

## A G E N D A

Minutes of the Public Safety Committee of the Village of Willowbrook that was held on August 8<sup>th</sup>, 2016, at 5:30 p.m. at the Willowbrook Village Hall, 835 Midway Drive, in the Village of Willowbrook, DuPage County, Illinois.

Call to Order

*The meeting was called to order at 5:31 p.m.*

Roll Call

*Those present at roll call were Deputy Chief Robert Schaller, Chairman of the Public Safety Committee Terrence Kelly, and Trustee Sue Berglund.*

1. Reviewed the July 11<sup>th</sup>, 2016 Public Safety Committee Meeting Minutes.  
*The Committee approved the July 11<sup>th</sup>, 2016 Public Safety Committee Meeting Minutes.*
2. Reviewed the Weekly Press Releases – Information.
3. Reviewed the Overtime Report for 06/20/2016-07/17/2016 - Information.  
*Deputy Chief Schaller explained the increased overtime between 06/20/2016 thru 07/17/2016, was due in part to decreased manpower: Two officers on FMLA, one officer on Light Duty, along with the scheduling of 50 vacation days during the month.*
4. Reviewed the Monthly Expenditure Report for July 2016 – Information.  
*Reviewed by the Committee – No Comment.*
5. Reviewed the Monthly Offense Summary Report for July 2016 - Information.  
*Deputy Chief Schaller commented on the excellent traffic enforcement for the month of July noting that even with 50 scheduled vacations the citations increased dramatically.*
6. Reviewed the Letter(s) of Recognition and Appreciation – Information.
  - Officer Timothy Kobler
  - Officer Ted Kolodziej
  - Othello Rosal
  - Secretary Debbie Hahn

7. DISCUSSION ITEMS

- Guardian Training Software  
*Deputy Chief Schaller discussed the implementation and background of the new Guardian Tracking Software. Trustee Berglund discussed the cost associated with Guardian Tracking, Deputy Chief Schaller advised that the cost was based on the size of the police department and that the annual fee would be around \$1600.00. Trustee Kelly discussed the retention period of entries into the program. Deputy Chief Schaller advised that the retention period would be in accordance with the CBA.*
  
- LEA Technology Software  
*Deputy Chief Schaller discussed the implementation of LEA Technology Software, which tracks and manages all training and tracks and manages all firearms within the police department.*
  
- Scheduling and Shift Picks  
*Deputy Chief Schaller discussed the up-coming 2017 shift pick process and scheduling.*

8. \* VISITOR'S BUSINESS (Public comment is limited to three minutes per person).  
*None*

9. ADJOURNMENT

*The meeting was adjourned at 5:58 p.m.*

Next Meeting Scheduled September 12<sup>th</sup>, at 5:30 P.M.