

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JANUARY 8, 2007, AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 7:30 p.m. by Village Clerk Leroy Hansen.

2. ROLL CALL

Those present at roll call were Trustees Dennis Baker, Michael Mistele, Michael Brown, Robert Napoli, Paul Schoenbeck, and Timothy McMahon. ABSENT: Village President Gary Pretzer. Also present were Village Clerk Leroy Hansen, Village Attorney Thomas Good, Village Administrator Phil Modaff, Director of Municipal Services Timothy Halik, Director of Finance Sue Stanish, Chief of Police Edward Konstanty, Planner Sara Hage and Administrative Intern Jacob Smith.

A QUORUM WAS DECLARED

3. ELECTION - PRESIDENT PRO TEM

Village Clerk Hansen asked for a motion to elect the President Pro Tem for this evening's meeting.

MOTION: Made by Trustee Mistele, seconded by Trustee Baker, to elect Trustee Robert Napoli as President Pro Tem.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

4. PLEDGE OF ALLEGIANCE

President Pro Tem Napoli asked everyone to join him in saying the pledge of allegiance.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Rescheduled Regular Board Meeting - December 11, 2006 (APPROVE)
- c. Minutes - Executive Session - December 11, 2006 (APPROVE)
- d. Warrants - January 8, 2007 - \$471,762.05 (APPROVE)
- e. Monthly Financial Report - December 31, 2006 - \$12,243,208.16 (ACCEPT)

- f. Application For License to Hold a Raffle - Advocate Good Samaritan Hospital - March 10, 2007 (APPROVE)

President Pro Tem Napoli asked if any Board member(s) wanted to remove any item(s) from the Omnibus Vote Agenda. No Board member wanted to remove any item from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele, seconded by Trustee Baker, to approve the Omnibus Vote Agenda.

ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. VISITOR'S BUSINESS (Public comment is limited to three minutes per person)

James Quinlan, a resident of the Nantucket Townhomes Complex, requested that the Village of Willowbrook consider plowing the sidewalks along the arterial streets after significant snow falls. He indicated that there are many people who walk those sidewalks every day but are unable to walk after a snow fall because the sidewalks are not plowed. The Staff was instructed to review this matter further.

7. DELINQUENT WATER BILLS

Director Halik reported that there were no delinquent water bills.

8. MOTION TO APPROVE PURCHASE OF E-MAIL SERVER AND E-MAIL SOFTWARE FROM CDW

Director Stanish reported to the Village Board that the Staff was looking to purchase a new email server and new email software, Microsoft Outlook, thus migrating from GroupWise to Microsoft Outlook. In addition, a new firewall would be required. The current technology is over seven years old. The GroupWise software has been upgraded, but cannot compete with the SPAM filtering, email and daily office support capabilities of Microsoft Outlook. The cost for the entire project is \$20,530, which can be funded from the FY 2006-07 EDP budget. The

Finance and Administration Committee recommended moving forward with this project.

MOTION: Made by Trustee Baker, seconded by Trustee Mistele, to approve the purchase of an E-mail server and E-mail software from CDW.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

Trustee Schoenbeck suggested that the new agenda item presentation format be modified to include a sign off from the appropriate Committee prior to the item being brought to the Village Board. After a brief discussion, it was agreed to include a check box indicating the appropriate Committee had reviewed and approved the agenda item, when needed.

OLD BUSINESS

9. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Mistele had no report.

Trustee Brown had no report.

Trustee Schoenbeck had no report.

Trustee McMahon had no report.

Trustee Napoli had no report.

10. ATTORNEY'S REPORT

Village Attorney Good had no report.

11. CLERK'S REPORT

Village Clerk Hansen had no report.

12. ADMINISTRATOR'S REPORT

Administrator Modaff introduced new Planner Sara Hage to the Village Board, who had officially started employment with the

Village on December 18, 2006. Ms. Hage is currently working with Village Consultant JoEllen Charlton on a transition schedule.

Administrator Modaff noted that he has received six of the eight evaluations for the Administrator and there is still time to return the forms. This issue will be reviewed during Executive Session on January 22.

There will be a workshop on February 12 immediately following the regular meeting. The DuPage County Health Department will be in attendance at the workshop to discuss the Municipal County Smoking Ban Task Force. A suggestion was made that in the event there are a lot items on the regular agenda, the regular meeting be started earlier on February 12.

13. EXECUTIVE SESSION

There was no need for Executive Session.

14. ADJOURNMENT

President Pro Tem Napoli asked for a motion to adjourn the meeting.

MOTION: Made by Trustee Mistele, seconded by Trustee Brown, to adjourn the meeting at the hour of 7:50 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

_____, 2007

Village President

Minutes transcribed by Mary Partyka.