

MINUTES OF THE SPECIAL MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, DECEMBER 5, 2005, 2005, AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 7:30 p.m. by Village President Gary Pretzer.

2. ROLL CALL

Those present at roll call were Trustees Robert Napoli, Michael Brown, Stephen Landsman, Paul Schoenbeck, Timothy McMahon and Village President Pretzer. ABSENT: Trustee Dennis Baker. Also present were Deputy Clerk Mary Partyka, Village Attorney Robin Jones, Village Administrator Carl Goldsmith, Director of Municipal Services Alan Zordan, Chief of Police Edward Konstanty, Director of Finance Sue Stanish and Superintendent of Parks and Recreation Walter Righton.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Pretzer asked everyone to join him in saying the Pledge of Allegiance.

4. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - November 28, 2005 (APPROVE)

President Pretzer noted that agenda Item 4b should be amended to reflect that the attorney in attendance at the meeting was Robin Jones.

MOTION: Made by Trustee Napoli, seconded by Trustee Brown, to approve the Omnibus Vote Agenda as amended.

ROLL CALL VOTE: AYES: Trustees Napoli, Brown, Landsman, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

NEW BUSINESS

5. VISITOR'S BUSINESS (Public comment is limited to three minutes per person)

There was no visitor's business.

6. DISCUSSION - SPECIAL RECREATION TAX LEVY

Administrator Goldsmith noted that a change in the State Statute in 2003 allowed municipal units of government the ability to levy a property tax to fund the costs associated with the provision of special recreation services. This levy is exempt from the statutorily imposed tax cap and the monies sought through the levy must be contained in the Ordinance approved by the Village Board. The amount of the levy the Board is asking to consider is \$63,000. The impact of the new special recreation tax levy on a \$300,000 home would equate to \$16.59 per year.

In order to go forward with the implementation of the new levy amount, Administrator Goldsmith advised that the Village must enter into a joint agreement and the Gateway Special Recreation Association. In addition, a Truth in Taxation public hearing is required to be held because the proposed levy is more than 105% of the previous year's levy. The Village Board would need to adopt a Tax Levy Ordinance and forward the Ordinance to the County Assessor's Office prior to the last Tuesday of December.

Administrator Goldsmith noted that except for the ADA Compliance Audit, the projects included in the levy had been included in previous long-range plans or budgets.

Bonita Zwartz, of 546 Ridgemoor Drive, told the Board that she had a daughter who has participated in special recreation for years. She noted that her daughter has grown and enjoys the special recreation program and would like to see it continue.

The Board requested the Staff provide them with more details as to what parks would be getting the requested ADA compliant improvements and what is the plan for future improvements. President Pretzer requested that the information be provided to the Board prior to the meeting of December 19.

MOTION: Made by Trustee Napoli, seconded by Trustee Schoenbeck, to approve the following:

- To approve the budget for the Special Recreation Tax Levy and include the projects in the FY 06-07 budget
- Direct Staff to present the budget to the Gateway Board
- Publish the Notice of Public Hearing for a Truth in Taxation Hearing
- Prepare the necessary Tax Levy Ordinance

ROLL CALL VOTE: AYES: Trustees Napoli, Landsman, Schoenbeck and McMahon; NAYS: None; ABSTENTIONS: Trustee Brown; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

7. DISCUSSION - REQUEST FOR PURCHASE EXCEEDING \$1,000 - CARD ACCESS READER SYSTEM

Chief Konstanty informed the Village Board that the card reader access system in the lockup area is failing. Due to the age and difficulty in finding parts to repair the current system, proposals were sought for the full replacement of the system. The Department Staff recommended that the entire card reader system be replaced through Interstate Electronics for a price of \$7,218.00. This item was not budgeted for this fiscal year and would put the New Equipment account over budget by this amount.

MOTION: Made by Trustee Brown, seconded by Trustee McMahon, to approve the purchase of a replacement card access reader system through Interstate Electronics for a price not to exceed \$7,218.00.

ROLL CALL VOTE: AYES: Trustees Napoli, Brown, Landsman, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

8. DISCUSSION - FINANCIAL HEALTH MONITORING REPORT

Director Stanish presented an overview for the Village Board of the Financial Health Monitoring Report.

The Board was pleased with the upward direction of the Village's revenues for 2005 compared to where it was several years ago.

The Staff was requested to show the percent change as they relate to real revenues in the next year's presentation.

MOTION: Made by Trustee Landsman, seconded by Trustee McMahon, to accept the Financial Health Monitoring Report as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Napoli, Brown, Landsman, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Baker.

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MOTION DECLARED CARRIED

9. DISCUSSION - AMUSEMENT TAX AGREED AUDIT PROCEDURES REVIEW

Director Stanish informed the Village Board that every 5-10 years a review of the Village's 6.0% Amusement Tax is performed by the Village's independent auditors. The auditors, Sikich Gardner & Co. LLP, have submitted a proposal to perform an agreed upon procedures review. The proposal outlines the procedures to be performed, the hours of work and the fee schedule. Based on the proposal, the cost of the review of the bowling alley and National Sportsplex would total \$1,260. The Finance Committee reviewed the proposal at its November 14, 2005 meeting and recommended the reviews be performed as proposed by the auditors.

MOTION: Made by Trustee McMahon, seconded by Trustee Napoli, to approve the Amusement Tax Agreed Audit for an amount not to exceed \$1,260.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Napoli, Brown, Landsman, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

10. DISCUSSION - ESTABLISHMENT OF POLICE DEPARTMENT CANINE UNIT

Chief Konstanty informed the Village Board that the discussion of establishing a canine unit and its costs was on the agenda at the direction of the Public Safety Committee. He indicated that several items have come up that make it a good time to look into the canine unit. The training for the police officer assigned to the canine unit would be free at the March 2006 training session and Bill Jacobs Chevrolet has indicated that they would enter into a three year lease on a vehicle for the canine unit for \$1.00 a year.

The consensus of the Village Board was to direct the Staff to proceed with the establishment of a canine unit for the Police Department.

MOTION: Made by Trustee McMahon, seconded by Trustee Schoenbeck, to approve the Village entering into a lease agreement for the vehicle, order the dog and enroll into the training class.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Napoli, Brown, Landsman, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

OLD BUSINESS

11. COMMITTEE REPORTS

Trustee McMahon had no report.

Trustee Napoli had no report.

Trustee Brown had no report.

Trustee Landsman had no report.

Trustee Schoenbeck had no report.

12. ATTORNEY'S REPORT

Village Attorney Jones had no report.

13. CLERK'S REPORT

Deputy Clerk Partyka had no report.

15. ADMINISTRATOR'S REPORT

Administrator Goldsmith had no report.

16. ADJOURNMENT

President Pretzer asked for a motion to adjourn the special meeting.

MOTION: Made by Trustee McMahon, seconded by Trustee Schoenbeck, to adjourn the special meeting at the hour of 8:55 p.m.

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PREVIOUS ROLL CALL VOTE: AYES: Trustees Napoli, Brown, Landsman,
Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,
_____, 2005

Village President

Minutes transcribed by Mary Partyka.