

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, OCTOBER 24, 2005, AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Village President Gary Pretzer at the hour of 7:30 p.m.

2. ROLL CALL

Those present at roll call were Trustees Dennis Baker, Robert Napoli, Michael Brown, Paul Schoenbeck, Timothy McMahon and Village President Pretzer. ABSENT: Trustee Stephen Landsman. Also present were Deputy Clerk Mary Partyka, Village Attorney Robin Jones, Village Administrator Carl Goldsmith, Chief of Police Edward Konstanty, Director of Finance Sue Stanish, Director of Municipal Services Alan Zordan and Superintendent of Parks & Recreation Walter Righton.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Pretzer asked everyone to join him in saying the Pledge of Allegiance.

4. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - October 10, 2005 (APPROVE)
- c. Warrants - October 24, 2005 - \$195,853.91 (APPROVE)
- d. Resolution No. 05-R-41 - A Resolution Authorizing the Village President and Village Clerk to Execute a Certain Plat of Easement - 7511 Brookbank Road (ADOPT)
- e. Resolution No. 05-R-42 - A Resolution Authorizing the Village President and Village Clerk to Execute a Certain Plat of Easement - 7515 Brookbank Road (ADOPT)
- f. Resolution No. 05-R-43 - A Resolution Authorizing the Village President and Village Clerk to Execute a Certain Plat of Dedication - 6029 Western Avenue (ADOPT)

President Pretzer asked if any Board member wanted any item(s) removed from the Omnibus Vote Agenda. No Board member wanted any items removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Brown, seconded by Trustee Baker, to approve the Omnibus Vote Agenda.

ROLL CALL VOTE: AYES: Trustees Baker, Napoli, Brown, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Landsman.

MOTION DECLARED CARRIED

NEW BUSINESS

5. VISITOR'S BUSINESS (Public comment is limited to three minutes per person)

There was no visitor's business.

6. DELINQUENT WATER BILLS

Director Zordan informed the Village Board that there were three (3) delinquent water bills in the amounts of \$139.26, \$63.16 and \$186.20, respectively, and requested permission to proceed as per Village policy.

7. DISCUSSION - APPLICATION FOR REZONING TO THE R-1A ZONING DISTRICT - 6015 BENTLEY AVENUE

Director Zordan advised the Village Board that the applicant, Dan Riordan, of Riordan Signature Homes, has requested consideration of rezoning the property at 6015 Bentley Avenue from the R-1 Single Family Residential Zoning District to the R-1A Single Family Residential Zoning District. The subject property is 60 feet wide and 629 feet deep. The rezoning of the subject property would allow for a reduction in the required side yard setback from 15 feet to 10 feet, which would allow Mr. Riordan to construct a new single-family residence.

The Plan Commission conducted a public hearing on October 5, 2005. There were no objections voiced with regard to the proposed rezoning. The Plan Commission recommended, and the Staff concurred, that the Village Board approve the rezoning of the subject property. Director Zordan noted that the applicant's request complies with the Village's Comprehensive Plan and other land development regulations and should have no negative impact on the surrounding land uses.

MOTION: Made by Trustee Baker, seconded by Trustee Napoli, to instruct the Village Attorney to prepare the necessary documents.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Napoli, Brown, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Landsman.

MOTION DECLARED CARRIED

8. DISCUSSION - PURCHASE EXCEEDING \$1,000 -INSTALLATION OF BOLLARDS FOR COMMUNITY PARK LIGHT CONTROL PANELS

Superintendent Righton informed the Village Board that funds were included in the FY06 Budget for the installation of protective bollards around the electrical control panels in the center of the Community Park. This item was included in the budget to provide protection of the panels from vehicles that come through the park.

The Staff obtained three proposals for the work. The company with the lowest proposal was unresponsive therefore Staff contacted Midwest Fence Corp. Midwest Fence Corp. submitted two proposals, one for the 2-rail bollard system in the amount of \$5,100.00 and one for painting in the amount of \$900.00, for a total cost of \$6,000.00.

The Staff recommended the acceptance of the proposal from Midwest Fence Corp. in an amount not to exceed \$6,000.00.

MOTION: Made by Trustee Baker, seconded by Trustee Napoli, to accept the proposal from Midwest Fence Corporation in an amount not to exceed \$6,000.00.

Trustee Schoenbeck suggested that the Staff look into a cheaper way to provide the protection of the electrical panel such as nine foot (9') parking blocks that could go around the perimeter. He felt that these types of blocks would protect the panel while allowing a vehicle to get in close for the purpose of maintenance and at a lower cost.

President Pretzer asked if Trustee Baker would agree to withdraw his motion and Trustee Napoli his second to the motion. Trustees Baker and Napoli agreed to withdraw their motion.

After further discussion by the Board, the following motion was made:

MOTION: Made by Trustee Schoenbeck, seconded by Trustee Brown, to authorize the Staff to get the needed protection around the electrical panel in Borse Community Park in an amount not to exceed \$6,000.00.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Napoli, Brown, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Landsman.

MOTION DECLARED CARRIED

9. DISCUSSION - PURCHASE EXCEEDING \$1,000 - MOBILE RADIO REPLACEMENT

Chief Konstanty informed the Village Board that the funds for the replacement of five (5) mobile radios were included in the current fiscal year budget and the Long Range Plan. Commander Barnacle recommended the department purchase two radios for each of the four squad cars that are due for replacement. The cost for these mobile radios would be \$1,200.00 each for the VHF radio and \$486.00 each for the UHF mobile radio for a total cost of \$6,584.00.

MOTION: Made by Trustee Baker, seconded by Trustee Brown, to approve the purchase of the mobile radios from Communication Direct in an amount not to exceed \$6,584.00.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Napoli, Brown, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Landsman.

MOTION DECLARED CARRIED

10. DISCUSSION - PURCHASE EXCEEDING \$1,000 - REPLACEMENT OF PORTABLE RADIOS

Chief Konstanty advised that the Village Board had previously approved the purchase of ten (10) portable radios in the current fiscal year budget, at a price of \$1,000.00 each. Commander Barnacle researched the portable radios and determined that the Kenwood TK 390 portable radio meets the department needs at a lower cost. Due to the lower cost, the department is able to purchase twelve (12) radios. The total cost for the twelve (12) radios including the microphones and chargers is \$10,276.00.

The Public Safety Committee requested these items be discussed by the Board on the regular agenda due to the fact the actual cost exceeds the budgeted amount by several hundred dollars.

MOTION: Made by Trustee Napoli, seconded by Trustee Brown, to approve the purchase of the portable radios from Community Direct in an amount not to exceed \$10,276.00.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Napoli, Brown, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Landsman.

MOTION DECLARED CARRIED

11. RESOLUTION - A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CERTAIN AGREEMENT - AZAVAR TECHNOLOGIES - MUNICIPAL UTILITY TAX AUDIT PROGRAM

Administrator Goldsmith provided an overview of the Municipal Utility Tax Audit Program to the Village Board.

Several Trustees felt the concept was good but were concerned about the terms of the contract. The Board requested the Staff work with AZAVAR to amend some of the language in the contract and then bring the contract back at the next Board meeting.

MOTION: Made by Trustee Brown, seconded by Trustee Baker, to adopt Resolution No. 05-R-44.

The Board deferred action on this item until the next meeting.

12. RESOLUTION - A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO ACCEPT A PROPOSAL FOR THE INSTALLATION OF TWO (2) TWELVE INCH VALVES ALONG CLARENDON HILLS ROAD - WESTERN UTILITY, INC.

Administrator Goldsmith reported to the Village Board that part of the Village's water distribution system is a twelve inch (12") diameter transmission water main. Feeder mains are looped from this transmission main to serve large areas of town. Administrator Goldsmith advised that the majority of the valves that are used to shut down portions of this water main in the event a break occurred were located in the feeder mains. There are no valves located within the transmission main itself. The Staff expressed concern that if a main break occurred within the transmission main that required a full shutdown to repair, a large portion of the town would be impacted for an extended period of time.

The Staff solicited proposals from three (3) reputable underground plumbing contractors to complete the installation of these two twelve inch valves. The Village would arrange for the purchase of all materials and restoration at a cost of \$6,011.90. The contractor would provide the labor and equipment for the installation of the two valves. The anticipated total cost for the project is \$11,398.40. Funds for this project are available in the Water Fund.

MOTION: Made by Trustee McMahon, seconded by Trustee Napoli, to adopt Resolution No. 05-R-45.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Napoli, Brown, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Landsman.

MOTION DECLARED CARRIED

13. RESOLUTION - A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CERTAIN AGREEMENT - HEXAGRAM, INC. START SERVICE AGREEMENT

Director Zordan informed the Board that the Village in 2000 had purchased an automated water meter reading system from Hexagram, Inc. This system includes Meter Transmitter Units (MTUs) which transmit water consumption information from each water meter on the Village's system to the Village's network control computer. Special software tracks the water consumption data and creates various reports. This entire system is called the STAR system. The support services that came with the initial purchase of the system have now expired and ongoing service agreements are necessary to continue this service. The Staff recommended the Board authorize the execution of the Star Service Agreement at an annual cost of \$2,850.00.

MOTION: Made by Trustee Schoenbeck, seconded by Trustee Brown, to adopt Resolution No. 05-R-46.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Napoli, Brown, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Landsman.

MOTION DECLARED CARRIED

Trustee Schoenbeck suggested that the Staff ask Hexagram, Inc. for a lower price due to the fact that the Village was a sample community for the installation of this system.

OLD BUSINESS

14. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Napoli had no report.

Trustee Brown had no report.

Trustee Schoenbeck had no report.

Trustee McMahon had no report.

15. ATTORNEY'S REPORT

Village Attorney Jones had no report.

16. CLERK'S REPORT

Deputy Clerk Partyka had no report.

17. ADMINISTRATOR'S REPORT

Administrator Goldsmith had no report.

18. ADJOURNMENT

President Pretzer asked for a motion to adjourn the meeting.

MOTION: Made by Trustee McMahon, seconded by Trustee Schoenbeck, to adjourn the meeting at the hour of 8:13 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Napoli, Brown, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Landsman.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

_____, 2005.

President

Minutes transcribed by Mary Partyka.