

MINUTES OF THE REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS
HELD ON SEPTEMBER 16, 2016 AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chairman Schuler at the hour of 7:00 a.m.

2. ROLL CALL

Those present at roll call were Chairman William Schuler, Secretary Stephen Landsman, and Commissioner Joseph Heery.

ABSENT: None

Also present were Village Administrator Tim Halik, Chief of Police Mark Shelton, and Executive Secretary Cindy Stuchl.

A QUORUM WAS DECLARED

3. VISITORS' BUSINESS

None presented.

4. OMNIBUS VOTE AGENDA

- a. Review and Approve Minutes - Regular BOPC Meeting - August 19, 2016

The Commission reviewed the August 19, 2016 minutes.

MOTION: Made by Commissioner Heery, seconded by Secretary Landsman, to approve the Omnibus Vote Agenda as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

5. COMMUNICATIONS

Administrator Halik advised that a Public Bid for the Police Department Renovation project occurred on September 12, 2016. Fourteen (14) sealed bids were received. The lowest qualified bid belonged to LJ Morse Construction out of Aurora, Illinois, for approximately \$2.7 million. Construction should begin in October and be completed by October of 2017.

6. UNFINISHED BUSINESS

Chairman Schuler asked Chief Shelton to have a timeline for the upcoming Patrol Officer testing available for discussion and acceptance at the next meeting in October.

7. NEW BUSINESS

a. UPDATE - Sergeant Testing

Chief Shelton advised that he has sent information for the written test questions to I/O Solutions. I/O Solutions will propose 125 questions from which Chief Shelton will select 100 for the written test. Chief Shelton reported that he will submit the Departmental Merit & Efficiency scores as scheduled by October 4, 2016.

Executive Secretary Stuchl advised that all eligible candidates acknowledged receiving the email notification about the testing. As of today's date, five (5) candidates have turned in their acknowledgement that they will be taking the test, and two (2) applicants have indicated that they will not be taking the test. Executive Secretary Stuchl stated that she will be emailing the reminder note to all applicants.

b. UPDATE - New Officer Recruit - Joseph Lavalley

Chief Shelton stated that Officer Lavalley graduated the Academy yesterday, September 15, 2016. Officer Lavalley scored in the higher 90th percentile in the class. Officer Lavalley will begin his Field Training tomorrow, September 17, 2016.

8. CLOSED SESSION

- a. DISCUSSION - Pursuant to 5 ILCS 120/2(c)(21) Regarding Previously Approved Minutes of Meetings That Were Lawfully Closed Under the Open Meetings Act for the Purpose of a Semi-Annual Review of Said Minutes as Mandated by 5 ILCS 120/2.06(d), for Purposes of Possible Release

RECESS INTO CLOSED SESSION

MOTION: Made by Secretary Landsman and seconded by Commissioner Heery to recess into Closed Session at the hour of 7:08 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

The Commission reconvened the Regular Meeting at the hour of 7:15 a.m.

9. RESOLUTION - A RESOLUTION MAKING A DETERMINATION RELATIVE TO THE RELEASE OF CLOSED SESSION MINUTES PURSUANT TO THE ILLINOIS OPEN MEETINGS ACT

MOTION: Made by Secretary Landsman and seconded by Commissioner Heery to adopt Resolution No. 16-BOPC-R-01 as amended.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

10. ADJOURNMENT

MOTION: Made by Secretary Landsman, seconded by Commissioner Heery, to adjourn the meeting at the hour of 7:16 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

October 21 , 2016

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.