

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MAY 14, 2007, AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 7:30 p.m. by Village President Gary Pretzer.

2. ROLL CALL

Those present at roll call were Trustees Dennis Baker, Michael Mistele, Michael Brown, Robert Napoli, Paul Schoenbeck, Timothy McMahon and Village President Pretzer. ABSENT: None. Also present were Village Clerk Leroy Hansen, Village Attorney Thomas Good, Village Administrator Phil Modaff, Director of Municipal Services Timothy Halik, Director of Finance Sue Stanish, Chief of Police Edward Konstanty, Planner Sara Hage, Superintendent of Parks & Recreation Walter Righton and Administrative Intern Jacob Smith.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Pretzer asked everyone to join him in saying the pledge of allegiance.

4. OATH OF OFFICE

President Pretzer administered the Oath of Office to the following officials elected on April 17, 2007:

- Village Clerk Leroy Hansen - term expiring 4/30/09
- Village Trustee Dennis Baker - term expiring 4/30/11
- Village Trustee Michel Mistele - term expiring 4/30/09
- Village Trustee Robert Napoli - term expiring 4/30/11
- Village Trustee Paul Schoenbeck - term expiring 4/30/11

5. ROLL CALL

Those present at roll call were Trustees Dennis Baker, Michael Mistele, Michael Brown, Robert Napoli, Paul Schoenbeck, Timothy McMahon and Village President Pretzer. ABSENT: None. Also present were Village Clerk Leroy Hansen, Village Attorney Thomas Good, Village Administrator Phil Modaff, Director of Municipal Services Timothy Halik, Director of Finance Sue Stanish, Chief of Police Edward Konstanty, Planner Sara Hage, Superintendent of

Parks & Recreation Walter Righton and Administrative Intern Jacob Smith.

A QUORUM WAS DECLARED

6. OMNIBUS VOTE AGENDA
- a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Regular Board Meeting - April 23, 2007 (APPROVE)
 - c. Minutes - Executive Session - April 23, 2007 (APPROVE)
 - d. Warrants - May 14, 2007 - \$204,423.92 (APPROVE)
 - e. Motion For the Expenditure of Northeast Multi Regional Membership Assessment Fee for 2007/08 - \$2,790.00 (APPROVE)
 - f. Motion For the Expenditure of the DuMEG "Fair Share" Contribution For 2007/08 - \$13,520.00 (APPROVE)
 - g. Resolution No. 07-R-19 - A Resolution Proclaiming May 15, 2007 Police Officers Memorial Day and the Week of May 14-20, 2007 as Police Week (ADOPT)
 - h. Resolution No. 07-R-20 - A Resolution Proclaiming the Week of May 20-26, 2007 as "National Public Works Week" in the Village of Willowbrook (ADOPT)

President Pretzer asked if any Board member wanted any item(s) removed from the Omnibus Vote Agenda for further discussion. No Board member wanted any item(s) removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee McMahan, seconded by Trustee Baker, to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahan; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

7. VISITOR'S BUSINESS (Public comment is limited to three minutes per person)

Phyllis Zimmer, of 6446 Tennessee Avenue, expressed a concern about water on her property and a related concern about mosquitoes and West Nile Virus.

Indian Prairie Library representatives were in the audience this evening to present President Pretzer with a picture as a community leader.

8. RESOLUTION - A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO ACCEPT A PROPOSAL FOR THE 2007 SPRING BRUSH COLLECTION PROGRAM - WINKLER'S TREE SERVICE

Director Halik advised that the FY 07/08 Budget included funding to conduct a Village-wide Spring Brush Collection Program. The Municipal Services Committee authorized the staff to solicit proposals to conduct the 2007 Spring Village-wide Brush Collection Program. Four (4) proposals were received prior to the deadline of May 7, 2007. Winkler's Tree Service submitted the lowest qualified proposal in the amount of \$94.94 per hour/per crew. Mr. Halik noted that it is estimated that two (2) crews working 40 hours each will be needed to complete the program. The cost of the program is subsidized through the Village refuse sticker sales. The Staff recommended the Village Board adopt the Resolution before them this evening.

MOTION: Made by Trustee Baker, seconded by Trustee McMahon, to adopt Resolution No. 07-R-21.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

9. ORDINANCE - AN ORDINANCE AUTHORIZING THE SALE OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF WILLOWBROOK

Administrative Intern Smith noted that the Staff had compiled a list of Village owned vehicles deemed surplus and ready for disposal. The services of P.D. Auctions will be used to sell the surplus Police Department vehicles on Ebay. The 1995 International 4900 dump truck will be sold along with its outfitted snow plowing equipment at the DuPage Mayors and Managers Conference Auction on June 9, 2007.

MOTION: Made by Trustee Napoli, seconded by Trustee Mistele, to pass Ordinance No. 07-O-09.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

10. REPORT - A STUDY ON THE SALE OF VILLAGE OWNED SURPLUS VEHICLES

Chief Konstanty reported that the Village had two options to sell Village owned surplus vehicles. One option was through P.D. Auction, which uses the Internet service Ebay as an auction site for these types of vehicles. The second option is to sell the vehicles at the DuPage Mayors and Managers Auction. In comparing the selling prices and vehicle preparation time and costs, the net revenue from both organizations is virtually the same and the work involved in preparation and selling is minimal. The biggest issue appears to be the fact that the DuPage Mayors and Managers Conference auction is held only in June and September of each year. P.D. Auction can auction a vehicle at any time.

Chief Konstanty presented the following recommendations:

- Any surplus Village vehicle that is fully operational and in fair condition and available between the months of June and September, will be sold through the DuPage Mayors and Managers Conference auction.
- Any surplus Village vehicle that is fully operational and in fair condition and available outside the above months will be sold through P.D. Auctions.
- Any surplus vehicle which is deemed in poor condition will be sold through P.D. Auctions.
- These guidelines will be adjusted if it is determined that DuPage Mayors and Managers Auction or P.D. Auctions is not meeting the Village's requirements.
- The Village Administrator will have the option of auctioning surplus Village vehicles through any means.

The Village Board concurred with the Staff recommendation.

11. DISCUSSION AND MOTION - PURCHASE OF EQUIPMENT - COMMUNITY PARK TOT LOT ADDITION

Superintendent Righton noted that at the April 23, 2007 meeting of the Finance/Administration Committee, the Staff provided an update and presented for review two (2) design options for the proposed Community Park Tot Lot addition. The Parks and

Recreation Commission reviewed the same plans at its April 3, 2007 meeting.

This project had been identified by the Parks and Recreation Commission as an important addition to the Community Park playground given that it has lacked a specific playground section for pre-school age children. In addition, 50% of the Village's funding will come from the Special Recreation Tax Levy.

Trustee Napoli noted that Option #2 would cost approximately \$1,500 more than Option #1 and that the Kiwanis Club may donate \$1,000 toward it.

Trustee Brown expressed concern that he had not previously seen this issue or had an opportunity to discuss it. He expressed concern about the cost of the project in light of the planned concession/restroom facility, as well as a concern about the cost of operating the Parks Department.

MOTION: Made by Trustee Mistele, seconded by Trustee Napoli, to approve the Option #2 plan as proposed by Landscape Structures at a total project cost of \$17,000.

ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Napoli, Schoenbeck and McMahon; NAYS: Trustee Brown; ABSENT: None.

MOTION DECLARED CARRIED

OLD BUSINESS

12. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Mistele had no report.

Trustee Brown had no report.

Trustee Napoli had no report.

Trustee Schoenbeck had no report.

Trustee McMahon had no report.

President Pretzer advised he has met with Village of Burr Ridge Mayor Grasso regarding combining Village services with regard to Police.

13. ATTORNEY'S REPORT

Village Attorney Good had no report.

14. CLERK'S REPORT

Village Clerk Hansen had no report.

15. ADMINISTRATOR'S REPORT

a) Memorandum - Workshop Topics

Administrator Modaff advised the Board that over the past several months the Staff has completed preliminary work on two projects, Economic Development Plan and Annexation Strategy Study, which require Board review and feedback. It was suggested that a workshop meeting be conducted to review and discuss these documents. The Board expressed a consensus desire to hold the meeting on a Monday night, other than Board meeting nights.

16. EXECUTIVE SESSION

President Pretzer asked for a motion to adjourn into Executive Session to discuss Personnel.

MOTION: Made by Trustee Napoli, seconded Trustee Schoenbeck, to adjourn into Executive Session to discuss Personnel at the hour of 8:14 p.m.

ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

SEE APPROPRIATE EXECUTIVE SESSION MINUTES

PRESENTED, READ and APPROVED,

_____, 2007

Village President

Minutes transcribed by Mary Partyka.