

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JULY 11, 2016 AT THE BURR RIDGE POLICE DEPARTMENT, TRAINING ROOM, 7700 COUNTY LINE ROAD, VILLAGE OF BURR RIDGE, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Village Clerk Leroy Hansen.

2. ROLL CALL

Those present at roll call were Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrance Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: Mayor Frank Trilla

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief Mark Shelton, Deputy Chief Robert Schaller, Planning Consultant Anna Franco, Assistant to the Village Administrator Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

Village Clerk Hansen advised that a motion was necessary to nominate Trustee Michael Mistele as Mayor Pro Tem for tonight's meeting.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to nominate Trustee Mistele as Mayor Pro Tem.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

3. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Mistele asked Trustee Davi to lead everyone in saying the Pledge of Allegiance.

4. PUBLIC HEARING - TO CONSIDER THE PROPOSAL TO APPROVE A BUSINESS DISTRICT PLAN (THE "BUSINESS DISTRICT PLAN") AND THE DESIGNATION OF A BUSINESS DISTRICT TO BE KNOWN AS THE ILLINOIS ROUTE 83/PLAINFIELD ROAD BUSINESS DISTRICT (THE "BUSINESS DISTRICT")

The Public Hearing was called to order at 6:32 p.m. at the Burr Ridge Police Department, Training Room, 7700 County Line Road, Burr Ridge, Illinois. Mayor Pro Tem Mistele opened the public hearing relative to the proposed Business District Plan.

Ms. Maureen Barry from Ehlers & Associates, Inc. provided a summary of the Business District Plan. Ms. Barry advised that notices for this Public Hearing were posted in the July 1st and July 8th, 2016 editions of the Suburban Life Newspaper.

Ms. Barry related that the Business District Boundaries were established to identify the properties that the new tax will be imposed and where the funds can be spent. The borders are: 69th Street to the north, Adams Street to the east, 72nd Court to the south, and Route 83 to the west.

Ms. Barry advised that a Business District is used as a financial tool to help municipalities jump start economically sluggish commercial areas. Ms. Barry stated that the funds are a sales tax based tool. The Village has elected to impose an additional 1% sales tax on qualifying goods. Items not included in the Business District tax increase are groceries, medicine and drugs, medical appliances and other health related items.

Ms. Barry stated that there are required standards that need to be met in order to be eligible for a Business District. These include defective and inadequate street layout, traffic capacity issues, traffic light needs, and traffic accident increases.

Trustee Berglund asked about the exclusion of groceries from the tax. Ms. Barry stated that only unprepared foods are included. Ready-to-consume foods offered for sale would be subject to the tax.

Trustee Davi asked about the exclusion of the gas station that is located in the northeast corner of Route 83 and Plainfield Road. Ms. Barry advised this property was excluded because the redevelopment taking place would not benefit the property.

Mayor Pro Tem Mistele also asked about the storage facility that is not included. Ms. Barry stated that this facility does not generate much of a sales tax so it would not apply.

Mayor Pro Tem Mistele asked if there were any additional questions or comments. Being there were no questions or comments, Mayor Pro Tem Mistele asked for a motion to close the public hearing.

MOTION: Made by Trustee Davi, seconded by Trustee Oggerino, to close the public hearing with regard to the Business District Plan.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

5. VISITORS' BUSINESS

Mr. Joseph Kroenert of Willowbrook addressed the Board in regards to the issue of pet owners not picking up after their pets.

6. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - June 27, 2016 (APPROVE)
- c. Warrants - \$186,123.25 (APPROVE)
- d. Monthly Financial Report - June 30, 2016 (APPROVE)
- e. Ordinance - An Ordinance Amending Title 3, Chapter 12, Section 3-12-5(B) of the Village Code - Classifications, Class B License - Ordinance No. 16-O-29 (PASS)
- f. Resolution - a Resolution Approving a Plat of Easement - 6345/6353 Meadow Lane - Resolution No. 16-R-41 (ADOPT)
- g. Motion - Board Advice and Consent to Mayor's Re-Appointment of Caroline A. Dittman as a Member of the Police Pension Fund Board (PASS)
- h. Proclamation - A Proclamation Recognizing Sergeant Arthur P. Svehla for 30 Years of Service to the Village of Willowbrook (APPROVE)

Mayor Pro Tem Mistele asked the Board if there were any items to be removed from the Omnibus Vote Agenda. Trustee Davi requested that Item G be pulled for a separate vote.

MOTION: Made by Trustee Kelly and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as amended.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

MOTION: Made by Trustee Oggerino and seconded by Trustee Berglund to approve Item G of the Omnibus Vote Agenda - the Re-Appointment of Caroline A. Dittman to the Police Pension Fund Board.

ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. ABSTENTION: Trustee Davi. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

7. ORDINANCE - AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS, APPROVING A BUSINESS DISTRICT PLAN FOR THE VILLAGE OF WILLOWBROOK, ILLINOIS ROUTE 83/PLAINFIELD ROAD BUSINESS DISTRICT

See discussion during Public Hearing (Item 4).

Administrator Halik advised that this ordinance will serve to approve the Business District Plan.

Trustee Berglund asked if date parameters can be set for the redevelopment. Administrator Halik advised that there may be incentives offered for any development within the Business District. Criteria will be developed through a separate redevelopment agreement with the developer, which will be brought before the Board.

Administrator Halik related that the Village is not taking on any additional debt for the redevelopment of the property. Bonds will be held by the main developer of the K-Mart property. Business District funds collected will then be repaid to the developer.

MOTION: Made by Trustee Davi and seconded by Trustee Kelly to pass Ordinance 16-0-30 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. ORDINANCE - AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS, DESIGNATING THE VILLAGE OF WILLOWBROOK, ILLINOIS ROUTE 83/PLAINFIELD ROAD BUSINESS DISTRICT

No further discussion was necessary.

MOTION: Made by Trustee Kelly and seconded by Trustee Oggerino to pass Ordinance 16-0-31 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. ORDINANCE - AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS, IMPOSING A BUSINESS DISTRICT RETAILERS' OCCUPATION TAX AND A BUSINESS DISTRICT SERVICE OCCUPATION TAX WITHIN THE VILLAGE OF WILLOWBROOK, ILLINOIS ROUTE 83/PLAINFIELD ROAD BUSINESS DISTRICT

No further discussion was necessary.

MOTION: Made by Trustee Davi and seconded by Trustee Kelly to pass Ordinance 16-0-32 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. RESOLUTION - A RESOLUTION AWARDING THE FISCAL YEAR 2016/17 MOTOR FUEL TAX ROADWAY MAINTENANCE PROGRAM CONTRACT TO CROWLEY-SHEPPARD ASPHALT, INC. IN THE AMOUNT OF \$263,720.81

Administrator Halik related that this year's program includes the resurfacing of a mile and one-half of roadways located in the southwest area of town, crack sealing throughout the Village, and replacement of worn pavement markings.

A public bid opening occurred on June 20, 2016 at 10:00 a.m. Three (3) sealed bids were received. The low bid was received by Crowley-Sheppard Asphalt, Inc. in the amount of \$263,720.81. The bid was approximately \$85,000 lower than the engineer's estimate and \$23,000 less than what was budgeted for the project.

Administrator Halik advised that the \$23,000 in excess funds will be applied to unforeseen costs of the Clarendon Hills Road resurfacing project.

Administrator Halik stated that he has asked for a proposal from Crowley-Sheppard for the safety improvement project located at Clarendon Hills Road and 67th Street.

MOTION: Made by Trustee Kelly and seconded by Trustee Oggerino to adopt Resolution 16-R-42 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

11. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele thanked the members of the Willowbrook Police Department for their work in light of the tragedy in Dallas.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

12. ATTORNEY'S REPORT

Attorney Bastian had no report.

13. CLERK'S REPORT

Clerk Hansen had no report.

14. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

15. MAYOR'S REPORT

No Mayor's report due to Mayor Trilla's absence.

16. CLOSED SESSION

Mayor Pro Tem Mistele stated that there was no need for Closed Session during tonight's meeting.

17. ADJOURNMENT

MOTION: Made by Trustee Oggerino and seconded by Trustee Davi, to adjourn the Regular Meeting at the hour of 7:19 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

July 25, 2016.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.