

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION HELD ON TUESDAY, JUNE 2, 2009, AT THE WILLOWBROOK VILLAGE HALL, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Richard Cobb called the meeting to order at the hour of 7:35 p.m.

2. ROLL CALL

Those present at roll call were Commissioners Carol Lazarski, Ronald Kanaverskis, Doug Stetina and Chairman Cobb. ABSENT: Commissioner Laurie Landsman. Also present was Superintendent of Parks and Recreation Walter Righton.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – May 5, 2009

MOTION: Made by Commissioner Lazarski, seconded by Commissioner Stetina, to approve the minutes of May 5, 2009.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

4. CORRESPONDENCE

There was no correspondence.

5. VISITOR'S BUSINESS

There were no visitors.

6. REPORTS

A. Park News in Brief

Superintendent Righton provided the following highlights:

- The new Parks and Recreation Department's bulletin board was recently installed at the Community Park Concession building with recognized contributions from Starbucks, tennis instructor Joe Zalud and Balance Institute of Gymnastics for a total of \$400.
- A thank you letter was sent to Rogers Farm resident, Rohit Gupta, in recognition of his donation of \$500 to plant a tree in Creekside Park.
- A replacement tree was also planted on the east side of Farmingdale Park.
- Catch and Release signs were recently installed at Prairie Trail Park.
- The new playground equipment for Waterford Park has been delivered and the plan is to start construction next week. Mr. Righton related he received a call from Kids Around the World, a non-profit group that takes used playground equipment, refurbish it and then installs it anywhere in the world. The group gave the Village a release and it releases the Village from any liability, including the fact that it is not going to be reinstalled anywhere in the United States.
- The Willowbrook Chess Club has a new leader, Burr Ridge resident Bharat "Laxi" Patel.

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- Extensive pruning of trees on the west and east borders of the Community Park was recently completed. Tree branches on the west side of the park had become a safety issue with ball players chasing long hits into the outfield. Pruning on the east side was performed primarily for security purposes in that the area has often been prone to park vandalism.
- Mr. Righton referred to two photos of the damage that was done by an adult male who drove his car into Creekside Park and got stuck in the soft turf. The police were called and the man was charged with damage to municipal property. Repairs have been scheduled and the bill will be forwarded to the Village Prosecutor, who will recommend to the court full restitution.
- Press releases on the Recreation Stimulus Program

B. Waterford Playground Update

Superintendent Righton provided an update to the Parks Commission with regard to the installation of the new playground equipment at Waterford Park.

- May 29 – Playground is closed and the old equipment removed
- June 8 – Installation scheduled to begin
- June 20 – Installation and surfacing is completed. Playground is opened as soon as the project is completely finished.
- June-July – Dedication ceremony-suggested dates:
 - Monday, June 29
 - Tuesday, June 30
 - Wednesday, July 1
 - Monday, July 6

Superintendent Righton asked the Commission to check their calendars with regard to a date for the playground dedication. Those in attendance did not indicate a problem with any of these dates.

7. OLD BUSINESS

A. Children's Holiday Party 2009

Superintendent Righton related that Commissioner Stetina and he would meet to figure out who the entertainment will be for the Holiday Party. We will then book the Santa at the same time.

B. Research on Village Garden Plot Concept

Superintendent Righton reported he had discussed this issue with the Village Administrator who reminded him that the Village Board's direction was to first bring the matter to the Parks and Recreation Commission to see if there was support from the Commission. If there was support, then feedback would be sought from residents via the next Village-wide survey this summer.

The Commission discussed the matter of a proposed site for a garden plot. Commissioner Lazarski thought the Village property located north of the new Public Works building would be feasible.

The Commission agreed that feedback should be sought from residents with regard to the issue of garden plots and that the property located north of the Public Works building be identified as the proposed site in the survey.

C. Long Range Plan

Superintendent Righton suggested to the Commission that instead of focusing in on the specific projects, we should agree on what elements we should use to establish a priority, establish those elements and then go back and assign a value to each of them in order to come up with a numerical rating. Some of the projects may have close numerical value and at that point we can have a discussion and reach a consensus on what is the number one project and number two project, etc. This would give the Commission a way to measure the various components of a project. Superintendent Righton further suggested that the Commission also have discussion on the Waterford Park tennis courts.

Superintendent Righton invited discussion on the proposed elements as a way to evaluate future capital projects.

Chairman Cobb felt the Commission needed some scale to quantify any decision on capital projects.

Superintendent Righton noted that all of these items are valid elements in which to evaluate projects. The Commission agreed with him. Given that, Superintendent Righton presented the list of elements with an approximate point value for each of the elements totaling 100 points.

The Commission reached consensus with regard to the value of each of the elements for a total of 100 points:

- Existing Amenities – 25 points
- Bang for the Buck – 25 points
- Equity of Providing New or Improved Amenities – 5 points
- Longevity of Planning for New or Improved Amenities – 5 points
- Interest by Stakeholders – 5 points
- Impending Failure of Existing Amenity – 30 points
- Recreational Trends – 5 points

Superintendent Righton asked the Commission if there were any other projects they would like to be placed on the capital projects list before they begin their evaluations.

Commissioner Landsman, via email to ^{SUPR RIGHTON} Commissioner ~~Lazarski~~, suggested the inclusion of riprap at Prairie Trail. Mr. Righton noted that he would have a cost estimate for the Commission at the next meeting. He did note that riprap at Prairie Trail did not make the recommendations of the pond study.

Superintendent Righton advised the Commission that this item will be placed on the agenda for the next meeting for further discussion.

Superintendent Righton began the discussion of the issue of the Waterford Park tennis courts. He advised that when the tennis courts were previously discussed, it was noted that residents would be included in the discussion.

Chairman Cobb thought the Village could send out a few question survey to Waterford residents for their feedback with regard to the tennis courts. Mr. Righton said that could be done if the Commission is comfortable with considering removing the tennis courts without involving the entire community.

Commissioner Kanaverskis felt it would be important to get input from the Waterford residents.

Chairman Cobb thought it was important to explore an alternative use of the tennis courts and to have proof (such as survey results) that we went in a certain direction because a majority of respondents wanted it.

Superintendent Righton suggested sending out a survey to the Waterford residents and then put something in the newspaper of Fun Guide indicating that the Commission will discuss the results of the survey at their September meeting. The Commission agreed with Mr. Righton's suggestion.

D. Recruitment of Potential Parks and Recreation Commissioners

Superintendent Righton related he had not heard from anyone with regard to volunteering for the Parks Commission. He spoke with Ramona Weigus, one of the residents who served on the Waterford Playground Committee, who indicated an interest in volunteering for the Parks Commission and asked her to send a letter of interest but has not as yet received anything from her. Mr. Righton informed the Parks Commissioners that potential volunteers need to submit a letter of interest and a resume.

8. NEW BUSINESS

There was no new business.

9. ADJOURNMENT

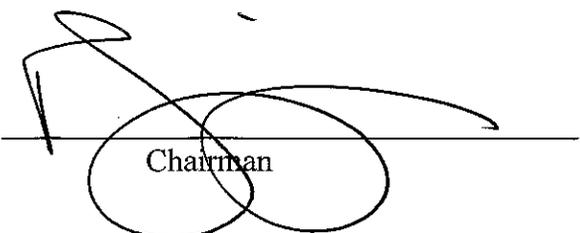
MOTION: Made by Commissioner Stetina, seconded by Commissioner Lazarski, to adjourn the regular meeting at the hour of 9:28 p.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

July 7, 2009


Chairman

Minutes transcribed by Mary Partyka.