

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, OCTOBER 26, 2009, AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 7:30 p.m. by Village President Robert Napoli.

2. ROLL CALL

Those present at roll call were Trustees Terrence Kelly, Michael Mistele, Paul Schoenbeck, Sandra O'Connor, Timothy McMahon and President Napoli. ABSENT: Trustee Dennis Baker. Also present were Village Clerk Leroy Hansen, Village Attorney William Hennessy, Interim Village Administrator Larry Maholland, Chief of Police Edward Konstanty, Director of Municipal Services Timothy Halik, Director of Finance Sue Stanish, Planner Sara Hage, Superintendent of Parks & Recreation Walter Righton and Administrative Intern Garrett Hummel.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Napoli asked everyone to join him in saying the Pledge of Allegiance.

4. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - October 12, 2009 (APPROVE)
- c. Warrants - October 26, 2009 - \$128,133.15 (APPROVE)
- d. MOTION TO APPROVE - 2009 MFT ROADWAY MAINTENANCE PROGRAM: PAYOUT #1 - PARTIAL PAYMENT, CROWLEY-SHEPPARD ASPHALT CO. - \$53,460.00 (APPROVE)
- e. RESOLUTION NO. 09-R-54 - A RESOLUTION CREATING SET HOURS FOR HALLOWEEN SOLICITATION (ADOPT)
- f. ORDINANCE NO. 09-O-23 - AN ORDINANCE AUTHORIZING THE DISPOSAL OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF WILLOWBROOK (PASS)

President Napoli asked if any Board Member wanted any item(s) removed from the Omnibus Vote Agenda for further discussion. No Board Member wanted any item(s) removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele, seconded by Trustee McMahon, to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Kelly, Mistele, Schoenbeck, O'Connor and Schoenbeck; NAYS: None; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

NEW BUSINESS

5. PROCLAMATION - RECOGNIZING THERESA NOOSE

President Napoli read and presented the Proclamation to Theresa Noose's son, Jeffery Noose.

MOTION: Made by Trustee Mistele, seconded by Trustee McMahon, to approve the Proclamation.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Kelly, Mistele, Schoenbeck, O'Connor and Schoenbeck; NAYS: None; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

6. VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only)

There was no visitors business.

7. DELINQUENT WATER BILLS

Director Halik reported to the Board there were five (5) delinquent water bills this evening in the amounts of \$100.71, \$101.39, \$146.14, \$346.76 and \$129.38, respectively, and requested authorization to proceed as per Village policy.

8. ORDINANCE - AN ORDINANCE AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL JURISDICTIONAL BOUNDARY LINE AGREEMENT - VILLAGE OF CLARENDON HILLS

Planner Hage advised the Board that Agenda Items 8 and 9 are the authorizing ordinances for the Boundary Line Agreements that were discussed at the previous meeting and at the previous Municipal Services Committee meeting authorizing the Village Attorney to prepare these ordinances.

MOTION: Made by Trustee Mistele, seconded by Trustee McMahon, to pass Ordinance No. 09-0-24.

ROLL CALL VOTE: AYES: Trustees Kelly, Mistele, O'Connor and McMahon; NAYS: None; PRESENT: Trustee Schoenbeck; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

9. ORDINANCE - AN ORDINANCE AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL JURISDICTIONAL BOUNDARY LINE AGREEMENT - CITY OF DARIEN

MOTION: Made by Trustee Mistele, seconded by Trustee Schoenbeck, to pass Ordinance No. 09-0-25.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Kelly, Mistele, O'Connor and McMahon; NAYS: None; PRESENT: Trustee Schoenbeck; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

10. DISCUSSION - FISCAL YEAR 2010-11 BUDGET PREVIEW

Director Stanish presented the FY2010-11 Budget Preview to the Board, which officially kicks off the budget process. She provided an overview of the budget schedule as well as the agenda for this evening's presentation.

Director Stanish reviewed what had been planned for FY2009-10, and listed the status of some of the projects that had been planned:

- 75<sup>th</sup> Street - Completed
- Public Works building - completed
- Village Hall garage renovation - to be completed October 2009
- 50<sup>th</sup> Anniversary - Committee working on event planning and funding
- Update Village Website - will be substantially Completed November 2009
- Update Zoning Code - Ongoing
- Census Outreach - Will start in January 2010
- Red Light Camera Enforcement - Up and running
- Recreation Stimulus Program - some classes have such as yoga doubled in size

- Shop Local Campaign - Created campaign & 5 outreach meetings were held
- Procurement Rock Salt - Village RFP - Purchased salt \$77/ton vs. \$116/ton from prior year
- Water Tank Rehab Project - To be completed October 2009
- Boundary Line Agreements - Executed October 2009
- Waterford Playground Equipment - Installed Spring 2009
- Union Contract Negotiations - Will begin this year

Some of the projects not scheduled yet or on hold included:

- Strategic Financial Planning Session
- SSA Proceeds for public improvements and TC signs
- Update of Employee classifications & job descriptions
- Village Entry Signs

Director Stanish reviewed the financial performance of the General Fund. She also listed the advantages of living and doing business in Willowbrook.

Chief Konstanty provided an update on the Red Light Camera Enforcement Program. He noted that the department originally budgeted for five (5) approaches, however, only four (4) will be operational this fiscal year. The department had budgeted 24 citations per day but the actual average is 20 citations per day. There are two pieces of legislation currently being considered with regard to the Red Light Camera Enforcement: 1) HB 4631 eliminates right turn on red; 2) SB 2466 repeals the entire law.

Chief Konstanty advised the Board that the first Adjudication Court was held and seven (7) were found not guilty and eight (8) plead guilty.

Director Stanish suggested the Board proceed with caution in the preparation of the FY11 budget due to the projected decrease in General Fund revenues. It is anticipated there will be a continued revenue downturn and increases in pensions and health insurance costs as well as an increase in Southwest Central dispatching fees based on reduced manpower throughout departments.

Director Stanish provided an overview of the 5 Year Plan Assumptions for FY10-FY14 for both revenues and expenditures.

During the budget process, the Board will be faced with the challenge to balance the General Fund budget. Director Stanish requested the Board provide direction if they want to see a budget that includes the planned capital items and programs anticipated for FY10-11 or does the Board want to see a scaled back budget that brings the Village closer to a balanced budget. The Board gave direction to Staff to prepare a scaled back budget as close to balanced as possible.

Trustee Schoenbeck requested that the list of discretionary items be provided for the Board either at the Committee level or during the Budget Workshop.

The Board thanked Director Stanish for her Budget Preview presentation.

OLD BUSINESS

11. COMMITTEE REPORTS

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Schoenbeck had no report.

Trustee O'Connor had no report.

Trustee McMahon noted that the minutes from the Finance and Administration Committee meeting September 14, 2009 were in the packets for information purposes.

12. ATTORNEY'S REPORT

Village Attorney Hennessy had no report.

13. CLERK'S REPORT

Village Clerk Hansen advised the Board that in the near future they will have to appoint a Village FOIA Officer.

14. ADMINISTRATOR'S REPORT

Interim Administrator Maholland informed the Board that they had started working last week. On Monday they were here to be introduced and on Thursday and Friday had some interviews with people, who were very candid. Mr. Maholland advised that the

Staff has been extremely helpful in giving them materials and equipment. So far everything has been going well and they are appreciative of the help they have been given.

15. EXECUTIVE SESSION

There was no need for an Executive Session.

16. ADJOURNMENT

MOTION: Made by Trustee McMahon, seconded by Trustee Mistele, to adjourn the regular meeting at the hour of 8:10 p.m.

ROLL CALL VOTE: AYES: Trustees Kelly, Mistele, Schoenbeck, O'Connor and McMahon; NAYS: None; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

\_\_\_\_\_, 2009

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Village President

Minutes transcribed by Mary Partyka.