

## AGENDA

Minutes of the Public Safety Committee of the Village of Willowbrook that was held on May 9<sup>th</sup>, 2016 at 5:30 p.m. at the Willowbrook Police Department, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

### CALL TO ORDER

*The meeting was called to order at 5:30 p.m.*

### ROLL CALL

*Those present at roll call were Chief Mark Shelton, Deputy Chief Robert Schaller, Chairman of the Public Safety Committee Terrence Kelly, and Trustee Sue Berglund.*

1. Reviewed the April 11<sup>th</sup>, 2016 Public Safety Committee Meeting Minutes.  
*The Committee approved the April 11<sup>th</sup>, 2016 Public Safety Committee Meeting Minutes.*
2. Reviewed the Weekly Press Releases – Information.
3. Reviewed the Overtime Report for 03/28/2016-04/24/2016 - Information.
4. Reviewed the Monthly Expenditure Report for April 2016 – Information.
5. Reviewed the Monthly Offense Summary Report for April 2016 - Information.
6. Reviewed the Letter(s) of Recognition and Appreciation – Information
  - Officer Lauren Kaspar
  - Officer Dave Gaddis
  - Officer Daniel Herrera
  - Officer Nick Volek
7. DISCUSSION ITEMS
  - Update - DUCOMM Changeover Review  
*Deputy Chief Schaller advised the Committee that the switch-over to the DuComm dispatch center occurred on April 25<sup>th</sup>. The computers in the squad cars are working well. Rich Kurtz from I.T. completed the installation of all the programs. DuComm personnel were at the police department to assist while MIDCO Phone Systems completed the phone transfers. All went well and the new dispatchers are very professional.*
  - Annual Qualification Shoot – Scheduled for 05/10/2016  
*The Committee was advised that the annual qualification shoot is scheduled for May 10<sup>th</sup>, 2016. The qualification shoot will begin at 7:30a.m., and will continue throughout the day.*
  - Training  
*Deputy Chief Schaller discussed current and upcoming scheduled training for future officers and explained additional departmental needs. The Committee was advised that Senior Officers are currently mentoring the Junior Officers and that training will be a continuous progression for the upcoming years due possible retirements. The Chief and Deputy Chief recognized that the certification training and on-the-job training with current officers has to be blended so when a*

*senior officer retires there is someone ready to take over. Both Trustees were in agreement that future planning and scheduled training is a priority.*

*The Chief provided the Committee with an update on the construction of the new police facility and also advised that the tentative move date to the temporary building will occur in early June.*

- Update – Deputy Chief Schaller
- 7-Eleven Operation Chill  
*Deputy Chief Schaller advised the Committee that the 7-Eleven Operation Chill is a summer program where Officers distribute a “ticket” for a free Slurpee to youths throughout the community to reward good behavior.*
- Patches For Buckley  
*Deputy Chief Schaller advised that our agency participated in the Honoring America’s Heroes Campaign. Department patches were sent to an officer, who had been wounded in the line of duty, to be included in the officer’s “Patches 4 Buckley” police patch collection. This is a large collection of patches and can be viewed on Facebook.*

8. \* VISITOR'S BUSINESS (Public comment is limited to three minutes per person).

9. ADJOURNMENT

*The meeting was adjourned at 5:56p.m.*

NEXT MEETING SCHEDULED JUNE 13<sup>TH</sup>, 2016 AT 5:30 P.M.