

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MAY 9, 2011 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 7:00 p.m. by Village President Robert Napoli.

2. ROLL CALL

Those present at roll call were President Robert Napoli, Clerk Leroy Hansen, Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Sue Berglund, Umberto Davi and Frank Trilla.

ABSENT: None

Also present were Village Administrator Timothy Halik, Village Attorney William Hennessy, Chief of Police Mark Shelton, Deputy Chief Paul Oggerino, and Management Analyst Garrett Hummel.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Napoli asked Trustee Kelly to lead everyone in saying the Pledge of Allegiance.

President Napoli and Administrator Halik advised the Board that through the Village's "Support Our Troops" campaign, over 80 packages were sent to soldiers serving in our Armed Forces in Iraq and Afghanistan. In return, the village has received numerous thank you letters from troops who have received these "care" packages.

4. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Regular Board Meeting - April 25, 2011 (Approve)
- c. Warrants - May 9, 2011 - \$110,418.74 (APPROVE)
- d. Monthly Financial Report - April 30, 2011 - \$19,124,587.97 (APPROVE)
- e. A Proclamation Recognizing the Week of May 15-21, 2011, as national Public Works Week in the Village of Willowbrook - (ADOPT)
- f. Motion to Approve - Request for Waiver of Permit Fees - West Suburban Shrine Club - May 13, 14, and 15, 2011 (APPROVE)
- g. A Resolution Approving a Plat of Easement Vacation - 6801/6811 Caitlin Court (ADOPT)

- h. Motion to Approve - Issuance of a Park Permit for Over 200 Attendees: World Financial Group Company Picnic, Sunday, July 23, 2011 - 10:30 AM to 7:30 PM (APPROVE)

President Napoli asked the Board if there was any item to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi, seconded by Trustee Mistele to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Berglund, Davi, and Trilla. Nays: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

5. VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only)

No public comments.

6. MOTION - TO CONCUR WITH THE VILLAGE PRESIDENT'S RECOMMENDATION TO APPOINT MR. RENE SHUURMAN TO THE PARKS & RECREATION COMMISSION

President Napoli recommended that Mr. Rene Shuurman be appointed as a Commissioner of the Parks & Recreation Commission.

MOTION: Made by Trustee Mistele, seconded by Trustee Kelly to approve the Motion as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Berglund, Davi, and Trilla. Nays: None. ABSENT: None.

7. MOTION - BOARD ADVICE AND CONSENT TO PRESIDENT'S APPOINTMENT OF SUE BERGLUND TO THE OFFICE OF MEMBER OF THE MUNICIPAL SERVICE COMMITTEE

President Napoli has appointed Trustee Sue Berglund to the office of Member of the Municipal Service Committee. This position is a two-year term and will expire in 2013.

MOTION: Made by Trustee Baker, seconded by Trustee Kelly, to concur with the Village President's recommendation for Trustee Sue Berglund to be appointed to the Municipal Services Committee.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Berglund, Davi, and Trilla. Nays: None. ABSENT: None.

MOTION DECLARED CARRIED

9. A RESOLUTION AWARDING THE FISCAL YEAR 2011/12 MOTOR FUEL TAX ROADWAY MAINTENANCE PROGRAM CONTRACT TO JAMES D. FIALA PAVING COMPANY, INC. IN THE AMOUNT OF \$269,317.75

Administrator Halik advised that this year's resurfacing project will include full-depth patching, partial milling, resurfacing, and restriping of approximately 2.03 miles of fifteen (15) roadways. Since the funding for this work will come from the Village Motor Fuel Tax (MFT) Fund, the construction bid documents were required to be submitted to the Illinois Department of Transportation (IDOT) prior to going out for public bid. Once IDOT approved the bid documents, the project was put out for bid. The bid opening was held at the Village Hall on Monday, April 4, 2011 at 11:30 a.m. A total of nine (9) bids were received. The lowest bid was submitted by James D. Fiala Paving Company, Inc., which is an IDOT pre-qualified bidder and has performed work within the Village in the past.

Staff recommends the President and Village Clerk award the contract for the MFT Roadway Maintenance Program to James D. Fiala Paving Company, Inc. in the amount of \$269,317.75. Once approved by the Board, the contract will be sent to IDOT for final approval. Staff anticipates that work would begin in early June.

MOTION: Made by Trustee Davi, seconded by Trustee Kelly to approve Resolution 11-R-18 for the MFT Roadway Maintenance Program to James D. Fiala Paving Company, Inc.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Berglund, Davi and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND THE VILLAGE CLERK TO ACCEPT A PROPOSAL FOR THE REPLACEMENT OF THE WATER BILLING COMPUTER SERVER - PCS INTERNATIONAL

Management Analyst Hummel advised the Board that in March 2011, staff began experiencing problems with the water billing server, which runs the Aclara water billing program. This software

downloads water meter readings throughout the village so that monthly water bills can be generated. The server has not received a full round of readings since March 2011. Due to its age, it could not run the newest version of the Aclara software properly.

Staff received three proposals from three (3) reputable computer hardware providers for the server replacement. Those proposals came in at approximately \$8,000, which did not include set-up and installation of the billing system. Staff then directed PCS International to work with Aclara directly to determine the exact system requirements needed to run our water billing system in an effort to reduce costs. PCS submitted a revised proposal of \$6,120.93 which includes all labor necessary to install and set-up the billing system. This expenditure will be paid from the Water Capital Fund, given this system is used exclusively to run the water billing system.

MOTION: Made by Trustee Baker, seconded by Trustee Mistele to approve Resolution 11-R-19 for the Village President and Village Clerk to accept a proposal for the replacement of the water billing computer server from PCS, International.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Berglund, Davi and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele advised that the Municipal Service Committee has reviewed proposals for the Salt Bin roofing project and has asked the contractors to make some minor modifications to the proposals on the scope of their work and materials. The Committee will bring their revised proposals to the Board at the next meeting.

Trustee Berglund had no report.

Trustee Davi advised that the Finance/Administrative Committee reviewed and discussed the purchase of a new color copier for the village hall and was amazed at the volume the old copier produced. The Committee agreed that it was time for a new

machine and was impressed that the proposed cost came in well below the anticipated \$25,000 projected cost.

Trustee Trilla concurred with Trustee Davi.

11. ATTORNEY'S REPORT

Attorney Hennessy had no report.

12. CLERK'S REPORT

Clerk Hansen had no report.

13. ADMINISTRATOR'S REPORT

Administrator Halik advised that the Illinois Municipal League will host a seminar during the month of June for newly elected officials. If anyone is interested, please let Debbie Hahn know.

14. PRESIDENT'S REPORT

President Napoli advised that with the recent Code of Ethics violation, if anyone has ideas or suggestions on how to better serve the citizens of the village regarding how ethic issues are handled, please speak with Attorney Hennessy or Tim Halik. President Napoli has asked Attorney Hennessy to review the policy and bring back the suggestions or proposed changes for the Board's review.

In addition, President Napoli has asked Attorney Hennessy to set up a meeting/training with the Board regarding conduct and confidentiality issues during Executive Session.

15. EXECUTIVE SESSION

- a. Consideration of the Performance of an Occupant of a Village Office Pursuant to 5ILCS 120/2(c)(3)
- b. Consideration of the Probable Litigation Against the Village Pursuant to 5ILCS 120/2(c)(11)
- c. Consideration of Collective Negotiating Matters Between the Village and Its Employees Representatives Pursuant to 5ILCS 120/2(c)(2)

16. ADJOURNMENT

MOTION: Made by Trustee Mistele, seconded by Trustee Baker to adjourn into Executive Session at the hour of 7:17 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Berglund, Davi and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

_____, 2011.

Village President

Minutes transcribed by Debbie Hahn.