

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, APRIL 23, 2007, AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 7:30 p.m. by Village President Gary Pretzer.

2. ROLL CALL

Those present at roll call were Trustees Dennis Baker, Michael Mistele, Michael Brown, Robert Napoli, Paul Schoenbeck, Timothy McMahon and Village President Pretzer. ABSENT: None. Also present were Village Clerk Leroy Hansen, Village Attorney Thomas Good, Village Administrator Phil Modaff, Director of Municipal Services Timothy Halik, Director of Finance Sue Stanish, Chief of Police Edward Konstanty, Planner Sara Hage and Superintendent of Parks & Recreation Walter Righton.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Pretzer asked everyone to join him in saying the pledge of allegiance.

4. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - April 9, 2007 (APPROVE)
- c. Warrants - April 23, 2007 - \$195,767.53 (APPROVE)
- d. Resolution No. 07-R-15 - A Resolution Proclaiming the Week of April 29 Through May 5, 2007 Municipal Clerks Week Within the Village of Willowbrook (ADOPT)

President Pretzer asked if any Board Member wanted to remove any item(s) from the Omnibus Vote Agenda. No Board Member wanted to remove any item(s) from the Omnibus Vote Agenda.

MOTION: Made by Trustee McMahon, seconded by Trustee Mistele, to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

5. VISITOR'S BUSINESS (Public comment is limited to three minutes per person)

There was no visitor's business.

6. MOTION - PRESIDENTIAL APPOINTMENTS

President Pretzer recommended the following appointments:

Parks & Recreation Commission (2-year term)

Ronald Kanaverskis	Carol Lazarski
Karin Miller	Doug Stetina

Plan Commission (4-year term)

Ron Hilt	James Soukup
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Police Pension Fund Board (2-year term)

Umberto Davi

MOTION: Made by Trustee Napoli, seconded by Trustee Baker, to concur with the Village President's recommendations for reappointment.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

7. DELINQUENT WATER BILLS

Director Halik informed the Village Board that there was one delinquent water bill in the amount of \$212.93 and requested authorization to proceed as per Village policy.

8. RESOLUTION - A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE A CERTAIN AGREEMENT - STREETLIGHT MAINTENANCE SERVICES - MEADE ELECTRIC COMPANY, INC.

Director Halik informed the Village Board that the annual streetlight maintenance contract was moved from the MFT Fund to

the General Fund. An RFP was prepared and the Municipal Services Committee authorized the Staff to solicit proposals for the work. Meade Electric, the Village's current contractor for streetlight maintenance services, submitted the lowest qualified proposal in the amount of \$9,972.00. The proposal price reflects an approximately 25% increase over the FY 06-07 contract price. Staff has been very satisfied with the quality of work and level of responsiveness provided by Meade Electric and recommended the President and Board of Trustees adopt the resolution before them this evening.

MOTION: Made by Trustee Baker, seconded by Trustee Napoli, to adopt Resolution No. 07-R-16.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO EXECUTE A CERTAIN CONTRACT - LANDSCAPE MAINTENANCE SERVICES - FALCO'S LANDSCAPING

Director Halik advised the Board that the Municipal Services Department and Parks & Recreation Department held a second public bid opening for this contract on April 16, 2007 for the annual landscape maintenance services contract.

Falco's Landscaping submitted the lowest qualified bid price in the amount of \$43,458.10. Although this reflects an approximately 14% increase of the FY 06-07 contract price, it is 6% or \$7,600 lower than the previous bid price received at the March 5 bid opening. Staff had checked municipal references for Falco's Landscaping including the Village of Woodridge and Village of Itasca. Falco's provided satisfactory services and the municipalities would continue to solicit their services for future work. Staff recommended the President and Board of Trustees adopt the Resolution before them this evening.

MOTION: Made by Trustee Baker, seconded by Trustee Brown, to adopt Resolution No. 07-R-17.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

10. RESOLUTION - A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO EXECUTE A CERTAIN CONTRACT - JANITORIAL SERVICES - BEST QUALITY CLEANING, INC.

Director Halik advised the Board that a public bid opening was held on April 16, 2007 for the annual janitorial services contract. Although nine (9) vendors attended the mandatory pre-bid meeting on March 23, only one (1) completed bid was submitted by Best Quality Cleaning, Inc. at a cost of \$20,100.00 or \$1,675.00 per month. Director Halik indicated that while the bid price of \$1,675.00 per month exceeded the current contract price, there are differences between the contract requirements. The previous contract required the Village order and pay for all expendable supplies including cleaning products, garbage bags and paper supplies. In the old contract, the Village ordered and paid for these supplies separately. Periodic carpet and window cleaning services were not part of the old contract and were billed separately. The new contract includes these services at no additional cost. Staff recommended that the President and Board of Trustees adopt the Resolution before them this evening.

MOTION: Made by Trustee Napoli, seconded by Trustee Brown, to adopt Resolution No. 07-R-18.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

11. ORDINANCE - AN ORDINANCE APPROVING A FINAL PLAT OF SUBDIVISION AND PLANNED UNIT DEVELOPMENT AND RELATED MATTERS - ROUTE 83 AND PLAINFIELD ROAD - WILLOWBROOK TOWN CENTER

President Pretzer stated that this item has been requested to be deferred to a future date.

OLD BUSINESS

12. COMMITTEE REPORTS

Trustee McMahon had no report.

Trustee Baker had no report.

Trustee Mistele had no report.

Trustee Brown had no report.

Trustee Napoli had no report.

Trustee Schoenbeck noted that the Public Safety Committee minutes from the April 9, 2007 meeting were included in the packet. He suggested that the Board look into having a Committee of the Whole instead of breaking into the separate committees.

13. ATTORNEY'S REPORT

Village Attorney Good had no report.

14. CLERK'S REPORT

Village Clerk Hansen had no report.

15. ADMINISTRATOR'S REPORT

Administrator Modaff reported he will be in Springfield with Clerk Hansen on Tuesday and Wednesday, April 24 and April 25.

16. EXECUTIVE SESSION

President Pretzer asked for a motion to adjourn into Executive Session to discuss Personnel.

MOTION: Made by Trustee McMahon, seconded by Trustee Brown, to adjourn into Executive Session to discuss Personnel at the hour of 7:49 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

_____, 2007

Village President

Minutes transcribed by Mary Partyka.