

A G E N D A
(Revised 11/21/08)

REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, NOVEMBER 24, 2008, AT 7:30 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. OMNIBUS VOTE AGENDA
 - a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Regular Board Meeting - November 10, 2008 (APPROVE)
 - c. Minutes - Executive Session - November 10, 2008 (APPROVE)
 - d. Warrants - November 24, 2008 - \$193,771.05 (APPROVE)
 - e. MOTION TO APPROVE EXPENDITURE FOR PAYMENT OF K-9 VEHICLE - A 2005 CHEVY TRAILBLAZER - BILL JACOBS CHEVROLET - \$6,000.00 (APPROVE)
 - f. MOTION TO APPROVE - PUBLIC WORKS FACILITY CONSTRUCTION CONTRACT: PAYOUT #2 - PARTIAL PAYMENT, FBG CONSTRUCTION CORPORATION - \$242,010.00 (APPROVE)
 - g. PROCLAMATION - NATIONAL DRUNK AND DRUGGED DRIVING (3D) PREVENTION MONTH - DECEMBER 2008

NEW BUSINESS

5. PROCLAMATION - RECOGNIZING THE RETIREMENT OF JOSEPH A. PEC AFTER THIRTY FOUR YEARS OF SERVICE WITH THE VILLAGE OF WILLOWBROOK
6. PROCLAMATION - RECOGNIZING THE CHATEAU VILLAGE NURSING AND REHABILITATION CENTER FOR TWENTY YEARS IN THE VILLAGE OF WILLOWBROOK
7. VISITOR'S BUSINESS (Public comment is limited to three minutes per person)

8. DELINQUENT WATER BILLS
9. MOTION - MOTION TO APPROVE SECOND QUARTER FINANCIAL REPORT - FISCAL YEAR 2009
10. MOTION - MOTION TO APPROVE CURRENT POLICE DEPARTMENT STAFFING AND ALLOCATION
11. ORDINANCE - AN ORDINANCE PROVIDING FOR THE LEVY OF TAXES FOR THE FISCAL YEAR COMMENCING ON MAY 1, 2008 AND ENDING APRIL 30, 2009, OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS
12. ORDINANCE - AN ORDINANCE AMENDING THE VILLAGE CODE OF WILLOWBROOK - TITLE 3, SECTION 3-12-19 - BUSINESS, LIQUOR, HOURS
13. RESOLUTION - A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE A PURCHASE ORDER/AGREEMENT FOR THE PURCHASE OF A FORD F150 FROM WESTFIELD FORD IN THE AMOUNT OF \$18,905.00
14. RESOLUTION - A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO ACCEPT A PROPOSAL FROM MIDLAND SNOW & ICE MANAGEMENT FOR THE PURCHASE OF 200 TONS OF TREATED ROCK SALT FOR USE IN THE VILLAGE'S 2008/09 WINTER SNOW & ICE CONTROL PROGRAM

OLD BUSINESS

15. COMMITTEE REPORTS
16. ATTORNEY'S REPORT
17. CLERK'S REPORT
18. ADMINISTRATOR'S REPORT
19. EXECUTIVE SESSION
20. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, NOVEMBER 10, 2008, AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 7:30 p.m. by Acting Village President Robert Napoli.

2. ROLL CALL

Those present at roll call were Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Paul Schoenbeck, Timothy McMahon and Acting President Napoli. ABSENT: None. Also present were Village Clerk Leroy Hansen, Village Attorney Thomas Good, Village Administrator Phil Modaff, Chief of Police Edward Konstanty, Director of Finance Sue Stanish, Director of Municipal Services Timothy Halik, Superintendent of Parks & Recreation Walter Righton and Administrative Intern Garrett Hummel.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Acting President Napoli asked everyone to join him in saying the Pledge of Allegiance.

4. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - October 27, 2008 (APPROVE)
- c. Minutes - TIF Joint Review Board - October 27, 2008 (ACCEPT)
- d. Minutes - Budget Preview Workshop - October 27, 2008 (APPROVE)
- e. Warrants - November 10, 2008 - \$250,606.40 (APPROVE)
- f. Monthly Financial Report - October 31, 2008 - \$17,411,699.97 (ACCEPT)
- g. MOTION TO APPROVE - PUBLIC WORKS FACILITY CONSTRUCTION CONTRACT: PAYOUT #1 - PARTIAL PAYMENT, FBG CONSTRUCTION CORPORATION - \$62,187.00 (APPROVE)

Acting President Napoli asked if any Board Member wanted to remove any item(s) from the Omnibus Vote Agenda for discussion. No Board Member wanted any item(s) removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Schoenbeck, seconded by Trustee Baker, to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Kelly, Schoenbeck, McMahon and Acting President Napoli; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

5. VISITOR'S BUSINESS (Public comment is limited to three minutes per person)

Phyllis Zimmer, 6446 Tennessee Avenue, commented the Village Board as elected officials must act to protect its constituents and look beyond the surface of some plans in the Village she felt are represented to be keeping with Village policy, but in fact they have an adverse affect on its residents. She urged the Board to look into the affects of the reconfiguration of the Mayada Brook detention basins on Bentley Avenue, which were approved by the Village.

Attorney Good pointed out to the Board that Mrs. Zimmer tends to pull facts out of context to argue her point. Recently, Mrs. Zimmer pointed out that Chris Burke, the Village's Engineer, said the natural flow of water was to the south of her property. He may have said that but he certainly did not suggest the flow of water was also not over Mrs. Zimmer's property and in fact, her own witnesses specifically testified "since the glacial age, the flow of water has been across her property off-site". She did win the lawsuit and the Village paid substantial damages to her. But the lawsuit was based on increasing the size of an existing pipe that had been put in by the Township Highway Commission years before. And, the lawsuit did not contest that that point of discharge onto her property was not the natural course of drainage. It had not because as her witnesses said in deposition, it certainly was. Mr. Good noted that point can no longer be contested legally by Mrs. Zimmer.

6. MOTION - PRESIDENTIAL APPOINTMENT - VILLAGE TRUSTEE

Acting President Napoli recommended the appointment of Sandra Bragg-O'Connor to fill his Trustee position on the Board.

MOTION: Made by Trustee Schoenbeck, seconded by Trustee Mistele, to concur with Acting President Napoli's recommendation.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Kelly, McMahon, Schoenbeck and Acting President Napoli; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

Village Clerk Hansen administered the Oath of Office to Trustee Sandra Bragg-O'Connor.

7. RESOLUTION - A RESOLUTION AUTHORIZING THE EXECUTION OF CHANGE ORDER NUMBERS 1 THROUGH 5 - PUBLIC WORKS FACILITY CONTRACT - FBG CORPORATION

Director Halik presented to the Village Board a request for five (5) Change Orders that had been submitted by the general contractor for the public works facility, which would increase the contract in the amount of \$24,603.00. The Municipal Services Committee reviewed and recommended approval of these Change Orders.

MOTION: Made by Trustee Schoenbeck, seconded by Trustee McMahon, to adopt Resolution No. 08-R-60.

ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Kelly, Schoenbeck, O'Connor and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

OLD BUSINESS

8. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report. He expressed his special thanks to the Board members and Staff for the support he received through his recent hospitalization.

Trustee McMahon had no report.

Trustee O'Connor had no report.

Trustee Schoenbeck had no report.

9. ATTORNEY'S REPORT

Village Attorney Good had no report.

10. CLERK'S REPORT

Village Clerk Hansen had no report.

11. ADMINISTRATOR'S REPORT

Administrator Modaff informed the Board that each member will receive several items this evening. One is the final Community Survey results and another is a flash drive containing materials for an item that will be discussed two weeks from tonight which is the boundary line agreements with Clarendon Hills and Darien.

Administrator Modaff informed the Board that he attended a meeting today at the Attorney General's office in Chicago regarding the salt procurement process, which is managed by the Central Management Services for the State of Illinois in Springfield. As previously reported, the Village is anticipating costs exceeding an additional \$50-\$60,000 for salt for this coming winter season.

Administrator Modaff reported that the Attorney General's office is doing an impressive job of working with what has occurred. They actually have subpoenaed records from major salt suppliers covered by this contract. The State of Illinois went out for bids for salt supply in July 2008. Many other states, and the City of Chicago, which compete with Illinois, anticipated there would be salt shortages but Illinois was one of the last ones to go to bid for salt. The Staff investigated other suppliers and discovered that Willowbrook cannot get salt cheaper than what the State has gotten for us. Mr. Modaff informed the Board that what he learned is the salt bid that the State manages for us does not actually bring the power of bulk buying to the salt contract. In fact, what the State does is a line item bid for each agency that wants salt; all the State is doing for Willowbrook is bidding for us but not getting us bulk purchasing power and getting the lower rate.

In preparation of the possibility of not being able to purchase enough salt for the winter, even at \$115 a ton, the Staff is developing a plan to build a temporary salt depot and take

almost our entire winter's worth of salt delivery, 500-600 tons and another 200 tons of treated salt that works at 20 below degree weather. The temporary depot will be built in the Community Park parking lot with concrete blocks rimming the outside and we will then tarp it. The Board will receive some authorizations at the next meeting to ratify what the Staff will be doing within the next couple of weeks with regard to the procurement of salt.

Administrator Modaff advised the Board the Illinois Attorney General will ask every legislator to support HB 1579 to look at the CMS procedure.

12. EXECUTIVE SESSION

Acting President Napoli asked for a motion to adjourn into Executive Session to discuss personnel.

MOTION: Made by Trustee McMahon, seconded by Trustee Schoenbeck, to adjourn into Executive Session to discuss personnel at the hour of 8:02 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Kelly, Schoenbeck, O'Connor and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

SEE APPROPRIATE EXECUTIVE SESSION MINUTES

PRESENTED, READ and APPROVED,

_____, 2008

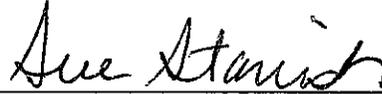
Acting Village President

Minutes transcribed by Mary Partyka.

W A R R A N T S

November 24, 2008

GENERAL CORPORATE FUND -----	\$116,678.10
WATER FUND -----	63,715.87
HOTEL/MOTEL TAX FUND -----	1,200.00
MOTOR FUEL TAX FUND -----	770.50
POLICE PENSION FUND -----	466.17
CAPITAL PROJECT FUND -----	<u>10,940.41</u>
TOTAL WARRANTS -----	\$193,771.05



Sue Stanish, Director of Finance

APPROVED:

Robert A. Napoli, Acting Village President

VILLAGE OF WILLOWBROOK

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ACCURINT (21)	11/25 CK# 71770	\$63.75
1009686 FEES-DUES-SUBSCRIPTIONS 01-451-307	01-30-630-307	63.75
ACE STORE NO. 11 (17)	11/25 CK# 71771	\$75.11
406505/4 OPERATING SUPPLIES & EQUIPMENT 01-503-401	01-35-715-401	45.41
406611/4 PARK LANDSCAPE SUPPLIES 01-610-341	01-20-565-341	11.76
406613/4 PARK LANDSCAPE SUPPLIES 01-610-341	01-20-565-341	17.94
AFLAC (46)	11/25 CK# 71772	\$2,583.66
D7088/NOV 08 EMP DED PAY - AFLAC/ACCIDENT 01-210-217	01-210-217	543.18
D7088/NOV 08 EMP DED PAY - AFLAC/OTHER INS 01-210-218	01-210-218	2,040.48
AL WARREN OIL CO (2205)	11/25 CK# 71773	\$3,732.65
1493139 GASOLINE INVENTORY 01-190-126	01-190-126	2,126.64
1494431 GASOLINE INVENTORY 01-190-126	01-190-126	1,606.01
AMERICAN FIRST AID SERVICE INC (77)	11/25 CK# 71775	\$28.05
59932 OPERATING EQUIPMENT 01-451-401	01-30-630-401	28.05
ARC - HILLSIDE DISPOSAL INC (782)	11/25 CK# 71776	\$355.02
1660120 TRASH REMOVAL 01-540-279	01-35-755-279	355.02
ARTHUR CLESEN, INC. (129)	11/25 CK# 71777	\$1,126.50
44219/00 BUILDING MAINTENANCE SUPPLIES 01-405-351	01-10-466-351	1,126.50
AT & T LONG DISTANCE (66)	11/25 CK# 71778	\$102.74
854192715/OCT PHONE - TELEPHONES 01-420-201	01-10-455-201	102.74
AZAVAR AUDIT SOLUTIONS INC (158)	11/25 CK# 71779	\$937.73
7369 UTILITY TAX 01-310-205	01-310-205	937.73
B.V. SANTIAGO CONSTRUCTION CO. (268)	11/25 CK# 71780	\$3,800.00
346 STREET & ROW MAINTENANCE 01-535-328	01-35-750-328	3,800.00
BLACK GOLD SEPTIC (208)	11/25 CK# 71781	\$103.20
43615 MAINTENANCE - BUILDING 01-405-228	01-10-466-228	103.20
BURR RIDGE PARK DISTRICT (244)	11/25 CK# 71782	\$8,651.00
126 ADA RECREATION ACCOMMODATIONS 01-630-520	01-20-590-520	8,651.00
BUTTREY RENTAL SERVICE, INC. (265)	11/25 CK# 71783	\$151.20
82251 EQUIPMENT RENTAL 01-535-290	01-35-750-290	151.20
CDW GOVERNMENT, INC. (274)	11/25 CK# 71784	\$176.39
MGS1509 OFFICE SUPPLIES 01-420-301	01-10-455-301	73.51
MGS1509 OFFICE SUPPLIES 01-551-301	01-40-810-301	59.50
MJZ8872 MAINTENANCE - OFFICE MACHINES 01-25-615-263	01-25-615-263	43.38
CHRISTOPHER B. BURKE (333)	11/25 CK# 71785	\$3,754.00
83156 REIMB.	01-40-820-246	969.50
83157 FEES - ENGINEERING 01-555-245	01-40-820-245	440.00
83158 PLAN REVIEW - DRAINAGE ENGINEER 01-555-259	01-40-820-259	110.00
83159 FEES - DRAINAGE ENGINEER 01-555-246	01-40-820-246	275.00
83161 FEES - DRAINAGE ENGINEER 01-555-246	01-40-820-246	292.25
83162 REIMB.	01-40-820-245	330.00
83163 PLAN REVIEW - DRAINAGE ENGINEER 01-555-259	01-40-820-259	440.00
83164 REIMB.	01-40-820-245	457.25
83165 PLAN REVIEW - ENGINEERING 01-15-520-254	01-15-520-254	330.00
83166 FEES - DRAINAGE ENGINEER 01-555-246	01-40-820-246	110.00
CITY TECH USA (345)	11/25 CK# 71786	\$310.00
849 E.D.P. SOFTWARE 01-25-615-212	01-25-615-212	310.00
CLASS ACT (351)	11/25 CK# 71787	\$560.00
SANTA 12/7 CHILDRENS SPECIAL EVENTS 01-625-150	01-20-585-150	280.00

VILLAGE OF WILLOWBROOK

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
WESTON 12/7 CHILDRENS SPECIAL EVENTS 01-625-150	01-20-585-150	280.00
COMMONWEALTH EDISON (370)	11/25 CK# 71788	\$702.48
4215105154/NOV ENERGY - STREET LIGHT 01-530-207	01-35-745-207	617.47
4403140110/NOV ENERGY - STREET LIGHT 01-530-207	01-35-745-207	85.01
COMMUNICATIONS DIRECT, INC. (371)	11/25 CK# 71789	\$2,972.00
85394CM RADIO EQUIPMENT 01-485-622	01-30-680-622	-150.00
SR85394 NEW VEHICLES 01-485-625	01-30-680-625	1,922.00
SR85395 NEW VEHICLES 01-485-625	01-30-680-625	1,200.00
D & D BUSINESS, INC (2128)	11/25 CK# 71791	\$235.75
2237 OFFICE SUPPLIES 01-420-301	01-10-455-301	235.75
DART TRASIT CO (1862)	11/25 CK# 71792	\$25.00
WL64995 TRAFFIC FINES 01-310-502	01-310-502	25.00
DAVID SMITH (1862)	11/25 CK# 71793	\$25.00
WL68223 TRAFFIC FINES 01-310-502	01-310-502	25.00
DEJANA INDUSTRIES INC (457)	11/25 CK# 71794	\$404.00
42122 ST & ROW MAINTENANCE OTHER 01-540-328	01-35-755-328	404.00
DUPAGE COUNTY TREASURER (497)	11/25 CK# 71795	\$250.00
5494/OCT EDP-SOFTWARE 01-457-212	01-30-640-212	250.00
DUPAGE COUNTY PUBLIC WORKS (514)	11/25 CK# 71796	\$71.96
7/31-9/30 SANITARY USER CHARGE 01-405-385	01-10-466-385	71.96
DUPAGE COUNTY E.T.S.B. 911 (513)	11/25 CK# 71797	\$468.37
45 PHONE - TELEPHONES 01-451-201	01-30-630-201	468.37
DUPAGE JUV OFCRS ASSN (523)	11/25 CK# 71798	\$225.00
08 CONF 3 OFCS SCHOOLS-CONFERENCE TRAVEL 01-451-304	01-30-630-304	225.00
EAST JORDAN IRON WORKS, INC. (540)	11/25 CK# 71800	\$1,963.10
3110659 REIMB.	01-35-755-283	1,963.10
EASY LINK SERVICES CORP (538)	11/25 CK# 71801	\$8.86
07799470811 FEES-DUES-SUBSCRIPTIONS 01-451-307	01-30-630-307	8.86
ENTERRISE LEASING (1862)	11/25 CK# 71802	\$75.00
WL67659 TRAFFIC FINES 01-310-502	01-310-502	75.00
FALCO'S LANDSCAPING INC (581)	11/25 CK# 71803	\$6,432.26
1710/#6 CONTRACTED MAINTENANCE 01-615-281	01-20-570-281	3,069.23
1710/#6 SITE IMPROVEMENTS 01-535-289	01-35-750-289	1,000.00
1710/#6 ROUTE 83 BEAUTIFICATION 01-540-281	01-35-755-281	2,363.03
FORENSICS SOURCE (2135)	11/25 CK# 71804	\$119.70
F08-287341 OPERATING EQUIPMENT 01-451-401	01-30-630-401	119.70
FULLER'S CAR WASHES (642)	11/25 CK# 71805	\$27.95
440/OCT GAS-OIL-WASH-MILEAGE 01-501-303	01-35-710-303	27.95
GINA PONGETTI (1862)	11/25 CK# 71806	\$25.00
WL68112 TRAFFIC FINES 01-310-502	01-310-502	25.00
GLOCK, INC. (684)	11/25 CK# 71807	\$185.00
136451 SCHOOLS-CONFERENCE TRAVEL 01-451-304	01-30-630-304	150.00
455985 OPERATING EQUIPMENT 01-451-401	01-30-630-401	35.00
GORDON FLESCH (695)	11/25 CK# 71808	\$179.60
OFJ811 COPY SERVICE 01-420-315	01-10-455-315	179.60
SARA HAGE (747)	11/25 CK# 71810	\$450.00
AICP EXAM SCHOOLS CONFERENCE TRAVEL 01-15-510-304	01-15-510-304	450.00

VILLAGE OF WILLOWBROOK

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
HOVING PIT STOP (816)	11/25 CK# 71811	\$220.00
18922 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	110.00
18923 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	110.00
HSC PARTNERSHIP (817)	11/25 CK# 71812	\$1,772.00
DECEMBER 08 RENT - STORAGE 01-420-231	01-10-455-231	1,772.00
HUNTER F.L. & ASSOC. INC (819)	11/25 CK# 71813	\$140.00
26879 EXAMS - POLYGRAPH 01-745-545	01-07-440-545	140.00
I.M.R.F. PENSION FUND (917)	11/25 CK# 71814	\$1,763.42
NOV 08 SLEP PENSION 01-420-155	01-10-455-155	1,763.42
ILLINOIS PAPER COMPANY (898)	11/25 CK# 71815	\$677.50
484152-000 OFFICE SUPPLIES 01-420-301	01-10-455-301	677.50
J ANDRESEN & SONS TUCKPOINTING CO. (2213)	11/25 CK# 71817	\$3,920.00
10/23/08 MAINTENANCE - BUILDING 01-405-228	01-10-466-228	3,920.00
THE J.P. COOKE CO. (1001)	11/25 CK# 71818	\$76.40
696095 OFFICE SUPPLIES 01-25-610-301	01-25-610-301	76.40
JULIE, INC. (1018)	11/25 CK# 71819	\$120.90
10081667 J.U.L.I.E. 01-540-332	01-35-755-332	120.90
KING CAR WASH (1057)	11/25 CK# 71820	\$431.00
60/OCT 08 GAS-OIL-WASH-MILEAGE 01-451-303	01-30-630-303	431.00
THEODORE KOLODZIEJ (1075)	11/25 CK# 71822	\$183.00
08 UNIFORMS UNIFORMS 01-451-345	01-30-630-345	183.00
KONSTANTY EDWARD (1073)	11/25 CK# 71823	\$154.63
10/17 MTG SCHOOLS-CONFERENCE TRAVEL 01-451-304	01-30-630-304	68.13
11/18 MTG SCHOOLS-CONFERENCE TRAVEL 01-451-304	01-30-630-304	48.00
11/6/08 MTG SCHOOLS-CONFERENCE TRAVEL 01-451-304	01-30-630-304	38.50
VILLAGE OF LAGRANGE (1101)	11/25 CK# 71824	\$1,300.00
3685 FIRING RANGE 01-451-245	01-30-630-245	1,300.00
LOCAL GOV NEWS.ORG (1162)	11/25 CK# 71825	\$600.00
11/10/08 FEES DUES SUBSCRIPTIONS 01-25-610-307	01-25-610-307	600.00
MEADE ELECTRIC COMPANY (1236)	11/25 CK# 71827	\$729.56
638001 MAINTENANCE - STREET LIGHTS 01-530-223	01-35-745-223	504.00
638467 MAINTENANCE - STREET LIGHTS 01-530-223	01-35-745-223	225.56
MIDWEST HEALTH WORKS (1273)	11/25 CK# 71828	\$145.00
FLU SHOTS 12985 WELLNESS 01-440-276	01-10-480-276	145.00
MULTI BUSINESS FORMS INC. (1316)	11/25 CK# 71829	\$511.19
201350 OFFICE SUPPLIES 01-25-610-301	01-25-610-301	320.03
201546 OFFICE SUPPLIES 01-25-610-301	01-25-610-301	191.16
ROBERT NAPOLI (1331)	11/25 CK# 71830	\$33.25
11/13 MTG SCHOOLS CONFERENCE TRAVEL 01-740-304	01-07-435-304	33.25
NEXTEL COMMUNICATION (1357)	11/25 CK# 71831	\$1,431.74
320100510080NOV PHONE - TELEPHONES 01-420-201	01-10-455-201	69.06
320100510080NOV PHONE - TELEPHONES 01-25-610-201	01-25-610-201	56.18
320100510080NOV PHONE - TELEPHONES 01-451-201	01-30-630-201	961.42
320100510080NOV TELEPHONES 01-501-201	01-35-710-201	190.15
320100510080NOV TELEPHONES 01-551-201	01-40-810-201	154.93
NORTH EAST MULTI REGIONAL TRNG. (1371)	11/25 CK# 71832	\$370.00
112299 SCHOOLS-CONFERENCE TRAVEL 01-451-304	01-30-630-304	70.00
112545 SCHOOLS-CONFERENCE TRAVEL 01-451-304	01-30-630-304	300.00

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
NUTOYS LEISURE PRODUCTS (1400)	11/25 CK# 71833	\$863.00
33300 PARK LANDSCAPE SUPPLIES 01-610-341	01-20-565-341	863.00
ORANGE CRUSH LLC (1436)	11/25 CK# 71834	\$170.00
346708 STREET & ROW MAINTENANCE 01-535-328	01-35-750-328	170.00
ORKIN EXTERMINATING (1439)	11/25 CK# 71835	\$59.50
D2604360 NOV MAINTENANCE - BUILDING 01-405-228	01-10-466-228	59.50
P D AUCTIONS (1472)	11/25 CK# 71836	\$550.00
04 CRWN VIC OTHER REIMBURSEMENTS-REFUNDS 01-310-911	01-310-911	550.00
PETTY CASH C/O SUE STANISH (1492)	11/25 CK# 71837	\$233.52
11/18/08 SCHOOLS-CONFERENCE TRAVEL 01-420-304	01-10-455-304	29.00
11/18/08 COMMISSARY PROVISION 01-420-355	01-10-455-355	33.98
11/18/08 BUILDING MAINTENANCE SUPPLIES 01-405-351	01-10-466-351	8.37
11/18/08 GAS-OIL-WASH-MILEAGE 01-25-610-303	01-25-610-303	79.56
11/18/08 SCHOOLS-CONFERENCE TRAVEL 01-451-304	01-30-630-304	24.30
11/18/08 OPERATING EQUIPMENT 01-451-401	01-30-630-401	58.31
PHILLIP'S FLOWERS (1498)	11/25 CK# 71838	\$59.95
919574/OCT PUBLIC RELATIONS 01-435-365	01-10-475-365	59.95
PHYSICIANS IMMEDIATE CARE (2216)	11/25 CK# 71839	\$367.00
153815 EXAMS - PHYSICAL 01-745-543	01-07-440-543	367.00
PIECZYNSKI LINDA S. (1503)	11/25 CK# 71840	\$1,225.00
4317/OCT FEES - SPECIAL ATTORNEY 01-451-241	01-30-630-241	1,225.00
PIONEER PRESS (1512)	11/25 CK# 71841	\$305.80
319658/MCMAHN FEES DUES SUBSCRIPTIONS 01-05-410-307	01-05-410-307	25.00
45450/TRS RPT PRINTING & PUBLISHING 01-25-610-302	01-25-610-302	280.80
PRO-TEK LOCK AND SAFE (1547)	11/25 CK# 71842	\$393.20
72878 PARK LANDSCAPE SUPPLIES 01-610-341	01-20-565-341	393.20
RADIO SHACK CORPORATION (1573)	11/25 CK# 71843	\$99.54
239706 OPERATING EQUIPMENT 01-451-401	01-30-630-401	99.54
RAY O'HERRON (1593)	11/25 CK# 71844	\$604.05
44144 OPERATING EQUIPMENT 01-451-401	01-30-630-401	604.05
RIGHTON WALTER (1623)	11/25 CK# 71845	\$243.76
5/29-11/13 GAS-OIL-WASH-MILEAGE 01-601-303	01-20-550-303	118.76
GIFT BAGS CHILDRENS SPECIAL EVENTS 01-625-150	01-20-585-150	125.00
SAFETY KLEEN (1664)	11/25 CK# 71846	\$66.78
37655721 MAINTENANCE - GARAGE 01-510-413	01-35-725-413	66.78
SCOTT CONTRACTING INC (1682)	11/25 CK# 71847	\$2,115.00
296 STORM WATER IMPROVEMENTS MAT 01-535-381	01-35-750-381	1,020.00
297 STREET & ROW MAINTENANCE 01-535-328	01-35-750-328	1,095.00
SHORE GALLERIES, INC. (1711)	11/25 CK# 71848	\$3,235.50
90441 OPERATING EQUIPMENT 01-451-401	01-30-630-401	3,235.50
SOUTHWEST UNITED FIRE DISTRICTS (1749)	11/25 CK# 71849	\$1,088.09
08/09-1163 MAINTENANCE - EQUIPMENT 01-525-411	01-35-740-411	1,088.09
SOUTHWEST CENTRAL DISPATCH (1751)	11/25 CK# 71850	\$20,961.31
DEC 08 RADIO DISPATCHING 01-483-235	01-30-675-235	20,961.31
SPORTSFIELD, INC. (1764)	11/25 CK# 71851	\$5,123.86
208012 PARK LANDSCAPE SUPPLIES 01-610-341	01-20-565-341	1,598.86
208906 PARK LANDSCAPE SUPPLIES 01-610-341	01-20-565-341	3,525.00

VILLAGE OF WILLOWBROOK

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BILLS PAID REPORT FOR NOVEMBER, 2008

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
SPRING-GREEN (1755)	11/25 CK# 71852	\$963.17
3586718 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	74.60
3586720 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	44.80
3586721 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	14.92
3586722 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	76.10
3586723 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	44.80
3586724 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	31.35
3586725 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	131.30
3586726 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	80.60
3586727 LANDSCAPE - VILLAGE HALL 01-405-293	01-10-466-293	4.70
3586728 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	53.70
3586729 ROUTE 83 BEAUTIFICATION 01-540-281	01-35-755-281	383.90
3586730 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	22.40
STAPLES (1767)	11/25 CK# 71853	\$103.30
8010922475 OFFICE SUPPLIES 01-420-301	01-10-455-301	5.75
8010976220 OFFICE SUPPLIES 01-420-301	01-10-455-301	94.90
8010976220 OFFICE SUPPLIES 01-551-301	01-40-810-301	2.65
STERICYCLE INC (1772)	11/25 CK# 71854	\$34.44
4000410300 JAIL SUPPLIES 01-465-343	01-30-650-343	34.44
STONE WHEEL INC (1780)	11/25 CK# 71855	\$111.35
315342 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	111.35
CYNTHIA STUHL (1788)	11/25 CK# 71856	\$800.00
12/7/08 PUBLIC RELATIONS 01-435-365	01-10-475-365	170.00
12/7/08 SCHOOLS-CONFERENCE TRAVEL 01-451-304	01-30-630-304	630.00
T.P.I. (1886)	11/25 CK# 71857	\$4,423.20
2024/OCT REIMB.	01-40-820-258	1,642.20
2024/OCT PART TIME INSPECTOR 01-565-109	01-40-830-109	2,016.00
2024/OCT REIMB.	01-40-830-115	765.00
TAMELING GRADING (1836)	11/25 CK# 71858	\$2,732.95
11608 REIMB.	01-35-755-283	364.95
TG5/OCT LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	2,368.00
TAMELING INDUSTRIES (1844)	11/25 CK# 71859	\$49.92
60226 ST & ROW MAINTENANCE OTHER 01-540-328	01-35-755-328	49.92
THOMPSON ELEV. INSPECT. SERVICE (1873)	11/25 CK# 71861	\$415.00
5376 ELEVATOR INSPECTION 01-565-117	01-40-830-117	215.00
5432 ELEVATOR INSPECTION 01-565-117	01-40-830-117	200.00
TOM & JERRY'S SHELL SERVICES (1883)	11/25 CK# 71862	\$780.80
39114 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	131.02
39126 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	36.72
39127 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	36.72
39129 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	25.45
39133 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	167.92
39159 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	306.62
39169 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	25.45
39187 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	25.45
39212 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	25.45
UNIFIRST (1926)	11/25 CK# 71863	\$151.40
0610395972 MAINTENANCE - BUILDING 01-405-228	01-10-466-228	151.40
VEDDER, PRICE, KAUFMAN & KAMMHOLZ PC (1971)	11/25 CK# 71864	\$475.00
319258 FEES - LABOR COUNSEL 01-425-242	01-10-470-242	475.00

VILLAGE OF WILLOWBROOK

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
VILLA PARK MATERIAL CO. INC (1974)	11/25 CK# 71865	\$665.25
79067 STORM WATER IMPROVEMENTS MAT 01-535-381	01-35-750-381	333.00
79105 STREET & ROW MAINTENANCE 01-535-328	01-35-750-328	332.25
WAREHOUSE DIRECT (2002)	11/25 CK# 71866	\$686.11
758777-0 OFFICE SUPPLIES 01-451-301	01-30-630-301	622.42
763262-0 OFFICE SUPPLIES 01-451-301	01-30-630-301	12.24
763421-0 OPERATING EQUIPMENT 01-451-401	01-30-630-401	51.45
WESTERN REMAC INC (2036)	11/25 CK# 71867	\$259.65
32266 ROAD SIGNS 01-540-333	01-35-755-333	259.65
WESTERN UTILITY CONTRACTORS INC (2035)	11/25 CK# 71868	\$7,055.25
1108127 REIMB.	01-35-755-283	7,055.25
WESTFIELD FORD (2028)	11/25 CK# 71869	\$370.81
FOCS253721 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	370.81
ALLISON WESTON (2214)	11/25 CK# 71870	\$225.00
12/7 FACE PNTNG PUBLIC RELATIONS 01-435-365	01-10-475-365	225.00
WESTOWN AUTO SUPPLY COMPANY (2026)	11/25 CK# 71871	\$216.86
16896 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	19.68
17095 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	37.20
17096 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	159.98
WILD GOOSE CHASE INC (2047)	11/25 CK# 71872	\$824.00
10385 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	824.00
WILLOWBROOK FORD INC. (2056)	11/25 CK# 71873	\$329.51
6035417/2 MAINTENANCE - EQUIPMENT 01-420-411	01-10-455-411	62.90
6035568/2 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	266.61
JACOB WITT (2085)	11/25 CK# 71874	\$60.00
CDL LICENSES FEES DUES SUBSCRIPTIONS 01-501-307	01-35-710-307	60.00
WLBK BURR RIDGE CHAMBER OF COM (2053)	11/25 CK# 71875	\$302.00
09 EXPO SCHOOLS-CONFERENCE TRAVEL 01-451-304	01-30-630-304	302.00
WOLF CAMERA INC (2090)	11/25 CK# 71876	\$47.92
140082160 CAMERA SUPPLIES 01-470-335	01-30-655-335	47.92
ERIN K YANZ (2215)	11/25 CK# 71877	\$235.00
12/7 ENTRNMT PUBLIC RELATIONS 01-435-365	01-10-475-365	235.00
THE YOGA TEACHERS' GROUP INC (2109)	11/25 CK# 71878	\$315.00
FALL 08 FALL PROGRAM MATERIALS & SERVICES 01-622-118	01-20-580-118	210.00
SMMR 08 SUMMER PROGRAM MATERIALS & SERVICES	01-20-575-119	105.00
ZAZZO'S PIZZERIA (2124)	11/25 CK# 71879	\$343.73
11/5/08 SCHOOLS-CONFERENCE TRAVEL 01-451-304	01-30-630-304	343.73
TOTAL PAYROLL - 0010330291		\$116,678.10

VILLAGE OF WILLOWBROOK

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WATER FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ALARM DETECTION SYSTEMS INC (61)	11/25 CK# 71774	\$433.56
92825/DEC/FEB REPAIR, MAINTENANCE-STANDPIPE, PUMP	02-50-425-485	132.84
94593/DEC/FEB REPAIR, MAINTENANCE-STANDPIPE, PUMP	02-50-425-485	132.84
94594/DEC/FEB REPAIR, MAINTENANCE-STANDPIPE, PUMP	02-50-425-485	167.88
BLACK GOLD SEPTIC (208)	11/25 CK# 71781	\$141.80
43615 MATERIALS, SUPPLIES, STANDPIPE, PUM	02-50-425-475	141.80
COMMONWEALTH EDISON (370)	11/25 CK# 71788	\$916.21
4651111049/OCT ENERGY - ELECTRIC PUMP 02-420-206	02-50-420-206	569.62
5071072051/OCT ENERGY - ELECTRIC PUMP 02-420-206	02-50-420-206	346.59
COMMUNITY BANK OF WILLOWBROOK (2202)	11/25 CK# 71790	\$8,308.75
WATER BONDS INT INTEREST EXPENSE 02-449-102	02-50-449-102	8,308.75
DUPAGE WATER COMMISSION (521)	11/25 CK# 71799	\$44,794.95
7999 PURCHASE OF WATER 02-420-575	02-50-420-575	44,794.95
EAST JORDAN IRON WORKS, INC. (540)	11/25 CK# 71800	\$186.00
3110136 DISTRIBUTION SYSTEM REPLACEMENT 02-440-694	02-50-440-694	186.00
H AND R CONSTRUCTION INC. (742)	11/25 CK# 71809	\$3,880.00
13550 DISTRIBUTION SYSTEM REPLACEMENT 02-440-694	02-50-440-694	3,880.00
M.E. SIMPSON COMPANY INC (1235)	11/25 CK# 71826	\$525.00
188062 LEAK SURVEYS 02-430-276	02-50-430-276	525.00
NEXTEL COMMUNICATION (1357)	11/25 CK# 71831	\$230.40
320100510080NOV PHONE - TELEPHONES 02-401-201	02-50-401-201	230.40
SPRING-GREEN (1755)	11/25 CK# 71852	\$52.45
3586719 LANDSCAPING-STANDPIPE 02-420-297	02-50-420-297	52.45
TAMELING GRADING (1836)	11/25 CK# 71858	\$571.75
TG5/OCT WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	571.75
WESTERN UTILITY CONTRACTORS INC (2035)	11/25 CK# 71868	\$3,675.00
1108077 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	505.00
1108126 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	3,170.00
TOTAL PAYROLL - 0010330291		\$63,715.87

VILLAGE OF WILLOWBROOK

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HOTEL/MOTEL TAX FUND

CHECKS & DIR. DEBITS

DESCRIPTION		ACCOUNT NUMBER	AMOUNT
ILLINOIS RESTAURANT ASSN. (908)	11/25 CK# 71816		\$1,200.00
2362 WINE & DINE INTELLIGENTLY 03-436-378		03-53-436-378	1,200.00
TOTAL PAYROLL - 0010330291			\$1,200.00

VILLAGE OF WILLOWBROOK

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MOTOR FUEL TAX FUND

CHECKS & DIR. DEBITS

DESCRIPTION		ACCOUNT NUMBER	AMOUNT
CHRISTOPHER B. BURKE (333)	11/25 CK# 71785		\$109.50
83160 STREET MAINTENANCE CONTRACT 04-430-684		04-56-430-684	109.50
TESTING SERVICE CORPORATION (1848)	11/25 CK# 71860		\$661.00
73351 STREET MAINTENANCE CONTRACT 04-430-684		04-56-430-684	661.00
TOTAL PAYROLL - 0010330291			\$770.50

VILLAGE OF WILLOWBROOK

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POLICE PENSION FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
TIMOTHY KOBLER (1072)	11/25 CK# 71821	\$466.17
10/14 - 10/17 MEETINGS, TRAVEL, CONFERENCES 07-401-304	07-62-401-304	466.17
TOTAL PAYROLL - 0010330291		\$466.17

VILLAGE OF WILLOWBROOK

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CAPITAL PROJECT FUND

CHECKS & DIR. DEBITS

DESCRIPTION		ACCOUNT NUMBER	AMOUNT
ACE STORE NO. 11 (17)	11/25 CK# 71771		\$20.07
406523/4 PUBLIC WORKS FACILITY		10-68-540-415	20.07
CHRISTOPHER B. BURKE (333)	11/25 CK# 71785		\$10,920.34
83167 PUBLIC WORKS FACILITY		10-68-540-415	2,165.45
83210 75TH STREET EXTENSION 10-545-411		10-68-545-411	8,754.89
TOTAL PAYROLL - 0010330291			\$10,940.41

VILLAGE OF WILLOWBROOK

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SUMMARY ALL FUNDS

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BANK ACCOUNT	DESCRIPTION	AMOUNT	
01-110-105	GENERAL CORPORATE FUND-CHECKING - 0010330283	116,678.10	*
02-110-105	WATER FUND-CHECKING 0010330283	63,715.87	*
03-110-105	HOTEL/MOTEL TAX FUND-CHECKING 0010330283	1,200.00	*
04-110-105	MOTOR FUEL TAX FUND-CHECKING 0010330283	770.50	*
07-110-105	POLICE PENSION FUND-CHECKING 0010330283	466.17	*
10-110-105	CAPITAL PROJECT FUND-CHECKING 0010330283	10,940.41	*
	TOTAL ALL FUNDS	193,771.05	**

VILLAGE OF WILLOWBROOK

BOARD MEETING

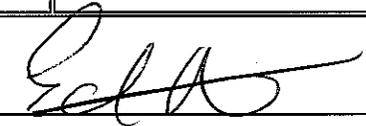
AGENDA ITEM - HISTORY/COMMENTARY

MOTION TO APPROVE EXPENDITURE FOR PAYMENT OF K-9
VEHICLE – A 2005 CHEVY TRAILBLAZER

AGENDA NO. *4e*

AGENDA DATE: 11/24/08

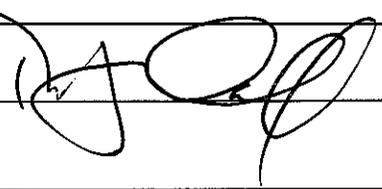
STAFF REVIEW: EDWARD KONSTANTY

SIGNATURE: 

LEGAL REVIEW:

SIGNATURE: _____

RECOMMENDED BY VILLAGE ADMIN.:

SIGNATURE: 

REVIEWED & APPROVED BY COMMITTEE: YES N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

During the early part of 2006, Bill Jacobs Chevrolet donated a 2005 Chevy Trailblazer to the department for a Village of Willowbrook cost of \$6,000.00. By Agreement, this amount is due December 19, 2008.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

The Village Staff is seeking approval to pay Bill Jacobs Chevrolet \$6,000. The department budgeted for this expenditure under line item 01-30-680-625.

As of November 11, 2008, the amount remaining in this account is \$31,916.86.

ACTION PROPOSED:

APPROVE MOTION

Bill Jacobs Joliet, L.L.C.



2001 W. Jefferson • Joliet, IL 60435
(815) 725-7110 • (630) 971-3100

CONTROL NO.
DATE 01/23/06
INVOICE NO.
STOCK NO. 16969PT
SALESMAN NUMBER MCCORKLE, MELINDA

DRIV. LIC. NO.
SOC. SEC. NO.
LIC. PLATE NO.
STICKER NO.
EXP. DATE

PURCHASER VILLAGE OF WILLOWBROOK E-MAIL _____
 ADDRESS 7760 QUINCY ST BUS. PHONE (630) 325-2808
 CITY / STATE / ZIP WILLOWBROOK IL 60527 RES. PHONE (630) 325-2808

PLEASE ENTER MY ORDER FOR THE FOLLOWING: NEW USED DEMO CAR or TRUCK

YEAR 2005	MAKE CHEVROLET	MODEL TRAIL B	BODY STYLE SUV	COLOR WHITE	MILES 26143
SERIAL NO. 1GNDT13S052284938			DELIVERED ON OR ABOUT 01/23/06		
TRADE IN		MILES	SERIAL NO.		
YEAR	MAKE	MODEL	TITLE NO.		

FACTORY INSTALLED OPTIONS	FACTORY INSTALLED OPTIONS	Retail Price of Car	
			\$ 15857.00
		Trade-In Allowance	\$ N/A
		Difference	\$ 15857.00
		Sales Tax	\$.
		Total Price	\$ 15857.00
		Balance Owed on Trade	\$ N/A
		To Whom Owed	
		Good Until Date	
		Total Price (Inc. Payoff)	\$ 15857.00
		Partial Payment	\$ N/A
		Cash on Delivery	\$ 10000.00
	NON-FACTORY INSTALLED OPTIONS	Contract	\$ 5857.00
		License & Title <input type="checkbox"/> CAR <input type="checkbox"/> TRUCK <input type="checkbox"/> REC. VEHICLE	\$ 75 ⁰⁰ 143.00
		Processing Fee	\$.
		Mechanical Insurance	N/A
		GAF INSURANCE	N/A
			N/A
		Total Balance	\$ 6000.00

Lien _____ C.I. \$ _____ A.H. \$ _____ F.C. \$ _____ Mo. at \$ 6000.00 Begin 01/23/06

DISCLAIMER OF WARRANTIES
 UNLESS A WARRANTY IS SPECIFICALLY PROVIDED ON THE FACE OF THIS ORDER AND IN A SEPARATE WRITTEN INSTRUMENT SHOWING THE TERMS OF ANY SUCH WARRANTY WHICH HAS BEEN FURNISHED BY DEALER TO PURCHASER, THIS VEHICLE HEREIN IS SOLD "AS IS". BILL JACOBS HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Bill Jacobs neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of any vehicle.
 Consequential Damages: Purchaser shall not be entitled to recover from dealer any consequential damages, damaged to property, damage or loss of use, loss of profits or income, or any other incidental damages.
 If suit or action is brought to enforce the terms of this Agreement or any provision hereof, or for recovery of the vehicle, or for the collection of any check or negotiable instrument which has been dishonored and which was issued by Buyer as payment, in whole or in part, toward the purchase price of the vehicle, Seller shall be entitled to recover its reasonable attorney's fees, expenses and costs, which shall include the costs of any discovery proceedings.

Purchaser has read all the provisions on both the face and reverse side of this Order, including the references to warranty and NO WARRANTIES OF MERCHANTABILITY OR FITNESS. The Purchaser agrees that all such provisions are part of this Order and that this Order supersedes any prior agreement and is the complete and exclusive agreement on the subject matters covered by this Order. THIS SHALL NOT BECOME BINDING UNTIL ACCEPTED BY THE DEALER'S AUTHORIZED REPRESENTATIVE. IN THE CASE OF A TIME SALE, THE DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL A FINANCE SOURCE APPROVES THE ORDER AND AGREES TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PURCHASER AND THE DEALER BASED ON THIS ORDER. Purchaser certifies he is of majority age and has received a true copy of this Order.

NOTICE: TO THE NEGOTIATED CASH SALE PRICE OF EACH VEHICLE, NO MORE THAN THE STATE MAXIMUM PROCESSING FEE MAY BE ADDED FOR DEALER COSTS AND OVERHEAD. DOCUMENTARY FEE: A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO BUYERS FOR HANDLING DOCUMENTS AND PERFORMING SERVICES RELATING TO CLOSING OF A SALE. THE BASE DOCUMENTARY FEE ENDING JANUARY 1, 1992 WAS \$40.00 THE MAXIMUM AMOUNT THAT MAY BE CHARGED FOR DOCUMENTARY FEE IS THE BASE DOCUMENTARY FEE OF \$40.00 WHICH SHALL BE SUBJECT TO AN ANNUAL ADJUSTMENT EQUAL TO THE PERCENTAGE OF CHANGE IN THE BUREAU OF LABOR STATISTICS. THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS, WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.

X 01/23/06 ACCEPTED BY: _____
 PURCHASER'S SIGNATURE DATE DEALER OR AUTHORIZED REPRESENTATIVE
 PURCHASER'S SIGNATURE DATE

NO PUBLIC LIABILITY, PROPERTY DAMAGE OR PHYSICAL DAMAGE INSURANCE ISSUED WITH THIS TRANSACTION

PROMISSORY COLLATERAL NOTE

\$6,000.00

January 23, 2006
~~December~~, 2005

Joliet, Illinois

FOR VALUE RECEIVED, receipt of which is expressly acknowledged by the execution hereof, the undersigned, The Village of Willowbrook, an Illinois Municipal Corporation ("Maker") promises to pay to the order of Bill Jacobs Joliet, L.L.C. of 2001 West Jefferson Street, Joliet, Illinois, at 2001 West Jefferson Street, Joliet, Illinois 60435, or such other place as the holder may designate in writing, the principal sum of Six Thousand and No/100 (\$6,000.00) Dollars on December 19, 2008. Notwithstanding the foregoing, Maker shall have the right to satisfy and discharge the obligation hereunder by delivering to Holder a certain 2005 Chevrolet Trail Blazer, VIN 1GNDDT13S052284938, in good condition, ordinary wear and tear excepted, along with an executed assignment of the Certificate of Title for said vehicle from Maker to Bill Jacobs Joliet, L.L.C., free and clear of all liens and encumbrances:

The payment of the obligations set forth hereunder are secured by a Security Agreement of even date herewith made by and between Bill Jacobs Joliet, L.L.C. and the Village of Willowbrook, and Bill Jacobs Joliet, L.L.C. shall be entitled to perfect such security interest on the Certificate of Title to said vehicle.

It is further understood by the Maker that in the event recourse shall be had to said collateral, the proceeds of any such sale shall be applied by the legal holder hereof, first to the payment of attorney's fees and expenses and costs of collection, including commissions and costs attending the sale, and second to the payment of the principal of this Note. It is further expressly understood and agreed by the Maker that nothing contained in this Note shall in any manner obligate the holder

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: MOTION TO APPROVE – PUBLIC WORKS FACILITY CONSTRUCTION CONTRACT: PAYOUT #2 – PARTIAL PAYMENT, FBG CONSTRUCTION CORPORATION	AGENDA NO. 4f AGENDA DATE: <u>11/24/08</u>
---	---

STAFF REVIEW: Tim Halik, Director of Municipal Services	SIGNATURE:
LEGAL REVIEW: N/A	SIGNATURE: _____
RECOMMENDED BY VILLAGE ADMIN.:	SIGNATURE:
REVIEWED & APPROVED BY COMMITTEE: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

At its regular meeting on September 8, 2008, the Village Board approved a contract with FBG Construction Corporation to construct the new public works garage. Since the approval of the last payout request, various work has occurred including building excavation and pouring of concrete footings, completion of site utilities, partial placement of masonry walls, additional site grading at the material storage bins, installation of underground plumbing and electrical, material testing, and ordering of the precast concrete members.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Given this portion of work is now completed and paid by the contractor, a request for a second partial payment was received. The request was forwarded to the Architect of Record to review. Williams Architects has reviewed the request and has provided their approval of a partial payout in the amount of \$242,010.00. We have also received certified payroll accounting from each of the sub-contractors, and partial waivers of liens. A complete copy of the Payment #2 – Partial Payment Request is attached.

Staff would recommend that the Village President and Board of Trustees authorize Payout #2 – Partial Payment to FBG Construction Corporation in the amount of \$242,010.00. The authorized payment amount would be expended from the following building construction fund:

FUND	ACCOUNT	DESCRIPTION	UNEXPENDED
CAPITAL PROJECTS	10-68-540-415	Public Works Facility	\$2,004,619.72

ACTION PROPOSED:

Approve motion.

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER): Village Of Willowbrook
 7760 Quincy Street
 Willowbrook, IL 60527

PROJECT: Willowbrook Public Works
 710 Willowbrook Ctr
 Willowbrook, IL 60527

APPLICATION NO: 2
 PERIOD TO: 11/11/08

DISTRIBUTION TO:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM (CONT): F.B.G. Corporation
 1015 S. Rte 83 Ste E
 Elmhurst, IL 60126-4966

VIA (ARCHITECT): Williams Architects

ARCHITECT'S
 PROJECT NO: 2997-015

CONTRACT FOR: General Contracting

CONTRACT DATE: 09/08/08

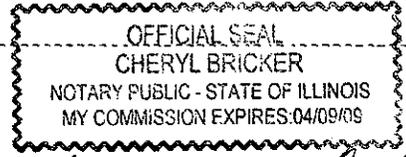
CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the contract.
 Continuation Sheet is attached.

CHANGE ORDER SUMMARY		
Change Orders approved in previous months by owner	ADDITIONS	DEDUCTIONS
TOTAL		
Approved this Month		
Number	Date Approved	
TOTALS		
Net Change by Change Orders \$.00	

1. ORIGINAL CONTRACT SUM \$ 1743000.00
2. Net Change by Change Orders \$.00
3. CONTRACT SUM TO DATE \$ 1743000.00
4. TOTAL COMPLETED & STORED TO DATE \$ 335899.67
(Column G)
5. RETAINAGE:
 - a. 10.00 % of Completed Work \$ 31702.67
(Column D+E)
 - b. 10.00 % of Stored Material \$.00
(Column F)
 Total Retainage (Line 5a+5b) or
(Total in Column I) \$ 31702.67
6. TOTAL EARNED LESS RETAINAGE \$ 304197.00
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR
 PAYMENT (Line 6 from prior Certificate) .. \$ 62187.00
8. CURRENT PAYMENT DUE \$ 242010.00
9. BALANCE TO FINISH, PLUS RETAINAGE \$ 1438803.00
(Line 3 less Line 6)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.



CONTRACTOR: F.B.G. Corporation

By: Carl J. Wegner Date: 11-12-08

State of: Illinois County of: DeWitt
 Subscribed and Sworn to before me this 12 day of November 2008
 Notary Public: Cheryl Bricker
 My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

AMOUNT CERTIFIED \$ 242,010.00
 (Attach explanation if amount certified differs from the amount applied for.)

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

ARCHITECT: Williams Architects

By: Thomas Selth Date: 11-13-08

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this contract.

Date : 11/11/08 - Tues
 Time : 13:01:01

F.B.G. Corporation
 AIA CONTINUATION SHEET

Application No. : 2
 Application Date : 11/11/08
 Period To : 11/11/08
 Architect Project No. : 2997-915

Job : 08-14 Willowbrook Public Works

Item No.	Description of Work	Scheduled Value	Previous Complt'd	Current Complt'd	Stored Material	Tot.Compl. & Stored	% Comp	Balance To finish	Retainage
100001	General Conditions/Margin	301197.00	31626.67	39058.00	.00	70684.67	23.60	230512.33	7068.47
100002	Bond	18873.00	18873.00	.00	.00	18873.00	100.00	.00	.00
100003	Testing Allowance	10000.00	.00	3970.00	.00	3970.00	39.70	6030.00	397.00
100004	Hardware Allowance	2000.00	.00	.00	.00	.00	.00	2000.00	.00
100005	Excavation	32800.00	10000.00	10000.00	.00	20000.00	60.98	12800.00	2000.00
100006	Site Utilities	68500.00	.00	68500.00	.00	68500.00	100.00	.00	6850.00
100007	Asphalt Paving	98600.00	.00	.00	.00	.00	.00	98600.00	.00
100008	Fence/Gaes/Guardrails	77000.00	1500.00	.00	.00	1500.00	1.95	75500.00	150.00
100009	Retaining Wall/Landscaping	34400.00	.00	1100.00	.00	1100.00	3.20	33300.00	110.00
100011	Concrete	160000.00	.00	60850.00	.00	60850.00	38.03	99150.00	6085.00
100012	Precast Concrete	15000.00	.00	1390.00	.00	1390.00	9.27	13610.00	139.00
100013	Masonry	300000.00	.00	50000.00	.00	50000.00	16.18	250000.00	5000.00
100014	Structural Steel	124079.00	2500.00	1532.00	.00	4032.00	3.25	120047.00	403.20
100015	Carpentry/Drywall/Ceilings	36866.00	.00	.00	.00	.00	.00	36866.00	.00
100016	Cabinets/Tops	7500.00	.00	.00	.00	.00	.00	7500.00	.00
100017	Roofing/Sheet Metal	95000.00	.00	.00	.00	.00	.00	95000.00	.00
100018	Doors/Frames/Hardware	17000.00	.00	.00	.00	.00	.00	17000.00	.00
100019	Overhead Doors	19765.00	.00	.00	.00	.00	.00	19765.00	.00
100020	Wood Windows	16000.00	.00	.00	.00	.00	.00	16000.00	.00
100021	Ceramic Tile	10433.00	.00	.00	.00	.00	.00	10433.00	.00
100022	Painting	25000.00	.00	.00	.00	.00	.00	25000.00	.00
100024	Toilet Acc/Lockers/Compart	10580.00	.00	.00	.00	.00	.00	10580.00	.00
100025	Equipment	6000.00	.00	.00	.00	.00	.00	6000.00	.00
100026	Fire Sprinklers	21400.00	.00	.00	.00	.00	.00	21400.00	.00
100027	Plumbing	70000.00	2500.00	25000.00	.00	27500.00	39.29	42500.00	2750.00
100028	Hvac	65107.00	.00	.00	.00	.00	.00	65107.00	.00
100029	Electrical	90000.00	.00	7500.00	.00	7500.00	8.33	82500.00	750.00
Totals :		1743000.00	66999.67	268900.00	.00	335899.67	19.27	1407100.33	31702.67
Percent:			3.84	15.43	.00	19.27		80.73	

Waiver of Lien to Date

State of Illinois } SS
 County of DuPage } SS

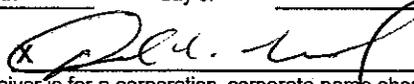
Gty # _____
 Loan # _____
 Escrow # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Village of Willowbrook
 to furnish General Contracting
 for the premises known as 710 Willowbrook Centre Parkway, Willowbrook, IL. 60527
 of which Village of Willowbrook is the owner.

THE undersigned, for and in consideration of Two Hundred Forty Two Thousand Ten and no/100***
\$242,010.00 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and
 release any lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanic's liens, with respect to and on said
 above-described and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or
 other considerations due or to become due from the owner, on account of labor services, material, fixtures, apparatus or machinery, furnished
 to this date by the undersigned for the above-described premises.

Given under my hand signed and seal this
11th day of November 2008

Signature and Seal: 

Note: All waivers must be for the full amount paid. If waiver is for a corporation, corporate name should be used, corporate seal affixed and
 title of signing waiver should be set forth; if waiver is for a partnership, the partnership name should be used, partner should sign and desig-
 nate himself as partner.

CONTRACTOR'S AFFIDAVIT

State of Illinois } SS
 County of DuPage } SS

TO WHOM IT MAY CONCERN:

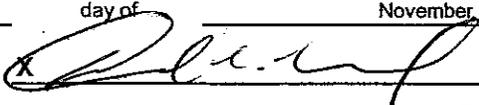
The undersigned, being duly sworn deposes and says that he is David Mac Marshall
Vice President of the FBG Corporaiton
 who is the contractor for the General Contracting work on
 building located at 710 Willowbrook Centre Parkway, Willowbrook, IL. 60527
 owned by Village of Willowbrook

That the total amount of the contract including extra's is \$1,743,000.00 on which he has received payment of
\$62,187.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that
 there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names of all parties who have furnish-
 ed material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material
 entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and
 material required to complete said work according to plans and specification:

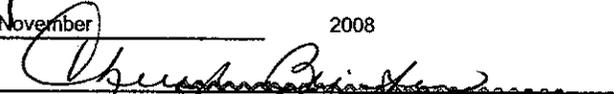
Names	What for	Contract Price	Amount Paid	This Payment	Balance Due
FBG Corporaiton	General Contracting	\$1,743,000.00	\$62,187.00	\$242,010.00	\$1,438,803.00
TOTAL LABOR AND MATERIAL TO COMPLETE					
		\$1,743,000.00	\$62,187.00	\$242,010.00	\$1,438,803.00

That there are not other contracts for said work outstanding, and that there is nothing due or to become due to any person for materials, labor
 or other work of any kind done or to be done upon or in connection with said work other than above stated.

Signed this 11th day of November 2008

Signature: 

Subscribed and sworn before me this 11th day of November 2008

Signature: 

Transcribed from Chicago Title Insurance Company F.1722-R5/92

OFFICIAL SEAL
 CHERYL BRICKER
 NOTARY PUBLIC - STATE OF ILLINOIS
 MY COMMISSION EXPIRES 04/30/10



STATE OF ILLINOIS

COUNTY OF Cook

WAIVER OF LIEN TO DATE

Gty #

Escrow #

TO WHOM IT MAY CONCERN:

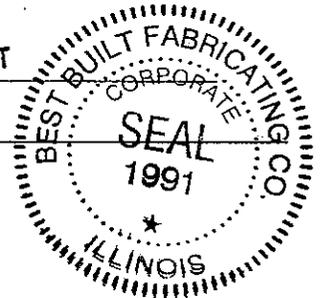
WHEREAS the undersigned has been employed by FBG Corporation to furnish structural steel for the premises known as Willowbrook Public Works - 710 Willowbrook Centre Parkway Willowbrook, IL of which Village of Willowbrook is the owner.

THE undersigned, for and in consideration of Two thousand two hundred fifty :00/100 (\$ 2250.00) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE 10-10-08 COMPANY NAME Best Built Fabricating Co. ADDRESS 16650 S. Vincennes Rd., South Holland, Illinois 60473

SIGNATURE AND TITLE Mike S. PRESIDENT

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT



CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS

COUNTY OF Cook

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) Mike Szablewski BEING DULY SWORN, DEPOSES AND SAYS THAT HE OR SHE IS (POSITION) president OF (COMPANY NAME) Best Built Fabricating Co. WHO IS THE CONTRACTOR FURNISHING structural steel WORK ON THE BUILDING LOCATED AT Willowbrook Public Works - 710 Willowbrook Centre Parkway Willowbrook, IL OWNED BY Village of Willowbrook.

That the total amount of the contract including extras* is \$ 124,079.00 on which he or she has received payment of \$ 0 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Sugar Steel -Chicago Heights, Il.-708-757-9500	Steel	43,000.00	0	2,000.00	41,000.00
All materials from fully paid stock and delivered to job by my own truck					
Best Built Fabricating Co. - South Holland, IL	Labor	81,079.00	0	250.00	80,829.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		124,079.00	0	2250.00	121,829.00

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 10-10-08 SIGNATURE: Mike S. PRESIDENT

SUBSCRIBED AND SWORN TO BEFORE ME THIS 10TH DAY OF October, 2008

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

Gina M. Ranieri NOTARY PUBLIC



PARTIAL WAIVER OF LIEN

To All Whom It May Concern:

WHEREAS, the undersigned has been employed by {A} BEST BUILT FABRICATING CO.

16650 SOUTH VINCENNES, SOUTH HOLLAND, IL 60473

To furnish materials for {B} STEEL

work,

under a contract {C} _____

for the improvement of the premises described as {D} Willowbrook Public works-

710 Centre Parkway

in the city {City-Village} of Willowbrook, County of

Cook, State of Illinois.

of which village of Willowbrook

is the owner.

NOW, THEREFORE, this 10TH day of October, 2008,

for and in consideration of the sum of {E} Two thousand and 00/100

Dollars paid simultaneously herewith, the receipt whereof is hereby acknowledged by the undersigned, the undersigned does hereby waive and release to the extent only of the aforesaid amount, any lien rights to, or claim of lien with respect to and on said above-described premises, and the improvements thereon, and on the monies or other considerations due or to become due from the owner, by virtue of said contract, on account of labor, services, materials, fixtures, apparatus or machinery furnished by the undersigned to or for the above-described premises, but only to the extent of the payment aforesaid.

{Affix corporate seal here}

{F} SUGAR STEEL CORPORATION {SEAL}
{Name of corporation}

Robert J. Sugar {SEAL}
ROBERT J. SUGAR {Signature}

TITLE: PRESIDENT

INSTRUCTIONS FOR PARTIAL WAIVER

- {A} Name person or firm with whom you agreed to furnish either labor, or services, or materials, or both.
- {B} Fill in nature and extent of work.
- {C} If you have more than one contract on the same premises, describe the contract by number if available, date and extent of work.
- {D} Furnish an accurate enough description of the improvement and location of the premises so that it can be distinguished from any other property.
- {E} Amount shown should be the amount actually received on that date.
- {F} If waiver is for a corporation, corporate name should be used, corporate seal affixed and title of officer signing waiver should be set forth.

PAYROLL

(For Contractor's Optional Use; See Instructions, Form WH-347 Inst.)



Rev. April 2006

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

NAME OF CONTRACTOR <input checked="" type="checkbox"/> OR SUBCONTRACTOR <input type="checkbox"/>	ADDRESS	OMB No.: 1215-0149 Expires: 04/30/2009
Best Built Fabricating Co	16650 S. Vincennes Ave	
PAYROLL NO. 1	FOR WEEK ENDING 9-30-08	PROJECT AND LOCATION Willowbrook Public Works 710 Willowbrook Centre Parkway
		PROJECT OR CONTRACT NO.

(1) NAME, ADDRESS, AND SOCIAL SECURITY NUMBER OF EMPLOYEE	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS				(9) NET WAGES PAID FOR WEEK	
				HOURS WORKED EACH DAY											FICA	WITH-HOLDING TAX			OTHER
NO WORK PERFORMED			O																
			S																
			O																
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The Copeland Act (40 U.S.C. 3145) requires contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) Regulations 29 CFR Part 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. Compliance with these requirements is mandatory. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

We estimate that it will take an average of 56 minutes to complete this collection of information, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection of information, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, ESA, U. S. Department of Labor, Room S3502, 200 Constitution Avenue, N. W., Washington, D. C. 20210.



STATE OF ILLINOIS
COUNTY OF COOK } SS

WAIVER OF LIEN TO DATE

Gty # _____

Escrow # _____

TO-WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by FBG CORPORATION
to furnish TEMPORARY FENCING
for the premises known as VILLAGE OF WILLOWBROOK
of which VILLAGE OF WILLOWBROOK is the owner.

THE undersigned, for and in consideration of ONE THOUSAND FIVE HUNDRED DOLLARS
(\$ 1,500.00) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es)
hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens,
with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery
furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material,
fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE OCTOBER 10, 2008 COMPANY NAME DURABILT FENCE LLC
ADDRESS 433 DENNISTON COURT - WHEELING, IL 60090

SIGNATURE AND TITLE Mark Filip President

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

STATE OF ILLINOIS } SS **CONTRACTOR'S AFFIDAVIT**
COUNTY OF COOK

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) MARK FILIP BEING DULY SWORN, DEPOSES
AND SAYS THAT HE OR SHE IS (POSITION) PRESIDENT OF
(COMPANY NAME) DURABILT FENCE LLC WHO IS THE
CONTRACTOR FURNISHING TEMPORARY FENCING WORK ON THE BUILDING
LOCATED AT 710 WILLOWBROOK CENTRE PARKWAY - WILLOWBROOK, IL 60532
OWNED BY VILLAGE OF WILLOWBROOK

That the total amount of the contract including extras* is \$ 1,500.00 on which he or she has received payment of
\$ 0 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that
there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties
who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work
or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all
labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLD EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
<u>DURABILT FENCE LLC 433 DENNISTON CT. - WHEELING, IL</u>	<u>TEMP. FENCING</u>	<u>1,500.00</u>	<u>0</u>	<u>1,350.00</u>	<u>150.00</u>
<u>ALL MATERIALS TAKEN FROM FULLY PAID STOCK AND DELIVERED TO JOB SITE IN OUR TRUCKS.</u>					
<u>TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.</u>		<u>1,500.00</u>	<u>0</u>	<u>1,350.00</u>	<u>150.00</u>

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor
or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE OCTOBER 10, 2008 SIGNATURE: Mark Filip
SUBSCRIBED AND SWORN TO BEFORE ME THIS 10TH DAY OF October 2008

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE
ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

OFFICIAL SEAL
CRAIG FILIP
NOTARY PUBLIC - STATE OF ILLINOIS
MY COMMISSION EXPIRES: 04/23/09

Craig Filip
NOTARY PUBLIC

PAYROLL

(For Contractor's Optional Use; See Instructions, Form WH-347 Inst.)



Rev. April 2006

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

NAME OF CONTRACTOR OR SUBCONTRACTOR **PRO FENCE** ADDRESS **1044 S. MILWAUKEE AVE. - WHEELING, IL 60090** OMB No.: 1215-0149 Expires: 04/30/2009

PAYROLL NO. FOR WEEK ENDING **9-27-08** PROJECT AND LOCATION **WILLOWBROOK, IL 60532** PROJECT OR CONTRACT NO. **710 WILLOWBROOK CENTRE PKWY. VILLAGE OF WILLOWBROOK**

(1) NAME, ADDRESS, AND SOCIAL SECURITY NUMBER OF EMPLOYEE	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS					(9) NET WAGES PAID FOR WEEK		
			OT OR ST	S	M	T	W	T	F				S	FICA	WITH-HOLDING TAX	MEDI-CARE	STATE W/H		OTHER	TOTAL DEDUCTIONS
				20	21	23	24	25	26				27							
JUAN RIVAS 256 ALBERT TERRACE WHEELING, IL 60090 SSN-618-12-4208		FENCE ERECTOR								8	30.40	243.20 1216.-	75.39	124.18	17.63	34.17		251.37	964.63	
DAVID RUIZ 180 ARLENE LN. #B WHEELING, IL 60090 SSN-391-80-6442		FENCE ERECTOR								8	30.40	243.20 1130.88	70.11	151.93	16.40	30.46		268.90	861.98	
ENRIQUE PARRA 126 ARLENE COURT WHEELING, IL 60090 SSN-378-56-8943		FENCE ERECTOR								8	30.40	243.20 1130.88	70.11	168.76	16.40	31.62		286.89	843.99	

The Copeland Act (40 U.S.C. 3145) requires contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) Regulations 29 CFR Part 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. Compliance with these requirements is mandatory. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

We estimate that it will take an average of 55 minutes to complete this collection of information, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection of information, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, ESA, U. S. Department of Labor, Room S3502, 200 Constitution Avenue, N. W., Washington, D. C. 20210.

Oct. 13 2008 06:03PM P4

PHONE NO. : 630 832 5350

FROM : KAMM PLUMBING

Date 10/13/08

I, Thomas Kamiencki Pres.
(Name of Signatory Party) (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by
Kamm Plumbing W.C. on the

Public Works Facility; that during the payroll period commencing on the

1 day of Sept, 08 and ending the 30 day of Sept, 08.

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Kamm Plumbing W.C. from the full
(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:
(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

- in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

- Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:
NO workers on site

NAME AND TITLE <u>Thomas Kamiencki, Pres.</u>	SIGNATURE <u>[Signature]</u>
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.	

U.S. Department of Labor
 Employment Standards Administration
 Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions, Form WH-347 (Inst.))

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

Rev. April 2006

NAME OF CONTRACTOR OR SUBCONTRACTOR **K-Line Scaffolding** ADDRESS **8118 W. 189 ST. Mokena, IL 60448** OMB No.: 1215-0149 Expires: 04/30/2009

PAYROLL NO. **#1** FOR WEEK ENDING **9/19/08** PROJECT AND LOCATION **Village of Willowbrook** PROJECT OR CONTRACT NO.

7760 Quincy St. Willowbrook, IL.

(1) NAME, ADDRESS, AND SOCIAL SECURITY NUMBER OF EMPLOYEE	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS					(9) NET WAGES PAID FOR WEEK			
			DE	MO	TU	WE	TH	FR	SA				SU	FICA	WITH-HOLDING TAX	IL	SEP		OTHER	TOTAL DEDUCTIONS	
Steve Kamp 7918 Big Back Tr. Frankfort, IL #341-72-2557	0	Equipment operator								8	8	16	45.	720 2000.	153.	317.	59.25	25.		529.25	1445.25
Todd Keldenhouse 139 Valley View Lane N. York, IN #354-16-0018	3	Equipment operator								8	8	16	45.	720 2000.	153.	263.	55.34	40.		471.34	1488.66

The Copeland Act (40 U.S.C. 3145) requires contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) Regulations 29 CFR Part 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. Compliance with these requirements is mandatory. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

We estimate that it will take an average of 58 minutes to complete this collection of information, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection of information, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, ESA, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W., Washington, D.C. 20210.

Date 10/13/08

I, Barbara Kamp Asst.
(Name of Signatory Party) (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

K-Line Excavation on the
(Contractor or Subcontractor)

Willowbrook Facility; that during the payroll period commencing on the
(Building or Work)

15th day of Sept. 2008 and ending the 19 day of Sept. 2008
all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

K-Line Excavation from the full
(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 946, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c), and described below.

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:
(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

- In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

- Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE <u>Barbara Kamp</u> <u>Admin.</u>	SIGNATURE <u>Barbara Kamp</u>
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.	

Village of Willowbrook

Proclamation

WHEREAS, motor vehicle crashes killed 1,248 people in Illinois during 2007; 434 of those deaths involved a driver impaired by alcohol; and

WHEREAS, the December holiday season is traditionally one of the most deadly times of the year for impaired driving; and

WHEREAS, for thousands of families across the state and the nation, holidays are a time to remember loved ones lost; and

WHEREAS, organizations across the state and the nation are joined with the You Drink & Drive, You Lose and other campaigns that foster public awareness of the dangers of impaired driving and anti-impaired driving law enforcement efforts; and

WHEREAS, the community of the Village of Willowbrook is proud to partner with the Illinois Department of Transportation's Division of Traffic Safety and other traffic safety groups in that effort to make our roads and streets safer;

NOW, THEREFORE, I, ROBERT A. NAPOLI, Acting President of the Village of Willowbrook, do hereby proclaim the month of December 2008 as Drunk and Drugged Driving (3D) Prevention Month in the Village of Willowbrook and do hereby call upon all citizens, government, agencies, business leaders, hospitals and health care providers, schools, and public and private institutions to promote awareness of the impaired driving problem, to support programs and policies to reduce the incidence of impaired driving, and to promote safer and healthier behaviors regarding the use of alcohol.

Proclaimed this 24th day of November, 2008.

Acting Village President

Attest:

Village Clerk

Village of Willowbrook

Proclamation

WHEREAS, on September 1, 1974, the Village of Willowbrook first employed Joseph A. Pec in the capacity of Patrol Officer; and

WHEREAS, on May 22, 1978 he was promoted to Commander of Police and has served the Department in the capacity of Acting Chief of Police, Operations Commander and Commander of Detectives; and

WHEREAS, Joseph A. Pec received a Meritorious Service Award on May 11, 1992, for his participation in an extensive narcotics investigation resulting the execution of a high risk search warrant of an armed felon; and

WHEREAS, on September 22, 2008, Joseph A. Pec received a Meritorious Service Award for his response to a Willowbrook resident's home for a report of an armed mentally ill subject threatening to kill themselves resulting in the subject being transported to Hinsdale Hospital; and

WHEREAS, with concern and dedication to the community throughout his career, Joseph A. Pec has served in the capacity of Trustee on the Police Pension Fund Board, as a member of the Gower Safety Committee, as a member of the WHBC Kiwanis Breakfast Club and the Police Chief's Steering Committee for IRMA; and

WHEREAS, during his career, Joseph A. Pec has exhibited a personal and professional commitment to his fellow Police Officers and to the citizens of the Village of Willowbrook.

NOW, THEREFORE, I, ROBERT A. NAPOLI, Acting President of the Village of Willowbrook, do hereby recognize the thirty-four years of dedicated service of Joseph A. Pec to the Village of Willowbrook and its citizens and businesses.

I call upon the Board of Trustees, staff and people of the Village of Willowbrook to congratulate Joseph A. Pec on his retirement after thirty-four years of service to the Willowbrook community.

Proclaimed this 24th day of November, 2008.

Acting Village President

Attest:

Village Clerk

Village of Willowbrook

Proclamation

WHEREAS, the Chateau Village Nursing and Rehabilitation Center, has served the Willowbrook Community and surrounding suburban and Chicago-land communities since opening its doors in 1988; and

WHEREAS, the Chateau Center has provided comfort and support for the families of those who live at the 150-bed facility located at 7050 South Madison Street for the past twenty years; and,

WHEREAS, for twenty years, the Chateau Village administration and staff has emphasized the belief that their facility is truly “where care and dignity come together.” The goal at the Chateau Center for the past twenty has been to assist patients in achieving their highest potential. The Chateau Center Staff work collaboratively with each resident to help ensure that their rehabilitation plan is tailored to meet their individual needs; and

WHEREAS, by helping patients to recover from illness, the door is open for them to re-establish independence. The high level of long-time dedicated Staff reflects the high level of care for each of the residents in the Chateau Center community.

NOW, THEREFORE, I, ROBERT A. NAPOLI, Acting President of the Village of Willowbrook, Illinois, do hereby convey the sincere congratulations of the Village Board and the residents of Willowbrook for the contributions made by the Chateau Village Nursing and Rehabilitation Center to the community over the past twenty years and to express our best wishes for many more years of service and success.

Proclaimed this 24th day of November, 2008.

Acting Village President

Attest:

Village Clerk

The Village of

WILLOWBROOK

7760 Quincy Street • Willowbrook, Illinois 60527-5594 • Phone: (630) 323-8215 • Fax: (630) 323-0787

Acting Village President

Robert A. Napoli

Village Clerk

Leroy R. Hansen

Village Trustees

Dennis Baker

Terrence Kelly

Timothy McMahon

Michael Mistele

Paul Schoenbeck

Village Administrator

Philip J. Modaff

October 29, 2008

Cacioppo, Joseph & Kathy
16 Kent Ct
Willowbrook Il 60527

Re: Account No. 350395.003
Delinquent Water Bill

Dear Mr. & Mrs. Cacioppo:

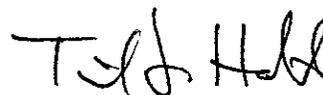
Please be advised that your water bill is now delinquent in the amount of \$108.97. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before November 24, 2008, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, Il 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,



Timothy J. Halik
Director of Municipal Services

TJH:pkp

The Village of
WILLOWBROOK

7760 Quincy Street • Willowbrook, Illinois 60527-5594 • Phone: (630) 323-8215 • Fax: (630) 323-0787

Acting Village President

Robert A. Napoli

October 29, 2008

Village Clerk

Leroy R. Hansen

Mihajlovic, Steven
67 Portwine Rd
Willowbrook Il 60527

Re: Account No. 351015.004
Delinquent Water Bill

Village Trustees

Dennis Baker

Terrence Kelly

Timothy McMahan

Dear Mr. & Mrs. Mihajlovic:

Please be advised that your water bill is now delinquent in the amount of \$151.64. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before November 24, 2008, will result in the immediate termination of your water service.

Michael Mistele

Paul Schoenbeck

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

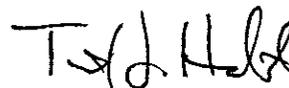
Village Administrator

Philip J. Modaff

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, Il 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,



Timothy J. Halik
Director of Municipal Services

TJH:pkp

The Village of

WILLOWBROOK

7760 Quincy Street • Willowbrook, Illinois 60527-5594 • Phone: (630) 323-8215 • Fax: (630) 323-0787

Acting Village President

October 29, 2008

Robert A. Napoli

Miret, Rick
320 Chatelaine Ct
Willowbrook Il 60527

Village Clerk

Leroy R. Hansen

Re: Account No. 350930.001
Delinquent Water Bill

Dear Mr. & Mrs. Miret:

160.53

Village Trustees

Please be advised that your water bill is now delinquent in the amount of ~~\$260.53~~. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before November 24, 2008, will result in the immediate termination of your water service.

Dennis Baker

Terrence Kelly

Timothy McMahan

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

Michael Mistele

Paul Schoenbeck

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, Il 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

Village Administrator

Philip J. Modaff

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,

Timothy J. Halik
Director of Municipal Services

TJH:pkp

The Village of **WILLOWBROOK**

7760 Quincy Street • Willowbrook, Illinois 60527-5594 • Phone: (630) 323-8215 • Fax: (630) 323-0787

Acting Village President

Robert A. Napoli

October 29, 2008

Village Clerk

Leroy R. Hansen

Owens, Thomas M.
6230 Squire Ln
Willowbrook Il 60527

Re: Account No. 352095.000
Delinquent Water Bill

Village Trustees

Dennis Baker

Terrence Kelly

Timothy McMahon

Dear Mr. & Mrs. Owens:

Please be advised that your water bill is now delinquent in the amount of \$99.33. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before November 24, 2008, will result in the immediate termination of your water service.

Michael Mistele

Paul Schoenbeck

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

Village Administrator

Philip J. Modaff

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, Il 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,



Timothy J. Halik
Director of Municipal Services

TJH:pkp

The Village of

WILLOWBROOK

7760 Quincy Street • Willowbrook, Illinois 60527-5594 • Phone: (630) 323-8215 • Fax: (630) 323-0787

Acting Village President

Robert A. Napoli

October 29, 2008

Village Clerk

Leroy R. Hansen

Velocity Sports Performance
697 Poplar Ave
Elmhurst IL 60126

Re: Account No. 411080.001
Delinquent Water Bill

Dear Sir:

Village Trustees

Dennis Baker

Terrence Kelly

Timothy McMahon

Please be advised that your water bill is now delinquent in the amount of \$310.30. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before November 24, 2008, will result in the immediate termination of your water service.

Michael Mistele

Paul Schoenbeck

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

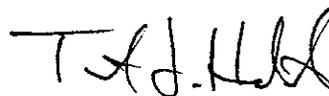
Village Administrator

Philip J. Modaff

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, IL 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,



Timothy J. Halik
Director of Municipal Services

TJH:pkp

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: MOTION TO APPROVE SECOND QUARTER
FINANCIAL REPORT – FISCAL YEAR 2009

AGENDA NO. 9

AGENDA DATE: 11/25/2008

STAFF REVIEW:

SIGNATURE:

Sue Stonish

LEGAL REVIEW:

SIGNATURE: N/A

RECOMMENDED BY VILLAGE ADMIN.:

SIGNATURE:

[Handwritten Signature]

REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

On November 10, 2008 the Finance Committee met and reviewed financial information for the Village through October 2008. Based on the current economic climate, Chairman McMahon requested that staff provide a summary report to the Village Board of the major general fund revenues in addition to the normal 2nd quarter financial report.

Included in your agenda packet are the following:

Highlights of General Fund for the period ending October 31, 2008 and projections for April 30, 2009

- Revenues – See attached General Fund Revenue Summary
- Expenditures
- Fund Balance

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

See attached report

ACTION PROPOSED: APPROVAL OF SECOND QUARTER FINANCIAL REPORT - FISCAL YEAR 2009

**2ND QUARTER
GENERAL FUND REVENUE SUMMARY**

SALES TAX

- 1% tax on goods sold at retail
- Administered by State of Illinois
- There is a *four-month lag* from purchase to receipt of tax revenue:
 - **EXAMPLE:** **July** – customer purchases toner from Staples
 - August** – Staples remits tax to State
 - September** – State processes tax returns
 - October** – State sends sales tax to Village

Received thru October 31	Incr. or (Decr.) Compared to Prior Year (\$)	Incr. or (Decr.) Compared to Prior Year (%)	Budgeted Year End	Estimated Year End*
\$1,610, 798	\$225,583	16.3%	\$3,327,630	\$3,381,800

*Estimated year-end assumes sales thru year-end remain 16.3% above same period last year

UTILITY TAXES

- Telecommunications
 - 6% tax on gross revenues generated from land lines and cell phones
 - Administered by State of Illinois
 - There is a *four-month lag* from the time the tax billed to consumer and remittance to the Village
- ComEd and NiCor
 - 5% tax on natural gas and electricity
 - Administered locally
 - There is a *one-month lag* from the time tax is billed to consumer and remittance to the Village

	Received thru October 31	Incr. or (Decr.) Compared to Prior Year (\$)	Incr. or (Decr.) Compared to Prior Year (%)	Budgeted Year End	Estimated Year End*
Telecom:	\$333,397	\$ 35,849	12.0%		
ComEd	\$248,980	\$ 3,929	1.6%		
NiCor:	\$ 84,166	\$ 21,905	35.2%		
TOTAL:	\$666,543	\$ 61,684	10.2%	\$1,247,500	\$1,429,900

*Estimated year-end assumes sales thru year-end remain 10.2% above same period last year

**2ND QUARTER
GENERAL FUND REVENUE SUMMARY**

INCOME TAX

- Per capita tax from personnel income tax (87%) and corporate income tax (13%)
- Administered by State of Illinois

Received thru October 31	Incr. or (Decr.) Compared to Prior Year (\$)	Incr. or (Decr.) Compared to Prior Year (%)	Budgeted Year End	Estimated Year End*
\$492,744	\$60,774	14.1%	\$827,200	\$850,900

*Estimated year-end based on Illinois Municipal League projections revised on 10/31/2008 of \$94.90 per capita

PLACES OF EATING TAX

- 1% tax on food and beverages sold at retail for establishment with indoor seating
- Administered by Village
- There is a *one-month lag* from purchase of food to receipt of tax revenue:

Received thru October 31	Incr. or (Decr.) Compared to Prior Year (\$)	Incr. or (Decr.) Compared to Prior Year (%)	Budgeted Year End	Estimated Year End*
\$198,131	\$60,418	43.9%	\$455,900	\$453,600

*Estimated year-end based on trend for first half of the fiscal year

AMUSEMENT TAX

- 6% tax on gross fees collected for entertainment activities
- Administered by Village
- There is a *one-month lag* from participation of activity to receipt of tax revenue:

Received thru October 31	Incr. or (Decr.) Compared to Prior Year (\$)	Incr. or (Decr.) Compared to Prior Year (%)	Budgeted Year End	Estimated Year End*
\$45,011	\$8,581	23.6%	\$62,000	\$90,000

*Estimated year-end includes taxes for Willowbrook Lanes which were not included in the budgeted amount

2ND QUARTER
GENERAL FUND REVENUE SUMMARY
FINES

- Fine amount varies by violation
- Traffic fines administered by Village
- Circuit Court fines administered by County

Received thru October 31	Incr. or (Decr.) Compared to Prior Year (\$)	Incr. or (Decr.) Compared to Prior Year (%)	Budgeted Year End	Estimated Year End*
\$118,396	\$25,259	27.1%	\$190,000	\$190,000

*Estimated year-end based on trend in violation activity

INTEREST INCOME

- Interest rate varies based on market conditions
- There is a *one-month lag* from time interest earned to receipt by Village

Received thru October 31	Incr. or (Decr.) Compared to Prior Year (\$)	Incr. or (Decr.) Compared to Prior Year (%)	Budgeted Year End	Estimated Year End*
\$18,020	(\$24,266)	(57.4%)	83,250	\$33,500

*Estimated year-end based on a reduction in the rate of interest and not cash balances

The Village of **WILLOWBROOK**

7760 Quincy Street • Willowbrook, Illinois 60527-5594 • Phone: (630) 323-8215 • Fax: (630) 323-0787

Acting Village President

November 19, 2008

Robert A. Napoli

MEMO TO: President and Board of Trustees

FROM: Sue Stanish, Director of Finance

SUBJECT: Quarterly Financial Reports - Second Quarter Fiscal 2009

Village Clerk

Attached please find **General Fund** financial reports for the second quarter of fiscal year 2009.

Leroy R. Hansen

Second Quarter Revenue Highlights

Revenues for the General Fund are projected at \$8,010,803 which is \$148,622 greater than the budgeted amount of \$7,862,181.

Village Trustees

- See the 2nd Quarter General Fund Summary for an overview of revenues

Dennis Baker

Second Quarter Expenditure Highlights

Total expenditures for the General Fund are projected at \$7,646,049, which is \$204,355 below the budgeted amount of \$7,850,404. Expenditure highlights are listed below.

Terrence Kelly

Timothy McMahon

Administration

Within the Administration budget there are three major line items that will or are expected to come in below the budgeted amounts.

Michael Mistele

Paul Schoenbeck

- **Transfer to CIP fund for debt** - A total of \$114,945 will not be spent on debt service in FY 2008-09. Based on the July 15, 2008 bond sale the first payment will be December 2009 which falls within fiscal year 2009-10.

Village Administrator

Philip J. Modaff

- **Architect Fees** - A total of \$250,000 was budgeted for architect fees relating to a new Village Hall/Police facility. The programming and space needs analysis will be complete at an estimated cost of \$30,000. Staff estimated spending an additional \$70,000 for renovations to the existing Village Hall garage (assumes no further action in current and coming FY on remaining VH/PD space needs. This item will be discussed in a workshop on December 15). This leaves an estimated \$150,000 that will not be spent in FY 2008-09.

11/20/2008

1

- **Town Center Sales Tax Rebate** - Based on data from the State of Illinois, staff is projecting the annual sales tax sharing payment to Harlem Irving at \$150,000. The budgeted amount is \$184,900. This leaves an estimated \$34,900 that will not be spent in FY 2008-09.

Parks and Recreation

- **Concession Stand Facility** - The final payout of \$58,100 was expected to occur in FY 2007-08 and was not budgeted for in FY 2008-09. Based on the significant amount of rain in early spring, completion of the facility occurred after May 1st.
- **Basketball Court** - The basketball court renovation came in \$22,000 under budget.

Police Department

- **Personnel Costs** - Based on a temporary vacancy in the department (which will soon be filled) savings in personnel costs are estimated at \$37,000.

Public Works Department

- **Storm Sewers** - Significant costs (\$11,000) were incurred to clean Village storm sewers as a result of the September 13, 2008 storm. Staff anticipates spending \$26,000 compared to a budgeted amount of \$15,000. (Federal relief funding may eventually offset some of this expense).
- **Street Maintenance** - Costs are projected to exceed budgeted amounts due to the removal and replacement of hazardous sidewalks. These sidewalk improvements were not included in the MFT plan. Staff anticipates spending \$50,000 compared to a budgeted amount of \$32,395.
- **Salt** - As noted in earlier discussions, salt costs have significantly increased. Staff anticipates spending up to \$75,000 over budget.

Fund Balance

The projected 4/30/09 fund balance is expected to be about \$3,603,500, which is \$514,211 greater than the budgeted fund balance of \$3,089,289. This is due to the following factors: The beginning fund balance at 5/1/08 came in \$161,234 greater than anticipated; revenues are projected to come in \$148,622 over budget; expenditures are projected to come in \$204,355 below budget.

- The projected fund balance at 4/30/09 equates to 182 of days operating expense compared to the budgeted number of 151 days.
- The projected liquid fund balance at 10/31/08 equates to 140 days operating expense and 144 days projected at 4/30/09. The liquid fund balance is a measurement of balances on 10/31/08. The liquid number days of operating expenses are impacted by daily cash flows and will fluctuate accordingly.

As we work through the budget process staff will closely monitor revenues and expenditures and adjust FY 2008-09 projections and actual costs as needed.

As always if you have any questions feel free to contact me.

Village of Willowbrook
 General Fund
Quarterly
 Analysis of Fund Balance
 As of April 30, 2009

	Approved <u>Budget</u>	Estimated Actual <u>04/30/2009</u>	Over(Under) <u>Budget</u>
Fund Balance - May 1, 2008	\$3,077,512	\$3,238,746 ¹	\$161,234
Revenue	\$7,862,181	\$8,010,803	\$148,622
Operating Expenses	\$7,458,187	\$7,216,524	(\$241,663)
Capital Expenses	\$392,217	\$429,525	\$37,308
Total Expenses	<u>\$7,850,404</u>	<u>\$7,646,049</u>	<u>(\$204,355)</u>
Fund Balance - April 30, 2009	\$3,089,289	\$3,603,500	\$514,211
Number of days of Operating Expense - General Fund	151	182	

1 The fund balance as of May 1, 2008 totaling \$2,238,746 does not include a prior period audit adjustment for \$170,001 for compensated absences. Although the \$170,001 increased the fund balance it did not provide additional resources available for reserves. The fund balance in the 4/30/08 CAFR is \$3,408,747 (\$2,238,746 + \$170,001).

**VILLAGE OF WILLOWBROOK
GENERAL FUND
ANALYSIS OF LIQUID FUND BALANCE
OCTOBER 31, 2008**

	As of <u>10/31/2008</u>	Projected <u>04/30/2009</u>
Cash and Cash Equivalents	\$2,684,202	\$3,037,179
Less: Refundable Customer Deposits	\$186,691	\$186,691
Net Cash and Cash Equivalents	\$2,497,511	\$2,850,488
Total Operating Expenses	\$3,291,428	\$7,216,524
Number of Days of Operating Expense Represented by Cash Funds on Hand	140	144

**VILLAGE OF WILLOWBROOK
GENERAL FUND REVENUES
FOR THE QUARTER ENDED
OCTOBER 31, 2008**

<u>Source</u>	<u>Budget</u>	<u>Year to Date 10/31/2008</u>	<u>Percent Collected</u>	<u>Projected 04/30/2009</u>
Operating Revenue:				
Property Taxes	147,100	143,264	97.39%	147,300
Sales Tax	3,327,630	1,610,798	48.41%	3,381,800
Income Tax	827,200	459,291	55.52%	850,900
Amusement Tax	62,200	45,011	72.36%	90,000
Replacement Tax	1,000	930	92.98%	1,000
Utility Tax	1,247,500	666,544	53.43%	1,429,900
Utility Tax - Water System	93,700	43,926	46.88%	90,700
Telecommunication Lease	25,655	25,655	100.00%	25,655
Places of Eating Tax	455,900	198,131	43.46%	453,600
Licenses	108,850	14,746	13.55%	108,850
Permits	382,000	116,443	30.48%	307,000
Fines	190,000	118,396	62.31%	190,000
Transfers - Other Funds	407,000	203,500	50.00%	407,000
Charges & Fees	59,850	16,780	28.04%	45,250
Park & Recreation Revenues	46,950	16,226	34.56%	42,650
Other Revenues	396,396	160,089	40.39%	405,698
Total Operating Revenues	\$7,778,931	\$3,839,730	49.36%	\$7,977,303
Non-Operating Revenue:				
Interest Income/Market Value Change	83,250	15,268	18.34%	33,500
Total Non-Operating Revenue	\$83,250	\$15,268	18.34%	\$33,500
TOTAL GENERAL FUND REVENUES	\$7,862,181	\$3,854,998	49.03%	\$8,010,803

**VILLAGE OF WILLOWBROOK
GENERAL FUND EXPENDITURES
FOR THE QUARTER ENDED OCTOBER 31, 2008**

Program Area	Budget	Year to Date 10/31/2008	Percent Spent	Projected 04/30/2009
Village Board & Clerk.:				
General Management	33,650	17,630	0.00%	30,600
Community Relations	4,700	850	18.09%	2,350
Capital Improvement	5,000	5,132	102.64%	5,132
Contingencies	0	0	0.00%	0
Total Village Board & Clerk	\$43,350	\$23,612	54.47%	\$38,082
Board of Police Comm.:				
BPC Administration	7,750	7,373	95.14%	12,950
Other	6,500	6,735	103.62%	8,160
Contingencies	0	0	0.00%	0
Total Commissions	\$14,250	\$14,108	99.00%	\$21,110
Administration Dept.:				
General Management	1,023,815	264,704	25.85%	722,066
Electronic Data Processing	23,500	2,345	9.98%	23,790
Buildings	59,155	22,776	38.50%	59,155
Legal Services	95,800	52,410	54.71%	100,000
Financial Auditing	1,000	1,750	175.00%	1,750
Community Relations	17,925	9,078	50.65%	17,425
Risk Management	201,550	1,741	0.86%	193,550
Capital Improvement	52,920	43,237	0.00%	51,745
Contingencies	0	0	0.00%	0
Total Administration Dept.	\$1,475,665	\$398,041	26.97%	\$1,169,481
Planning:				
General Management	126,878	59,323	46.76%	125,118
Electronic Data Processing	2,700	0	0.00%	2,700
Engineering	28,125	12,247	43.54%	24,125
Risk Management	2,500	0	0.00%	2,500
Capital Improvement	1,664	591	35.52%	1,664
Contingencies	0	0	0.00%	0
Total Planning	\$161,867	\$72,160	44.58%	\$156,107
Parks and Recreation Dept.:				
Administration	92,336	43,975	47.63%	92,266
Electronic Data Processing	0	0	0.00%	0
Risk Management	2,500	0	0.00%	0
Landscaping	90,930	64,446	70.87%	83,500
Maintenance	39,660	21,836	55.06%	34,160
Summer Program	14,030	8,576	61.13%	13,100
Fall Program	6,360	382	6.00%	5,200
Winter Program	17,030	3,324	19.52%	15,980
Special Rec. Services	36,835	15,098	40.99%	41,200
Capital Improvement	111,265	138,279	124.28%	147,396
Contingencies	0	0	0.00%	0
Total Parks and Recreation	\$410,946	\$295,916	72.01%	\$432,802

**VILLAGE OF WILLOWBROOK
GENERAL FUND EXPENDITURES
FOR THE QUARTER ENDED OCTOBER 31, 2008**

Program Area	Budget	Year to Date 10/31/2008	Percent Spent	Projected 04/30/2009
Finance Dept.:				
General Management	269,039	128,384	47.72%	265,814
Electronic Data Processing	40,400	15,557	38.51%	38,700
Financial Auditing	24,025	19,000	79.08%	20,000
Capital Improvement	2,076	1,324	0.00%	2,076
Contingencies	0	0	0.00%	0
Total Finance Dept.	\$335,540	\$164,265	48.96%	\$326,590
Police Department:				
Administration	3,964,725	1,932,052	48.73%	3,935,374
Electronic Data Processing	7,000	2,127	30.38%	7,000
Risk Management	12,500	8,757	70.06%	12,500
Patrol Service	4,400	394	8.96%	4,400
Investigative Services	2,000	300	15.00%	2,000
Traffic Safety	4,900	1,707	34.84%	4,900
E S D A Coordination	750	525	70.00%	750
Crime Prevention	8,600	4,953	57.59%	8,600
Telecommunications	261,710	146,729	56.07%	261,710
Capital Improvement	171,763	108,811	63.35%	163,963
Total Police Department	\$4,438,348	\$2,206,355	49.71%	\$4,401,197
Public Services Department:				
Administration	268,633	135,386	50.40%	275,283
Electronic Data Processing	3,100	1,188	38.31%	3,900
Engineering	8,750	1,255	14.34%	8,750
Building	5,000	627	12.53%	5,000
Risk Management	0	867	0.00%	0
Equipment Repair	16,440	8,543	51.97%	22,000
Snow Removal	49,040	0	0.00%	49,040
Street Lighting	26,067	11,619	44.57%	27,694
Storm Water Improvements	139,575	73,081	52.36%	167,180
Street Maintenance	111,600	40,003	35.85%	183,760
Nuisance Control	31,920	28,642	89.73%	31,920
Capital Improvement	45,866	36,477	79.53%	55,886
Total Public Works Dept.	\$705,991	\$337,687	47.83%	\$830,413
Building Dept.:				
Administration	148,334	65,323	44.04%	141,654
Electronic Data Processing	2,800	0	0.00%	2,800
Engineering	75,900	30,792	40.57%	83,100
Risk Management	2,500	0	0.00%	2,500
Inspection Services	33,250	17,020	51.19%	38,550
Capital Improvement	1,663	883	0.00%	1,663
Total Building Dept	\$264,447	\$114,018	43.12%	\$270,267
TOTAL GENERAL FUND	\$7,850,404	\$3,626,162	46.19%	\$7,646,049

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

MOTION TO APPROVE CURRENT POLICE DEPARTMENT STAFFING AND ALLOCATION

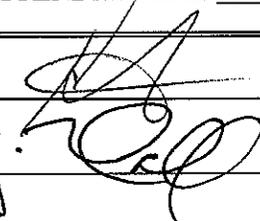
AGENDA NO. 10

AGENDA DATE: 11/24/08

STAFF REVIEW: EDWARD KONSTANTY

SIGNATURE: 

RECOMMENDED BY VILLAGE ADMIN.:

SIGNATURE: 

REVIEWED & APPROVED BY COMMITTEE: YES N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

In 2006 the police department underwent a reorganization that created two (2) Deputy Chief positions. As part of this reorganization, it was planned that one Commander position would be eliminated through attrition and replaced with a patrol officer. In 2007, it was recognized that stronger accountability measures had to be implemented at the frontline supervisory level in order for the Department to meet its service objectives. The established accountability program has had a positive effect on department operations in terms of activity and intra-agency communication and cooperation. For the most part, the initial success of this program has been due to increased supervisory presence and accountability, supervisory involvement in shift activities, supervisory follow-up, and the monthly, standardized reporting and review of issues among the command staff. (As you may recall, the Board and staff recently agreed that the Commander title would be phased out and replaced with the Sergeant title through attrition; all duties, responsibilities and assignments, as well as pay grade would remain the same.)

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

Over the past few months, and in anticipation of the retirement of a Commander, the Chief and Deputy Chiefs conducted a reassessment of departmental staffing needs. As a result, they no longer support the 2006 plan of replacing a Commander position with a patrol officer position. The Chief and Deputy Chiefs are in favor of retaining current authorized staffing levels of five (5) commander/sergeant positions and nineteen (19) patrol officers.

In addition to potentially sacrificing the gains made by the above referenced accountability program, the loss of a supervisory position would require the use of officers-in-charge (OIC) during 45% of all supervisory shifts. Currently, the Department uses OICs in a supervisory capacity on 25% of all shifts. By retaining five front-line supervisors, there would be continuity of supervisory presence when the regularly scheduled shift commander is not on duty. When the department is fully staffed, use of OIC can be further reduced to 20%.

Testing for a new Sergeant's list was recently completed, and Commander Joe Pec has announced his retirement effective November 29, 2008. The current salary range for police commander/sergeant is: \$69,294 - \$88,412. Based upon the anticipated promotion of a top-end patrolman to Sergeant, we expect to replace Commander Pec's current salary of \$94,515 with a salary of \$80,323 (which represents a five percent (5%) promotional increase for an employee currently earning \$76,499). This would produce an annualized savings of \$14,192. In addition, hiring a patrolman to fill the vacancy left by the promoted patrolman would result in an annualized savings in salary of \$23,452. (The entry-level patrolman salary is \$53,047). The anticipated net benefit (annualized) of promotion of a current top patrolman to Sergeant and hiring of an entry-level patrolman is \$37,644 in salary.

The Public Safety Committee supports the plan to maintain current staffing levels.

ACTION PROPOSED: APPROVE THE MOTION

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

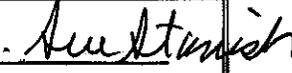
ITEM TITLE: AN ORDINANCE PROVIDING FOR THE LEVY OF TAXES FOR THE FISCAL YEAR COMMENCING ON MAY 1, 2008 AND ENDING APRIL 30, 2009, OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

AGENDA NO.

11

AGENDA DATE:
11/24/08

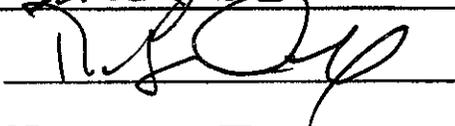
STAFF REVIEW: Walter Righton & Sue Stanish

SIGNATURE:  

LEGAL REVIEW: Robin Jones

SIGNATURE: 

RECOMMENDED BY VILLAGE ADMIN.:

SIGNATURE: 

REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

One component in the Parks and Recreation Department budget process is how the Special Recreation Tax Levy plays a part of funding certain Department expenses. Attached you will find a summary of the Special Recreation projects for the 2008 Tax Levy.

Over the last several years, the Board levied the tax as an alternative to taking expenses out of the General Fund. Currently, the tax impact for a homeowner with a market value of \$300,000 is approximately \$14.00. The Village Board determined that the effect of funding the following items through the Special Recreation Tax is preferable to funding them from the General Fund:

- 1) Willowbrook's membership in the Gateway Special Recreation Association and direct Staff costs
- 2) Expenses in assisting recreation participants requiring ADA accommodations
- 3) Improvements to our park and playgrounds in providing better accessibility

In addition to Gateway membership, Staff costs and ADA accommodations, the tax has funded park accessibility improvements as recommended by the accessibility evaluation completed in 2006.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

For the 2008 proposed tax levy of \$66,000, the tax impact for a home owner with a home market value of \$300,000 would still be approximately \$14.00. Below is the tax levy from last year compared to the 2007 requested levy:

	<u>Tax Levy Year 2007</u>	<u>Tax Levy Year 2008</u>
Gateway membership	\$ 28,900	\$ 31,920
Staff costs	4,450	4,600
ADA Accommodations	750	6,435
Park Landscape Supplies	2,400	15,445
Park Improvements	<u>26,500</u>	<u>7,600</u>
Total	\$ 63,000	\$ 66,000

ACTION PROPOSED: PASS THE ORDINANCE

November 3, 2008

Items included in the FY08-09 Parks and Recreation Department Budget That Are Using the 2008 Special Recreation Tax as being levied in 2009

- 1. Gateway Special Recreation Association membership \$ 31,920
- 2. Staff Costs in Administering Special Recreation Services \$ 4,600
- 3. ADA Accommodations \$ 6,435
- 4. Park Accessibility Improvement Plan for FY08-09

Community Park

- Add "fantasy" accessible play structure to maintain "train unit" ~ \$ 5,700 @
- Create accessible routes to two benches # * \$ 1,200 @
(Materials = \$600; labor = \$600)

Prairie Trail Park

- Move chime panel to accessible area * \$ 50 @
- Replace clatter bridge with solid bridge or tube # \$ 2,000 @
- Create accessible routes to two benches # * \$ 1,200 @
(Materials = \$600; labor = \$600)

Ridgemoor Park

- Extend gravel path to enable ADA access to 2 seat bouncer * \$ 500 @
- Create accessible routes to benches # * \$ 1,200 @
(Materials = \$600; labor = \$600)

Willow Pond

- Replace clatter bridge with solid bridge or tube # \$ 2,700
- Create accessible route to bench and shelter # * \$ 1,500 @
(Materials = \$750; labor = \$750)

Waterford Park

- Replace drinking fountain to improve ADA accessibility ~ * \$4,500
(Capital = \$1900; labor = \$2600)

Park Landscape Supplies – All Parks

- Two additional loads of playground mulch to assure ADA compliance # \$ 2,495 @

@ - Item Has Been Completed in the FY 08-09 Budget

TOTAL \$66,000
(4.76% increase over \$ 63,000)

	<u>account #</u>	<u>total \$ amount</u>
Gateway SRA membership	01-20-590-518	\$ 31,920
Staff Costs in Administering Spec. Rec. Serv.	01-20-550-101	\$ 4,600
ADA Accommodations	01-20-590-520	\$ 6,435
# Park Accessibility Improvement- Materials	01-20-565-341	\$ 9,745
* Park Accessibility Improvement-Labor	01-20-565-342	\$ 5,700
~ Park Accessibility Improvement- Capital	01-20-595-695	<u>\$ 7,600</u>
		\$66,000

ORDINANCE NO. 08-O-_____

AN ORDINANCE PROVIDING FOR THE LEVY OF TAXES FOR THE FISCAL YEAR COMMENCING ON MAY 1, 2008 AND ENDING APRIL 30, 2009, OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS

WHEREAS, on or about June 9, 2008, the corporate authorities of the Village of Willowbrook passed Ordinance No. 08-O-12, entitled "Annual Appropriation Ordinance Village of Willowbrook, DuPage County, Illinois for the Fiscal Year Beginning May 1, 2008 and Ending April 30, 2009"; and

WHEREAS, the corporate authorities of the Village of Willowbrook, by this Ordinance, desire to levy such taxes as are necessary to defray all expenses and liabilities for the fiscal year commencing May 1, 2008 and ending April 30, 2009.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: That the President and Board of Trustees of the Village of Willowbrook have and hereby do ascertain the total amount of appropriations legally made and all amounts deemed necessary to defray additional expenses and liabilities for all corporate purposes to be provided for by the levy of

taxes for the fiscal year commencing May 1, 2008 and ending April 30, 2009, as follows:

ACCOUNT NUMBER	OBJECT AND PURPOSE FOR WHICH APPROPRIATIONS ARE MADE	AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE IN DOLLARS	AMOUNT LEVIED IN DOLLARS
	GENERAL FUND EXPENDITURES		
	CORPORATE		
01-20-550-101	Salaries-Permanent Employees	\$121,352	\$4,600
01-20-565-341	Park & Landscape Supplies	\$56,100	\$9,745
01-20-565-342	Landscape Maintenance Services	\$117,760	\$5,700
01-20-590-518	ADA - Gateway Due	\$60,800	\$31,920
01-20-590-520	ADA Accommodations	\$12,870	\$6,435
01-20-595-695	Park Improvements	\$17,800	\$7,600

SECTION TWO: That there be and hereby is levied a tax, pursuant to 65 ILCS 5/11-95-14, for the fiscal year commencing on May 1, 2008 and ending April 30, 2009, upon all property subject to taxation within the Village of Willowbrook, DuPage County, as such property is assessed and equalized for State and County purposes for the current year, the sum of \$66,000 for the purposes and the funds set forth in Section One of this Ordinance.

SECTION THREE: That the Village Clerk be and the same is hereby directed to certify a copy of this Ordinance and file

said certified copy with the County Clerk of DuPage County, within the time specified by law.

SECTION FOUR: That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

SECTION FIVE: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED and APPROVED this 24th day of November, 2008.

APPROVED: _____
Acting Village President

ATTEST: _____
Village Clerk

ROLL CALL VOTE: AYES: _____
 NAYS: _____
 ABSTENTIONS: _____
 ABSENT: _____

STATE OF ILLINOIS)
) SS.
COUNTY OF DU PAGE)

I, Robert A. Napoli, do hereby certify that I am the duly qualified and Acting President of the Board of Trustees of the Village of Willowbrook, DuPage County, Illinois. I do further certify that the provisions of Sections 18-60 through 18-85 of the "Truth in Taxation Act" (35 ILCS 200/18-55 et seq.) are inapplicable to its 2008-2009 Tax Levy Ordinance, passed this 24th day of November, 2008.

IN WITNESS WHEREOF, I hereunto affix my official signature at Willowbrook, Illinois, this 24th day of November, 2008.

Robert A. Napoli
Acting Village President

(SEAL)

ATTEST:

Village Clerk

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF WILLOWBROOK - TITLE 3, SECTION 3-12-19 – BUSINESS, LIQUOR, HOURS

AGENDA NO.

12

AGENDA DATE: 11/24/08**STAFF REVIEW:** Philip J. Modaff**SIGNATURE:** _____**LEGAL REVIEW:** Jessica A. Paul**SIGNATURE:** _____**RECOMMENDED BY VILLAGE ADMIN.:****SIGNATURE:** _____**REVIEWED & APPROVED BY COMMITTEE:**YES NO N/A **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)**

Willowbrook Lanes recently sent a letter to Liquor Control Commissioner Robert Napoli requesting that the Village consider amending the ordinance establishing hours for sale of liquor.

Specifically, Willowbrook Lanes requested that the Class B license restrictions for sale of liquor allow liquor sales to start at 10:00 am on Sunday morning rather than at noon.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

Deputy Clerk Mary Partyka surveyed a number of area communities and found that while a few mirrored Willowbrook's Code relative to Sunday sales (noon start time), many others allowed sales starting at 10:00 or 11:00 am.

The attached Ordinance amendment would establish Sunday liquor sales hours to start at 10:00 am for all license holders.

ACTION PROPOSED: PASS THE ORDINANCE

ORDINANCE NO. 08-0-_____

AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE
OF WILLOWBROOK - TITLE 3, SECTION 3-12-19 - BUSINESS,
LIQUOR, HOURS

BE IT ORDAINED by the President and Board of Trustees
of the Village of Willowbrook, DuPage County, Illinois, that the
Village Code of the Village of Willowbrook be amended as follows:

SECTION ONE: That Title 3, Section 3-12-19 of the Village
Code of the Village of Willowbrook, entitled "Hours", is hereby
deleted in its entirety and in lieu thereof, the following
language shall be substituted:

"3-12-19: **HOURS:** Alcoholic liquor shall not be
sold, given away or consumed on any licensed premises
on weekdays except Saturday, between the hours of one
o'clock (1:00) A.M. and nine o'clock (9:00) A.M., or on
Saturday, between the hours of two o'clock (2:00) A.M.
and nine o'clock (9:00) A.M. or on Sunday between the
hours of two o'clock (2:00) A.M. and ten o'clock
(10:00) A.M.

The hours which alcoholic liquor may be sold, given
away, or consumed as specified in this Section may be
varied, upon application of the licensee, by the
President, as Local Liquor Control Commissioner. Said
relief may be granted only upon the following days:
Christmas Eve, Christmas Day, New Year's Eve and New
Year's Day."

SECTION TWO: That all ordinances and resolutions, or parts
thereof, in conflict with the provisions of this Ordinance are, to
the extent of such conflict, expressly repealed.

SECTION THREE: That this Ordinance shall be in full force
and effect ten (10) days from and after its passage, approval and
publication in pamphlet form as provided by law.

PASSED and APPROVED this _____ day of _____,
2008.

APPROVED:

Village President

ATTEST:

Village Clerk

ROLL CALL VOTE: AYES: _____
 NAYS: _____
 ABSTENTIONS: _____
 ABSENT: _____

Goldstine, Skrodzki, Russian, Nemec and Hoff, Ltd.

Attorneys at Law

The Prairie Building
835 McClintock Drive ■ Second Floor
Burr Ridge, IL 60527-0860
Telephone (630) 655-6000
Facsimile (630) 655-9808
www.gsrnh.com

William M. Brennan
Kristina E. Buchenauer
Paul R. Buikema
Gregory J. Constantino
Gregory L. Dose**
Brian M. Dougherty
Robert D. Goldstine
James D. Healy
Howard M. Hoff
William H. Hrabak, Jr.

Jennifer LoGiudice
Craig T. Martin
Daniel J. McCarthy III
Kenneth J. Nemec, Jr.
Richard J. Nogal
Christopher J. Novak
James E. Olguin
Diana K. Pecan
Donald S. Rothschild
Thomas P. Russian

Richard J. Skrodzki
Sara L. Spitzer
Gwendolyn J. Sterk*
Jonathan P. Stringer
Alison J. Wetzel
Eric R. Wilen***

*Also Admitted in Indiana
**Also Admitted in California
***Also Admitted in Michigan

November 18, 2008

VIA HAND DELIVERY

Robert Napoli,
Local Liquor Control Commissioner
Village of Willowbrook
7760 Quincy Street
Willowbrook, Illinois 60527

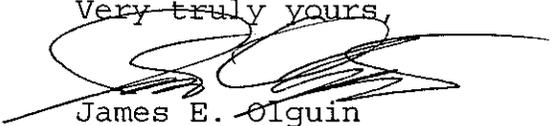
RE: Willowbrook Lanes

Dear Mr. Napoli:

Thank you for your letter dated November 13, 2008 responding to Willowbrook Lanes' request to allow the sale and consumption of alcohol on Sunday mornings beginning at 10:00 a.m. The reason for the request is to allow Willowbrook Lanes to attract another bowling league. A few weeks ago, my client was contacted by a bowling league that presently uses a facility in a different community. The bowling league has a number of members that reside in Willowbrook and indicated a desire to relocate to Willowbrook Lanes. As their current facility has the ability to sell alcohol on Sunday mornings, the bowling league is not willing to relocate if this amenity is not available to its members at Willowbrook Lanes as well. Consequently, we would appreciate the Village's consideration of this request.

Should you have any questions or need any additional information, we would be happy to meet with you to discuss this matter in greater detail.

Very truly yours,


James E. Olguin

JEO/jak

cc: Louis W. Viren
Kenneth J. Nemec, Jr.

VILLAGE OF WILLOWBROOK

BOARD MEETING

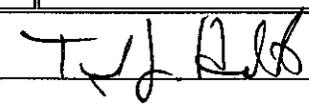
AGENDA ITEM - HISTORY/COMMENTARY

A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE A PURCHASE ORDER/AGREEMENT FOR THE PURCHASE OF A FORD F150 FROM WESTFIELD FORD IN THE AMOUNT OF \$18,905.00

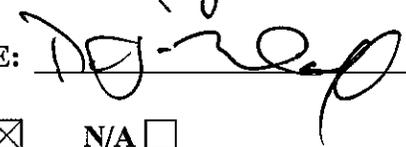
AGENDA NO. 13

AGENDA DATE: 11/24/08

STAFF REVIEW: Tim Halik, Dir. Of Mun. Services

SIGNATURE: 

RECOMMENDED BY VILLAGE ADMIN.:

SIGNATURE: 

REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

As a result of recent fuel contamination issues, we have determined that the pick-up truck assigned to Public Works Foreman Don Beusse will require an engine replacement at a cost of approximately \$5,200. This vehicle is scheduled for replacement in the next fiscal year (May 1, 2009) at a cost of \$30,000. Staff has reviewed the vehicle needs of the department and determined that a heavy-duty, full service body pick-up truck is no longer needed. A lighter-duty, Ford F150 will meet the needs of the Public Works Foreman, who prior to his promotion, required a heavy-duty vehicle in his capacity as a maintenance worker.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

Staff contacted Willowbrook Ford, Westfield Ford, and Currie Motors to ask if a vehicle close to the one described above was available (not ordered from the factory). Each of the three dealers faxed me all their available close matching vehicles (however, some weren't really a close match). Although both GM and Ford vehicles were offered, our preferred replacement vehicle was offered by Westfield Ford in Countryside in the amount of \$18,905 (the next best price was offered by Willowbrook Ford in the amount of \$21,717):

2009 Ford F-150 4X4 SS R/C (Red exterior / stone vinyl interior)

XL Series (manual windows and door locks)

5.4 FFV V8 Engine, Electronic 6-speed auto transmission

4 Wheel Disc Brakes with ABS

MSRP - \$29,245.00

Westfield's Price (including M plate transfer & Title): \$18,905.00

The vehicle was recently delivered from the factory to a Ford dealership in Wisconsin and is subject to prior sale. The vehicle would need to be placarded, and a bed liner installed at additional expense. The light package could be transferred from the existing vehicle. Therefore, after all expenses, a net savings of approximately \$10,000 would be realized.

The cost of the vehicle will be split equally between the General Fund and the Water Fund.

ACTION PROPOSED: PASS THE RESOLUTION

RESOLUTION NO. 08-R-_____

A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS
AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE A
PURCHASE ORDER/AGREEMENT FOR THE PURCHASE OF A FORD F150
FROM WESTFIELD FORD IN THE AMOUNT OF \$18,905.00

BE IT RESOLVED by the President and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the competitive bidding process is hereby waived and that the Village Administrator is hereby authorized to execute a purchase order/agreement for purchase of a Ford F150 from Westfield Ford in the amount of \$18,905.00, attached hereto as Exhibit "A" and made a part hereof.

ADOPTED and APPROVED this 24th day of November, 2008.

APPROVED:

Village President

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO ACCEPT A PROPOSAL FROM MIDLAND SNOW & ICE MANAGEMENT FOR THE PURCHASE OF 200 TONS OF TREATED ROCK SALT FOR USE IN THE VILLAGE'S 2008/09 WINTER SNOW & ICE CONTROL PROGRAM

AGENDA NO. 14

AGENDA DATE: 11/24/08

STAFF REVIEW: Tim Halik,
Director of Municipal Services

SIGNATURE: Tim Halik

LEGAL REVIEW:

SIGNATURE: _____

RECOMMENDED BY VILLAGE ADMIN.:

SIGNATURE: [Signature]

REVIEWED & APPROVED BY COMMITTEE:

YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

Please see attached report from Administrator Modaff for a complete overview of the salt supply issue and the need to purchase treated salt.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Staff anticipates the outside salt storage bin will be built this week. Once the bin is completed, we intend to begin acquiring our necessary supply of both rock salt and treated salt for the winter. Therefore, the authorization to purchase the treated salt must be obtained before the next Village Board meeting.

ACTION PROPOSED:

Adopt the attached resolution.

RESOLUTION NO. 08-R-_____

A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO ACCEPT A PROPOSAL FROM MIDLAND SNOW & ICE MANAGEMENT FOR THE PURCHASE OF 200 TONS OF TREATED ROCK SALT FOR USE IN THE VILLAGE'S 2008/09 WINTER SNOW & ICE CONTROL PROGRAM

BE IT RESOLVED by the President and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the competitive bidding process is hereby waived and that the Village Administrator is hereby authorized to accept a proposal, attached hereto as Exhibit "A" and made a part hereof, from Midland Snow & Ice Management for the purchase of 200 tons of treated rock salt, for a price not to exceed \$33,600, to be used during the Village's 2008/09 winter snow & ice control program.

ADOPTED and APPROVED this 24th day of November, 2008

APPROVED:

Acting Village President

ATTEST:

Village Clerk

ROLL CALL VOTE: AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

Midland Snow & Ice Management
17W736 Hill Street
Villa Park, IL. 60181
Phone: (630) 993-2900
Fax: (630) 993-1108

Village of Willowbrook
Attn: Don Buesse
7760 S. Quincy Street
Willowbrook, IL. 60527

November 7th, 2008

Dear Don,

Midland Snow & Ice Management will provide and deliver SnowSlicer to the Village of Willowbrook. The SnowSlicer will be delivered to the Willowbrook site of your choosing. The supplies of SnowSlicer are limited and more will not be available after it is gone from the storage depot. The price for the Village of Willowbrook is \$168 per ton of SnowSlicer. Midland requires that payment will be due 30 days after delivery.

Sincerely,

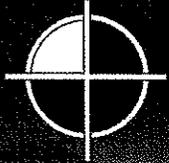


George Benes

RECEIVED

NOV 10 2008

VILLAGE OF WILLOWBROOK
BUILDING & ZONING DIVISION



SNOWSLICER

De-icing

PRODUCT DESCRIPTION

SnowSlicer — A prewet ice-melting product. **SnowSlicer** contains a blend of naturally occurring crystal and liquid ice-melt products. **SnowSlicer** is created through the application of a high-performance, liquid de-icer added to a blend of fine and coarse crystal ice melt by using "prewetting" technology. Through the prewetting process, this high-performance, granular ice melt can be made to melt faster, last longer and perform better.

Highest Benefit = 5 Lowest Benefit = 1	Calcium Chloride pellets	SnowSlicer	Potassium Chloride Granules	Sodium Chloride Rock Salt	Magnesium Chloride Hexahydrate Crystals
De-icing Rate-Speed to work (0° F at 5 min.)	3	5	1	2	4
Effective De-icing Temperatures	5	3	1	2	4
Melting Capacity at 0° F	5	3	1	2	4
Corrosion Level	1	4	2	3	5
Vegetation Safety	2	3	4	1	5
Overall Value	16	18	9	10	22

Sources: De-icing rate - Paradigm Chemical, LLC, study, May 2002 and Illinois field test January 2003. Effective de-icing temperature - manufacturer's safe literature and lab studies. Melting capacity (ml of melted ice) - Paradigm Chemical, LLC, study, May 2002. Corrosion level - University of Utah study, November 1994; Paradigm Chemical, LLC, study, 1999-2003. Vegetation safety - University of Utah study, Iowa Turf Study, 1998.

USES OR APPLICATION

Why A Prewet De-icer?

De-icing products don't begin to perform until the solid becomes a liquid. It is this liquid that does the actual job of melting. Through use of prewetting technology, we have encapsulated each crystal in a high-performance

liquid de-icer (**Caliber® M2000**). This feature gives **SnowSlicer** superior performance, reduced bounce and scatter, corrosion protection to spreading equipment and minimizes environmental impact.

FEATURES

BENEFITS

Encapsulated salt crystal
— Brines faster
— Works at lower temperatures

- Less product needed per lane mile
- Longer patrol cycle times
- Saves money

Melts ice/snow

- Safer roads
- Less stress for supervisor
- Fewer complaints
- Peace of mind
- Improved public relations

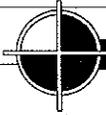
Tint/Colored

- Easily visible
- Peace of mind
- Improved public perception

Reduces bounce and scatter

- Road holds longer
- Reduces waste

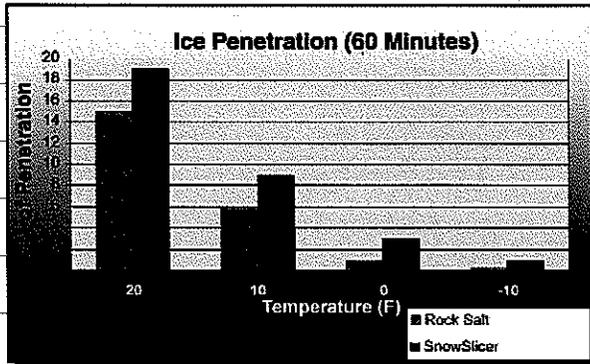
People Helping People Improve Their Environment



De-icing

PERFORMANCE

SnowSlicer's melting capacity rivals that of calcium chloride and magnesium chloride, at a much lower cost. All de-icers must liquefy in order to chemically perform. Through the prewetting technology, **SnowSlicer** performs to expectations almost immediately. When applied to a snow-covered surface, **SnowSlicer** quickly begins to dissolve and penetrate snow pack and ice. The bond between the ice and pavement is then broken, which allows loosened ice and snow to be easily removed.



TESTIMONIALS

"It has given us the ability to use less material, but receive the same results. Not only has it saved us money in material costs, it is less damaging to our equipment and doesn't cake as much as other salt products."

Tim Washburn
Purchasing Manager,
Acres Group, Illinois.

CORROSION

With **SnowSlicer**, through reduced application rates, fewer chlorides are placed into the environment. In the production of **SnowSlicer**, the latest in high yield anticorrosion technology is utilized, therefore making it less corrosive. **SnowSlicer** provides consumers with a complete blended product in each crystal.



Corrosion caused by use of standard white salt, after four years of use.



Spreader protected by using treated salt, after four years of use.



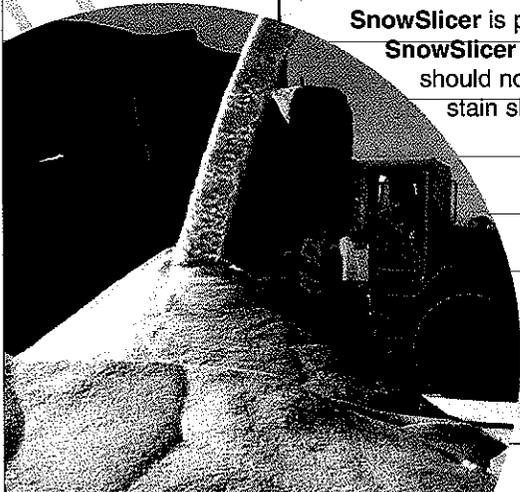
ENVIRONMENTAL AND VEGETATION

SnowSlicer is produced from all natural ingredients. The only processing done to **SnowSlicer** is the blending of the product's components. When used properly, it should not be harmful to vegetation. It is safe to handle and is not known to stain shoes, carpet, cement, or asphalt.

Distributed By:

Midland Snow and Ice
17w736 Hill Street
Villa Park, IL 60181

Office: (630) 993-2900
Fax: (630) 993-1108
sales@midlandsnow.net



MEMORANDUM

November 13, 2008

MEMO TO: President and Board of Trustees
FROM: Philip J. Modaff, Village Administrator 
SUBJECT: Salt Procurement – Winter 2008 – 09

The Village of Willowbrook participates in a joint purchasing contract for rock salt through the State of Illinois' Central Management Services program. Nearly 600 other agencies across Illinois participate in this program. It has been our understanding that the value of participating in the CMS program is that the massive buying power of a joint bidding program provides both substantial cost savings and a reliable source for salt delivery. We assumed, as did many other agencies, that the State bid provided one price for all participating agencies. Our experience this year has been much different, and participating agencies have learned (the hard way) that CMS in fact does a line item bid rather than a bulk bid.

Over the past few months, participating agencies have been advised that the cost for rock salt under this year's program will increase dramatically compared to prior years due to a combination of reduced inventories, shortage of supply, increased demand, higher fuel costs and the State's relative lateness in going to bid. Last winter Willowbrook paid \$38.62/ton for rock salt; this year we will pay \$115.86/ton. Our allocation for the coming winter season is 750 tons¹. Assuming we can successfully employ conservative salt-spreading efforts, if we take 70% of our allocation, we could expect to pay \$60,826. Last year we paid \$35,183 for an entire season.

In addition to the regular rock salt procured through the CMS contract, we purchase a smaller amount of a treated rock salt product (historically from the State's vendor, though not under the State contract) called *Clear Lane*. This product is treated with liquid calcium chloride before delivery and is used in conditions when the air temperature falls below 20 degrees Fahrenheit.² Last year we paid \$57.26/ton for 186 tons, for a total amount of \$10,650. This year our usual supplier has advised this product will not be available due to shortages. Tim Halik researched similar products and was fortunate to find comparable product and a supplier willing to sell us up to 200 tons, albeit at a price of \$168/ton. If we take this entire allocation, we can expect to pay \$33,600. Therefore, our total cost for ice and snow melting compounds could be as much as \$94,425. Last year, a year in which we used considerably more salt than usual due to unusually severe weather conditions, we expended almost \$46,000 for regular salt and Clear Lane.

¹ Agencies are allowed to take as little as 70% of their allocation or as much as 130%, depending on need.

² The melting property of untreated rock salt in temperatures below 20 degrees Fahrenheit is severely diminished.

Page Two
President and Board of Trustees
November 13, 2008

While the Illinois Attorney General's Office is investigating complaints from agencies regarding suspicion of bid-rigging and/or anti-trust violations, it is unlikely that the investigation will yield any relief from the high prices we expect to pay in the coming winter season. In fact, the bigger problem looming as winter approaches is the uncertainty of the salt supply. All the area vendors are telling their customers (as well as those in other states) that salt inventories may be depleted early in the season and, regardless of price, salt may not be available in the coming months.

Therefore, Tim Halik and I have devised a plan to procure the majority of our salt allocation, plus the treated material, in the coming weeks in order to avoid a situation where we are without any melting products. We have been in touch with the two vendors which would supply us and both have indicated that if we can take the majority of our product now, they do have it available to deliver.

Which, then, presents another challenge: without a large storage facility, we do not have a permanent facility available to store 500 – 600 tons of material under roof. While the new Public Works facility under construction now will include a salt dome capable of holding most of our salt needs, our current facilities can only hold enough salt for a few storms, requiring us to normally order small deliveries throughout the entire winter season.

To deal with the storage issue, Tim Halik and Public Works Foreman Don Beusse have planned to build a temporary salt holding area in the parking lot of Community Park. Many municipalities in this area are taking similar actions in order to increase their storage capacities. In fact, we had to contact multiple vendors that make the large concrete blocks before finding one that could guarantee timely delivery. On November 3rd, we ordered forty-six (46) blocks @ \$40.00/each (\$1,840.00 total). This will enable us to construct a storage bin with an inside dimension of 42' deep x 52' wide (2,184 SF) which will hold approximately 650 tons of salt.

The Villa Park supplier does not ship the individual blocks to our destination. Therefore, staff has reviewed our hauling options to hire flatbed semis to pick up and deliver the blocks to us. To date, the most competitive preliminary price we received is from a company called Dutch Valley. They will charge us \$90.00/hour to pick up the blocks in Villa Park and haul them to Willowbrook³. Each load will consist of a maximum of ten (10) blocks, so five (5) trips will be required. We estimate that each trip would take about two (2) hours, so the hauling cost would be approximately \$900.00 (2 hours x 5 trips = 10 hours total).

Lastly, once the individual concrete blocks are delivered, they need to be off-loaded from the flatbed semis and arranged and stacked on-site to form the bin enclosure. Staff has contacted Tameling Grading to perform this work using one of their heavy end-loaders.

³ Each block is six feet long, two feet wide and two feet tall, with an approximate weight of 1.5 tons)

Provided the blocks are all delivered on the same day, Tameling estimates that they could off-load and set the blocks in eight (8) hours. Therefore, the labor cost would be \$1,000.00 (\$125.00/hr. x 8 hours = \$1,000.00).

<u>Estimated Total Cost:</u>	
Materials (blocks)	\$1,840.00
Hauling	\$900.00
Labor to set in place	\$1,000.00

TOTAL:	\$3,740.00

Given the considerable impact on the budget, it is important to identify a plan for absorbing this unanticipated expense. Finance Director Sue Stanish is currently completing her second quarter budget report for the fiscal year. As part of that process, she examines expense line items to determine an estimated year-end expense estimate in cooperation with the various departments. In examining just the Administration budget of the General Fund, Ms. Stanish has identified up to \$300,000⁴ that was budgeted for various expenses that will likely go unexpended. While there are several other expense items that may be over budget before year's end that could draw down against this amount, the funds available are more than enough to cover the expected budget overages, including the salt purchase plan. In addition, this \$300,000 of available funds only reflects an examination of the Administration budget.

CONCLUSION

As reported at the November 10 Village Board meeting, staff intends to proceed with the plan for constructing the temporary salt storage area at Community Park and ordering between 500 and 600 tons of salt under the State contract and an additional 150 – 200 tons of the treated product. This will insure a minimally sufficient amount of material for a normal winter season. Once final costs are known and staff determines what additional approvals (if any) may be necessary by the Village Board, requests for ratification of staff's actions will be brought forward at the next available Board meeting.

Should any member of the Board have any questions or concerns about this plan, please contact Administrator Modaff as soon as possible.

⁴ This amount includes \$115,000 for anticipated debt service that will not be required in this fiscal year, \$35,000 less in sales tax rebates for Town Center and \$150,000 remaining on Williams Space Needs contract (assuming architectural planning for Village Hall/Police Dept is halted and only minor build-out is done on existing garage space for temporary storage needs).