

MINUTES OF THE RESCHEDULED REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, DECEMBER 11, 2006, AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Village President Gary Pretzer.

2. ROLL CALL

Those present at roll call were Trustees Dennis Baker, Michael Mistele, Michael Brown, Robert Napoli, Paul Schoenbeck, Timothy McMahon and Village President Pretzer. ABSENT: None. Also present were Village Clerk Leroy Hansen, Village Attorney Thomas Good, Village Administrator Phil Modaff, Director of Municipal Services Timothy Halik, Director of Finance Sue Stanish, Chief of Police Edward Konstanty, Superintendent of Parks & Recreation Walter Righton and Administrative Intern Jacob Smith.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Pretzer asked everyone to join him in saying the Pledge of Allegiance.

OLD BUSINESS

4. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Workshop - November 13, 2006 (APPROVE)
- c. Minutes - Regular Board Meeting - November 27, 2006 (APPROVE)
- d. Minutes - Executive Session - November 27, 2006 (APPROVE)
- e. Warrants - December 11, 2006 - \$254,687.73 (APPROVE)
- f. Monthly Financial Report - November 30, 2006 - \$12,089,308.01 (ACCEPT)
- g. Resolution No. 06-R-58 - A Resolution Proclaiming the Month of December 2006 as National Drunk and Drugged Driving (3D) Prevention Month in the Village of Willowbrook (ADOPT)

Village President asked if any Board member wanted any item(s) removed from the Omnibus Vote Agenda. No Board member wanted any item(s) removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Baker, seconded by Trustee Brown, to approve the Omnibus Vote Agenda.

ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

5. VISITOR'S BUSINESS (Public comment is limited to three minutes per person)

There was no visitor's business.

6. RESOLUTION NO. 06-R-59 - A RESOLUTION COMMENDING DEBORAH A. HAHN ON TWENTY YEARS OF SERVICE WITH THE VILLAGE OF WILLOWBROOK

Village President Pretzer presented Deborah Hahn with a Resolution and gift. The Village Board congratulated Ms. Hahn on her twenty years with the Village.

MOTION: Made by Trustee Schoenbeck, seconded by Trustee McMahon, to adopt Resolution No. 06-R-59.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

7. PRESENTATION - COMMUNITY PARK WASHROOM/CONCESSION FACILITY

Superintendent Righton presented to the Village Board an overview of the cost for the design and construction of a washroom/concession facility at Borse Community Park. He related that this project was identified as a priority due to the deteriorating condition of the existing washroom facilities at the park. Over the past six months, Newman Architects (working pro bono) designed a small facility that would minimally provide washroom facilities and offer options for expansion of the

facility that would accommodate a small concession and storage area, as well as a patio area for patrons. The current budget contains \$120,000 for this project. A topographic survey was prepared at a cost of \$5,275 leaving a balance of \$114,725 for its design and construction.

The Finance/Administration Committee reviewed several designs prepared by Newman Architects. The Staff and Finance/Administration Committee agree to the Village funding the design and construction of a basic facility and the additional concession and storage facilities be funded by the Burr Ridge-Willowbrook Softball. The basic facility could be completed for a cost of \$74,000 exclusive of the site improvement costs of \$40,000.

Burr Ridge-Willowbrook (BR-W) Softball League had expressed strong support for the expanded building design and had tentatively indicated they would be willing to assume the balance of the project cost estimated to be \$66,000.

Superintendent Righton reported that the Finance/Administration Committee and the Parks Commission supported an expanded facility design option that included Men's and Women's toilets, two exterior drinking fountains, a storage/water rise room, a concession room with a single sink and a covered patio area with three picnic tables. The project estimates for the expanded design ranges from \$168,000 to \$180,000.

The BR-W Softball Board recently met and indicated that the league would be able to commit to a contribution of \$6,000-\$7,000 per year for a total commitment of \$66,000. The Village would fund the cost of the washrooms and the BR-W Softball would fund the costs of the concession and storage rooms. Under this arrangement, the BR-W Softball would be granted the exclusive use of the Community Park fields on designated dates.

The Finance/Administration Committee unanimously approved the expanded facility and the Parks Commission unanimously passed a motion to recommend the Village Board approve the expanded facility design subject to a satisfactory contribution by the BR-W Softball.

Staff requested direction from the Board with regard to soliciting architectural services for a final design of the expanded facility plan and preparation of plans and specifications. In addition, the Staff requested direction to

9. ORDINANCE - AN ORDINANCE PROVIDING FOR THE LEVY OF TAXES FOR THE FISCAL YEAR COMMENCING ON MAY 1, 2006 AND ENDING APRIL 30, 2007, OF VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Director Stanish provided a brief overview for the Board with regard to the levy of a property tax for special recreation needs, which is allowed to be levied without a referendum and as an exception to the tax cap limitation. A truth and taxation hearing is not required if the proposed levy does not exceed 5.0% of the extended tax levy of the previous year. The proposed levy amount of \$63,000 falls within the allowed limits for the Village. Ms. Stanish advised that if the levy is approved, it would be filed with the DuPage County Assessor's office on or before December 26, 2006.

MOTION: Made by Trustee Brown, seconded by Trustee Schoenbeck, to pass Ordinance No. 06-0-36.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

10. RESOLUTION - A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO ACCEPT A PROPOSAL FOR THE PRINTING OF THE COMMUNITY CONNECTIONS NEWSLETTER AND THE PARKS AND RECREATION FUN GUIDE

Administrative Intern Smith informed the Village Board that every three months the Village mails out a Community Connections newsletter and every four months a Parks and Recreation Fun Guide. An RFP was sent out to about twenty (20) printers with a total of four (4) printers submitting proposals. Bottomline Print Brokers submitted the lowest proposal. In addition to printing, Bottomline would tab the newsletters, stuff inserts, label both the newsletter and Fun Guide with bar codes and deliver them to the post office, saving the Village approximately 25 man hours per printing.

The budgeted amount for printing both publications is \$28,199. Administrative Intern Smith noted that if the Village would use Bottomline Print Brokers, the Village would realize a savings of \$4,994 from what is budgeted.

The Staff and Finance/Administration Committee recommended the Village Board accept the proposal submitted by Bottomline Print Brokers and adopt the appropriate Resolution.

MOTION: Made by Trustee Mistele, seconded by Trustee Brown, to adopt Resolution No. 06-R-61.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

11. ORDINANCE - AN ORDINANCE AUTHORIZING THE SALE OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF WILLOWBROOK

Administrative Intern Smith informed the Board that the Staff had compiled a list of vehicles considered surplus. The Staff recommended disposing of these vehicles through the online auctioning services of P.D. Auctions.

MOTION: Made by Trustee McMahon, seconded by Trustee Napoli, to pass Ordinance No. 06-0-37.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

12. ORDINANCE - AN ORDINANCE AUTHORIZING THE SALE OF ABANDONED, LOST OR STOLEN PROPERTY PURSUANT TO THE LAW ENFORCEMENT DISPOSITION OF PROPERTY ACT

Administrative Intern Smith informed the Village Board that the Police Department had compiled a list of abandoned, lost or stolen bicycles that are eligible for disposal. The Police Department is seeking authorization to proceed with the disposal of such property by auction and authorization to donate any rideable bicycle not sold at auction to a charitable organization.

MOTION: Made by Trustee Baker, seconded by Trustee McMahon, to pass Ordinance No. 06-0-38.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

13. DISCUSSION - EMPLOYEE SAFETY INCENTIVE DIVIDEND AND CONTRIBUTION TO THE INTERGOVERNMENTAL RISK MANAGEMENT AGENCY

Administrator Modaff advised the Village Board that IRMA had submitted their invoice for insurance coverage, liability insurance, and workers comp for calendar year 2007. Due to the favorable loss experience in 2003, 2004, and 2005, the Village has earned a premium credit for a total of \$33,888.00. Mr. Modaff requested that further discussion on this item be conducted in Executive Session and then come out of Executive Session to take any necessary action in the public portion of the meeting.

OLD BUSINESS

14. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Mistele had no report.

Trustee Brown had no report.

Trustee Napoli had no report.

Trustee Schoenbeck had no report.

Trustee McMahon had no report.

15. ATTORNEY'S REPORT

Village Attorney Good had no report.

16. CLERK'S REPORT

Village Clerk Hansen had no report.

17. ADMINISTRATOR'S REPORT

Administrator Modaff had no report.

18. EXECUTIVE SESSION - PERSONNEL AND PENDING AND PROBABLE LITIGATION

Village President Pretzer asked for a motion to go into Executive Session to discuss personnel and pending and probable litigation.

MOTION: Made by Trustee McMahon, seconded by Trustee Napoli, to go into Executive Session to discuss personnel and pending and probable litigation at the hour of 7:20 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

SEE APPROPRIATE EXECUTIVE SESSION MINUTES

After the Village Board came out of Executive Session, the following motion was made:

MOTION: Made by Trustee Napoli, seconded by Trustee McMahon, to award one Safety Compensation Day and divide the total IRMA premium earned credit equally amongst eligible employees.

ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

19. ADJOURNMENT

Village President asked for a motion to adjourn the regular meeting.

MOTION: Made by Trustee Napoli, seconded by Trustee Brown, to adjourn the regular meeting at the hour of 8:20 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

_____, 2006

Village President

Minutes transcribed by Mary Partyka.