

MINUTES OF THE SPECIAL MEETING WORKSHOP OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JUNE 7, 2010, AT THE VILLAGE HALL, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order at the hour of 6:35 p.m. by President Robert Napoli.

2. ROLL CALL

Those present at roll call were Trustees Dennis Baker, Terrence Kelly, Umberto Davi and President Napoli. ABSENT: Trustees Michael Mistele, Sandra O'Connor and Paul Schoenbeck. Also present were Village Clerk Leroy Hansen, Interim Village Administrator Larry Maholland, Interim Village Administrator Megan Pierce, Chief of Police Mark Shelton, Director of Finance Sue Stanish, Director of Municipal Services Timothy Halik, Deputy Chief Paul Oggerino and Administrative Intern Garrett Hummel.

A QUORUM WAS DECLARED

Trustee Mistele entered the meeting at approximately 7:07 p.m.

3. DISCUSSION - FINANCIAL PLANNING

See attached sheet for meeting summary.

4. ADJOURNMENT

MOTION: Made by Trustee Baker, seconded by Trustee Davi, to adjourn the meeting at the hour of 8:47 p.m.

ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele and Davi; NAYS: None; ABSENT: Trustees O'Connor and Schoenbeck.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

August 9, 2010

Robert A. Napoli
Village President

Minutes transcribed by Mary Partyka.

VILLAGE OF WILLOWBROOK
FINANCIAL PLANNING WORKSHOP

MEETING SUMMARY

JUNE 7, 2010

PARTICIPANTS

- Village Board: Trustees Baker, Mistele, Davi, and Kelly; President Napoli; and Clerk Hansen
- Staff: Tim Halik, Sue Stanish, Chief Shelton, Deputy Chief Oggerino, and Garrett Hummel

FOCUSED CONVERSATION: 2010 Budget Process

- *What items were of significant concern to you in the most recent budgeting process?*
 - No expansion—limitations
 - 15-year projections have been accurate
 - No development
 - Expenses are going up, but controlled
 - Questionable State revenue
 - Deferral of capital items
 - Ability to access funds through the municipal bond market
 - Economic state of the State
 - Unfunded mandates
- *How would you describe the current financial outlook to a resident?*
 - Revenues are constant, but expenses continue to go up
 - Looking at the possibility of a referendum
 - Village needs to face reality
 - Present the facts of managing a local government
 - Impacts of other government agencies on Village budget
 - What Willowbrook residents enjoy (in services) vs. their neighbors
 - Favorable financial ratios
- *How has your awareness of the Village's financial outlook changed in the past two years?*
 - Stewardship of the Village's pensions—show proof of good financial management
 - Lack of awareness of changes and cutbacks
 - The community is not well-educated about the financial condition
- *Are there any barriers that need to be resolved?*
 - The property tax is on everyone's mind
 - The theme that no one wants to pay
 - People don't see the Village in a crisis, because have been planning for the future
 - Trust
 - Communication
 - Time

TIMELINE FOR REFERENDUM PROCESS

- August 30, 2010 or : Council resolution
- November 2, 2010: Submit referendum to voters
- December 14, 2010: Approve property tax levy
- April 1, 2011: File ordinance with IDOR to implement local sales tax
- *June, 2011: First property tax distribution*
- July 1, 2011: Sales tax goes into effect
- *October 1, 2011: First sales tax distribution*

OR

- December 30, 2010: Council resolution
- April 5, 2011: Submit referendum to voters
- October 1, 2011: File ordinance with IDOR to implement local sales tax
- December 13, 2011: Approve property tax levy
- January 1, 2012: Sales tax goes into effect
- *April 1, 2012: First sales tax distribution*
- *June, 2012: First property tax distribution*

EXPLORING REVENUE OPPORTUNITIES

- *Seek Home Rule authority with no restrictions*

PROS	CONS
<ul style="list-style-type: none"> • All fair game 	<ul style="list-style-type: none"> • Voter support • Equals increased taxes

- Probability of success: 25%

- *Seek Home Rule authority with restriction on property tax*

PROS	CONS
<ul style="list-style-type: none"> • People know the cost • Non-residents pay • Sales tax rate currently low • Location/proximity to Cook County • Diversified commercial base 	<ul style="list-style-type: none"> • Sales tax State controlled • More volatile to economy • People could shop elsewhere (potential transfer sales)

- Probability of success: 50%

- *Seek Home Rule authority with restriction on sales tax*

PROS	CONS
<ul style="list-style-type: none"> • People know the cost • Share the pain • More balanced income mix • Stable revenue source • Favorably low rates by comparison • Includes commercial base • Maintain overall lower rate 	<ul style="list-style-type: none"> • Land-locked • Residents have never paid before • Can only go up • Loss of economic development tool (cheaper to do business here)

- Probability of success: 50%
- Resolve to pursue Home Rule Authority for Property Tax—passing a resolution to limit implementation of sales tax authority

CONSIDERATIONS TO PROCEED

- Other referenda that may be on the ballot at the same time
- Village has little historic basis for referenda (very few offered/succeed)
- Hope for ability to stand on the Village’s record
- Seek proposals from public relations firms to assist in communication/education strategy
- Survey comparables on their home rule process
 - Look at firms they have used
- Start education process early
 - Consider using town hall meetings to reach residents