

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, APRIL 11, 2011 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 7:00 p.m. by Village President Robert Napoli.

2. ROLL CALL

Those present at roll call were President Robert Napoli, Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Umberto Davi and Frank Trilla.

ABSENT: Trustee Paul Schoenbeck and Clerk Leroy Hansen

Also present were Village Administrator Timothy Halik, Village Attorney William Hennessy, Deputy Clerk Deborah Hahn, Superintendent Walter Righton, Chief Mark Shelton, Deputy Chief Paul Oggerino, and Intern Garrett Hummel.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Napoli asked Trustee Baker to lead everyone in saying the Pledge of Allegiance.

4. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Regular Board Meeting - March 28, 2011 (Approve)
- c. Warrants - April 11, 2011 - \$112,619.84 (APPROVE)
- d. Monthly Financial Report - March 31, 2011 - \$18,967,882.79 (APPROVE)
- e. A Resolution Proclaiming May 15, 2011 as Police Officers Memorial Day and the Week of May 15-20, 2011, as Police Week in the Village of Willowbrook (APPROVE)

President Napoli asked the Board if there was any item to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi, seconded by Trustee Baker to approve the Omnibus Vote Agenda.

ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Davi and Trilla. NAYS: None. ABSENT: Schoenbeck

MOTION DECLARED CARRIED

NEW BUSINESS

5. AWARD PRESENTATION - ILLINOIS POLICY INSTITUTE, Downers Grove TOWNSHIP LOCAL TRANSPARENCY PROJECT AUDIT

Intern Hummel advised the Board that beginning in November 2010, the Village of Willowbrook began work on increasing its transparency efforts on the village's website. Initially, the Village of Willowbrook received a "C" rating from the Illinois Policy Institute for their ease of information to citizens via the internet. However, the village's website was rated a second time in March 2011. This time the rating increased from 34.1% to 86.6%, an increase of 52.5%. Brian Costin of the Illinois Policy Institute presented the Village Board with a Certificate of Achievement Award for ranking the 3rd highest agency among 82 agencies in the State of Illinois; and 2nd highest among municipalities.

6. VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only)

None present.

7. MOTION - BOARD ADVICE AND CONSENT TO PRESIDENT'S REAPPOINTMENT OF WILLIAM J. SCHULER TO THE OFFICE OF CHAIRMAN OF THE VILLAGE OF WILLOWBROOK'S BOARD OF POLICE COMMISSIONERS

MOTION: Made by Trustee Mistele, seconded by Trustee Davi, to concur with the Village President's recommendation to reappoint William J. Schuler as Chairman to the Village Board of Police Commissioners.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Davi and Trilla. NAYS: None. ABSENT: Schoenbeck.

MOTION DECLARED CARRIED

8. A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO EXECUTE A CERTAIN CONTRACT - JANITORIAL SERVICES, ECO CLEAN MAINTENANCE, INC.

Administrator Halik advised that a public bid opening was held for the annual janitorial services contract on Monday, April 4, 2011 at 10:30 a.m. Nine (9) bids were picked up by various

vendors and six (6) of them attended the mandatory pre-bid meeting, held on March 11, 2011.

Two (2) vendors submitted completed bids. Of the two bids, Eco Clean Maintenance, Inc. bid came in at \$17,388/year (\$1,449.00/month), which is 8% lower than the current contract price(\$1,512.00 savings). The contract also includes cleaning supplies and would begin on May 1, 2011.

MOTION: Made by Trustee Mistele, seconded by Trustee Baker to approve Resolution No. 11-R-11 for Eco Clean Maintenance, Inc. janitorial contract.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Davi and Trilla. NAYS: None. ABSENT: Schoenbeck.

MOTION DECLARED CARRIED

9. AN ORDINANCE ANNEXING CERTAIN PROPERTY - 315 65TH STREET, WILLOWBROOK, ILLINOIS - BASSLER

Administrator Halik advised that Mr. & Mrs. Bassler submitted a petition for annexation for property at 315 65th Street, which is located on the southwest corner of Western and 65th Street. This property became contiguous upon annexation of the May Subdivision, which was approved on December 13, 2010. Once approved, it will be placed on the zoning map and zoned as R-1.

MOTION: Made by Trustee Davi, seconded by Trustee Kelly to approve Ordinance No. 11-O-04 to annex property 315 65th Street.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Davi and Trilla. NAYS: None. ABSENT: Schoenbeck.

MOTION DECLARED CARRIED

10. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Davi had no report.

Trustee Trilla had no report

11. ATTORNEY'S REPORT

Attorney Hennessy had no report.

12. CLERK'S REPORT

Deputy Clerk Hahn reminded Board members that their Statement of Economic Interest form needs to be completed and filed with the DuPage County Clerk prior to May 1, 2011, otherwise, penalties will incur.

Deputy Clerk Hahn thanked Trustee Kelly for Clerk Hansen for observing a typographical error in Resolution No. 11-R-11 - Police Week.

13. ADMINISTRATOR'S REPORT

Administrator Halik advised the following:

- The Monthly Staff Report will be distributed on Friday, April 15, 2011.
- On Tuesday, April 12, 2011, he will be meeting with a FEMA representative for the Public Assistance Program that involved the February 2011 blizzard.
- Staff is working on the annual Village Brush Collection Program for the week of May 9, 2011.

14. PRESIDENT'S REPORT

President Napoli passed out sealed envelopes to all Village Board members for their review. Due to his absence, Trustee Schoenbeck will have his envelope hand-delivered on Tuesday morning, April 12, 2011 by a Willowbrook police officer.

15. EXECUTIVE SESSION

No Executive Session was held.

16. ADJOURNMENT

MOTION: Made by Trustee Baker, seconded by Trustee Davi to adjourn the meeting at the hour of 7:16 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Davi and Trilla. NAYS: None. ABSENT: Schoenbeck.

MOTION DECLARED CARRIED

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PRESENTED, READ and APPROVED.

_____, 2011.

Village President

Minutes transcribed by Debbie Hahn.