

AGENDA

Minutes of the Public Safety Committee of the Village of Willowbrook that was held on September 12th, 2016, at 5:30 p.m. at the Willowbrook Village Hall, 835 Midway Drive, in the Village of Willowbrook, DuPage County, Illinois.

CALL TO ORDER

The meeting was called to order at 5:32 p.m.

ROLL CALL

Those present at roll call were Chief Mark Shelton, Deputy Chief Robert Schaller, Chairman of the Public Safety Committee Terrence Kelly, and Trustee Sue Berglund.

1. Reviewed the August 8th, 2016 Public Safety Committee Meeting Minutes.
The Committee approved the August 8th, 2016 Public Safety Committee Meeting Minutes.
2. Reviewed the Weekly Press Releases – Information.
3. Reviewed the Overtime Report for 07/18/2016-08/14/2016 - Information.
Chairman Kelly inquired about the Investigative call-out hours. Chief Shelton advised there were several incidents which involved an investigative follow-up. In addition, there was also a Task Force call-out for surveillance.

Committee members inquired about the reasons for Travel Time. Chief Shelton advised this was due to scheduled Field Training Officer classes, Weapons Certification and additional training classes held at a training facility in Glenview, Illinois.

4. Reviewed the Monthly Expenditure Report for August 2016 – Information.
Chief Shelton advised the Committee that Shift Coverage time has decreased compared to last month and should continue to decline as officers, who have been scheduled off for various reasons, are now returning to full duty.
5. Reviewed the Monthly Offense Summary Report for August 2016 - Information.
6. Reviewed the Letter(s) of Recognition and Appreciation – Information.
 - Officer Christine Robles
Chief Shelton advised the Committee that Mayor Trilla personally came to the Police Department to commend Officer Robles on the letter he received referencing her actions.

7. DISCUSSION ITEMS

- Recent Activities
Deputy Chief Schaller informed the Committee of recent arrests and traffic activities by the officers. Chairman Kelly acknowledged the activity of Officer Kolodziej and his coverage in all areas of the Village. Deputy Chief Schaller also informed the Committee of recent cannabis and D.U.I. arrests.

- Scheduling
The Committee was advised, that to reduce shift coverage overtime, the Detectives have been assigned, on occasion, to work a day shift.

The Committee was also advised that a Sergeant will be off on light duty, and scheduling for his shift coverage will be minimal.

- Training
Deputy Chief Schaller informed the Committee the process of continuing to certify officers to plan for the future of the department is ongoing. He advised the Committee that certification training for a new Field Training Officer was completed. He also advised that officers have completed driving school and weapons classes.

- Implementation – Guardian Tracking
The Committee was advised that the Guardian Tracking software has been installed. Sergeants were trained and provided with examples to begin utilizing the program.

Chief Shelton advised the Committee that the department received Narcint forfeiture funds in the amount of \$27,763.

Chief Shelton advised the Committee that the canine received its vest from a grant the department was awarded.

Chief Shelton advised the Committee that he was going to send Officer Lopez to Gracie Ground Fighting Certification in Michigan for a 5-days class.

Chief Shelton advised the Committee that Deputy Chief Schaller would be attending a Leadership/Executive Training, instructed through the F.B.I. Leadership Training in November. The Committee members approved.

8. * VISITOR'S BUSINESS (Public comment is limited to three minutes per person).
None

9. ADJOURNMENT
The meeting was adjourned at 6:00 p.m.

Next Meeting Scheduled October 10th, 2016, at 5:30 P.M.