

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MARCH 23, 2009, AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 7:30 p.m. by Acting Village President Robert Napoli.

2. ROLL CALL

Those present at roll call were Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Paul Schoenbeck, Sandra O'Connor, Timothy McMahon and Acting President Napoli. ABSENT: None. Also present were Village Clerk Leroy Hansen, Village Attorney Thomas, Village Administrator Phil Modaff, Chief of Police Edward Konstanty, Director of Finance Sue Stanish, Director of Municipal Services Timothy Halik, Village Planner Sara Hage and Administrative Intern Garrett Hummel.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Acting President Napoli asked everyone to join him in saying the Pledge of Allegiance.

4. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - March 9, 2009 (APPROVE)
- c. Warrants - March 23, 2009 - \$111,802.52 (APPROVE)
- d. APPLICATION FOR LICENSE TO HOLD A RAFFLE - TEEN PARENT CONNECTION - APRIL 24, 2009 (APPROVE)
- e. APPLICATION FOR LICENSE TO HOLD A RAFFLE - GOWER FOUNDATION FOR EXCELLENCE - MAY 4-JUNE 1, 2009 (APPROVE)
- f. MOTION TO APPROVE - PUBLIC WORKS FACILITY CONSTRUCTION CONTRACT: PAYOUT #6 - PARTIAL PAYMENT, FBG CONSTRUCTION CORPORATION - \$68,400.00 (APPROVE)
- g. RESOLUTION NO. 09-R-10 - A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO EXECUTE A CERTAIN AGREEMENT - LANDSCAPE FERTILIZATION SERVICES - BETWEEN THE VILLAGE OF WILLOWBROOK AND SPRING GREEN LAWN AND TREE CARE (ADOPT)
- h. RESOLUTION NO. 09-R-11 - A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE

- VILLAGE PRESIDENT AND VILLAGE CLERK TO EXECUTE A CERTAIN AGREEMENT - LANDSCAPE MAINTENANCE SERVICES - BETWEEN THE VILLAGE OF WILLOWBROOK AND FALCO'S LANDSCAPING (ADOPT)
- i. RESOLUTION NO. 09-R-12 - A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE A CERTAIN AGREEMENT - MOSQUITO ABATEMENT SERVICES - BETWEEN THE VILLAGE OF WILLOWBROOK AND CLARKE MOSQUITO CONTROL, INC. (ADOPT)
 - j. RESOLUTION NO. 09-R-13 - A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO EXECUTE A CERTAIN AGREEMENT - JANITORIAL SERVICES - BETWEEN THE VILLAGE OF WILLOWBROOK AND BEST QUALITY CLEANING, INC. (ADOPT)
 - k. RESOLUTION NO. 09-R-14 - A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES BETWEEN THE VILLAGE OF WILLOWBROOK AND CHRISTOPHER B. BURKE ENGINEERING, LTD. (ADOPT)

Acting President Napoli asked if any Board member(s) wanted any item(s) removed from the Omnibus Vote Agenda for discussion. No Board member(s) wanted any item(s) removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele, seconded by Trustee Schoenbeck, to approve the Omnibus Vote Agenda.

ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Schoenbeck, O'Connor and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

5. VISITOR'S BUSINESS (Public comment is limited to three minutes per person)

There was no visitor's business.

Acting President Napoli stated that effective the second meeting in April visitors will only be allowed to speak to any item that is on the agenda for the Board and Committee meetings with the three minute limit.

6. DELINQUENT WATER BILLS

Director Halik reported to the Board that there were two delinquent water bills in the amount of \$139.72 and \$85.35, respectively, and requested authorization to proceed as per Village policy.

7. ORDINANCE - AN ORDINANCE PROVIDING FOR THE OFFICIAL ZONING MAP OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

MOTION: Made by Trustee Schoenbeck, seconded by Trustee Mistele, to pass Ordinance No. 09-O-08.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Schoenbeck, O'Connor and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION APPROVING AN IDENTITY THEFT PREVENTION PROGRAM TO BE IMPLEMENTED BY THE VILLAGE OF WILLOWBROOK

MOTION: Made by Trustee Schoenbeck, seconded by Trustee Mistele, to adopt Resolution No. 09-R-15.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Schoenbeck, O'Connor and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE A CONTRACT WITH CHRISTOPHER B. BURKE ENGINEERING, LTD., FOR ENGINEERING SERVICES RELATED TO THE PREPARATION OF STP PROJECT APPLICATION AND RATIFYING AND CONFIRMING THE VILLAGE ADMINISTRATOR'S PRIOR EXECUTION OF SAID CONTRACT

Administrator Modaff informed the Village Board that the staff reacted quickly to a call for projects to pursue transportation money from the Federal stimulus program. The announcement was received on March 5 and the applications were due by March 16 so we quickly ordered a proposal from Chris Burke's office, which he signed off on with the anticipation of bringing it to the Board for final approval. Administrator Modaff advised that he received notification that preliminarily it appears the

Village's application will be successful for lighting and road resurfacing and we could be in line to receive \$1 million.

Acting President Napoli inquired if this would result in savings for the Village. Administrator Modaff responded not for this coming fiscal year. The street lighting project would get 100% construction money but this was not even on the Village's radar so it would not be a savings; but it is a project we will get that we really want. On the resurfacing project on Clarendon Hills Road between 75th and 79th, we were scheduled to do that in our MFT program in the summer of 2011 so there will be some savings to the Village's MFT program.

MOTION: Made by Trustee Mistele, seconded by Trustee Schoenbeck, to adopt Resolution No. 09-R-16.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Schoenbeck, O'Connor and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

OLD BUSINESS

10. COMMITTEE REPORTS

Trustee Baker reported that he had attended the CALEA Certification Conference along with Chief Konstanty and both Deputy Chiefs where the Village was one of the honorees. The Willowbrook Police Department was designated a flagship organization for the second year in a row.

Trustee Kelly had no report.

Trustee Mistele commented that on this evening's Consent Agenda the Board approved the payout that takes the Public Works facility to 55% so it is close to being on schedule. In the morning, all the roofing materials will be on site and so they should be able to start spotting the structural joists for the roof.

Trustee McMahon advised that the Finance Committee met tonight and recommended a special meeting to look over a revised budget.

Trustee O'Connor had no report.

Trustee Schoenbeck referred to Omnibus Agenda Items g thru j and wanted to compliment the Staff for either holding the costs for

renewal contracts and in some cases we had reductions. A job very well done.

11. ATTORNEY'S REPORT

Village Attorney Good had no report.

12. CLERK'S REPORT

Village Clerk Hansen had no report.

13. ADMINISTRATOR'S REPORT

Administrator Modaff informed the Board that he had the pleasure to attend the ESGR award ceremony for Employer Support for Guard and Reserve. The Village had previously received the Patriotic Employer Award on the nomination of employee Jacob Witt. He learned shortly after that the employers who get that award are then nominated for a statewide award. The Village was honored with the presentation of the "Above & Beyond Award" at the ESGR award ceremony.

Administrator Modaff updated the Board on the salt purchase. The Staff sought proposals from a number of firms that serve this area and received one that seems to be a competitive price at \$77 a ton compared to \$116 a ton. Mr. Modaff advised that it was decided to go with our own independent contract rather than through the State's program.

14. EXECUTIVE SESSION

There was no need for an Executive Session.

15. ADJOURNMENT

MOTION: Made by Trustee Baker, seconded by Trustee Schoenbeck, to adjourn the regular meeting at the hour of 7:45 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Schoenbeck, O'Connor and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

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PRESENTED, READ and APPROVED,

April 13, 2009

Robert A. Napoli
Acting Village President

Minutes transcribed by Mary Partyka.