

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD A WORKSHOP ON MONDAY, JANUARY 7, 2008, AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Village Clerk Leroy Hansen.

2. ROLL CALL

Those present at roll call were Trustees Dennis Baker, Michael Mistele, Michael Brown, Robert Napoli, Paul Schoenbeck and Timothy McMahon. ABSENT: Village President Gary Pretzer. Also present were Village Clerk Leroy Hansen, Village Administrator Phil Modaff, Chief of Police Edward Konstanty, Director of Finance Sue Stanish and Director of Municipal Services Timothy Halik.

A QUORUM WAS DECLARED

Trustee McMahon entered meeting at approximately 6:36 pm

ELECTION - PRESIDENT PRO TEM

Village Clerk asked for a motion to elect Trustee Robert Napoli President Pro Tem.

MOTION: Made by Trustee Schoenbeck, seconded by Trustee Brown, to elect Trustee Robert Napoli President Pro Tem.

ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: President Pretzer.

MOTION DECLARED CARRIED

3. DISCUSSION - PERSONNEL MANUAL UPDATE

Administrator Modaff informed the Board that the draft Personnel Manual being discussed this evening reflects changes mandated by federal and state law, changes adopted by the Village in prior years but not incorporated into the manual itself, typographical and technical corrections and changes proposed by the Staff. He summarized for the Board the proposed updates to Articles I, II and III of the Personnel Manual which included compensatory time, use of Village vehicles, sick leave payout benefits, holidays, vacation leave policy, longevity pay policy and the Safety Incentive Program.

After a lengthy discussion, the Board supported many of the proposed changes and asked for additional and clarifying information on others. They also requested that the Staff provide a summary of what the financial impact would be with regard to the proposed policy changes to the sick leave payout benefits and vacation leave policy. It was agreed that another workshop should be held to continue review of the manual.

4. ADJOURNMENT

MOTION: Made by Trustee Baker, seconded by Trustee Brown, to adjourn the meeting at the hour of 8:38 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Mistele, Brown, Napoli, Schoenbeck and McMahon; NAYS: None; ABSENT: President Pretzer.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

_____, 2008

Village President

Minutes transcribed by Mary Partyka.