

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, FEBRUARY 26, 2007, AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 7:30 p.m. by Village President Gary Pretzer.

2. ROLL CALL

Those present at roll call were Trustees Michael Mistele, Michael Brown, Robert Napoli and Paul Schoenbeck. ABSENT: Trustees Dennis Baker and Timothy McMahon and Village President Gary Pretzer. Also present were Village Clerk Leroy Hansen, Village Attorney Robin Jones, Village Administrator Phil Modaff, Director of Municipal Services Timothy Halik, Director of Finance Sue Stanish, Chief of Police Edward Konstanty and Planner Sara Hage.

A QUORUM WAS DECLARED

2A. ELECTION - PRESIDENT PRO TEM

Village Clerk Hansen asked for a motion to elect a President Pro Tem for this evening's meeting.

MOTION: Made by Trustee Brown, seconded by Trustee Mistele, to elect Trustee Robert Napoli as President Pro Tem.

ROLL CALL VOTE: AYES: Trustees Mistele, Brown, Napoli and Schoenbeck; NAYS: None; ABSENT: Trustees Baker and McMahon.

MOTION DECLARED CARRIED

3. PLEDGE OF ALLEGIANCE

President Pro Tem Napoli asked everyone to join him in saying the pledge of allegiance.

4. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - February 12, 2007 (APPROVE)
- c. Minutes - Smoke Free Workshop - February 12, 2007 (APPROVE)
- d. Warrants - February 26, 2007 - \$173,695.06 (APPROVE)

- e. Application For License To Hold A Raffle - Metropolitan Family Services DuPage - March 3, 2007 (APPROVE)
- f. ORDINANCE NO. 07-O-04 - An Ordinance Granting Certain Variations From the Subdivision Regulations, Granting a Certain Variation From the Zoning Ordinance and Granting Approval of a Final Plat of Subdivision - 300 60th Court (PASS)

President Pro Tem Napoli asked if any Board member wanted any item(s) removed from the Omnibus Vote Agenda. No Board member wanted any item(s) removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele, seconded by Trustee Brown, to approve the Omnibus Vote Agenda.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Mistele, Brown, Napoli and Schoenbeck; NAYS: None; ABSENT: Trustees Baker and McMahon.

MOTION DECLARED CARRIED

NEW BUSINESS

- 5. VISITOR'S BUSINESS (Public comment is limited to three minutes per person)

Phyllis Zimmer, 6446 Tennessee Avenue, commented with regard to stormwater being directed onto her private property.

- 6. DELINQUENT WATER BILLS

Director Halik reported that there were no delinquent water bills.

- 7. ORDINANCE - AN ORDINANCE ABATING THE TAXES HERETOFORE LEVIED FOR THE YEAR 2006 TO PAY THE PRINCIPAL AND INTEREST ON THE \$1,300,000 GENERAL OBLIGATION BONDS (COMBINED ALTERNATE REVENUE SOURCE), SERIES 2000 OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Director Stanish advised the Village Board that General Obligation Bonds were issued for the new meter system, painting of the two water towers and the 79th Street water main extension project. The Board will need to pass an ordinance such as this one until the bonds are paid off in June 2010. The DuPage County Clerk automatically prepares an annual property tax levy extension for the payment of the bond debt service unless an

annual tax abatement ordinance is filed with the Clerk. This Ordinance will be filed with the DuPage County Clerk's office.

MOTION: Made by Trustee Schoenbeck, seconded by Trustee Mistele, to pass Ordinance No. 07-0-05.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Mistele, Brown, Napoli and Schoenbeck; NAYS: None; ABSENT: Trustees Baker and McMahon.

MOTION DECLARED CARRIED

8. DISCUSSION AND MOTION - QUARTERLY FINANCIAL REPORTS - THIRD QUARTER FISCAL 2007

Director Stanish provided a highlight for the Board of the General Fund financial reports for the third quarter of fiscal year 2007.

Revenues

- **General Fund** - Revenues are projected to come in greater than the budgeted amount by \$43,673 for a total of \$6,861,931.
- **Income Tax** - Income tax receipts are projected to come in at \$740,000 or \$82.52 per capita.
- **Permit Revenues** - Permit revenues are projected to exceed the budgeted amount by \$137,970. Of this amount, \$48,425 relates to permit fees received for the Town Center.
- **Interest Income** - A projected amount of \$57,500 of interested income compared to the budgeted amount of \$18,000.
- **Sales Tax** - Sales tax receipts are projected to come in at about \$147,600 or 5.5% greater than the budgeted amount.
- **Utility Tax** - Utility taxes are projected to come in \$300,000 or 20% below the budgeted amount. The utility tax audit is under way and will hopefully produce positive results.
- **Amusement Tax** - A 17% or \$19,654 decrease is projected.

Expenditures

- **General Fund** - Total expenditures are expected to come in at \$10,950 less than the budgeted amount.
- **Administration Department** - Estimated to come in slightly below budget due to a vacancy in the department.
- **Police Department** - Salary costs are estimated to be \$16,300 over budget. Departmental overtime costs are

projected to be \$56,800 greater than budgeted. The vehicle replacement budget anticipated the purchase of three police vehicles but two previously purchased vehicles were not delivered until the FY 06-07 budget. As a result ,five vehicles will be paid for in the FY 06-07 budget with a corresponding decrease in the prior year's budget.

- **Municipal Services Department-Public Services** - Overtime costs are expected to be \$15,000 or 42% below budget.
- **Municipal Services Department-Community Development** - An additional \$17,500 in costs is anticipated but will be offset with the collection of permit revenues.
- **Parks and Recreation Department** - A total of \$120,000 was budgeted for the toilet/concession stand at Community Park. \$14,000 is estimated to be spent on engineering fees in FY06-07 while the remaining cost of the facility would be budgeted in FY07-08.
- **Plan Commission, Board of Police Commissioners and Mosquito Abatement** - Expenditures are estimated to come in as budgeted.

Fund Balance

- Projected 4/30/07 fund balance is expected to be \$70,358 greater than budgeted.
- Projected fund balance at 4/30/07 equates to 124 days operating expense compared to the budgeted 120 days.
- Projected liquid balance at 01/31/07 equates to 95 days operating expense and 95 days projected at 4/30/07.

MOTION: Made by Trustee Brown, seconded by Trustee Mistele, to accept the Quarterly Financial Reports for Third Quarter Fiscal 2007 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Mistele, Brown, Napoli and Schoenbeck; NAYS: None; ABSENT: Trustees Baker and McMahon.

MOTION DECLARED CARRIED

OLD BUSINESS

9. COMMITTEE REPORTS

Trustee Schoenbeck had no report.

Trustee Mistele had no report.

Trustee Brown had no report.

10. ATTORNEY'S REPORT

Village Attorney Jones had no report.

11. CLERK'S REPORT

Village Clerk Hansen had no report.

12. ADMINISTRATOR'S REPORT

Administrator Modaff reminded the Board that the budget meeting is this coming Thursday, March 1, 2007, at 6:00 p.m. and to bring their budget binders with them.

13. EXECUTIVE SESSION - RELEASE OF EXECUTIVE SESSION MINUTES

President Pro Tem Napoli asked for a motion to go into Executive Session to discuss the Release of Executive Session Minutes.

MOTION: Made by Trustee Schoenbeck, seconded by Trustee Mistele, to go into Executive Session to discuss the Release of Executive Session Minutes at the hour of 7:46 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Mistele, Brown, Napoli and Schoenbeck; NAYS: None; ABSENT: Trustees Baker and McMahon.

MOTION DECLARED CARRIED

SEE APPROPRIATE EXECUTIVE SESSION MINUTES

14. ROLL CALL

Those present at roll call were Trustees Michael Mistele, Michael Brown, Robert Napoli and Paul Schoenbeck. ABSENT: Trustees Dennis Baker and Timothy McMahon and President Pretzer. Also present were Village Clerk Leroy Hansen, Village Attorney Robin Jones and Village Administrator Phil Modaff.

A QUORUM WAS DECLARED

15. RESOLUTION - A RESOLUTION MAKING A DETERMINATION RELATIVE TO THE RELEASE OF EXECUTIVE SESSION MINUTES PURSUANT TO THE ILLINOIS OPEN MEETINGS ACT

MOTION: Made by Trustee Schoenbeck, seconded by Trustee, to adopt Resolution No. 07-R-06.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Mistele, Brown, Napoli and Schoenbeck; NAYS: No; ABSENT: Trustees Baker and McMahon.

MOTION DECLARED CARRIED

Trustee Brown inquired regarding Planner Hage's request to attend an American Planning Association conference. He requested that Ms. Hage prepare a report for the Village Board after she attends the conference. The Board and Administrator Modaff felt this was a positive request.

16. ADJOURNMENT

MOTION: Made by Trustee Napoli, seconded by Trustee McMahon, to adjourn the regular meeting at the hour of 7:55 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli and McMahon; NAYS: None; ABSENT: Trustee Schoenbeck.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

_____, 2007

Village President

Minutes transcribed by Mary Partyka.