

THE VILLAGE OF  
**WILLOWBROOK**

***PUBLIC SAFETY  
COMMITTEE***

***APRIL  
PACKET  
2011***

## AGENDA

MEETING OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON APRIL 11, 2011 AT 6:30 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

CALL TO ORDER

ROLL CALL

1. REVIEW MARCH 14, 2011 MEETING MINUTES.
2. REVIEW WEEKLY PRESS RELEASES – INFORMATION.
3. REVIEW V.A.P. (VICTIM ASSISTANCE PROGRAM) FOLLOW-UP CALL RESPONSES.
4. REVIEW OVERTIME REPORT FOR 03/07/2011 – 04/03/2011 - INFORMATION.
5. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR MARCH – INFORMATION.
6. REVIEW PROPOSED CONTRACT FOR LEGAL SERVICES – LINDA PIECZYNSKI
7. REVIEW LETTER(S) OF APPRECIATION – INFORMATION
  - Secretary Cynthia Stuchl
8. DISCUSSION ITEMS
  - Weapons Purchase
  - Safe Purchase
  - Vehicle Seizure
  - S.W.C.D. Tornado Siren
  - Annual Report Information
  - Red Light Update (Training)
  - Finlon Accident

9. VISITOR'S BUSINESS\*

10. ADJOURNMENT

\* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only)

NEXT MEETING SCHEDULED FOR MAY 9, 2011 AT 6:30 P.M.

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

MOTION TO APPROVE THE PUBLIC SAFETY COMMITTEE MEETING MINUTES ON MARH 14, 2011

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/11/2011

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

**BACKGROUND**

The attached minutes are from the Public Safety Meeting held on March 14, 2011.

**REQUEST FOR FEEDBACK (if any)**

NONE.

**STAFF RECOMMENDATION (if any)**

APPROVE MOTION.

## A G E N D A

Minutes of the Public Safety Committee of the Village of Willowbrook, which was held on March 14, 2010 at 6:30 p.m., at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

### CALL TO ORDER

Meeting was called to order at the hour of 6:30 p.m.

### ROLL CALL

Those present at roll call were Chief Mark Shelton, Deputy Chief Paul Oggerino and Trustee Dennis Baker

1. Reviewed February 14, 2011 meeting minutes.
2. Reviewed weekly Press Releases – Information.
3. Reviewed V.A.P. (Victim Assistance Program) follow-up call responses.
  - Reviewed Overtime Report for 02/07/2011 – 03/06/2011 - Made note of reduction this period in overtime.
4. Reviewed Monthly Offense Summary Report for February - Information.
5. Reviewed Letter(s) of Appreciation – Information.
  - Commander Michael Kurinec
  - Officer Andy Pelliccioni
  - Officer Chris Drake
  - Officer Darren Biggs
  - Officer Daniel Polfliet
6. Discussion Items
  - Update with Vehicle Seizures
  - Task Force Officer Activities
  - New Charger Delivery - Awaiting Delivery
  - Red Light Update (ATS) – Changing over from old Lasercraft to a new ATS provider.
  - Recent Cases – Discussed the arrest of (2) Theft of Purse Suspects. Also the arrest of a caregiver for stealing currency and jewelry from a resident.
  - Discussed reduction in Sick Time from (2009) to (2010)
  - Trustee Baker asked about (2) incident that occurred in the Knolls Apartment Complex, which were discussed, advising that arrests had been made.
7. Visitors Business\* - None
8. Adjournment  
The meeting was adjourned at 6:50 p.m.

\* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only)

NEXT MEETING SCHEDULED FOR APRIL 11, 2011 AT 6:30 P.M.

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

INFORMATION ONLY – PRESS RELEASES

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/11/2011

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input type="checkbox"/> Seeking Feedback           | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report             | <input type="checkbox"/> Report/documents requested by Committee  |

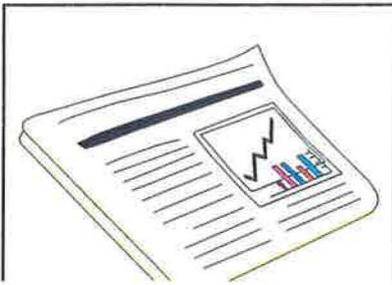
### BACKGROUND

The attached are press releases approved for the weeks of:

March 7<sup>th</sup> – 13<sup>th</sup>, 2011  
March 14<sup>th</sup> – 20<sup>th</sup>, 2011  
March 21<sup>st</sup> – 27<sup>th</sup>, 2011  
March 28<sup>th</sup> – April 3<sup>rd</sup>, 2011

### STAFF RECOMMENDATION (if any)

None.



**Willowbrook Police Department**  
Press Release for the week of March 7<sup>th</sup> – 13<sup>th</sup>, 2011

March 14<sup>th</sup>, 2011

Contact: Laurie Schmitz or Chief Mark Shelton  
at (630) 325-2808

FOR IMMEDIATE RELEASE

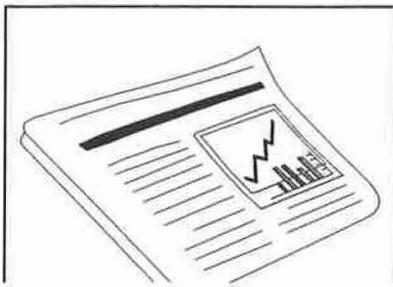
**NOTE:** Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

03/11/2011 At 6:00 p.m. Officers responded to 162 MacArthur Drive for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, by unknown means, damaged the tires on the parked unattended vehicle.

03/11/2011 At 9:32 p.m. Officers responded to 621 Plainfield Road for the report of a BURGLARY FROM MOTOR VEHICLE. Offender(s) unknown, by unknown means, gained entry to the parked unattended vehicle and removed a Motorola GPS System valued at approximately \$100.00 U.S.C.

03/12/2011 Gibson, Lakeon D., 20, 801 68<sup>th</sup> Place, Willowbrook, Illinois, was arrest for alleged THEFT UNDER \$300.00 (theft of a credit card), following an incident at 7535 Kingery Highway, Red Roof Inn Motel. Mr. Gibson was transported to the Willowbrook Police Department and released after posting bond.

03/12/2011 Saez, Ariel D., 37, 4731 South Lavergne Avenue, Chicago, Illinois, was arrested for alleged RETAIL THEFT (tools and O.T.C. medication having at total estimated value of approximately \$46.00) following an incident at 840 Kingery Highway, K-Mart. Mr. Saez was transported to the Willowbrook Police Department and released after posting bond.



**Willowbrook Police Department**  
Press Release for the week of March 14<sup>th</sup> – 20<sup>th</sup>, 2011

A handwritten signature in black ink, likely belonging to Laurie Schmitz or Chief Mark Shelton, written over the date and contact information.

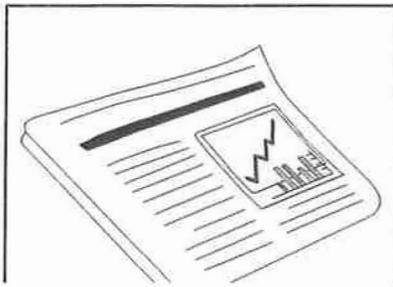
March 21<sup>st</sup>, 2011

Contact: Laurie Schmitz or Chief Mark Shelton  
at (630) 325-2808

**FOR IMMEDIATE RELEASE**

**NOTE:** Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 03/15/11 At 12:45 p.m. Officers responded to 7501 Brookbank Road for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, damaged the front door, two interior doors and spray painted graffiti on a bedroom wall within the vacant residence. Replacement/repair costs were estimated at \$600.00 U.S.C.
- 03/16/11 At 11:13 a.m. McCoy, Latrice L., 34, 119 South Paulina, Chicago, Illinois was arrested for DRIVING WHILE LICENSE SUSPENDED, OPERATION OF AN UNINSURED MOTOR VEHICLE and NO LEFT TURN, following a traffic stop at the intersection of Frontage Road and Midway Drive. Ms. McCoy was transported to the Willowbrook Police Department and released after posting bond.
- 03/16/11 At 11:14 a.m. Lopez, Juan Jesus, 36, 1706 Cumberland Drive, Plainfield, Illinois was arrested for alleged DRIVING WHILE LICENSE REVOKED, FAILURE TO REDUCE SPEED TO AVOID AN ACCIDENT and OPERATION OF AN UNINSURED MOTOR VEHICLE following a traffic accident at the Kingery Highway and 63<sup>rd</sup> Street. Mr. Lopez was transported to the DuPage County Jail to await a bond hearing.
- 03/17/11 At 3:31 p.m. Officers responded to 208 Midway Drive for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown spray painted graffiti on a trash can and two picnic tables. The cost to repair/replace the items was estimated at \$100.00 U.S.C.
- 03/17/11 At 12:24 p.m. Stuebner, William J., 60, 252 Ann Street, Clarendon Hills, Illinois was arrested for alleged RETAIL THEFT following an incident at 6300 Kingery Highway, Dominick's Food Store. The suspect allegedly removed food items having a total estimated value of approximately \$7.00 U.S.C. Mr. Stuebner was transported to the Willowbrook Police Department and released after posting bond.
- 03/19/11 At 1:28 p.m. Cox, Vernissa, 31, 4928 West Quincy, Chicago, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, SUSPENDED REGISTRATION and FAILURE TO APPEAR-WARRANT for traffic violations, following a traffic stop at the intersection of Kingery Highway and Willow. Ms. Cox was transported to the Willowbrook Police Department and released after posting bond.



**Willowbrook Police Department**  
Press Release for the week of March 21<sup>st</sup> – 27<sup>th</sup>, 2011

March 28<sup>th</sup>, 2011

Contact: Laurie Schmitz or Chief Mark Shelton  
at (630) 325-2808

**FOR IMMEDIATE RELEASE**

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

03/21/2011 At 8:30 a.m. Rigoberto Salas, 30, 8029 West 90<sup>th</sup> Street, Hickory Hills, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED following a traffic stop in the 7300 block of Kingery Highway. Mr. Salas was transported to the Willowbrook Police Department and released after posting bond.

03/21/2011 At 4:59 p.m. Mesich, Greg P., 47, 4335 Eberley, Brookfield, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and FAILURE TO YIELD following a traffic stop at the intersection of 6900 block of Madison Street. Mr. Mesich was transported to the Willowbrook Police Department and released after posting bond.

03/21/2011 At 5:43 p.m. Oh, Frank J., 31, 5304 South Catherine, Countryside, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, DISOBEYED TRAFFIC CONTROL DEVICE, and POSSESSION OF CANNABIS following a traffic stop in the 7800 block of Kingery Highway. Mr. Oh was transported to the Willowbrook Police Department and released after posting bond.

03/22/2011 At 3:58 p.m. Powell, Kean Q., 34, 101 75<sup>th</sup> Street, Willowbrook, Illinois was arrested for alleged DRIVING WHILE LICENSE REVOKED and AVOIDING A TRAFFIC CONTROL DEVICE. Mr. Powell was transported to the Willowbrook Police Department and released after posting bond.

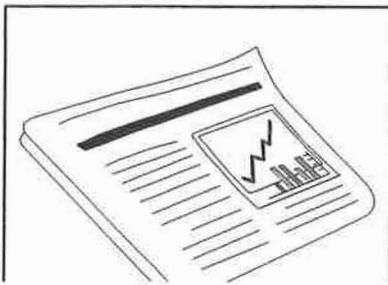
03/22/2011 At 6:02 p.m. Erwin, Rosco W., 21, 8051 South Leamington, Burbank, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, OPERATION OF UNINSURED MOTOR VEHICLE and SUSPENDED REGISTRATION following a traffic stop in the 7200 block of Kingery Highway. Mr. Erwin was transported to the Willowbrook Police Department and released after posting bond.

03/26/2011 At 1:13 a.m. Ottoson, Eric M., 29, 220 West David Road, Kettering, Ohio was arrested for alleged DRIVING WHILE UNDER THE INFLUENCE, IMPROPER LANE USAGE and FAILURE TO STOP EMERGING FROM PRIVATE DRIVE following a traffic stop at the intersection of Midway Drive and Frontage Road. Mr. Ottoson was transported to the Willowbrook Police Department and released after posting bond.

03/26/2011 At 12:55 p.m. Zambuto, Mark, 28, 13937 Woodmill Court, Homer Glen, Illinois was arrested for alleged DISORDERLY CONDUCT following an incident (Traffic Altercation) at the intersection of Kingery Highway and 72<sup>nd</sup> Court. Mr. Zambuto was processed at the Willowbrook Police Department and released after posting bond.

03/26/2011 At 10:35 a.m. Officers responded to 100 Lincoln Oaks Drive for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, using an unknown blunt type object, damaged the windshield on the parked/unattended vehicle. The cost to repair the windshield was estimated at \$500.00 U.S.C.

- 03/26/2011 At 3:03 p.m. Officers responded to 72 Ascot Lane for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, using an unknown blunt type object damaged the windshield on the parked/unattended vehicle. The cost to repair the windshield was estimated at \$3,000.00 U.S.C.
- 03/26/2011 At 9:04 p.m. Officers responded to 6096 Knollwood Road for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, using an unknown blunt type object damaged the windshield and hood on the parked/unattended vehicle. The cost to repair the damages was estimated at \$800.00 U.S.C.
- 03/27/2011 At 1:13 p.m. Officers responded to 6004 Stewart Drive, for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, using an unknown blunt type object, damaged the windshield and hood on the parked/unattended vehicle. The cost to repair the damages was estimated at \$1,000.00 U.S.C.
- 03/27/2011 At 6:08 p.m. Officers responded to 60 Lincoln Oaks Drive, for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, using an unknown blunt type object, damaged the windshield on the parked/unattended vehicle. The cost to repair the damages was estimated at \$300.00 U.S.C.



**Willowbrook Police Department**  
Press Release for the week of March 28<sup>th</sup> – April 3<sup>rd</sup>, 2011

April 4<sup>th</sup>, 2011

Contact: Laurie Schmitz or Chief Mark Shelton  
at (630) 325-2808

**FOR IMMEDIATE RELEASE**

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

- 03/26/2011 At 12:55 p.m. Officers responded to 60 Lincoln Oaks Drive for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, using an unknown blunt type object, damaged the windshield on two parked unattended vehicles.
- 03/28/2011 At 2:10 a.m. Danielle M. Munson, 35, 6215 Esgebrook Lane West, Indian Head Park, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE OF ALCOHOL and IMPROPER LANE USAGE following a traffic stop in the 200 block of Plainfield Road. Ms. Munson was transported to the Willowbrook Police Department and released after posting bond.
- 03/29/2011 At 9:01 p.m. Patrick W. Poronsky, 27, 15W203 Fillmore Street, Elmhurst, Illinois was arrested for alleged SPEEDING and UNLAWFUL POSSESSION OF CANNABIS following a traffic stop in the 6600 block of Kingery Highway. Mr. Poronsky was transported to the Willowbrook Police Department and released after posting bond.
- 03/30/2011 At 1:04 p.m. George Brkljadic, 70, 2S734 Williamsburg Court, Oak Brook, Illinois was arrested for alleged CRIMINAL TRESPASS TO LAND following an incident at 6262 Kingery Highway. Mr. Brkljadic was transported to the Willowbrook Police Department and released after posting bond.
- 03/30/2011 At 4:16 p.m. Kathryn M. Forsch, 45, 7424 Webster Street, Joliet, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE, UNLAWFUL POSSESSION OF DRUG PARAPHERNALIA, LEAVING THE SCENE OF A PROPERTY DAMAGE ACCIDENT, FAILURE TO REDUCE SPEEDING TO AVOID AN ACCIDENT and FAILURE TO PROVIDE AID following a traffic accident at the intersection of Madison and High Grove. Ms. Forsch was transported to the Willowbrook Police Department and released after posting bond.
- 04/02/2011 At 3:07 a.m. Efrain Gonzalez, 26, 837 East Cass, Joliet, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE, DRIVING WHILE LICENSE SUSPENDED, IMPROPER LANE USAGE, SPEEDING, UNLAWFUL POSSESSION OF DRUG PARAPHERNALIA and UNLAWFUL POSSESSION OF CANNABIS following a traffic stop in the 6800 block of Kingery Highway. Mr. Gonzalez was transported to the DuPage County Jail for a bond hearing.
- 04/03/2011 At 5:52 p.m. Carol B. Washington, 51, 566 Buckingham Way, Bolingbrook, Illinois was arrested for alleged RETAIL THEFT following an incident at 840 Plainfield Road (K Mart). Ms. Washington was transported to the Willowbrook Police Department and released after posting bond.

## COMMITTEE MEETING

### AGENDA ITEM SUMMARY SHEET

#### AGENDA ITEM DESCRIPTION

INFORMATION ONLY – VICTIM ASSISTANCE PROGRAM

#### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/11/2011

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input type="checkbox"/> Seeking Feedback           | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report             | <input type="checkbox"/> Report/documents requested by Committee  |

#### BACKGROUND

The attached is the monthly Victim's Assistance Program Report for the month of March.

#### REQUEST FOR FEEDBACK (if any)

None.

#### STAFF RECOMMENDATION (if any)

None.

## MARCH 2011

- March 1, 2011            On February 24<sup>th</sup> a report of Theft over \$300.00 (Case number 11-1491) was taken. There were several pieces of Jewelry reported missing from the residents. The suspect was the housekeeper. On March 1<sup>st</sup> a call was placed to the victim. From my conversation it appears that at least 1 of the missing items was found. The victim was still very upset by the situation. She was happy with the way the Officer handled the call. She or her son will call the station with any follow up questions.
- March 8, 2011            On February 10<sup>th</sup> 2011 an Officer met with Complaint/Victim about a Bad Check issued to his business (Case # 11-1117). A report was made and several documents were reviewed. It was turned over to the Detective Unit for follow up. The victim wants to press criminal charges. The Detectives are proceeding with the SA. Today I contact the Victim and he was very satisfied with the detectives and just wants follow up on where things stand with the SA on complaint being filed.
- March 8, 2011            On March 3<sup>rd</sup> 2011 a report was taken regards Internet Crimes (Case # 11-1676). The victim reported he wired \$14,500.00 to a bank in Washington to purchase a 2007 BMW. The victim never received the vehicle and no contact can be made with the seller. A message was left on voice mail that if any follow up was needed to call during business hours and ask for the detectives.
- March 3, 2011            R/O went to Tennessee Ave for a report of Internet Crimes (Case # 11-1684). The Victim reported there was an unfamiliar transaction on her checking account in the amount of \$985.00. On March 10, 2011 a call was placed to the Victim. The Victim reported the R/O was helpful and has not seen and new transaction against her accounts. She did state that last month she did do some online banking from her work computer which she had never done before. I suggested she contact the UIC Security Office as well. She is still very concerned. She would like a call back from the R/O. I sent an e-mail to the R/O so contact could be made.
- March 08, 2011            R/O was called to the Police Station for report of a Phone Threat (Case Number 11-1801). The CV related a phone threat by the mother of there 2 common children. The CV was advised to contact the State's Attorney for an Order of Protection for him and the children. On March 15, 2011 a call was placed to follow up. The CV stated he had completed an online Order of Protection but did not understand he needed to go to the Clerk's Office with the Code and have it printed and go before the Judge to have it activated if the Judge agreed there was a need. The CV stated he would follow up and go to the Clerk's Office.

March 11, 2011 R/O responded to a report of Criminal Damage to Property (Case # 11-1887). The Victim reported that the air was let out of all 4 tires. The tire seals were broken so they could not be refilled at the location. On March 22<sup>nd</sup> a call was made to the victim. No contact was made but a message was left to contact the Police Department if there were anything we could do or if there were addition questions for the department.

March 11, 2011 R/O responded to Giordano's lot for a report of Burglary from Motor Vehicle (Case # 11-1894). An employee car was reported broken into and a GPS was reported missing. On March 22, 2011 a call was made to the victim. The victim no longer has the box or serial number to add to the report.

March 12, 2011 R/O responded to a report of Battery (Case # 11-1918) at Knollwood Apts. The victim stated he was approached at the rear door and after a brief conversation he was struck on the head with a blunt object after he turned away. On March 22, 2011 a call was made to the victim but no contact was able to be made and the voice mail was full.

March 15, 2011 R/O responded to the Police Station in reference to a report of Theft (Case # 11-1979). The Victim stated she left her iPad in a shopping cart at the Dominick's after shopping. When she returned about 10 minutes later it was gone from where she left it. On March 23, 2011 a call was made to the victim and a message left that if there were any question to call the Police Department back anytime.

March 16, 2011 R/O responded to a report of Criminal Damage to Property (Case # 11-2017). It was reported that an SUV had driven through the vacant lots on more than one occasion in the last few nights. On March 23, 2011 a follow up call was made to the CW. They were very satisfied with the Officers response. The CW did have question about having a Business License at a residents. I suggested they contact the Village Hall during normal business hours. Maybe a Code Officer could follow up. They were still very upset about the damage to multiple vacant lots in the area.

March 18, 2011 R/O responded to a report of Retail Theft at the Dominick's (Case # 11-2061). The license plate was given to the R/O and the Offender was called and the Offender did come back to the store made restitution for the minor theft. No Complaint to be signed. Dominick's happy with their employee quick thinking to follow the Offender and the license plate number and the Officer to be able to get information to contact and get the Offender to make restitution.

**COMMITTEE MEETING**  
**AGENDA ITEM SUMMARY SHEET**

<p style="text-align: center;"><b>AGENDA ITEM DESCRIPTION</b></p> INFORMATION – MONTHLY OVERTIME REPORT	<p style="text-align: center;"><b>COMMITTEE REVIEW</b></p> <input type="checkbox"/> Finance/Administration <input type="checkbox"/> Municipal Services <input checked="" type="checkbox"/> Public Safety Meeting Date: <u>04/11/2011</u>
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- |  |   |
|--|---|
| <input type="checkbox"/> Discussion Only           | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input type="checkbox"/> Seeking Feedback          | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input checked="" type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee  |

**BACKGROUND**

The attached report is a summary of the overtime expenditure between the dates of 03/07/2011-04/03/2011.

**REQUEST FOR FEEDBACK (if any)**

NONE.

**STAFF RECOMMENDATION (if any)**

NONE.

**Willowbrook Police Department  
Overtime Breakdown Schedule**

<b>Overtime Categories:</b>	<b>12/13/2010 to 1/9/2011</b>	<b>1/10/2011 to 2/6/2011</b>	<b>2/7/2011 to 3/6/2011</b>	<b>3/7/2011 to 4/3/2011</b>
SHIFT COVERAGE	351.25	128.50	90.25	44.50
WHEATON COURT (MISD & FEL CASES)	19.50	8.00	12.00	32.50
WHEATON COURT CALL-IN (1-HR PER CASE)	7.00	3.00	10.00	12.00
SUMMARY SUSPENSION HEARINGS (DUI CASES)	9.00	9.00	13.50	20.00
TRAFFIC COURT (ALL TRAFFIC EXCEPT DUI)	26.00	36.00	31.00	39.00
LATE CALLS OR ARRESTS	37.00	29.50	27.50	8.25
INVESTIGATIVE CALL-OUT / FOLLOW-UP	65.00	56.00	20.00	12.50
SPECIAL DETAILS / POLICE HIRED SERVICES	43.50			15.00
CRIME PREVENTION/PUBLIC RELATIONS	2.50			
COMMANDERS STAFF MEETINGS	5.00	6.00	10.50	8.00
RANGE / FIREARMS TRAINING			4.50	
MISC CALL-IN				12.50
EVIDENCE TECHNICIAN CALL-OUT				
ACCREDITATION		2.00		
TRAVEL TIME TO AND FROM SCHOOL		1.00		4.00
JUVENILE OFFICER CALL-OUT				
ARSON / FIRE INVESTIGATIONS				3.00
IMAGE GRANT SPECIAL DETAIL	3.00			
DEPARTMENT MEETINGS				
MISCELLANEOUS MEETINGS				0.50
EVALUATIONS & WELLNESS TESTING				
ASSISTS TO OTHER AGENCIES				
MISCELLANEOUS TRAINING		4.00	5.00	3.50
PEER JURY				4.00
BREATHALIZER OPERATION				
K-9 UNIT		0.75	2.00	
EVIDENCE/DESTRUCTION				
ACCIDENT RECONSTRUCTION				
CADET MEETING	10.00	12.00		
DEA OVERTIME	27.00	9.00	24.00	16.00
DEPT. DETAIL				
HOLIDAY PAY				
<b>Total Accumulated Hours:</b>	<b>605.75</b>	<b>304.75</b>	<b>250.25</b>	<b>235.25</b>

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

INFORMATION - MONTHLY OFFENSE REPORT

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/11/2011

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

**BACKGROUND**

The attached report is a monthly offense summary report for the month of March 2011.

**REQUEST FOR FEEDBACK (if any)**

NONE.

**STAFF RECOMMENDATION (if any)**

NONE.

Willowbrook Police Department  
Criminal Investigation Division / Monthly Offense Summary Report

For: March 2011

SC#	Offense Classification	Location	Premise Type	DATES	DAY	TIMES	S
151101615	ASSAULT	Route 83 & Plainfield Road	STREET	2/28/2011 to	Mon	10:45/ 11:00	2
151101618	RETAIL THEFT	7601 Kingery Hwy	DEPARTMENT STORE-CHAIN	3/1/2011 to	Tue	14:21/	2
151101647	RETAIL THEFT	7601 Kingery Hwy	DEPARTMENT STORE-CHAIN	3/2/2011 to	Wed	11:30/ 12:15	2
151101647	CRIM TRESPASS TO LAND	7601 Kingery Hwy	DEPARTMENT STORE-CHAIN	3/2/2011 to	Wed	11:30/ 12:15	2
151101647	DRUG EQUIPMENT	7601 Kingery Hwy	DEPARTMENT STORE-CHAIN	3/2/2011 to	Wed	11:30/ 12:15	2
151101671	RETAIL THEFT	7601 Kingery Hwy	DEPARTMENT STORE-CHAIN	3/3/2011 to	Thu	9:31/	2
151101672	IDENTITY THEFT	211 Somerset Road	RESIDENCE-PRIVATE	3/3/2011 to	Thu	9:42/	2
151101676	FRAUD	230 Windsor Lane	RESIDENCE-PRIVATE	2/18/2011 to3/3/2011	Fri Thu	13:34/	2
151101684	FRAUD	5826 Tennessee Avenue	RESIDENCE-PRIVATE	3/2/2011 to	Wed	19:32/	3
151101690	ALL OTHER CRIMINAL OFFENSES	6183 Pinewood Court, #102	APARTMENT	3/2/2011 to3/3/2011	Wed Thu	21:00/ 21:26	3
151101742	BATTERY	6300 Clarendon Hills Road	NURSING HOME	3/4/2011 to3/5/2011	Fri Sat	18:00/ 18:30	3
151101744	BURGLARY FROM MOTOR VEHIC	334 Sheridan Drive	APARTMENT-PARKING LOT	3/5/2011 to	Sat	17:30/ 21:30	3
151101750	RESIST/OBSTRUCT/DISARM OFFI	321 - 60th Court	DRIVEWAY-RESIDENTIAL	3/6/2011 to	Sun	3:17/	1
151101750	CURFEW	321 - 60th Court	DRIVEWAY-RESIDENTIAL	3/6/2011 to	Sun	3:17/	1
151101750	BATTERY	321 - 60th Court	DRIVEWAY-RESIDENTIAL	3/6/2011 to	Sun	3:17/	1
151101750	CONTRIB. TO DEL OF A MINOR	321 - 60th Court	DRIVEWAY-RESIDENTIAL	3/6/2011 to	Sun	3:17/	1
151101750	ILLEGAL CONSUMPTION BY MINO	321 - 60th Court	DRIVEWAY-RESIDENTIAL	3/6/2011 to	Sun	3:17/	1
151101753	BURGLARY FROM MOTOR VEHIC	326 Sheridan Drive	APARTMENT-PARKING LOT	3/4/2011 to3/6/2011	Fri Sun	19:00/ 11:58	2
151101754	DAMAGE TO PROPERTY	820 - 79th Street	MOTEL/HOTEL	3/6/2011 to	Sun	3:00/	1
151101762	SUDDEN DEATH NATURAL CAUS	6300 Clarendon Hills Road	NURSING HOME	3/7/2011 to	Mon	7:53/	2
151101801	TELEPHONE THREAT	7727 Eleanor Place	RESIDENCE-PRIVATE	3/8/2011 to	Tue	5:50/ 6:00	3
151101854	ALL OTHER CRIMINAL OFFENSES	6183 Pinewood Court, #102	APARTMENT	3/10/2011 to	Thu	14:16/	2
151101862	HIT AND RUN ACCIDENT	Madison & Plainfield	STREET	3/10/2011 to	Thu	18:04/	3
151101887	DAMAGE TO PROPERTY	162 MacArthur Drive, #5314	APARTMENT-PARKING LOT	3/11/2011 to	Fri	14:00/ 18:00	3
151101894	BURGLARY FROM MOTOR VEHIC	621 Plainfield Road	PARKING LOT-BUSINESS	3/11/2011 to	Fri	21:00/	3
151101900	THEFT UNDER \$300	7535 Kingery Hwy	MOTEL/HOTEL	3/12/2011 to	Sat	8:28/	2
151101911	RETAIL THEFT	840 Plainfield Road	DEPARTMENT STORE-CHAIN	3/12/2011 to	Sat	18:38/	3
151101918	BATTERY	6096 Knollwood Road	APARTMENT-COMMON AREA	3/12/2011 to	Sat	22:50/	3
151101928	DAMAGE TO PROPERTY	7701 Clarendon Hills Road	RESIDENCE-PRIVATE	3/9/2011 to/13/2011	Wed Sun	9:00/ 11:23	2
151101969	DAMAGE TO PROPERTY	7501 Brookbank Road	RESIDENCE-PRIVATE	3/9/2011 to/15/2011	Wed Tue	15:00/ 12:45	2
151101975	ALL OTHER DISORDERLY CONDU	6300 Clarendon Hills Road	NURSING HOME	3/13/2011 to	Sun	20:00/	3
151101979	THEFT OVER \$300	6300 Kingery Hwy	PARKING LOT-BUSINESS	3/12/2011 to	Sat	15:10/	3
151102033	RETAIL THEFT	6300 Kingery Hwy	GROCERY OR FOOD STORE-CHAI	3/17/2011 to	Thu	12:10/	2
151102036	DAMAGE TO PROPERTY	208 Midway Drive	PARK	3/17/2011 to	Thu	15:31/	3
151102084	THEFT UNDER \$300	6747 Kingery Hwy	BUSINESS PLACE-COMMERCIAL	3/18/2011 to	Fri	9:00/ 17:00	3
151102122	RETAIL THEFT	6300 Kingery Hwy	GROCERY OR FOOD STORE-CHAI	3/20/2011 to	Sun	15:13/	3
151102134	HARASSMENT BY TELEPHONE	6174 Knoll Lane Court	APARTMENT	3/21/2011 to	Mon	10:14/	2
151102145	POSS OF CANNABIS	7800 Blk Route 83	STREET	3/21/2011 to	Mon	17:43/	3
151102173	HIT AND RUN ACCIDENT	7500 Blk Route 83	STREET	3/22/2011 to	Tue	20:21/	3
151102204	CRIM TRESPASS TO VEH	6720 Quincy Street	RESIDENCE-PRIVATE	3/24/2011 to	Thu	14:40/	3
151102204	THEFT UNDER \$300	6720 Quincy Street	RESIDENCE-PRIVATE	3/24/2011 to	Thu	14:40/	3
151102236	ALL OTHER DISORDERLY CONDU	72nd Court & Route 83	STREET	3/26/2011 to	Sat	12:55/	2
151102237	DAMAGE TO PROPERTY	100 Lincoln Oaks Drive	APARTMENT-PARKING LOT	3/25/2011 to/26/2011	Fri Sat	18:00/ 10:00	2
151102238	DAMAGE TO PROPERTY	60 Lincoln Oaks Drive	APARTMENT-PARKING LOT	3/25/2011 to/26/2011	Fri Sat	20:00/ 7:30	2
151102244	DAMAGE TO PROPERTY	72 Ascot Lane	APARTMENT-PARKING LOT	3/25/2011 to/26/2011	Fri Sat	20:30/ 9:00	3
151102246	DOMESTIC BATTERY	240 Lincoln Oaks Dr, #1502	APARTMENT-COMMON AREA	3/26/2011 to	Sat	16:13/	3
151102249	DAMAGE TO PROPERTY	6096 Knollwood Road	APARTMENT-PARKING LOT	3/26/2011 to	Sat	18:30/ 21:04	3
151102251	DECEPTIVE PRACTICE	6183 Pinewood Court, #102	APARTMENT-PARKING LOT	3/27/2011 to	Sun	0:20/	1
151102251	POSS OF CANNABIS	6183 Pinewood Court, #102	APARTMENT-PARKING LOT	3/27/2011 to	Sun	0:20/	1
151102251	DRUG EQUIPMENT	6183 Pinewood Court, #102	APARTMENT-PARKING LOT	3/27/2011 to	Sun	0:20/	1
151102253	DOMESTIC BATTERY	6145 Knollwood Ct, #101	APARTMENT	3/27/2011 to	Sun	1:13/	1
151102266	DAMAGE TO PROPERTY	6004 Stewart Drive	APARTMENT-PARKING LOT	3/26/2011 to/27/2011	Sat Sun	16:00/ 13:00	2
151102269	SUICIDE ATT DRUGS	6149 Knollwood Rd, #204	APARTMENT	3/27/2011 to	Sun	14:47/	2
151102271	ALL OTHER DISORDERLY CONDU	6300 Kingery Hwy	GROCERY OR FOOD STORE-CHAI	3/27/2011 to	Sun	16:49/	3
151102273	DAMAGE TO PROPERTY	60 Lincoln Oaks Drive	APARTMENT-PARKING LOT	3/26/2011 to	Sat	19:30/ 20:00	3
151102292	PUBLIC INDECENCY	14 - 63rd Street	RESTAURANT-INDEPENDENT	3/28/2011 to	Mon	14:30/ 15:00	3
151102335	POSS OF CANNABIS	6600 Blk Route 83	STREET	3/29/2011 to	Tue	22:01/	3
151102348	HIT AND RUN ACCIDENT	525 Executive Drive	PARKING LOT-BUSINESS	3/29/2011 to/30/2011	Tue Wed	17:00/ 4:45	1
151102352	CRIM TRESPASS TO LAND	6262 Kingery Hwy	BANK	3/30/2011 to	Wed	13:04/	2
151102355	DRUG EQUIPMENT	Madison & High Grove	STREET	3/30/2011 to	Wed	16:16/	3

**Crime Analysis Breakdown for March 2011**

PCLASS	Number of Occurrences
ALL OTHER CRIMINAL OFFENSES	2
ALL OTHER DISORDERLY CONDUCT	3
ASSAULT	1
BATTERY	3
BURGLARY FROM MOTOR VEHICLE	3
CONTRIB. TO DEL OF A MINOR	1
CRIM TRESPASS TO LAND	2
CRIM TRESPASS TO VEH	1
CURFEW	1
DAMAGE TO PROPERTY	11
DECEPTIVE PRACTICE	1
DOMESTIC BATTERY	2
DRUG EQUIPMENT	3
FRAUD	2
HARASSMENT BY TELEPHONE	1
HIT AND RUN ACCIDENT	3
IDENTITY THEFT	1
ILLEGAL CONSUMPTION BY MINOR	1
POSS OF CANNABIS	3
PUBLIC INDECENCY	1
RESIST/OBSTRUCT/DISARM OFFICER	1
RETAIL THEFT	6
SUDDEN DEATH NATURAL CAUSES	1
SUICIDE ATT DRUGS	1
TELEPHONE THREAT	1
THEFT OVER \$300	1
THEFT UNDER \$300	3

PREMISE	Number of Occurrences
APARTMENT	5
APARTMENT-COMMON AREA	2
APARTMENT-PARKING LOT	12
BANK	1
BUSINESS PLACE-COMMERCIAL	1
DEPARTMENT STORE-CHAIN	6
DRIVEWAY-RESIDENTIAL	5
GROCERY OR FOOD STORE-CHAIN	3
MOTEL/HOTEL	2
NURSING HOME	3
PARK	1
PARKING LOT-BUSINESS	3
RESIDENCE-PRIVATE	8
RESTAURANT-INDEPENDENT	1
STREET	7

DAYCODE	Number of Occurrences
Fri	3
Fri Sat	4
Fri Sun	1
Fri Thu	1
Mon	5
Sat	9
Sat Sun	1
Sun	14

SC#	Offense Classification	Location	Premise Type	DATES	DAY	TIMES	S
Thu		8					
Tue		4					
Tue Wed		1					
Wed		6					
Wed Sun		1					
Wed Thu		1					
Wed Tue		1					

SUBDIV	Number of Occurrences
ASCOT GLEN	3
COMMUNITY PARK	1
GREEN WILLOW APARTMENTS	2
INDUSTRIAL PARK	1
KMART	1
LAKE HINSDALE COMMONS	4
NORTH OF PLAINFIELD/EAST OF RT 83	5
NORTH OF PLAINFIELD/WEST OF RT 83	1
NORTHWEST WILLOWBROOK	6
RED ROOF INN	1
SOUTH OF PLAINFIELD/EAST OF RT 83	4
SOUTH OF PLAINFIELD/WEST OF RT 83	4
SOUTHWEST WILLOWBROOK	1
STANHOPE SQUARE	1
SUNRISE ASSISTED LIVING CENTER	3
SUPER 8 MOTEL	1
TARGET	5
THE KNOLLS	9
THE OAKS OF KNOLLWOOD	5
WATERFORD	1
WILLOWBROOK SQUARE	1

REPTAREA	Number of Occurrences
110	1
111	5
112	3
113	9
114	1
118	4
119	1
120	6
126	3
130	5
134	1
210	4
212	2
214	1
219	1
230	4
232	1
234	1
236	1
242	1
246	5

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

**COMMITTEE REVIEW**

INFORMATION ONLY – REVIEW PROPOSED CONTRACT FOR  
LEGAL SERVICES – LINDA PIECZYNSKI

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/11/2011

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

**BACKGROUND**

Review the proposed contract for legal services for the next fiscal year.

**REQUEST FOR FEEDBACK (if any)**

None.

**STAFF RECOMMENDATION (if any)**

None.



**Linda S. Pieczynski**

Attorney At Law, P.C.

125 West Second Street  
Hinsdale, Illinois 60521  
(630) 655-8783 FAX (630) 323-5189

*Christine M. Charkewycz*

E-mail: [lpiec@sbcglobal.net](mailto:lpiec@sbcglobal.net)  
Website: [www.codeattorney.com](http://www.codeattorney.com)

March 17, 2011

Chief Mark Shelton  
Willowbrook Police Department  
7760 Quincy  
Willowbrook, IL 60521

Dear Chief Shelton:

Enclosed is the proposed contract for legal services for the next fiscal year. In light of the continuing economic situation, I am not increasing my fees for the third year in a row. I look forward to working with the department in the coming year.

Very truly yours,

Linda S. Pieczynski

LSP/ljs  
Encl.

**AGREEMENT**

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_ 2011 by and between the VILLAGE OF WILLOWBROOK, DuPage County, Illinois, and LINDA S. PIECZYNSKI, Attorney at Law, P.C., 125 West Second Street, Hinsdale, Illinois 60521, P.C.

**WITNESSETH:**

WHEREAS, LINDA S. PIECZYNSKI, Attorney at Law, P.C. is a professional corporation in the State of Illinois; and

WHEREAS, the VILLAGE OF WILLOWBROOK is desirous of having its Village Ordinances prosecuted in the Courts of DuPage County, Illinois.

NOW THEREFORE, in consideration of the mutual undertakings and promises contained herein, the parties hereto agree as follows:

1. LINDA S. PIECZYNSKI, Attorney at Law, P.C. (Hereinafter referred to as Linda S. Pieczynski) shall prosecute all violations of the ordinances of the VILLAGE OF WILLOWBROOK and shall represent the Village at all regular Court sessions held at the Field Court designated for said Village's cases during the term of this Agreement.
2. The VILLAGE OF WILLOWBROOK shall pay LINDA S. PIECZYNSKI One Hundred Eighty Dollars (\$180.00) per Court session at which prosecutable local ordinance violations are to be heard for the prosecution of said violation at the designated Field Court. In the event a session exceeds two hours in length, an additional fee shall be due at the rate of One Hundred Thirty (\$130.00) per hour exceeding the original two hours.
3. In addition to said fee payment, the VILLAGE OF WILLOWBROOK agrees to pay LINDA S. PIECZYNSKI One Hundred Thirty (\$130.00) per hour for any telephone consultation, research or trial preparation done in connection with the prosecution of said Village Ordinance violations, for time spent in the preparation of Court documents or correspondence involving said cases and for any Court appearances by LINDA S. PIECZYNSKI at a Court other than the designated Field Court when she is representing the VILLAGE OF WILLOWBROOK in the prosecution of the violations of its ordinances.

4. The VILLAGE OF WILLOWBROOK agrees to reimburse LINDA S. PIECZYNSKI for any out-of-pocket expenses incurred in the prosecution of its ordinance violations (e.g. postage or photocopying).

5. LINDA S. PIECZYNSKI agrees to provide a qualified attorney to represent the VILLAGE OF WILLOWBROOK in her absence due to illness, conflict in Court schedule or vacation period. The payment for the service of said third party shall be made by LINDA S. PIECZYNSKI to said party.

6. The VILLAGE OF WILLOWBROOK may designate that individual cases of its ordinance violations be prosecuted by its Village attorneys.

7. This Agreement will be effective from June 1, 2011 through May 31, 2012. Notwithstanding any provision contained herein to the contrary, this Agreement may be terminated by either party at any time. But LINDA S. PIECZYNSKI agrees to give Thirty (30) days prior written notice to the VILLAGE OF WILLOWBROOK.

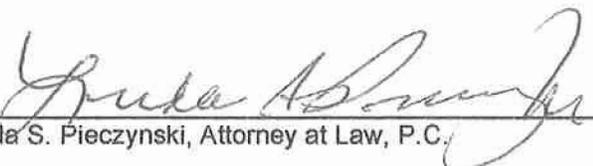
8. A statement for services rendered shall be made monthly, and payment by the Village for such services shall be made by the last day of the month following the rendering of services.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

By: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Village Clerk

  
Linda S. Pieczynski, Attorney at Law, P.C.

**COMMITTEE MEETING**  
**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**  
INFORMATION –LETTERS OF APPRECIATION

**COMMITTEE REVIEW**

Finance/Administration  
 Municipal Services  
 Public Safety

Meeting Date: 04/11/2011

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input type="checkbox"/> Seeking Feedback           | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report             | <input type="checkbox"/> Report/documents requested by Committee  |

**BACKGROUND**

The attached Department Letters of Recognition for the following:

- Secretary Cynthia Stuchl

**REQUEST FOR FEEDBACK (if any)**

None.

**STAFF RECOMMENDATION (if any)**

None.

3-25-2011

Hi Cindy

I want to Thank you for all  
the hard work you have done  
to make another Bingo a success.  
Thank Again Cindy. Make sure  
you tell that other gal that was  
with you also Thanks, I did not  
Catch her name. Also make sure  
you tell Mark & Paul thank. It  
would not be the same without  
Mark. Have a nice day. and  
Thank Again

Judy Carlson