

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MARCH 26, 2007, AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 7:30 p.m. by Village President Gary Pretzer.

2. ROLL CALL

Those present at roll call were Trustees Michael Mistele, Michael Brown, Robert Napoli, Paul Schoenbeck, Timothy McMahon and Village President Pretzer. ABSENT: Trustee Dennis Baker. Also present were Village Clerk Leroy Hansen, Village Attorney Robin Jones, Village Administrator Phil Modaff, Director of Municipal Services Timothy Halik, Director of Finance Sue Stanish, Deputy Chief Pat Foley and Planner Sara Hage.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Pretzer asked everyone to join him in saying the pledge of allegiance.

4. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Rescheduled Board Meeting - March 1, 2007 (APPROVE)
- c. Minutes - Executive Session - March 1, 2007 (APPROVE)
- d. Minutes - Regular Board Meeting - March 12, 2007 (APPROVE)
- e. Warrants - March 26, 2007 - \$147,639.52 (APPROVE)

President Pretzer asked if any Board member wanted any item(s) removed from the Omnibus Vote Agenda. No Board member wanted any item(s) removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele, seconded by Trustee Schoenbeck, to approve the Omnibus Vote Agenda.

ROLL CALL VOTE: AYES: Trustees Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

NEW BUSINESS

5. VISITOR'S BUSINESS (Public comment is limited to three minutes per person)

Phyllis Zimmer, 6446 Tennessee Avenue, commented with regard to stormwater being directed onto her private property.

6. DELINQUENT WATER BILLS

Director Halik reported that there were two (2) delinquent water bills in the amounts of \$166.32 and \$308.86, respectively, and requested permission to proceed as per Village policy.

7. ORDINANCE - AN ORDINANCE APPROVING A PLAT OF VACATION OF EASEMENT AND GRANT OF EASEMENT - LOT 6 OF TARTAN BROOK SUBDIVISION

Director Halik informed the Village Board that the Final Plat for the Tartan Brook Subdivision was approved in October of 2004. The developer discovered, during negotiations with a potential purchaser of Lot 6 in the subdivision, a discrepancy regarding the location of periphery drainage and utility easements for the lot in question. In order to correct the discrepancy, the developer's surveyor prepared two (2) plats. One plat serves to vacate an existing ten foot (10') drainage and utility easement on the north side of the lot and the second plat serves to grant a new ten foot (10') drainage and utility easement along the south side of the lot. These revisions will enable required site utilities to be properly located within the easements and still provide an acceptable width of a buildable area to construct a new home. The Village Engineer reviewed and approved these two plats.

The Staff recommended the Village Board approve the two (2) plats.

MOTION: Made by Trustee Napoli, seconded by Trustee Schoenbeck, to pass Ordinance No. 07-0-06.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE A CERTAIN AGREEMENT - MOSQUITO ABATEMENT SERVICES - CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT

Director Halik informed the Village Board that he had met with representatives from Clarke Mosquito to review the mosquito control contract to ensure that the contract price offered remains competitive with surrounding towns receiving similar services from Clarke. During the meetings, the Staff had learned that there are new insecticide products available that can reduce the labor costs associated with individual catch basin treatments without reducing the effectiveness. The new insecticides are sustained release products that can provide the required coverage for up to 120 days without re-treatment. To ensure adequate protection is in place prior to the onset of mosquito breeding attributed to West Nile Virus (WNV), a second catch basin treatment or booster treatment will be performed in mid-August. The revised contract price which reflects this program is \$24,231.36. In addition, Staff recommended that an additional \$6,000 be budgeted for various optional services such as adulticiding (spraying) should the need arise to combat the continuing threat of WNV. The total cost of the 2007 program is \$30,231.36, which reflects a savings of \$6,131.64 from the budgeted amount.

MOTION: Made by Trustee Napoli, seconded by Trustee Mistele, to adopt Resolution No. 07-R-09.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO EXECUTE A CERTAIN CONTRACT - LANDSCAPE FERTILIZATION SERVICES - SPRING-GREEN LAWN CARE

Director Halik advised the Village Board that a public bid opening was held on Monday, March 5, 2007. One bid was received from the Village's current vendor, Spring-Green Lawn Care. They submitted a bid in the amount of \$21,494.00, which reflects a 5% increase over the FY 06-07 contract. The Staff is very satisfied with both the quality of service and the level of customer service provided by Spring-Green. The Municipal Services Committee reviewed the bid results at its March 12 meeting.

Staff recommended that the FY 07-08 contract for Landscape Fertilization Services be awarded to Spring-Green Lawn Care.

MOTION: Made by Trustee Brown, seconded by Trustee Mistele, to adopt Resolution No. 07-R-10.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

10. ORDINANCE - AN ORDINANCE PROVIDING FOR THE OFFICIAL ZONING MAP OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Planner Hage informed the Village Board that in accordance with the Illinois Compiled Statutes, the Village is required to publish its Zoning Map by March 31 of each year if there have been any map amendments during the preceding calendar year. The Village's Zoning Map has been updated to reflect the various land use actions approved by the Board in 2006.

MOTION: Made by Trustee Napoli, seconded by Trustee McMahon, to pass Ordinance No. 07-O-07.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

OLD BUSINESS

11. COMMITTEE REPORTS

Trustee Napoli had no report.

Trustee Schoenbeck had no report.

Trustee McMahon had no report.

Trustee Mistele had no report.

Trustee Brown had no report.

12. ATTORNEY'S REPORT

Village Attorney Jones had no report.

13. CLERK'S REPORT

Village Clerk Hansen had no report.

14. ADMINISTRATOR'S REPORT

Administrator Modaff had no report.

15. EXECUTIVE SESSION

President Pretzer asked for a motion to adjourn into Executive Session to discuss personnel.

MOTION: Made by Trustee McMahon, seconded by Trustee Schoenbeck, to adjourn into Executive Session to discuss personnel at the hour of 7:45 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

\_\_\_\_\_, 2007

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Village President

Minutes transcribed by Mary Partyka.