

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, SEPTEMBER 26, 2016 AT THE BURR RIDGE POLICE DEPARTMENT, TRAINING ROOM, 7700 COUNTY LINE ROAD, VILLAGE OF BURR RIDGE, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief Mark Shelton, Deputy Chief Robert Schaller, Assistant to the Village Administrator Garrett Hummel, Deputy Clerk Cindy Stuchl, and Planning Consultant Anna Franco.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Administrator Halik to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - September 12, 2016 (APPROVE)
- c. Warrants - \$687,025.00 (APPROVE)
- d. Monthly Financial Report - August 31, 2016 (APPROVE)
- e. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal to Conduct the 2016 Village-Wide Fall Brush Collection Program - N.J. Ryan Tree & Landscape, LLC - Resolution No. 16-R-53 (ADOPT)
- f. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept and Execute a Proposal for Professional Engineering Services Between the Village of

- Willowbrook and Christopher B. Burke Engineering, Ltd.
- Painting of the Village Hall 500,000 Gallon Spheroid High Tank - Resolution No. 16-R-54 (ADOPT)
- g. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal to Complete a Drainage Improvement Project - Blackberry Lane Storm Sewer, Sunset Sewer & Water, Inc. - Resolution No. 16-R-55 (ADOPT)
 - h. Motion - A Motion to Approve Application for a License to Hold a Raffle - Hinsdale South Booster Club (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. DELINQUENT WATER BILLS

Administrator Halik advised that there were four (4) delinquent water bills. Staff requested authorization to proceed in accordance with past practices, which was granted.

7. ORDINANCE - AN ORDINANCE AMENDING A SPECIAL USE PERMIT FOR A PLANNED UNIT DEVELOPMENT AS APPROVED IN ORDINANCE NO. 16-O-03: 7501-7601 QUINCY STREET, ROC PUD AMENDMENT

Planning Consultant Franco advised that the applicant is requesting an amendment to the PUD to allow the addition of a second story for Building A. This amendment would also allow to a change to the building façade of both buildings.

The second story addition would increase the square footage of Building A from 55,000 square feet to 92,000 square feet, and the building height would increase from 25 feet to 33 feet. This would add approximately 386 additional storage units to the building.

The façade change would include an insulated concrete masonry material.

Planning Consultant Franco advised that at this time, additional parking spaces would not be necessary due to the nature of the use of this building. However, if the property were to be used as a different use in the future, the parking would not be adequate. There is a condition in this ordinance that restricts any other use for this building without first amending the PUD.

The Plan Commission reviewed this amendment on September 7, 2016 and voted unanimously to forward this PUD ordinance amendment to the Village Board.

MOTION: Made by Trustee Davi seconded by Trustee Berglund to pass Ordinance 16-0-43 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. DISCUSSION AND MOTION - POLICE BUILDING EXPANSION AND RENOVATION PROJECT: BID OPENING RESULTS AND CONSIDERATION OF BID ALTERNATES

Administrator Halik related that a bid opening was held on September 12, 2016 for the police department expansion/renovation. Fourteen sealed bids were received. The low bid was received by L.J. Morse Construction in the amount of \$2,706,000.

The bid was structured so that there were three (3) alternates to the base bid. The first alternate was for the construction of a vehicle carport for \$145,000 and would house squad cars under a canopy. The second alternate would be a façade upgrade to match the Village Hall for \$278,000. The third alternate was for an upgrade to the police duty lockers for \$23,000.

Question was raised if the extra expenditures would affect the Village's AAA bond rating. Administrator Halik advised that after staff research, the Village could fund the building façade upgrade from the General Fund, and the other two alternates can be paid for out of the Drug Asset Seizure funds. This approach would enable more of a reserve amount to be kept in the General Fund so as not to impact the Village's bond rating.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the project bid including the three (3) alternates as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino thanked Trustee Neal and the Public Works staff on the landscaping clean up around the Village Hall.

10. ATTORNEY'S REPORT

Attorney Bastian had no report.

11. CLERK'S REPORT

Clerk Hansen advised that election materials were distributed to the Board members that are up for election in April 2017. Clerk Hansen also related that he had attended the Illinois Municipal League conference during the last week.

12. ADMINISTRATOR'S REPORT

Administrator Halik provided an update to the 2016 MFT Road Project. The 67th Street Improvement has been paved. The majority of the roads in the southwest area of town have been paved. The last stretch on Midway will be completed on Tuesday, September 27th. After that is complete, the striping contractor will come in to complete the project.

13. MAYOR'S REPORT

Mayor Trilla had no report.

14. CLOSED SESSION

Mayor Trilla stated that there was no need for Closed Session during tonight's meeting.

15. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund, to adjourn the Regular Meeting at the hour of 7:04 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

October 10 , 2016.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.