLOWBROOK, IL 60527

INVOICE NUMBER | E4321
INVOICE DATE | 5/2/2016
PURCHASE ORDER NO. | PD16-0001
SALESPERSON | Tom Sullivan

SHIPPED TO:

SAME AS ABOVE

TERMS | 15 Days From Invoice
DELIVERY ETA

STOCK #	DESCRIPTION	VIN	AMOUNT
E4321	2016 FORD UTILITY INTERCEPTOR	1FM5K8AT6GGC72735	\$ 29,310.00
	TRANSFER PLATES - MP852		\$ 120.00
<p>FINANCE CHARGES will apply if the invoice is unpaid from <u>15 days</u> after delivery date of the vehicle. The "FINANCE CHARGES" are computed by a periodic rate of <u>1%</u> per month. The title application must be filed with Secretary of State within <u>30 days</u> or will be subject to a delinquent fee of <u>\$188.00</u></p>			<p>SUBTOTAL \$ 29,430.00</p>

DIRECT ALL INQUIRIES TO:

Liz Quinn
815-464-9200
lquinn@curriemotors.com

MAKE ALL CHECKS PAYABLE TO:

Currie Motors
Attn: Accounts Receivable
9423 W. Lincoln Highway
Frankfort, IL 60423

PAY THIS AMOUNT

\$ 29,430.00

THANK YOU FOR YOUR BUSINESS!

CURRIE MOTORS FLEET

INVOICE

9423 W. Lincoln Highway
Frankfort, IL 60423

Phone: 815-464-9200

Fax: 815-464-7500

curriefleet@gmail.com

SOLD TO:

VILLAGE OF WILLOWBROOK
7760 QUINCY STREET
WILLOWBROOK, IL 60527

INVOICE NUMBER	E4322
INVOICE DATE	5/2/2016
PURCHASE ORDER NO.	PD16-0002
SALESPERSON	Tom Sullivan
TERMS	15 Days From Invoice
DELIVERY ETA	

SHIPPED TO:

SAME AS ABOVE

STOCK #	DESCRIPTION	VIN	AMOUNT
E4322	2016 FORD UTILITY INTERCEPTOR	1FM5K8AT8GGC72736	\$ 29,310.00
	TRANSFER PLATES - MP857		\$ 120.00
FINANCE CHARGES will apply if the invoice is unpaid from <u>15 days</u> after delivery date of the vehicle. The "FINANCE CHARGES" are computed by a periodic rate of <u>1%</u> per month. The title application must be filed with Secretary of State within <u>30 days</u> or will be subject to a delinquent fee of <u>\$188.00</u>			SUBTOTAL \$ 29,430.00

DIRECT ALL INQUIRIES TO:

Liz Quinn
815-464-9200
lquinn@curriemotors.com

MAKE ALL CHECKS PAYABLE TO:

Currie Motors
Attn: Accounts Receivable
9423 W. Lincoln Highway
Frankfort, IL 60423

PAY THIS AMOUNT

\$ 29,430.00

THANK YOU FOR YOUR BUSINESS!

CURRIE MOTORS FLEET

INVOICE

9423 W. Lincoln Highway
Frankfort, IL 60423

Phone: 815-464-9200

Fax: 815-464-7500

curriefleet@gmail.com

SOLD TO:

VILLAGE OF WILLOWBROOK
7760 QUINCY STREET
WILLOWBROOK, IL 60527

INVOICE NUMBER | E4323
INVOICE DATE | 5/2/2016
PURCHASE ORDER NO. | PD16-0003
SALESPERSON | Tom Sullivan

SHIPPED TO:

SAME AS ABOVE

TERMS | 15 Days From Invoice
DELIVERY ETA |

STOCK #	DESCRIPTION	VIN	AMOUNT
E4323	2016 FORD UTILITY INTERCEPTOR	1FM5K8ATXGGC72737	\$ 29,310.00
	TRANSFER PLATES - MP858		\$ 120.00
FINANCE CHARGES will apply if the invoice is unpaid from <u>15 days</u> after delivery date of the vehicle. The "FINANCE CHARGES" are computed by a periodic rate of <u>1%</u> per month. The title application must be filed with Secretary of State within <u>30 days</u> or will be subject to a delinquent fee of <u>\$188.00</u>			SUBTOTAL \$ 29,430.00

DIRECT ALL INQUIRIES TO:

Liz Quinn
815-464-9200
lquinn@curriemotors.com

MAKE ALL CHECKS PAYABLE TO:

Currie Motors
Attn: Accounts Receivable
9423 W. Lincoln Highway
Frankfort, IL 60423

PAY THIS AMOUNT

\$ 29,430.00

THANK YOU FOR YOUR BUSINESS!

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

Receive Plan Commission Recommendation
Public Hearing 16-02: 7806 Clarendon Hills Road

AGENDA NO. **5i**

AGENDA DATE: 5/9/16

Requests approval to reduce the required rear yard setback from 30' to 23' to accommodate a sunroom addition on the rear of an existing structure.

STAFF REVIEW: Jo Ellen Charlton, Planning Consultant

SIGNATURE: Jo Ellen Charlton / es

LEGAL REVIEW: Tom Bastian, Village Attorney

SIGNATURE: THOMAS BASTIAN TH

RECOMMENDED BY: Tim Halik, Village Administrator

SIGNATURE: TEH

REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

The subject property is located on the west side of Clarendon Hills Road with frontage on both Clarendon Hills Road and Sugarbush Lane to the west. Most homes in this block front on Clarendon Hills Road, with their rear yards "facing" Sugarbush Lane, so that people that live on the west side of Sugarbush Lane look across their front yards to the rear yards of these homes.

The subject property was constructed in compliance with all Village Codes, including the increased front yard setback of 70'. While the existing home also meets the minimum rear yard setback, it does not leave room to add any reasonably sized sunroom addition. A 12'x14' sunroom addition is proposed. The owner to the north of the subject property, on the other hand, received a front yard setback variation to move their home closer to Clarendon Hills Road so they could have a larger rear yard. Other "rear yard" improvements in this block include pools and other accessory structures that are closer to the rear lot line as permitted by the Zoning Ordinance.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

As part of the review of this case, staff determined that the applicant's rear yard included raised garden and retaining wall improvements that had been constructed over the rear lot line into the public right-of-way. The applicants removed these improvements and has temporarily stacked and stored the material in their rear yard until they know what's happening with the sunroom.

The Plan Commission conducted the public hearing for this case on May 4, 2016. At that hearing, all 7 members of the Plan Commission were in attendance. Two residents provided testimony during the hearing. Both commented about the poor appearance of the rear yard and that it had been that way for a long time. One commented that they didn't oppose the sun room addition because it would look better than the garden. They would oppose anything other than the sunroom.

Staff confirmed that there was no evidence of complaints being received by the Village, and the applicant said he was unaware anyone had issues with his back yard. He further commented that he had talked to neighbors on both sides and that they felt the addition would raise their property values.

The Plan Commission acknowledged that the situation of front yards looking into rear yards presents a unique set of challenges, but that there are code enforcement procedures for handling property maintenance issues. They should not be considered as part of a rear yard setback variation request. A motion by Remkus to recommend approval of the variation was seconded by Lacayo and unanimously approved by the Plan Commission.

ACTION PROPOSED: May 9, 2016: Receive Plan Commission Recommendation.



EST. 1960

Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

MEMORANDUM

MEMO TO: Frank A. Trilla, Mayor
Board of Trustees

MEMO FROM: Chairman Daniel Kopp, Plan Commission

DATE: May 4, 2016

SUBJECT: Zoning Hearing Case 16-02: (Greg and Arlene Taylor, 7806 Clarendon Hills Road) – Petition requesting approval of a variation from section 9-5B-3(D)4 to reduce the required rear yard setback from 30' to 23' to accommodate a sunroom addition on the rear of an existing structure.

At the regular meeting of the Plan Commission held on May 4, 2016, the above referenced application was discussed and the following motion was made:

MOTION: Made by Commissioner Remkus, seconded by Commissioner Lacayo that based on the submitted petition and testimony presented, the approval of a setback variation from 30' to 23' to accommodate a 12'X14' sunroom use meets the standards for a variation setback as outlined in the staff report prepared for May 4, 2016 Plan Commission meeting and deliberated by the Plan Commission; therefore I move that the Plan Commission recommend approval of PC 16-02 subject to the following conditions:

1. The setback variation is authorized only for a 12'x14' sunroom addition.
2. The setback variation shall be null and void if construction of the proposed 12'x14' sunroom addition is not commenced pursuant to a duly issued permit within twelve (12) months of the date of any approval of the variation by the Village Board.

ROLL CALL: AYES: Commissioners Lacayo, Remkus, Soukup, Kaucky, Ruffolo, Vice-Chairman Wagner and Chairman Kopp; NAYS: None.

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton



Proud Member of the
Illinois Route 66 Scenic Byway

MOTION DECLARED CARRIED

Should any member of the Board have any questions regarding this matter, please do not hesitate to contact me.

DK:jp

VILLAGE OF WILLOWBROOK

STAFF REPORT TO THE VILLAGE BOARD

Meeting Date: May 4th

Prepared By: Tiffany Kolodziej, Administrative Intern

Case Number and Title: PC-16-02

Petitioner: Greg and Arlene Taylor

Action Requested: Approval of a setback variation from 30' to 23.3' to accommodate a 12'X14' sunroom

Location: 7806 Clarendon Hills Road
Willowbrook, IL 60527

PINs: 09-27-410-007

Existing Zoning: R-3

Existing Land Use: Single Family Detached

Property Size: Approximately .24 Acres

Surrounding Land Use:

	<i>Use</i>	<i>Zoning</i>
<i>North</i>	Single Family Detached	R-3
<i>South</i>	Single Family Detached	R-3
<i>East</i>	Clarendon Hills Road	
<i>West</i>	Single Family Detached	R-3

Documents Attached:

1. Subdivision Comparisons (pg 6-10)
2. Standards for Variance
2. Structure Dimensions
3. Plat of Survey

Necessary Action by Plan Commission: Make a recommendation to the Mayor and Village Board. A sample motion can be found on Page and 5 of this report.

Site Description: 7806 Clarendon Hills Road is a single family, detached dwelling in an R-3 zoning district. It is located west of Clarendon Hills Road in the Sugarbush Subdivision. It is approximately .24 Acres in size, with a front yard setback of seventy feet (70') from Clarendon Hills Road and a back yard setback of 35.33 from Sugarbush Lane. This lot is particularly unusual in that its front and back yard faces active roadways and it meets the 70 foot specific setback from Clarendon Hills Road requirement specified in Section 9-3-7 of the Zoning Ordinance, whereas certain other properties obtained variations to build closer to Clarendon Hills Road. The pictures on pages 8-11 show the variety of setbacks for homes both north and south of the subject property.



History and Proposal:

The applicants are requesting approval of a backyard setback variation from 30' to 23' to accommodate a 12'X14' sunroom. In comparison to the adjacent properties to the north and south of the subject property, it is clear that the home's position on the lot in compliance with the 70' setback from Clarendon Hills Road requirement disallows room for much backyard home improvements.

The applicant is suggesting a 12' X 14' sunroom addition that will be attached to the principal structure. The original structure's square footage is recorded as 1,906 square feet, and the proposed addition totals 168 square feet. Together, the new total floor area of the structure would be 2,074 square feet.

The proposed addition would be located approximately 23' from the rear lot line, when 30' is required. Given the existing structure's 35.33' set back from the rear lot line, an addition in conformance with the zoning ordinance would allow for an addition of only about 5', which is not a reasonably sized sun room addition. A 12'X14' addition is a reasonably sized sunroom for this property, but requires a 7' encroachment into the rear yard.

Staff Analysis

Non-Compliant Existing Conditions

Pursuant to the application process, staff conducted an on-site review of the property that revealed various structural improvements for a garden are improperly located in the Sugarbush Parkway. See picture below. No permits for these improvements were granted, and these types of improvements in the right-of-way are not allowed and must be removed. Later visits to the site showed that the block retaining wall had been removed, but the wooden vegetable garden structure remained. In order to be in compliance with the Zoning Ordinance, these improvements must be removed or moved so they are no closer than five feet (5') to any lot line.



Accessory Use Regulations when attached to principal Structure.

The lot is zoned R-3, which has Bulk Regulations in terms of accessory use buildings. The Village Code states that when an accessory use building is structurally attached to the principal building, it is subject to conform to a variety of regulations. The applicable regulation for the attached sunroom includes that the attachment must meet the setback requirements for the principal structure (30') and should not be used for storage purposes. The proposed sunroom is not intended to be used for storage purposes.

Surrounding Property Comparisons.

On August 10th, 1992, the owners of the property to the north of 7806 (7802 Clarendon Hills Road) received approval of variation to reduce the front yard setback from seventy feet (70') to fifty feet (50'). This variance, through the intent of that home owner, has purposefully positioned their property closer to Clarendon Hills Road thereby granting them more rear yard space. Residents of the 7806 property (the applicants of the sunroom) did not apply for a variance. Their conformance to the 70' Clarendon Hills Road setbacks makes it difficult for them to add normally acceptable rear yard improvements within the setback requirements of the Code.

Public Input

Other applicable concerns would be dependent on public interests. In other words, adjacent residents' subjective input may alter the setback process. Otherwise, staff reviews that the sunroom can add additional value to the residents of 7806 Clarendon Hills Road and neighborhood appeal to the Sugarbush Subdivision.

Utilities:

The proposed use will not alter the approved utility service plan.

Landscaping:

Any remaining retaining wall and structural raised garden improvements that are less than 5' from any property line must be removed as it is both in violation of the current ordinances and would also prevent the Village Board from considering any recommendation granting the requested variation.

No landscaping plan has been outlined by the applicant, however in a discussion with the applicant on the site, they indicated that most of the existing landscaping in the rear yard would be preserved. The Plan Commission may wish to confirm this with the applicant as part of the public hearing.

Wetland/Stormwater Management: The proposed use will not alter the approved stormwater management plan.

Standards:

Section 9-12-4 of the Willowbrook Zoning Ordinance establishes standards that must be evaluated by the Plan Commission and Village Board. Recommendations may include conditions of approval if appropriate to mitigate any negative impacts created by the proposed Variance. The applicant's responses are provided on pages 11-12. A list of the special use standards is provided below, along with the proposed findings to be incorporated in the Plan Commission's recommendation and the Village Board's ordinance if approved.

(A) The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations of the district in which it is located.

Finding: A 168 square foot sunroom addition is reasonable and comparable to what similar properties in the area can do to add value to their property. The lot has a large front yard setback, in a subdivision that is uniquely positioned between two streets. The sunroom addition will be livable space that adds to the overall square footage of the principle structure.

(B) The proposed variation will not merely serve as a convenience to the applicant, but will alleviate some demonstrable and unusual hardship which will result if the strict letter of the regulations were carried out and which is not generally applicable to property within the same district.

Finding: While the addition of the sunroom is not a necessity, the intent of the homeowner to improve their property has been recognized. The subdivision is unique in that both the front and rear of the property front onto public streets, and because an increased setback of 70' is required from Clarendon Hills Road despite not requiring an increase in the depth of the lots. The variation will allow for a reasonably sized sunroom addition.

(C) The alleged hardship has not been created by any person presently having a proprietary interest in the premises.

Finding: The hardship was not created by the applicant in that they built their home in compliance with the increased setback from Clarendon Hills Road.

(D) The proposed variation will not be materially detrimental to the public welfare or injurious to other property improvements in the neighborhood.

Finding: Concerns of property owners surrounding the lot will be heard at the public hearing. Additional screening may or may not cause detrimental effects to the public welfare.

(E) The proposed variation will not impair an adequate supply of light and air to adjacent property, substantially increase congestion in the public streets, substantially increase the danger of fire, or endanger the public safety.

Finding: While construction may cause some temporary traffic congestion due to the necessity for heavy machinery and the removal of certain trees, the addition will be a part of the principle structure and will add to the square footage of the home. The addition will not exceed the height of the principle structure, therefore light will not be substantially impaired.

(F) The proposed variation will not alter the essential character of the locality.

Finding: The applicant suggests that the proposed variation will match the house both architecturally and with construction materials. Construction materials have been listed on the elevation drawings provided in this staff report.

(G) The proposed variation is in harmony with the spirit and intent of Title 9 of this code.

Finding: So long as the applicant adheres to the new setback, square footage maximum, potential public concerns, and amenity bulk regulations, the proposed addition will be in harmony with the spirit and intent of Title 9 of this code.

Staff Recommendation:

The proposed sunroom will provide the homeowners with additional space that will increase the value of their property as well as the Sugarbush Subdivision's overall appearance. So long as the existing retaining wall and raised vegetable garden bed in Willowbrook's parkway is reallocated to a different location on the lot in a manner that it is no closer than five feet from any lot line, the property and the sunroom will not infringe on any other Village codes. The owners will need to remove these improvements prior to any recommendation being forwarded to the Village Board for consideration. Staff confirmed that these improvements had been removed prior to the Plan Commission public hearing.

Plan Commission Public Hearing

The Plan Commission conducted the public hearing for this case on May 4, 2016. At that hearing, all 7 members of the Plan Commission were in attendance. Two residents provided testimony during the hearing. Both commented about the poor appearance of the rear yard and that it had been that way for a long time. One commented that they didn't oppose the sun room addition because it would look better than the garden. They would oppose anything other than the sunroom.

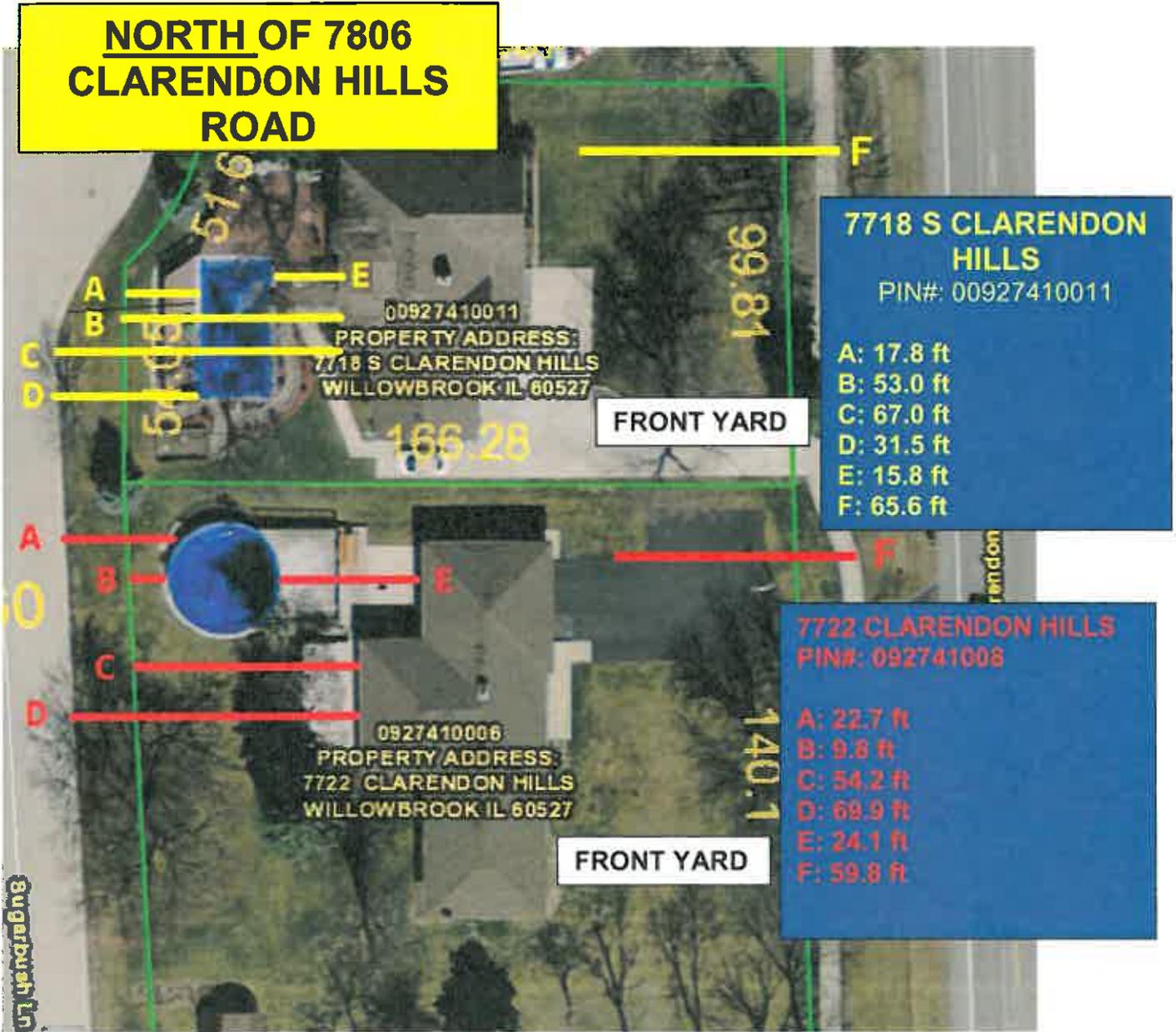
Staff confirmed that there was no evidence of complaints being received by the Village, and the applicant said he was unaware anyone had issues with his back yard. He further commented that he had talked to neighbors on both sides and that they felt the addition would raise their property values.

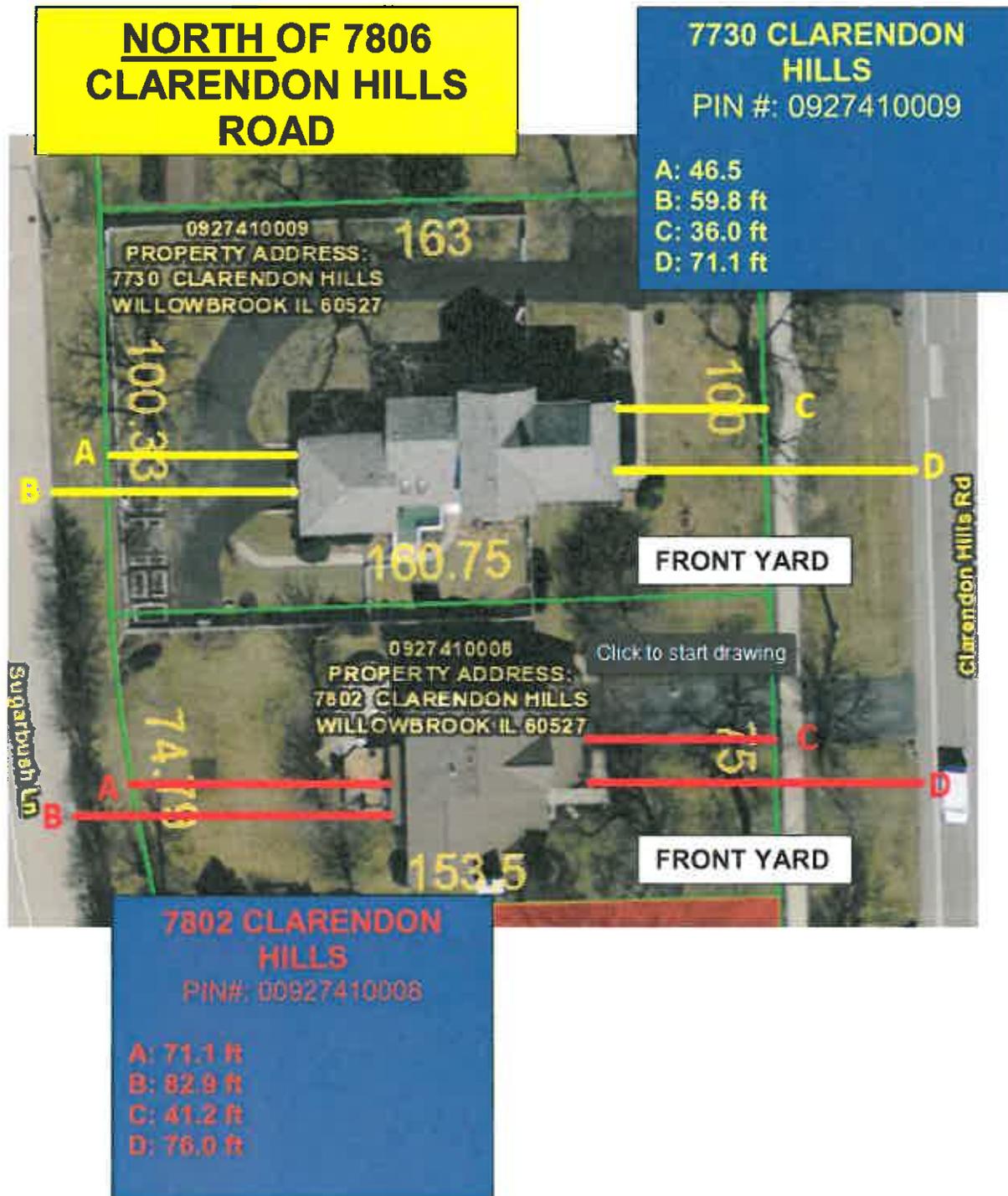
The Plan Commission acknowledged that the situation of front yards looking into rear yards presents a unique set of challenges, but that there are code enforcement procedures for handling property maintenance issues. They should not be considered as part of a rear yard setback variation request. The following motion by Remkus to recommend approval of the variation was seconded by Lacayo and unanimously approved by the Plan Commission.

Based on the submitted petition and testimony presented, the approval of a setback variation from 30' to 23' to accommodate a 12'X14' sunroom use meets the standards for a variation setback as outlined in the staff report prepared for May 4, 2016 Plan Commission meeting and deliberated by the Plan Commission; therefore I move that the Plan Commission recommend approval of PC 16-02 subject to the following conditions:

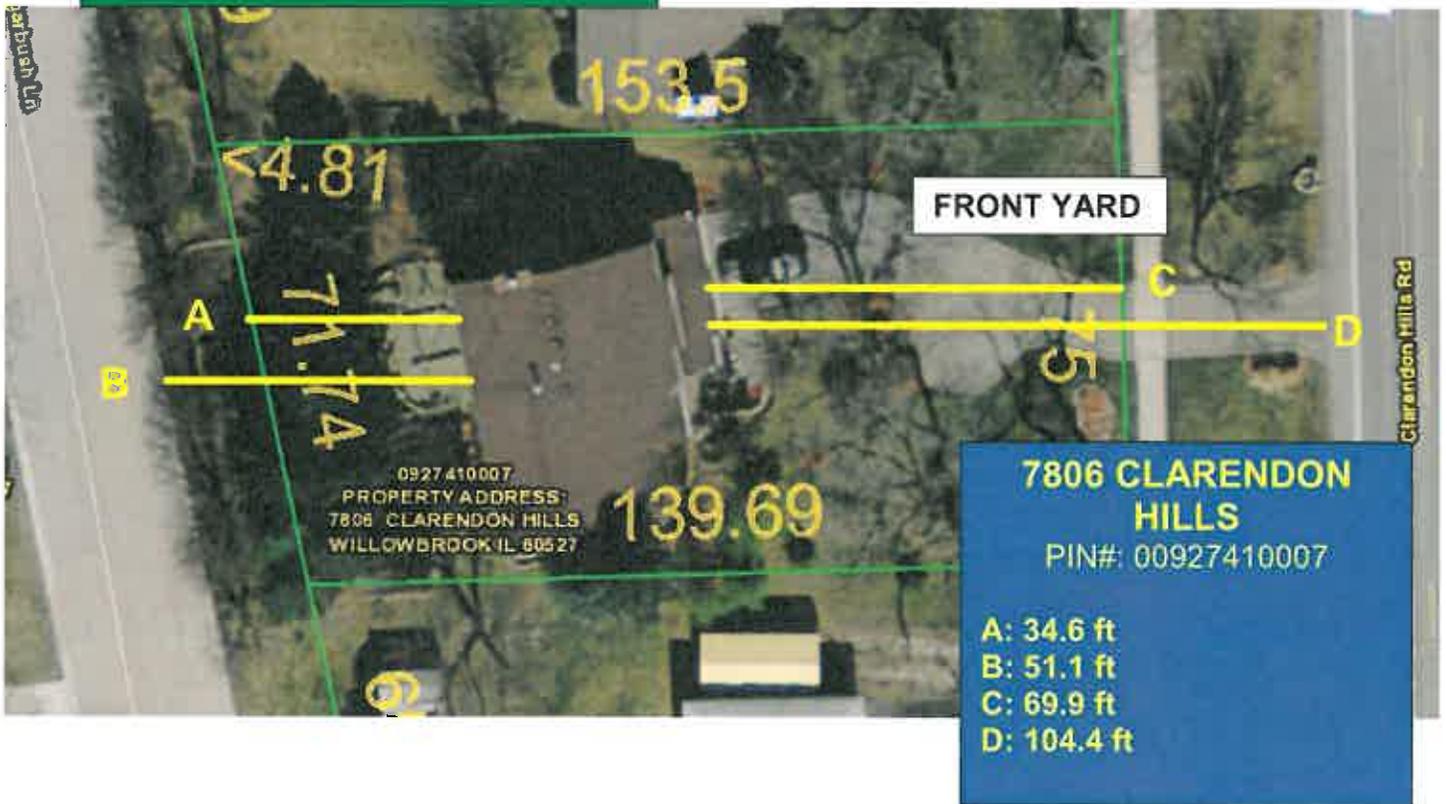
- 1. The setback variation is authorized only for a 12'x14' sunroom addition.**
- 2. The setback variation shall be null and void if construction of the proposed 12'x14' sunroom addition is not commenced pursuant to a duly issued permit within twelve (12) months of the date of any approval of the variation by the Village Board.**

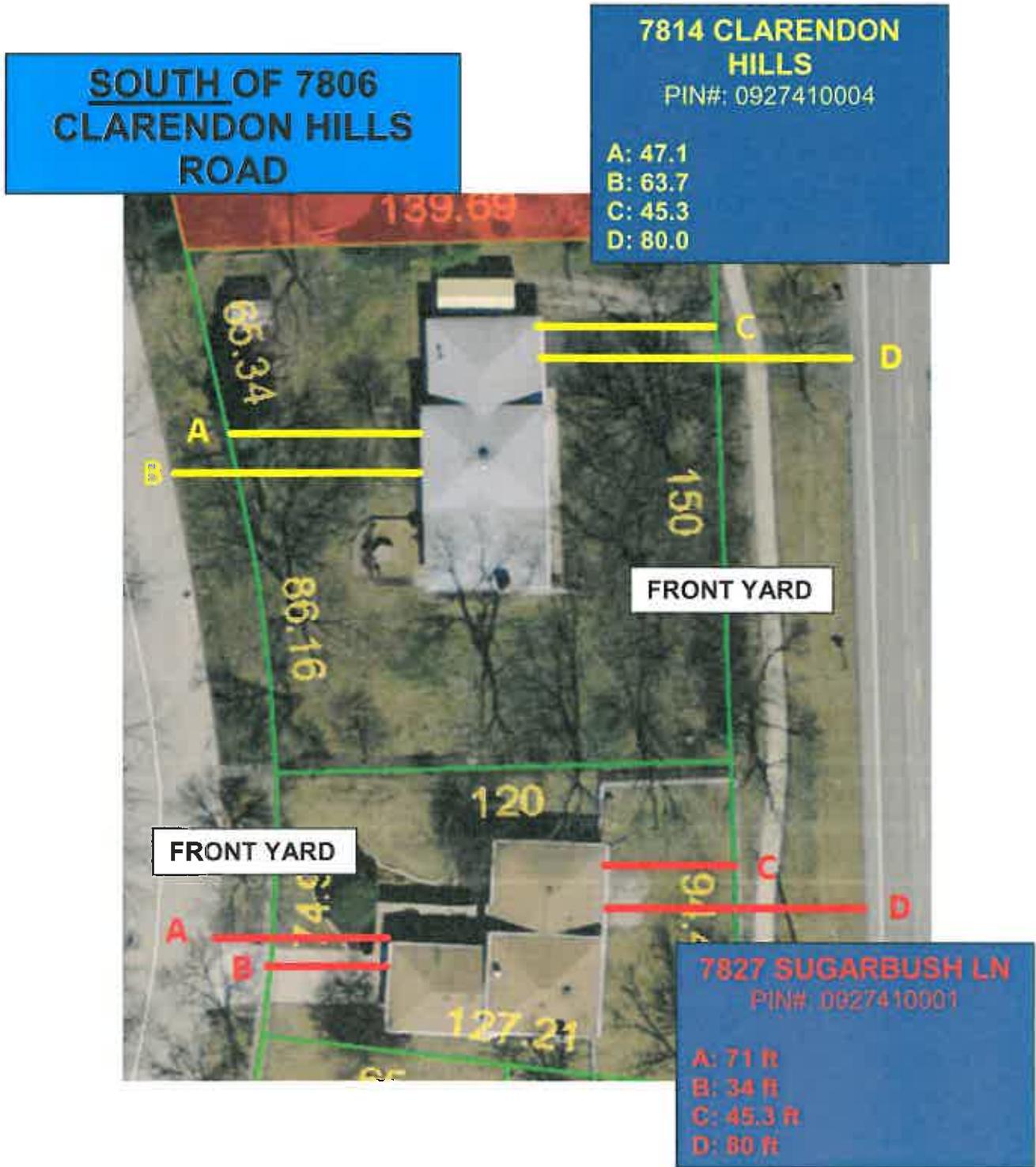
**NORTH OF 7806
CLARENDON HILLS
ROAD**





7806 CLARENDON HILLS ROAD

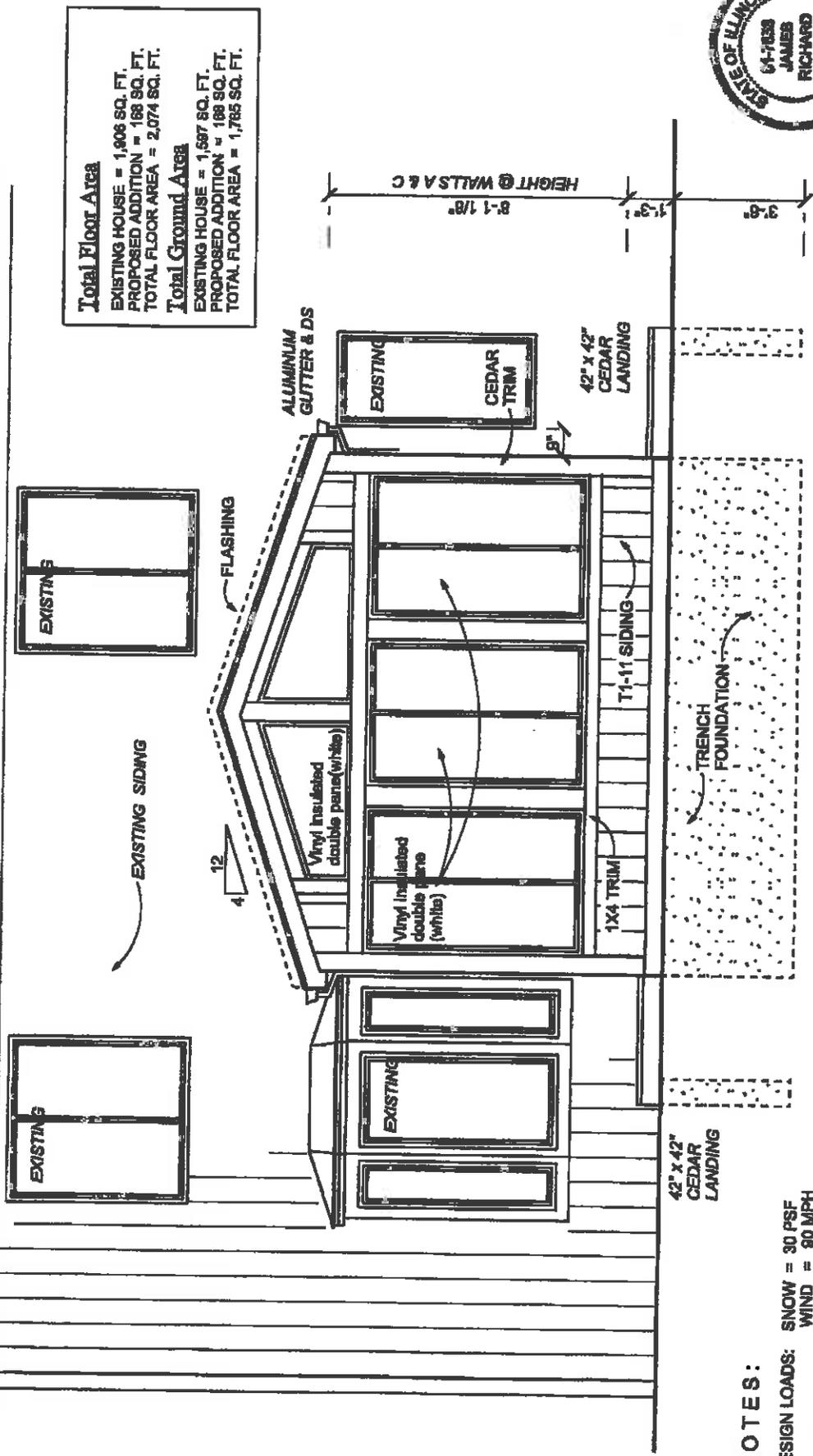




**SOUTH OF 7806
CLARENDON HILLS
ROAD**



EXISTING ROOF



Total Floor Area
 EXISTING HOUSE = 1,908 SQ. FT.
 PROPOSED ADDITION = 188 SQ. FT.
 TOTAL FLOOR AREA = 2,074 SQ. FT.

Total Ground Area
 EXISTING HOUSE = 1,597 SQ. FT.
 PROPOSED ADDITION = 188 SQ. FT.
 TOTAL FLOOR AREA = 1,785 SQ. FT.



James Taylor
 EXP. DATE: 11-30-16

1

PROJECT:	TAYLOR
DATE:	02-29-16
DRAWN BY:	J.R.B.
CLOUD:	

Front Elevation
 Greg & Arlene Taylor
 7806 Clarendon Hills Rd
 Willowbrook, Illinois 60527

Front Elevation
 SCALE: 1/4" = 1'-0"

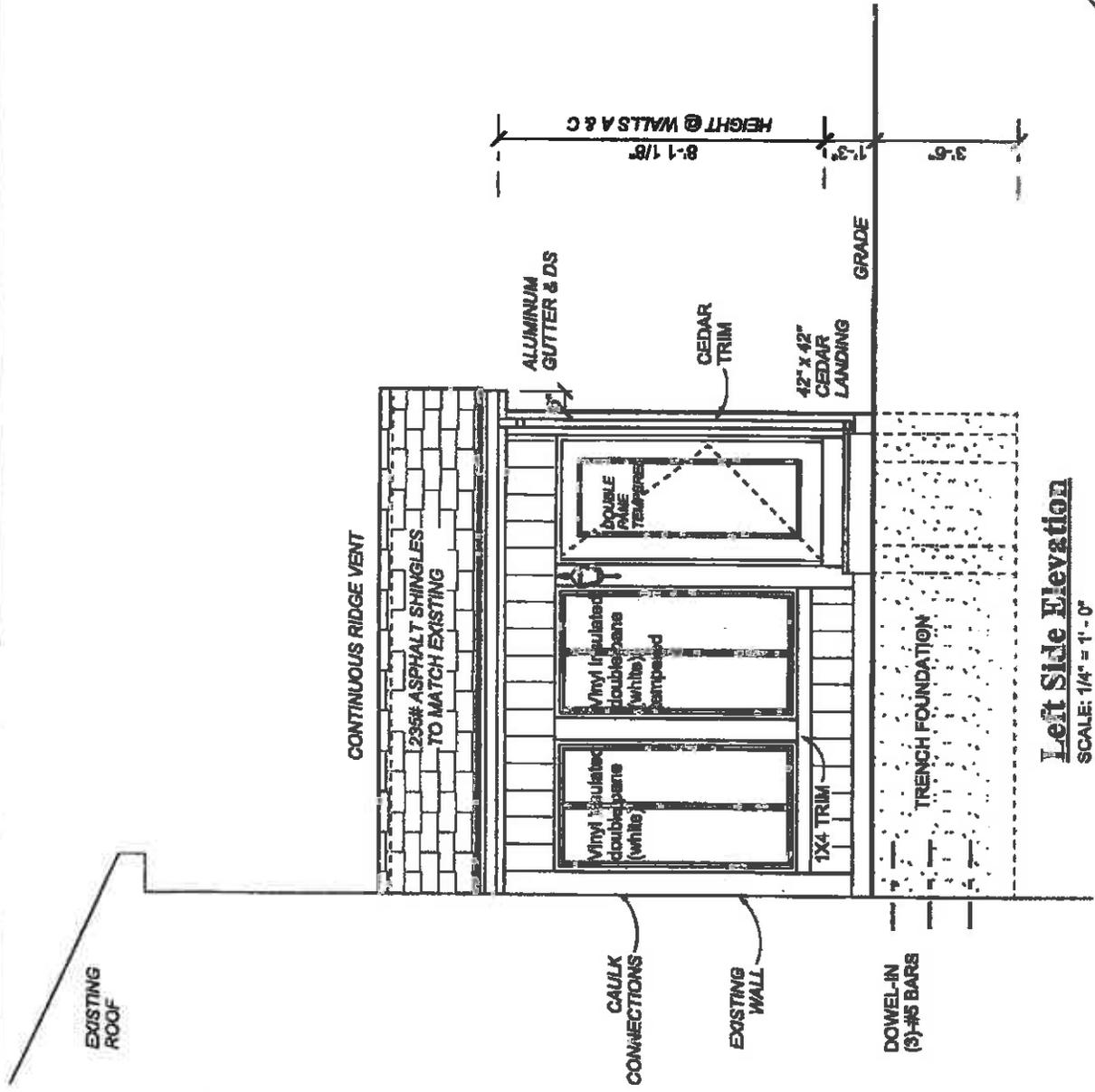
NOTES:
 DESIGN LOADS: SNOW = 30 PSF
 WIND = 90 MPH
 ALL FASTENERS & CONNECTORS
 TO BE HOT DIPPED GALVANIZED.
 ALL FLASHING TO BE AC3 APPROVED

TimberBuilt Rooms
 TimberBuilt, Inc. 843 Equity Drive
 St. Charles, Illinois 60174 PA. (630) 445-7100



James R. Byrnes
 EXP. DATE: 11-30-16

2

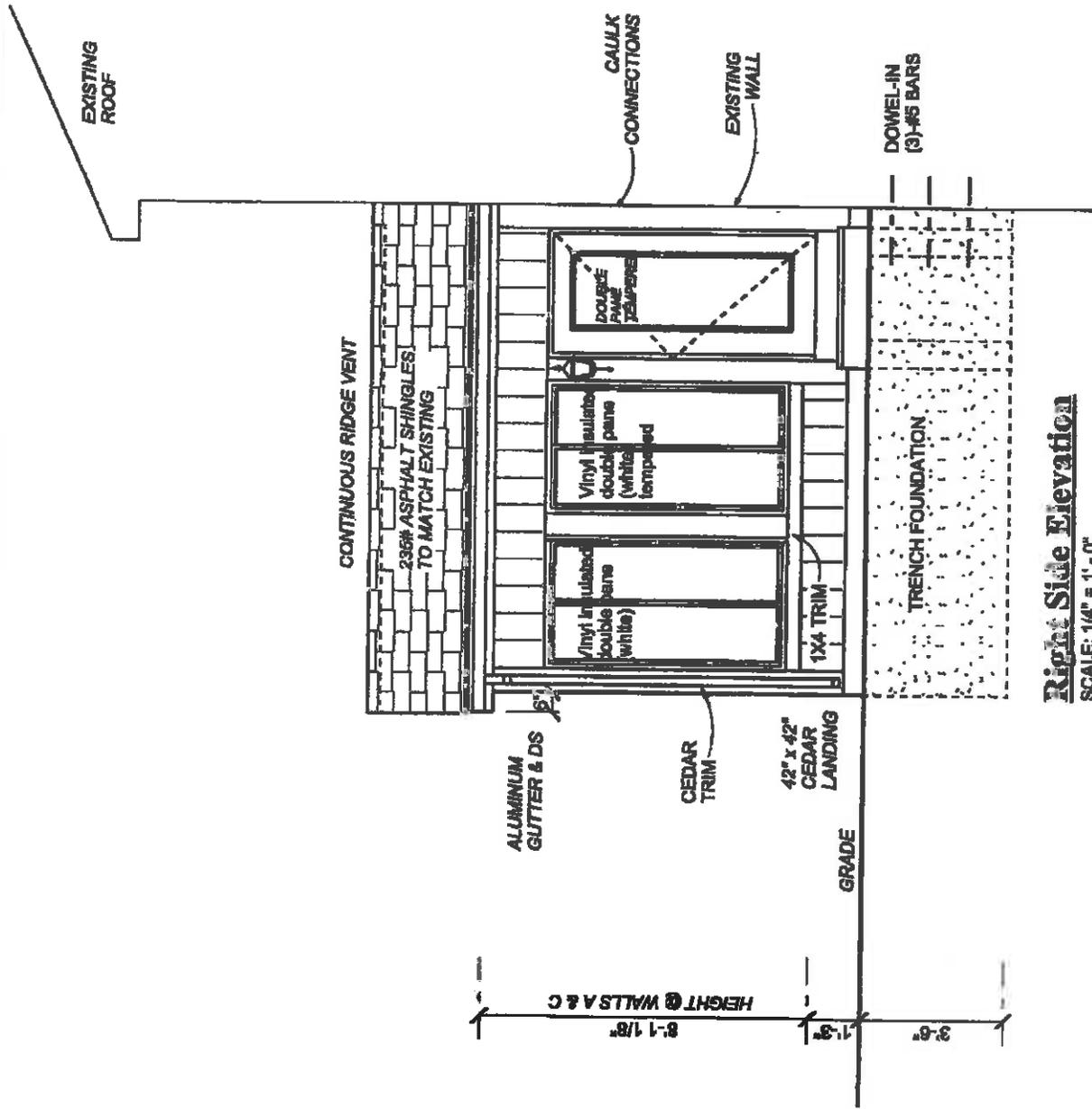


Left Side Elevation
 SCALE: 1/4" = 1'-0"

REVISIONS:	
PROJECT:	TAYLOR
DATE:	02-23-16
DRAWN BY:	J.R.B.
CLOUD:	

Left Elevation
Greg & Arlene Taylor
 7806 Clarendon Hills Rd
 Willowbrook, Illinois 60527

TimberBram
 Rooms
 TimberBram, Inc. 851 E. 10th Ave.
 St. Charles, Illinois 62278 P.O. (618) 432-7188



HEIGHT @ WALLS & C
 8'-1 1/8"
 1'-9"
 3'-6"

Right Side Elevation
 SCALE: 1/4" = 1' - 0"



James R. Taylor
 EXP. DATE: 11-30-16

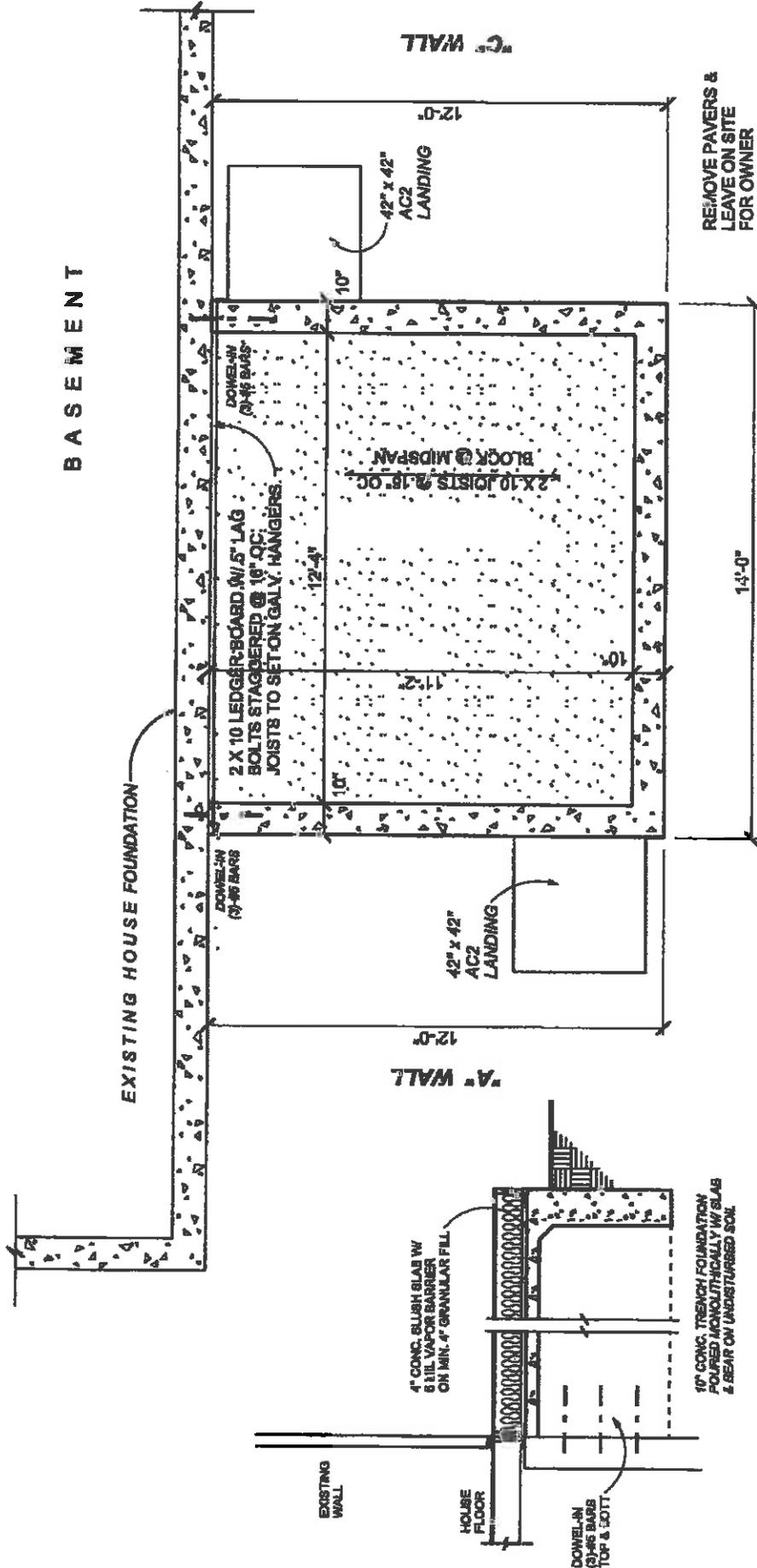
3

PROJECT:	TAYLOR	REVISIONS:
DATE:	02-28-16	
DRAWN BY:	J.R.B.	
CLOUD:		

TimberBullSM ROOMS

TimberBull, Inc. 811 Equity Drive
 St. Charles, Illinois 60174 P.O. Box 243-1100

B A S E M E N T



TRENCH DETAIL

SCALE: 1/4" = 1' - 0"

NOTE:
NO BASEMENT EXITS
OR ESCAPE WINDOWS
WILL BE REMOVED OR
BLOCKED BY THIS
ADDITION.

1" CONC. TRENCH FOUNDATION
POURED MONOLITHICALLY W/ SLAB
& BEAR ON UNDISTURBED SOIL

4" CONC. SLUSH SLAB W/
3 MIL VAPOR BARRIER
ON MIN. 4" GRANULAR FILL

EXISTING
WALL

HOUSE
FLOOR

DOWEL-IN
(#4) BARS
TOP & SOFTT

REMOVE PAVERS &
LEAVE ON SITE
FOR OWNER

REMOVE EXISTING
PERGOLA

TRENCH FOUNDATION

SCALE: 1/4" = 1'-0" ASSUMED SOIL BEARING PRESSURE = 3000 PSI



James J. Taylor
EXP. DATE: 11-30-16

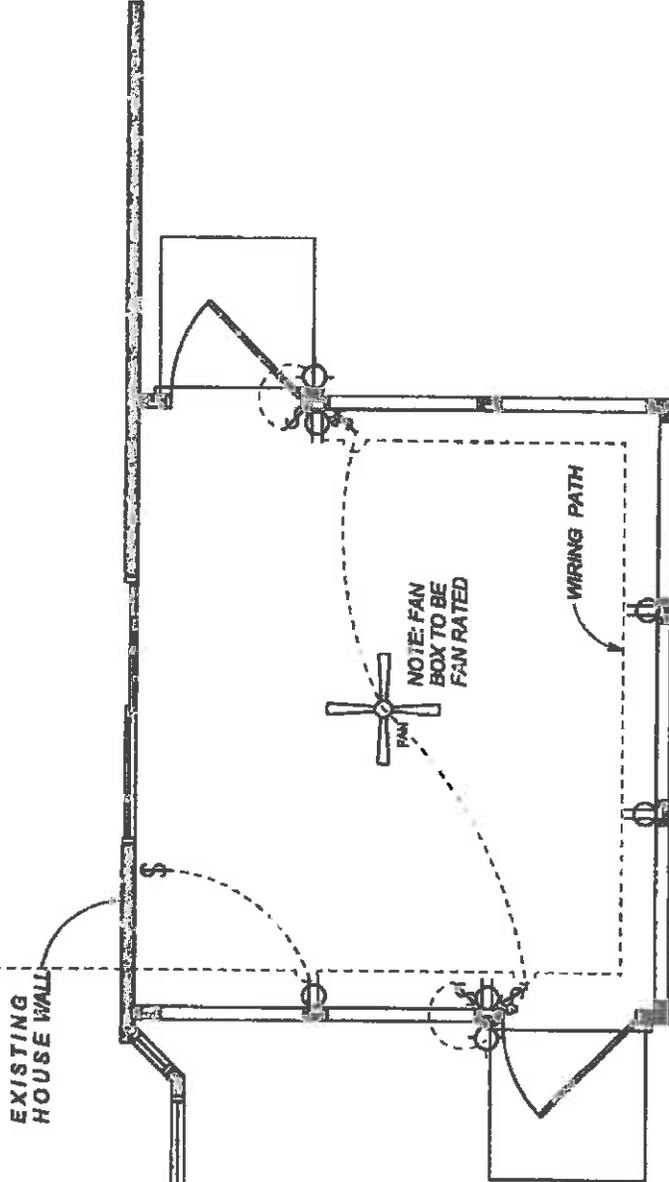
4

PROJECT: TAYLOR	REVISIONS:
DATE: 02-28-18	
DRAWN BY: J.R.B.	
CLOUD:	

Timberbuilt™ ROOMS
 Timberbuilt, Inc. 8411 Evelyn Drive
 St. Charles, Illinois 60174 PA. (630) 443-7980

Foundation Plan
 Greg & Arlene Taylor
 7806 Clarendon Hills Rd
 Willowbrook, Illinois 60527

TO CIRCUIT
PANEL
←



ELECTRICAL SYMBOL LIST	
	CEILING SURFACE LIGHT
	SWITCH
	THREE WAY SWITCH
	RECEPTICAL
	DIM RECEPTICAL
	PULL CHAIN LIGHT
	GROUND FAULT PROTECTED RECEPTICAL
	WALL SURFACE FIXTURE
	HALF NOT RECEPTICAL
	WATER PROOF OUTLET
	FAN
	FAN LIGHT
	RECESSED LIGHT
	EYEBALL ENCLOSED LIGHT
	FLUORESCENT LIGHT

USE EMT THINWALL CONDUIT

ELECTRICAL PLAN

SCALE: 1/4" = 1'-0"



James R. Byrnes
EXP. DATE: 11-30-16

6

PROJECT:	DATE:	REVISIONS:
TAYLOR	02-28-16	
DRAWN BY:	J.R.B.	
CLOUD:		

Electrical Plans
Greg & Arlene Taylor
7806 Clarendon Hills Rd
Willowbrook, Illinois 60527

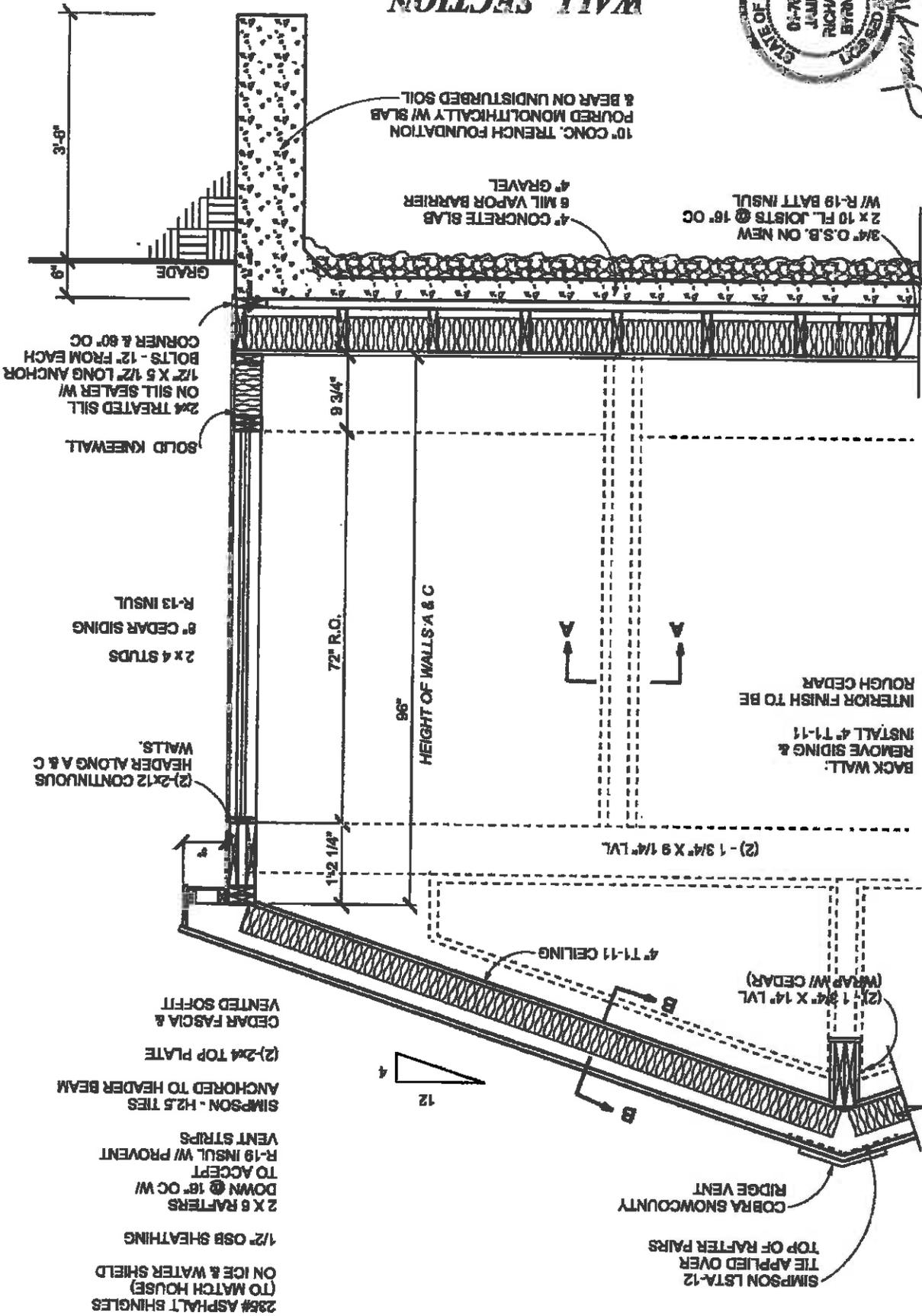
Timberbuilt
Rooms
Timberbuilt, Inc. 843 Equity Drive
St. Charles, Illinois 60174 Ph. (630) 443-7664

WALL SECTION

SCALE: 1/2" = 1'-0"



EXP. DATE: 11-30-06



7

REVISIONS:

PROJECT:	TAYLOR
DATE:	02-29-16
DRAWN BY:	J.R.B.
CHECKED BY:	

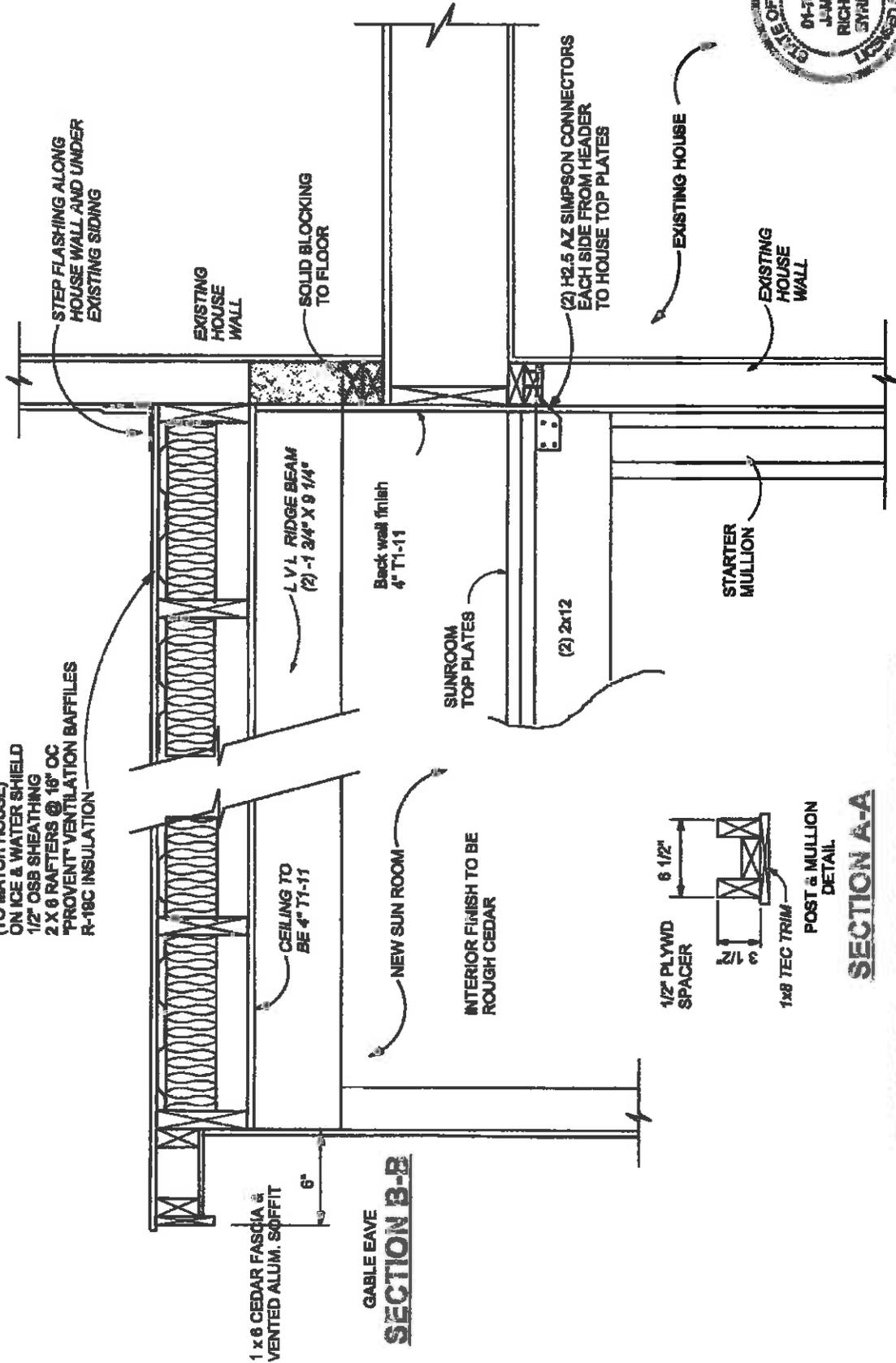
Typical Wall Section

Greg & Arlene Taylor
 7806 Clarendon Hills Rd
 Willowbrook, Illinois 60527

Timberbuilt Rooms

TheCarroll, Inc. 241 Equity Drive
 St. Charles, Illinois 60154 PH: (314) 645-1100

235# ASPHALT SHINGLES
(TO MATCH HOUSE)
ON ICE & WATER SHIELD
1/2" OSB SHEATHING
2 X 6 RAFTERS @ 16" OC
"PROVENT" VENTILATION BAFFLES
R-19C INSULATION



1 x 6 CEDAR FASCIA &
VENTED ALUM. SOFFIT

GABLE EAVE

SECTION B-B

NEW SUN ROOM

INTERIOR FINISH TO BE
ROUGH CEDAR

SUNROOM
TOP PLATES

(2) 2x12

Black wall finish
4" T1-11

L.V.L. RIDGE BEAM
(2) - 1 3/4" X 9 1/4"

EXISTING
HOUSE
WALL

STEP FLASHING ALONG
HOUSE WALL AND UNDER
EXISTING SIDING

SOLID BLOCKING
TO FLOOR

(2) 1/2.5 AZ SIMPSON CONNECTORS
EACH SIDE FROM HEADER
TO HOUSE TOP PLATES

EXISTING HOUSE

EXISTING
HOUSE
WALL

STARTER
MULLION

1/2" PLYWD
SPACER

6 1/2"

1x8 TEC TRIM
POST & MULLION
DETAIL

SECTION A-A

GABLE SUPPORT DETAIL

SCALE: 1/2" = 1'-0"



James R. Synnes
EXP. DATE: 11-30-16

PROJECT: TAYLOR		REVISIONS:	
		DATE: 02-28-16	
DRAWN BY: J.R.B.			
CLOUD:			

TimberBuilt
ROOFING

TimberBuilt, Inc. 241 Equity Drive
St. Charles, Missouri 63071, (636) 453-9100

Gable Support & Sections
Greg & Arlene Taylor
7806 Clarendon Hills Rd
Willowbrook, Illinois 60527

8

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

Consideration of an Ordinance Amending the Village Code of the Village of Willowbrook, Title 9-Zoning Ordinance (Defining and Regulating Production Brewery Tap Room.)

Public Hearing 16-03: Black Horizon 7560 S. Quincy Street, Willowbrook, IL 60527

AGENDA NO. 6**AGENDA DATE: 5/9/16****STAFF REVIEW:** Jo Ellen Charlton, Planning Consultant**SIGNATURE:** Jo Ellen Charlton**LEGAL REVIEW:** Tom Bastian, Village Attorney**SIGNATURE:** THOMAS BASTIAN JR.**RECOMMENDED BY:** Tim Halik, Village Administrator**SIGNATURE:** TE Halik**REVIEWED & APPROVED BY COMMITTEE:**YES NO N/A **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)**

The southwest corner of the building at 7550/7560 has been vacant since the Village Board approved a special use for a medical marijuana dispensary that ultimately was not awarded a license from the State of Illinois. That special use is null and void. The current applicant would like to produce craft beer commercially (which is a permitted use in the M-1 District) and to provide limited "retail sales" of its product in a tap room, which is currently not allowed in the M-1 District. The attached ordinance approves a text amendment to allow the use as a special use. A separate request authorizing a special use for a Production Brewery Tap Room for Black Horizon at 7560 S. Quincy Street is being considered on tonight's agenda as a separate ordinance.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The attached ordinance adds the following as a special use in the M-1 District:

"Production Brewery Tap Room, authorizes the retail sale of beer produced on the premises for consumption on and off the premises"

As recommended by the Village Attorney, this text is slightly different than the language reviewed and recommended by the Plan Commission in order to be more consistent with the new text added in the Liquor Ordinance. Staff supports this slight modification.

The following additional amendment is also included in the ordinance with the underlined text being new:

"(B) Retail Sales: Except for medical cannabis dispensaries and Production Brewery Tap Rooms as provided in section 9-8-2 of this chapter, no retail sales or services shall be permitted except as incidental or accessory to a permitted use."

The Plan Commission conducted a public hearing on this petition at their April 6, 2016 meeting. The following members were in attendance: Chairman Dan Kopp, Vice Chairman Wagner, and Commissioners Kaucky, Ruffolo and Soukup. Commissioners Lacayo and Remkus were absent. There was no one in the public that came forward with questions or testimony for this case. The Plan Commission recommended unanimous approval of the proposed text amendment.

A separate ordinance is also on tonight's agenda to consider the special use authorizing the Production Brewery Tap Room for Black Horizon at 7560 S. Quincy Street.

ACTION PROPOSED:

April 25, 2016: Receive Plan Commission Recommendation.

May 9, 2016: Consideration of Ordinance Approving Text Amendment

ORDINANCE NO. 16-0-_____

AN ORDINANCE AMENDING THE VILLAGE CODE OF
THE VILLAGE OF WILLOWBROOK
TITLE 9-Zoning Ordinance
(Defining and regulating Production Brewery Tap Room
as a Special Use in the M-1 District)

WHEREAS, the Village of Willowbrook maintains a zoning ordinance which is found in Title 9 of the Willowbrook Village Code (the "Zoning Ordinance"); and

WHEREAS, on or about February 24, 2016, Kevin Baldus, Alex Stankus, and Charles St. Clair, as applicants for Black Horizon Brewery, LLC., filed an application for certain text amendments to the Zoning Ordinance of the Village of Willowbrook to add and regulate production brewery tap room as a special use in the M-1 Zoning District; and,

WHEREAS, Notice of Public Hearing on said text amendments to the Village of Willowbrook Zoning Ordinance was published in the Suburban Life Newspaper on or about March 18, 2016, all as required by the statutes of the State of Illinois and the ordinances of the Village of Willowbrook; and,

WHEREAS, a Public Hearing was conducted by the Plan Commission of the Village of Willowbrook on April 6, 2016, pursuant to said Notice, all as required by the statutes of the State of Illinois and the ordinances of the Village of Willowbrook; and,

WHEREAS, at said Public Hearing, the applicant provided testimony in support of the proposed amendments to the Village of Willowbrook Zoning Ordinance, and all interested parties had an opportunity to be heard; and,

WHEREAS, the Mayor and Board of Trustees of the Village of Willowbrook have received the recommendation of the Plan Commission pursuant to a memorandum dated April 6, 2016 and finds that it is in the best interest of the Village to amend the Zoning Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS, as follows:

SECTION ONE: That Title 9, Section 8-2 is hereby amended to add the following use alphabetically within the list:

"Production Brewery Tap Room, authorizes the retail sale of beer produced on the premises for consumption on and off the premises.

SECTION TWO: That Title 9, Section 8-4(B) is hereby amended by adding the underscored:

(B) Retail Sales: Except for medical cannabis dispensaries and production Brewery Tap Rooms as provided in section 9-8-2 of this chapter, no retail sales or services shall be permitted except as incidental or accessory to a permitted use."

SECTION THREE: That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

SECTION FOUR: That this Ordinance shall be in full force and effect ten (10) days from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED and APPROVED this 9th day of May, 2016.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE: AYES: _____
 NAYS: _____
 ABSTENTIONS: _____
 ABSENT: _____

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

Consideration of An Ordinance Authorizing a Special Use for a Production Brewery Tap Room

Public Hearing 16-03: Black Horizon 7560 S. Quincy Street, Willowbrook, IL 60527

AGENDA NO. 7**AGENDA DATE:** 5/9/16**STAFF REVIEW:** Jo Ellen Charlton, Planning Consultant**SIGNATURE:** Jo Ellen Charlton**LEGAL REVIEW:** Tom Bastian, Village Attorney**SIGNATURE:** THOMAS BASTIAN TH**RECOMMENDED BY:** Tim Halik, Village Administrator**SIGNATURE:** T-Halik**REVIEWED & APPROVED BY COMMITTEE:**YES NO N/A **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)**

The southwest corner of the building at 7550/7560 has been vacant since the Village Board approved a special use for a medical marijuana dispensary that ultimately was not awarded a license from the State of Illinois. That special use is null and void. The current applicant would like to produce craft beer commercially (which is a permitted use in the M-1 District) and to provide limited "retail sales" of its product in a tap room, which is currently not allowed in the M-1 District. A separate request for a text amendment to authorize and regulate this use accompanied this application and is being considered on tonight's agenda as a separate ordinance.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The Plan Commission conducted a public hearing on this petition at their April 6, 2016 meeting. The following members were in attendance: Chairman Dan Kopp, Vice Chairman Wagner, and Commissioners Kaucky, Ruffolo and Soukup. Commissioners Lacayo and Remkus were absent. There was no one in the public that came forward with questions or testimony for this case. The Plan Commission recommended unanimous approval of the project with conditions that the special use is valid only upon the establishment and issuance of an appropriate liquor license; that construction, use and maintenance of the facility shall be in compliance with the exhibits attached to the ordinance; that a landscaped enclosed dumpster be constructed on the north side of the south parking lot; that the south parking lot be striped with a minimum of 16 standard and 1 accessible parking space; that the western most parking space in the south lot be signed as "No Parking/Turn Around Only"; and that the special use is null and void unless a certificate of occupancy is issued with 18 months of the date of approval by the Village Board.

ACTION PROPOSED:

April 25, 2016: Receive Plan Commission Recommendation.

May 9, 2016: Consideration of Ordinance

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING A SPECIAL USE FOR A
PRODUCTION BREWERY TAP ROOM
BLACK HORIZON, 7560 QUINCY STREET

WHEREAS, on or about February 24, 2016, Kevin Baldus, Alex Stankus, and Charles St. Clair, as applicants for Black Horizon Brewery, LLC., (hereinafter the "Petitioner"), filed an application requesting a special use within part of a 3,450 square foot space within a 16,104 square foot building to operate a craft beer production facility that includes a 1,440 square foot tap room at the property commonly described as 7550-7560 Quincy, Willowbrook, Dupage County, Illinois, and legally described in Section 3 below (herein referred to as the "Subject Property") in the M1 Light Manufacturing Zoning District; and

WHEREAS, Notice of Public Hearing on said application was published on or about March 18, 2016, in a newspaper having general circulation within the Village, to-wit, the Suburban Life newspaper, all as required by the statutes of the State of Illinois and the ordinances of the Village; and

WHEREAS, a Public Hearing was conducted by the Plan Commission of the Village of Willowbrook on April 6, 2016, pursuant to said Notice, all as required by the statutes of the State of Illinois and the ordinances of the Village of Willowbrook; and,

WHEREAS, at said Public Hearing, the applicant presented testimony in support of said application and all interested

parties had an opportunity to be heard; and

WHEREAS, the Plan Commission forwarded its recommendation, including its Findings of Fact, to the Mayor and Board of Trustees on or about April 6, 2016, a copy of which is attached hereto as Exhibit "A" which is by this reference, made a part hereof; and

WHEREAS, the Village Board has reviewed the findings of the Plan Commission and now determines that it would be in the best interest of the Village to approve the special use for a production brewery tap room at the Subject Property, subject to the terms and conditions established by this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS, as follows:

Section 1: The recitals set forth in the preamble are hereby incorporated herein by reference and made a part of this Ordinance.

Section 2: That the Findings of Fact made by the Plan Commission in its recommendation attached hereto as Exhibit "A" are hereby adopted by the Mayor and Board of Trustees.

Section 3: This Ordinance is limited and restricted to the Subject Property, legally described as follows:

LOT 2 IN THE RESUBDIVISION OF LOT 34 IN WILLOWBROOK EXECUTIVE PLAZA, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 26, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT

OF SAID RESUBDIVISION RECORDED FEBRUARY 15, 1979 AS DOCUMENT R79-13558 IN DUPAGE COUNTY, ILLINOIS.

PIN: 09-26-400-025

Commonly Known As: 7550-7560 Quincy Street, Willowbrook, IL 60527.

Section 4. Special Use Approval for a Production Brewery

Tap Room Granted: That the Zoning Map of the Village of Willowbrook be amended to reflect the granting of a special use permit for a production brewery tap room solely to the Petitioner on the SUBJECT PROPERTY within a 3,450 square foot area in the southwest corner of the building addressed as 7560 Quincy and as shown in Exhibit "B" "Black Horizon Space at 7560 Quincy Within Subject Property", subject to the terms and conditions set forth in Section 5 below.

Section 5: Conditions of Approval: That the relief granted in Section Four of this Ordinance is expressly conditioned upon the SUBJECT PROPERTY at all times being constructed, used, operated and maintained in accordance with the following terms, conditions and provisions:

- A. The Special Use shall be null and void unless the Village establishes and issues a liquor license for the proposed special use.
- B. Construction, use, and long term maintenance of the production brewery tap room shall at all times be in substantial compliance with Exhibit C, "Black Horizon Interior Layout"
- C. An enclosed garbage dumpster screening and associated required landscaping shall be provided on the north side of the parking lot west of the proposed entrance. A landscape plan shall be submitted by the Petitioner

and approved by the Village of Willowbrook prior to the issuance of any construction permits.

D. The parking lot located on the south side of the Subject Property shall be re-striped to include a minimum of 16 standard and 1 accessible parking space.

E. A "No Parking/Turn Around Only" space shall be provided at the far west end of the parking row in the parking lot located on the south side of the Subject Property.

F. The special use shall become null and void unless a certificate of occupancy has been issued within eighteen (18) months of the date of Village Board approval, or if the tap room ceases to operate for any 90 day period.

Section 6: That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

Section 7: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED this 9th day of May, 2016.

APPROVED:

Frank Trilla, Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE: AYES: _____
 NAYS: _____
 ABSENTIONS: _____
 ABSENT: _____

EXHIBIT A
Plan Commission Recommendation and Findings of Fact

M E M O R A N D U M

MEMO TO: Frank A.Trilla, Mayor
Board of Trustees

MEMO FROM: Chairman Daniel Kopp, Plan Commission

DATE: April 6, 2016

SUBJECT: Zoning Hearing Case 16-03: (Kevin Baldus, Alex Stankus, Charles St. Clair - 7550/7560 S. Quincy Street) Text Amendment to add Production Brewery Tap Room as a special use in the M1 District and approval of a special use for the business.

At the regular meeting of the Plan Commission held on April 6, 2016, the above referenced application was discussed and the following motion was made:

MOTION: Made by Vice-Chairman Wagner, seconded by Commissioner Ruffolo that based on the submitted petition and testimony presented, I move that the Plan Commission forward its recommendation to approve the text amendments outlined in the April 6, 2016 staff report for PC 16-03 to establish and regulate production brewery tap rooms as a special use in the M-1 Zoning District; and forward its findings of fact to the Mayor and Village Board for a special use for the property located at 7560 S. Quincy for a production brewery tap room, as shown in Attachment 1 of the staff report prepared for the April 6, 2016 Plan Commission for PC 16-03, and recommend approval of the requested special use subject to the following conditions:

1. Conditional use shall be null and void unless the Village establishes and issues a liquor license for the proposed special use.
2. Construction and long term maintenance of the production brewery tap room shall at all times be in substantial compliance with the Project Plans identified in Attachment 2 of the April 6, 2016 staff report for PC 16-03, except for the changes and

conditions as provided for in Attachment 3 "Required Changes to Project Plans."

3. The special use shall become null and void unless a certificate of occupancy has been issued within eighteen (18) months of the date of Village Board approval, or if the tap room ceases to operate for any 90 day period.

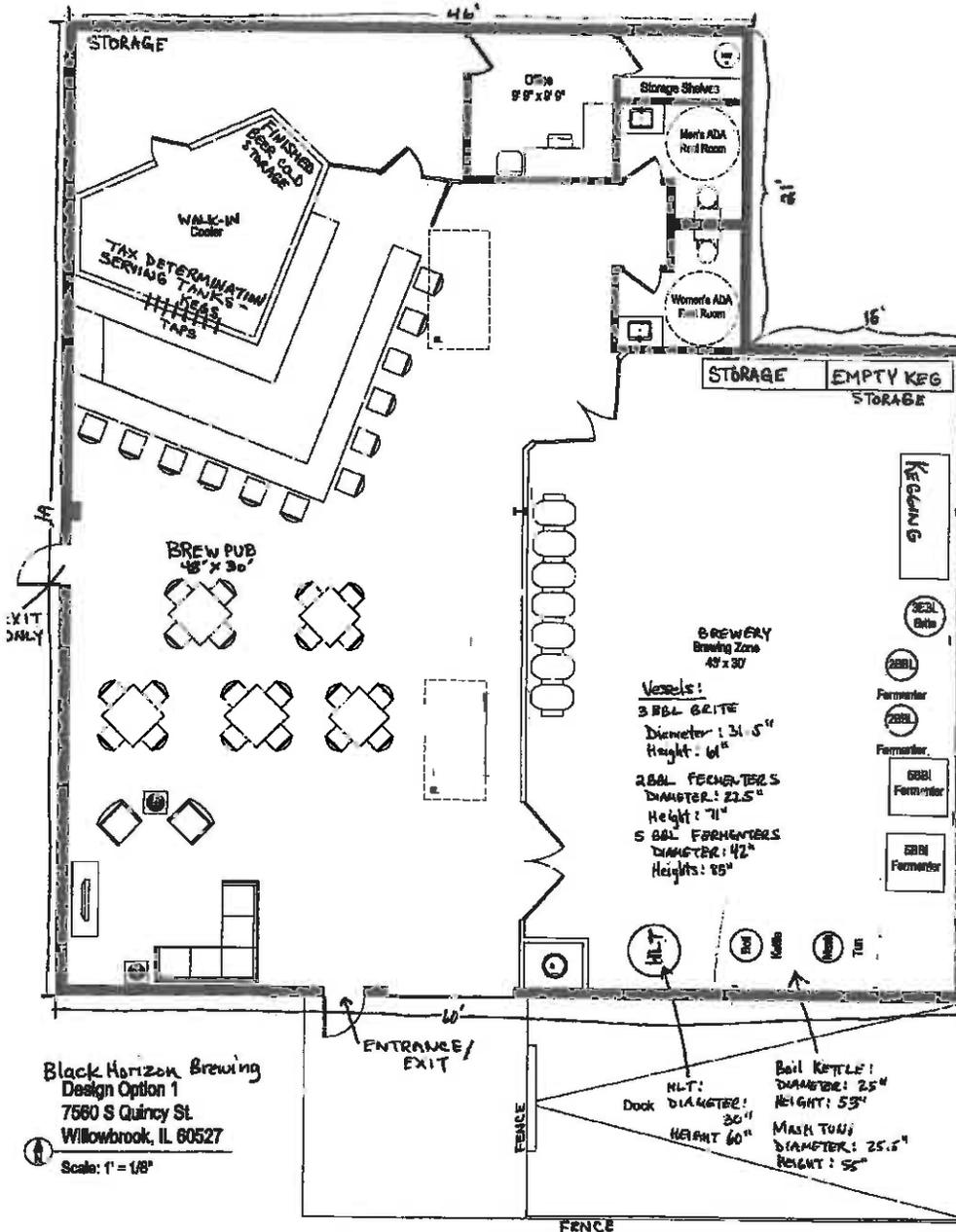
ROLL CALL: AYES: Commissioners Soukup, Kaucky, Ruffolo, Vice-Chairman Wagner and Chairman Kopp; NAYS: None. ABSENT: Commissioner Lacayo and Remkus.

MOTION DECLARED CARRIED

Should any member of the Board have any questions regarding this matter, please do not hesitate to contact me.

DK:jp

EXHIBIT C
Black Horizon Interior Layout



Black Horizon Brewing
 Design Option 1
 7580 S Quincy St.
 Willowbrook, IL 60527
 Scale: 1" = 1/8"

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: DISCUSSION – POSITION OF PLANNER	AGENDA NO. 8 AGENDA DATE: <u>5/9/16</u>
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STAFF REVIEW: Tim Halik, Village Administrator	SIGNATURE: <u>TE Halik</u>
LEGAL REVIEW: Thomas Bastian, Village Attorney	SIGNATURE: <u>THOMAS BASTIAN TH</u>
RECOMMENDED BY: Tim Halik, Village Administrator	SIGNATURE: <u>TE Halik</u>
REVIEWED & APPROVED BY MUNI. SERV. COMMITTEE: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

Our current outsourced planner, Jo Ellen Charlton, has accepted a position with the City of DeKalb to serve as principle planner within their Community Development Department. Therefore, she will be leaving the private sector and returning to local government work. Jo Ellen will continue to work for Willowbrook until approximately mid-June.

In the fall of 2009, the Village hired the firm Sikich to conduct an evaluation of the organizational structure of the Village. The final report was received on January 26, 2010. During this time, after an economic slowdown, development related activity was practically at a standstill and indications were that a recovery would be prolonged. Therefore, among the various staffing recommendations within the report was a recommendation to outsource the position of planner. In March of 2010 the Village position of full time planner was eliminated and the Village accepted a proposal from the planning firm WBK Associates to provide planning services on an as-needed basis. Ms. Jo Ellen Charlton was assigned to the Village by WBK. Jo Ellen was formerly Director of Community Development for the City of Darien and brought much municipal experience and familiarity with the Willowbrook area, various governmental agencies, and our development review team. Initially, Jo Ellen worked two (2) days a week at Willowbrook at a negotiated hourly rate of \$110/hour. Several years ago, as development activity increased, Jo Ellen began working approximately three (3) days a week, as she does currently. With regard to itemized project billing, this equates to approximately 14 to 20 billable hours per week. The FY 2016/17 budget includes \$75,000 (which equates to approximately 700 hours/year) to fund the outsourced position of planner.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

There are at least two (2) options to consider to continue to provide planning services:

- **Continue to Outsource the Position:** The Village could continue its current arrangement with WBK and would receive a newly assigned planner to work on Willowbrook projects. However, development activity is currently high and additional hours would likely be required to keep up with the current demand. This position would work on an as-needed basis and, the benefit of such, is that the hours worked could be scaled-back or increased as needed. (cost per hour = \$110.00)
- **Hire a Full-Time Planner:** Based on a recent survey (attached), the starting salary for a 40 hour per week (2,080 hours/year) planner position is approximately \$58,900/year. With full-time employee benefits (e.g., pension, family health insurance, etc.) the total cost to the Village of this position would be approximately \$93,000/year. (overall cost per hour = approximately \$45.00/hour)

ACTION PROPOSED: Discuss and agree on an option to continue to provide development planning services.

Village Planner

Community	Title	FT/PT	Minimum	Maximum	Actual	Comments
Brookfield	Village Planner	FT	\$ 52,500.00	\$ 52,500.00	\$ 52,500.00	Don't have ranges
Darien	Planner	FT	\$ 65,444.00	\$ 88,349.00	\$ 86,840.00	14 years in position
Downers Grove #1	Planner	FT	\$ 59,398.00	\$ 81,672.00	\$ 61,179.00	Website
Downers Grove #2	Senior Planner	FT	\$ 66,738.00	\$ 91,764.00	\$ 82,488.00	Website
Glen Ellyn	Village Planner	FT	\$ 60,486.00	\$ 91,894.00	\$ 89,980.00	14.5 years in the position
La Grange						No Response
Lisle	Senior Planner	FT	\$ 59,332.00	\$ 83,070.00	\$ 67,500.00	4 months in the position
Oak Brook		FT				No Response
Warrenville #1	Planner/GIS Technician	FT	\$ 50,875.00	\$ 69,953.00	\$ 54,729.00	1 year in the position
Warrenville #2	Senior Planner	FT	\$ 64,868.00	\$ 89,193.00	\$ 86,048.00	11 years in the position
Westmont #1	Planner II	FT	\$ 60,132.00	\$ 84,156.00	\$ 63,731.00	6 months in the position
Westmont #2	Village Planner (Senior)	FT	\$ 66,123.00	\$ 92,580.00		Vacant
Woodridge #1	Planner	FT	\$ 63,481.00	\$ 86,382.00	\$ 74,214.00	4 years in the position
Woodridge #2	Senior Planner	FT	\$ 77,188.00	\$ 105,123.00	\$ 88,961.00	4.5 years in the position
Average Planner			\$ 58,902.29	\$ 79,272.29	\$ 69,024.71	
Average Senior Planner			\$ 66,849.80	\$ 92,346.00	\$ 81,249.25	

Job Description:

“The Planner performs a variety of routine and complex administrative, technical and professional work in the current and/or long range planning programs of the Village related to the development and implementation of land use and related municipal plans and policies. Provides information and recommends policy changes on land use applications, ordinances, codes, plans and related planning programs, services or regulations to architects, engineers, developers, contractors, owners, community groups, other Village departments, and interested persons.”