



Willowbrook

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Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

Director of Finance

Carrie Dittman

AGENDA

REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON TUESDAY, JUNE 6, 2017, AT 7:00 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES:
 - a) May 2, 2017 Regular Meeting of the Parks & Recreation Commission
4. DISCUSSION – Parks & Recreation 5-Year Master Plan Update, Tod Stanton, Design Perspectives
5. REPORTS:
 - a) Willow Pond Park Renovation Project - Status Update
 - b) Tree Removals at Borse Community Park
6. DISCUSSION – Special Event Updates / Planning:
 - a) 2017 Spring Fling 5K, Sun. May 7th
 - b) Lake Hinsdale Park Grand Opening, Sat. May 20th
 - c) 2017 Fishing Derby, Sat. June 24th
7. VISITOR'S BUSINESS – Public comment is limited to three (3) minutes per person
8. COMMUNICATIONS
9. ADJOURNMENT

Weather permitting, a park inspection tour will take place after the meeting



Proud Member of the
Illinois Route 66 Scenic Byway

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, MAY 2, 2017, AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Cobb called the meeting to order at the hour of 7:02 p.m.

2. ROLL CALL

Those present at roll call were Chairman Richard Cobb, Commissioners Lorraine Grimsby, Catherine Kaczmarek, Ronald Kanaverskis, Laurie Landsman, and Doug Stetina.

ABSENT: Commissioners Carol Lazarski, Rene Schuurman, and at time of Roll Call, Robert Pionke.

Also present was Temporary Interim Superintendent of Parks and Recreation John Fenske.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – APRIL 4, 2017

The Commission reviewed the April 4, 2017 minutes.

MOTION: A Motion was made by Commissioner Stetina and seconded by Commissioner Landsman to approve the April 4, 2017 minutes as presented.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kaczmarek, Kanaverskis, Landsman, and Stetina. NAYS: None. ABSENT: Commissioners Lazarski, Pionke, and Schuurman.

MOTION DECLARED CARRIED

4. REPORT – EASTER EGG HUNT, SATURDAY, APRIL 15, 2017

Interim Superintendent Fenske advised there were approximately 350 kids in attendance. There were 25 volunteers from the Hinsdale South Key Club and National Honor Society that helped to hide eggs. Chick-fil-A brought a game and their cow mascot.

Chairman Cobb asked how the PA system worked. Interim Superintendent Fenske related that the system that was borrowed had some loose wiring but worked fine.

5. DISCUSSION – SPECIAL EVENT UPDATES/PLANNING:

a. 2017 Spring Fling – May 7, 2017

Interim Superintendent Fenske stated that as of today, there are 91 participants that have signed up for the race, 68 adults and 27 children.

Interim Superintendent Fenske related that the gentleman that conducts the Movie Nights was willing to lend his old PA system for use at the race. However, he had another event on the same day. Interim Superintendent Fenske advised that he then bought a new system. The whole system cost approximately \$1,000.

NOTE: Commissioner Pionke arrived at 7:11 p.m.

Interim Superintendent Fenske advised that there are 26 sponsors for this year's event. To date, the event has received \$8,200 in sponsorship money.

Interim Superintendent Fenske related that arrows will be painted on the street along the course to help avoid the confusion from last year's race.

6. VISITORS' BUSINESS

None presented.

7. COMMUNICATIONS

Commissioner Stetina questioned what the status was for Willow Pond Park. Interim Superintendent Fenske advised that it has been too wet for the contractor to start work.

Interim Superintendent Fenske related that the Grand Opening ceremony for Lake Hinsdale Park will be held on May 20, 2017 at 11:00 a.m.

The Commissioners postponed the park tour until the June meeting.

Commissioner Kanaverskis distributed information about water bottle filling stations.

Interim Superintendent Fenske advised that he received a letter from Barbara Bozak from Lake Hinsdale Tower asking about the garden plots. She was advised that there will be no garden plots in the park.

Interim Superintendent Fenske stated that he received another request from an Eagle Scout to complete a project. The recommendation was to paint the pavilion at Willow Pond Park once the construction is finished or to paint pickle ball courts at Waterford Park.

Commissioner Pionke questioned if there are any Village supported block party activities. Commissioner Pionke also suggested that the Village sponsor a community camp out.

8. ADJOURNMENT

MOTION: Made by Commissioner Stetina, seconded by Commissioner Grimsby to adjourn the meeting at the hour of 7:45 p.m.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kaczmarek, Kanaverskis, Landsman, Pionke, and Stetina. NAYS: None. ABSENT: Commissioners Lazarski and Schuurman.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

June 6, 2017

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.

2017 **SPRING FLING** Donations/Expenses

as of: FINAL

Donation/Expense	Date	Amount	+/-
Race Funding		\$10,000	+10,000
Donation-Isadore Group	1/24/17	\$200.00	+\$10,200.00
Expense – Bounce House	1/30/17	\$500.00 incl. deposit	+9700.00
Donation- WB Ford	1/30/17	\$600.00	+10,300.00
Donation- Countryside Bank	2/6/17	\$400.00	+10,700.00
Donation-IPM	2/9/17	\$600.00	+11,300.00
Donation-Dr. Johnson	2/10/17	\$500.00	+11,800.00
Donation-Proforma	2/15/17	\$300.00	+12,100.00
Donation-Community Bank	3/1/17	\$500.00	+12,600.00
Expense-portable washrooms	3/1/17	\$481.00	+12,119.00
Expense-Petting Zoo Deposit	3/1/17	\$350.00	+11,769.00
Donation-Midwest	3/6/17	\$200.00	+11,969.00
Donation-WB Ortho.	3/8/17	\$400.00	+12,369.00
Donation-Bella Cosa	3/15/17	\$500.00	+12,869.00
Donation-Right-Fit	3/16/17	\$75.00	+12,944.00
Donation-Chamber	3/20/17	\$1500.00	+14,444.00
Expense-Postcard printing	3/21/17	\$360.00	+14,084.00
Donation-Revitalized Nails	3/22/17	\$75.00	+14,159.00
Donation-West Swim	3/23/17	\$75.00	+14,234.00
Donation-The Pilates Body	3/27/17	\$75.00	+14,309.00
Expense-tile banner ads	3/1/17	\$200.00	+14,109.00
Donation-Psoriasis Foundation	3/28/17	\$75.00	+14,184.00
Expense-Tent/chair/table rental	3/30/17	\$2763.25	+11,420.75
Donation	3/31/17	\$500.00	+11,920.75
Donation	4/6/17	\$400.00	+12,320.75
Donation	4/17/17	\$400.00	+12,720.75
Donation	4/17/17	\$500.00	+13,220.75
Donation	4/25/17	\$400.00	+13,620.75
Expense- course/sponsor signs	5/1/17	\$435.00	+13,185.75
Expense- face painter	5/7/17	\$300.00	+12,885.75
Expense- Balance for petting zoo	5/17/17	\$350.00	+12,535.75
Expense-DJ	5/17/17	\$350.00	+12,185.75
CARA	2/21/17	\$250.00	+11,935.75
Supplies	3/7/17	\$89.99	+11,845.76
Apprize Promotional Products-Race bags	3/21/17	\$360.00	+11,485.76
Proforma	4/4/17	\$332.17	+11,153.59
Postcard mailing	4/4/17	\$1412.17	+9741.42
Plaques Plus- medals	4/18/17	\$545.00	+9196.42
Refreshments	5/7/17	\$59.67	+9136.75
TOTALS	Donations to Date: \$8275.00 Not including Race Funding From Village	Expenses to Date: \$9138.25	+/- -\$863.25

2017 SPRING FLING NUMBERS

5K Runners paid through Eventbrite:

NUMBER	COST	DISCOUNT	TOTAL
38	25.00		950.00
4	20.00	\$5.00 CARA	80.00
38	0.00	Comp/Employee	
80 total			\$1030.00

Kids 1Mile paid through Eventbrite

NUMBER	COST	DISCOUNT	TOTAL
19	10.00		190.00
11	0.00	Complimentary	
30 total			190.00

Net Sales off Eventbrite (not including sponsors):		\$1220.00
6 Sponsorships Paid through Eventbrite:		\$1650.00
EVENTBRITE TOTAL NET SALES:		\$2870.00
5K Walk-up registration:	27 @ \$25.00	\$ 675.00
Kids 1Mile walk-up registration:	8 @ \$10.00	\$ 80.00
T-shirt sales:		\$ 35.00
TOTAL DAY OF SALES:		\$790.00
SPONSORSHIP CONTRIBUTIONS (not including Eventbrite)		\$6625.00
TOTAL INCOME (all sources):		\$10,285.00
TOTAL EXPENSES:		\$9078.58
TOTAL NET REVENUE:		\$1206.42