

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF POLICE COMMISSIONERS  
HELD ON JULY 14, 2017 AT THE VILLAGE HALL, 835 MIDWAY DRIVE,  
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chairman Joseph Heery at the hour of 8:00 a.m.

2. ROLL CALL

Those present at roll call were Chairman Joseph Heery, Commissioners Stephen Landsman (via teleconference) and Thomas Sailer.

ABSENT: None

Also present were Village Administrator Tim Halik, Chief of Police Robert Pavelchik, Jr., Deputy Chief Robert Schaller, and Executive Secretary Cindy Stuchl.

A QUORUM WAS DECLARED

3. MOTION TO APPROVE - PARTICIPATION VIA TELECOMMUNICATIONS

MOTION: Made by Commissioner Sailer, seconded by Chairman Heery, to approve Commissioner Landsman's participation in the BOPC meeting via telecommunications.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

4. VISITORS' BUSINESS

None presented.

5. COMMUNICATIONS

Administrator Halik advised that at the Village Board meeting held on Monday, June 26<sup>th</sup>, the Village Board passed an ordinance amending the composition of the police department for the temporary increase the number of police sergeants to fill a pending vacancy due to upcoming retirements. The ordinance also created a reversion rank for Deputy Chief Schaller to sergeant.

Administrator Halik also advised that at the same meeting, the Village Board adopted a resolution that authorized the BOPC to affect the promotions of two sergeants and the hiring to two replacement patrol officers to fill vacancies.

Administrator Halik related that they anticipate moving the police department into the newly renovated police station by July 31, 2017. A Village-wide open house will be held on September 16, 2017.

6. CLOSED SESSION

- a. Appointment, Employment, Compensation, Performance of a Specific Employee Pursuant to 5 ILCS 120/2(c)(1)

RECESS INTO CLOSED SESSION

MOTION: Made by Commissioner Sailer and seconded by Chairman Heery to recess into Closed Session at the hour of 8:04 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

\*\*\*NOTE: Secretary Landsman and Administrator Halik left the BOPC meeting during Closed Session at 8:30 a.m.

The Commission reconvened the Special Meeting at the hour of 8:42 p.m.

7. MOTION TO APPROVE - PROMOTION OF TWO (2) CANDIDATES TO THE RANK OF SERGEANT

MOTION: Made by Commissioner Sailer and seconded by Chairman Heery to approve the reversion promotion of sergeant to Deputy Chief Schaller and the promotion of Officer Timothy Kobler to the rank of Sergeant.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

8. MOTION TO APPROVE - DISQUALIFICATION OF PATROL OFFICER APPLICANT

MOTION: Made by Chairman Heery and seconded by Commissioner Sailer to approve the removal of DeShaun Smith and Cassandra Roknich from the Eligibility Roster based on disqualifying factors stated in the BOPC Rules and Regulations.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

9. MOTION TO APPROVE - HIRING OF TWO (2) NEW PATROL OFFICERS TO  
FILL VACANCIES

MOTION: Made by Commissioner Sailer and seconded by Chairman Heery to approve a conditional offer of employment for Alexander Erdmann and Eulalio Mestre.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

10. ADJOURNMENT

MOTION: Made by Commissioner Sailer, seconded by Chairman Heery, to adjourn the meeting at the hour of 8:46 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

December 15 , 2017

\_\_\_\_\_  
Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.