

A G E N D A

REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JULY 25, 2011, AT 6:30 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. OMNIBUS VOTE AGENDA
 - a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Regular Board Meeting - July 12, 2011 - (APPROVE)
 - c. Minutes - Special Board Meeting - July 25, 2011
 - d. Warrants - \$242,815.91- July 25, 2011 - (APPROVE)
 - e. Resolution - A Resolution Authorizing the Village President and Village Clerk to Accept a Proposal from Christopher Burke Engineering, Ltd. To Complete a Regulatory Sign Inventory and GIS Incorporation Project (ADOPT)

NEW BUSINESS

5. VISITOR'S BUSINESS (Public comment is limited to three minutes per person on open session agenda discussion items only)
6. DELINQUENT WATER BILLS
7. EXECUTIVE SESSION
 - a. Personnel - To Discuss Proposed Retirement Agreements Between the Village of Willowbrook and Police Commanders Pursuant to Chapter 5 ILCS 120/2(c)(1)
 - b. To Discuss Collective Negotiating Matters Between the Village and Its Employees and Their Representatives Pursuant to Chapter 5 ILCS 120/2(c)(2)

8. MOTION TO AUTHORIZE THE VILLAGE PRESIDENT'S EXECUTION OF A RETIREMENT AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND POLICE COMMANDER STEPHEN FINLON
9. MOTION TO AUTHORIZE THE VILLAGE PRESIDENT'S EXECUTION OF A RETIREMENT AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND POLICE COMMANDER MICHAEL KURINEC
10. MOTION TO AUTHORIZE THE VILLAGE PRESIDENT'S EXECUTION OF A RETIREMENT AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND POLICE COMMANDER WILLIAM BOZEK
11. MOTION TO AUTHORIZE THE VILLAGE PRESIDENT'S EXECUTION OF A RETIREMENT AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND POLICE COMMANDER JOHN BARNACLE
12. RESOLUTION - A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO EXECUTE AN AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND THE ILLINOIS FRATERNAL ORDER OF POLICE LABOR COUNCIL
13. ORDINANCE - AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF WILLOWBROOK, TITLE 5, CHAPTER 1, SECTION 5-1-1 - POLICE; CREATION AND COMPOSITION OF DEPARTMENT

OLD BUSINESS

14. COMMITTEE REPORTS
15. ATTORNEY'S REPORT
16. CLERK'S REPORT
17. ADMINISTRATOR'S REPORT
18. PRESIDENT'S REPORT
19. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JULY 11, 2011 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Village President Robert Napoli.

2. ROLL CALL

Those present at roll call were President Robert Napoli, Clerk Leroy Hansen, Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Sue Berglund, Umberto Davi and Frank Trilla.

ABSENT: None.

Also present were Village Administrator Timothy Halik, Village Attorney William Hennessy, Deputy Chief Paul Oggerino, Management Analyst Garrett Hummel, and Building Inspector Roy Giuntoli.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Napoli asked Trustee Trilla to lead everyone in saying the Pledge of Allegiance.

4. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Regular Board Meeting - June 27, 2011 (APPROVE)
- c. Warrants - \$72,285.98 - July 11, 2011 (APPROVE)
- d. Monthly Financial Report - \$19,445,625.42 - June 30, 2011

President Napoli asked the Board if there was any item to be removed from the Omnibus Vote Agenda. None.

MOTION: Made by Trustee Mistele, seconded by Trustee Davi to approve the Omnibus Vote Agenda, as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Berglund, Davi and Trilla. Nays: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

5. VISITOR'S BUSINESS (Public comment is limited to three minutes per person on open session agenda discussion items only)

None presented.

6. A RESOLUTION TO ALLOW UP TO TWO YEARS SERVICE CREDIT FOR MILITARY SERVICE, ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)

Administrator Halik advised the Downstate Police Pension Fund currently allows police officers to apply up to two years of prior military service toward their pensions. The non-police pension fund (IMRF) also allows members this credit if the municipality adopts a Resolution to allow for it.

A non-union employee has asked if he could utilize his military service for this credit. Interim Finance Director Carrie Dittman calculated the costs for both the employee and the village, if this Resolution were to pass. The costs would be minimal to the village and would only increase the annual IMRF payment by .0914% or approximately \$130.00 per year.

Trustee Baker inquired as to who absorbs the costs. Administrator Halik advised that the employee would pay his share and the village would pay their share.

MOTION: Made by Trustee Mistele, seconded by Trustee Baker to adopt Resolution No. 11-R-26, as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Berglund, Davi and Trilla. Nays: None. ABSENT: None.

MOTION DECLARED CARRIED

7. AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF WILLOWBROOK - TITLE 4 - MUNICIPAL SERVICES, COMPREHENSIVE AMENDMENT

Building Inspector Giuntoli advised that the Village's Building Code consists of a series of adopted national codes with numerous amendments drafted by staff to properly address local construction conditions, concerns and development aspects that are important to other jurisdictions, such as Tri-State Fire Protection District. Currently, the village utilizes the 1996 edition of the BOCA National Building Code, and family of codes

with local amendments. The village would like to upgrade to the 2009 edition of the International Building Code (IBC), which is the newest edition.

Inspector Giuntoli has been working with TPI, the village's plan review consultant on local amendments to the IBC family of codes. Some of the proposed amendments are to require a sprinkler system in the furnace/mechanical room of new construction, deck updates, carbon monoxide alarm usage, adopt the 2008 National Electrical Code, Property Maintenance Code, exit signs more defined, sprinkler and electrical systems, increase size of elevators for emergency equipment, and energy conservation code adoption.

The Municipal Services Committee has reviewed and discussed the draft amendments in detail and recommended approval of the comprehensive amendments to update the village's proposed Building Code.

MOTION: Made by Trustee Mistele, seconded by Trustee Baker to approve Ordinance No. 11-R-10, as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Berglund, Davi and Trilla. Nays: None. ABSENT: None.

MOTION DECLARED CARRIED

8. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi advised that the new census figures have gone down by about 400 residents for a total of 8,540 from 8,967. A portion of the income taxes to the village will go down by approximately \$5,000 per month due to this figure. A possibility is to do a special census in hopes the figures will go up. Administrator Halik advised that this count was released in February and was intended for use in redistricting. The full report has not come out yet. Once it is released, the village will determine whether it believes there are count errors and consider if there is merit to conduct a partial recount or full

recount. Trustee Berglund stated that with the economic difficulties occurring today, that it is possible this figure has gone down due to foreclosures of homes.

Trustee Trilla had no report.

8. ATTORNEY'S REPORT

Attorney Hennessy had no report.

9. CLERK'S REPORT

Clerk Hansen had no report.

10. ADMINISTRATOR'S REPORT

Administrator Halik advised that FEMA has reimbursed the village \$30,000 for the costs of last year's snow storm after approving a grant for reimbursement.

11. PRESIDENT'S REPORT

President Napoli advised that he will be meeting with staff regarding combining the village newsletter with the Parks & Recreation booklet, which goes out in August. More information will be available at the next Board meeting.

12. EXECUTIVE SESSION

- a. Consideration of the Performance and Discipline of an Occupant of a Village Office Pursuant to Chapter 5 ILCS 120/2(c)(3)
- b. To Discuss Collective Negotiating Matters Between the Village and Its Employees and Their Representatives Pursuant to Chapter 5 ILCS 120/2(c)(2)

13. ADJOURNMENT

MOTION: Made by Trustee Davi, seconded by Trustee Mistele to adjourn into Executive Session at the hour of 6:56 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Berglund, Davi and Trilla. Nays: None. ABSENT: None.

MOTION DECLARED CARRIED

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Village Board Minutes
July 11, 2011

PRESENTED, READ and APPROVED.

_____, 2011.

Village President

Minutes transcribed by Debbie Hahn.

MINUTES OF THE SPECIAL MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JULY 18, 2011 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Village President Robert Napoli.

2. ROLL CALL

Those present at roll call were President Robert Napoli, Clerk Leroy Hansen, Trustees Dennis Baker, Terrence Kelly via electronic communication, Michael Mistele, Sue Berglund, Umberto Davi and Frank Trilla.

ABSENT: None.

Also present were Village Administrator Timothy Halik and Village Attorney William Hennessy.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Napoli asked Administrator Halik to lead everyone in saying the Pledge of Allegiance.

4. EXECUTIVE SESSION

- a. To Discuss Collective Negotiating Matters Between the Village and Its Employees and Their Representatives Pursuant to Chapter 5 ILCS 120/2(c) (2)

5. TO DIRECT STAFF TO DRAFT THE NECESSARY DOCUMENTATION TO CODIFY THE AGREEMENT REACHED WITH THE POLICE COMMANDERS FOR EXECUTION AT THE NEXT VILLAGE BOARD MEETING

President Napoli asked for a Motion to direct Staff to codify the separation agreement reached with the Police Commanders for execution at the next regular board meeting on July 25, 2011.

MOTION: Made by Trustee Mistele, seconded by Trustee Baker to approve Motion.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly via electronic communication, Mistele, Berglund, Davi and Trilla. Nays: None. ABSENT: None.

MOTION DECLARED CARRIED

6. ADJOURNMENT

MOTION: Made by Trustee Davi, seconded by Trustee Mistele to adjourn the meeting at the hour of 6:42 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly via electronic communication, Mistele, Berglund, Davi and Trilla. Nays: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

_____, 2011.

Village President

Minutes transcribed by Debbie Hahn.

WARRANTS

July 25, 2011

GENERAL CORPORATE FUND	-----	\$166,099.98
WATER FUND	-----	76,287.93
CAPITAL PROJECT FUND	-----	428.00
TOTAL WARRANTS	-----	\$242,815.91



Tim Halik, Village Administrator

APPROVED:

Robert A. Napoli, Village President

VILLAGE OF WILLOWBROOK

BILLS PAID REPORT FOR JULY, 2011

RUN DATE: 07/20/11

RUN TIME: 10:36AM

GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ACCURINT (21)	07/26 CK# 77966	\$65.50
1009686 JUN 11 FEES-DUES-SUBSCRIPTIONS 01-451-307	01-30-630-307	65.50
ACE STORE NO. 11 (17)	07/26 CK# 77967	\$620.87
410818/4 MAINTENANCE - PW BUILDING	01-35-725-418	18.23
410820 OPERATING EQUIPMENT 01-451-401	01-30-630-401	25.64
410836/4 PARK LANDSCAPE SUPPLIES 01-610-341	01-20-565-341	85.70
410840/4 MAINTENANCE SUPPLIES 01-615-331	01-20-570-331	16.89
410856/4 BUILDING MAINTENANCE SUPPLIES 01-405-351	01-10-466-351	66.30
410857/4 PARK LANDSCAPE SUPPLIES 01-610-341	01-20-565-341	56.90
410862/4 MAINTENANCE SUPPLIES 01-615-331	01-20-570-331	5.35
410865/4 MAINTENANCE SUPPLIES 01-615-331	01-20-570-331	56.49
410868/4 MAINTENANCE SUPPLIES 01-615-331	01-20-570-331	20.04
410873/4 BUILDING MAINTENANCE SUPPLIES 01-405-351	01-10-466-351	20.75
410886/4 OPERATING EQUIPMENT 01-540-401	01-35-755-401	160.79
4108874/4 MAINTENANCE SUPPLIES 01-615-331	01-20-570-331	87.79
AL WARREN OIL CO (2205)	07/26 CK# 77968	\$5,217.50
10672893 GASOLINE INVENTORY 01-190-126	01-190-126	5,217.50
ALL AMERICAN PAPER COMPANY (68)	07/26 CK# 77969	\$222.05
71408 MAINTENANCE SUPPLIES 01-615-331	01-20-570-331	222.05
AMERICAN VIDEO SERVICES-SOUND MEMORIES (102)	07/26 CK# 77970	\$399.00
7/21/11 BALANCE CHILDRENS SPECIAL EVENTS 01-625-150	01-20-585-150	399.00
AMERICAN FIRST AID SERVICE INC (77)	07/26 CK# 77971	\$111.60
104735 OPERATING EQUIPMENT 01-451-401	01-30-630-401	27.15
104736 BUILDING MAINTENANCE SUPPLIES 01-405-351	01-10-466-351	70.05
107866 MAINTENANCE - PW BUILDING	01-35-725-418	14.40
AT & T LONG DISTANCE (66)	07/26 CK# 77972	\$88.64
854192715/JUN11 PHONE - TELEPHONES 01-420-201	01-10-455-201	88.64
AT & T (67)	07/26 CK# 77973	\$80.84
325-2761JUN11 PHONE - TELEPHONES 01-451-201	01-30-630-201	40.42
325-2776JUN11 PHONE - TELEPHONES 01-451-201	01-30-630-201	40.42
AT & T U-VERSE (SM) (2342)	07/26 CK# 77974	\$7.44
105661049JUN11 MAINTENANCE - PW BUILDING	01-35-725-418	7.44
AZAVAR AUDIT SOLUTIONS INC (158)	07/26 CK# 77975	\$470.30
8498/JUL 11 UTILITY TAX 01-310-205	01-310-205	470.30
BATTERIES PLUS 286 OR 288 (179)	07/26 CK# 77977	\$180.00
287100901-01 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	180.00
STEVE BELLIVEAU (192)	07/26 CK# 77978	\$65.00
12/11/11 PARTY CHILDRENS SPECIAL EVENTS 01-625-150	01-20-585-150	65.00
BOZEK, WILLIAM (206)	07/26 CK# 77979	\$374.94
11 UNFRMS UNIFORMS 01-451-345	01-30-630-345	374.94
BRIDGE FELLOWSHIP (1466)	07/26 CK# 77980	\$250.00
PERMIT #9 2011 PARK PERMIT FEES 01-310-814	01-310-814	250.00
BROTHERS ROOFING & CONSTRUCITON INC (2400)	07/26 CK# 77981	\$9,925.00
7/14/11 BUILDING IMPROVEMENTS 01-445-602	01-10-485-602	9,925.00
MARK CAPOSIENO (292)	07/26 CK# 77982	\$186.00
JUN 2011 SUMMER PROGRAM MATERIALS & SERVICES	01-20-575-119	186.00
CARMELLA GUTIERREZ (1466)	07/26 CK# 77983	\$250.00
PERMIT 28 2011 PARK PERMIT FEES 01-310-814	01-310-814	250.00

VILLAGE OF WILLOWBROOK
 BILLS PAID REPORT FOR JULY, 2011

RUN DATE: 07/20/11

RUN TIME: 10:36AM

GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
CLARKE ENVIRONMENTAL (350)	07/26 CK# 77984	\$9,104.32
6336086 MOSQUITO ABATEMENT 01-775-259	01-35-760-259	6,057.84
6336262 MOSQUITO ABATEMENT 01-775-259	01-35-760-259	3,046.48
COMMONWEALTH EDISON (370)	07/26 CK# 77985	\$244.17
0423085170UL11 RED LIGHT - COM ED	01-30-630-248	61.34
0791026027JUL11 RED LIGHT - COM ED	01-30-630-248	56.39
4403140110JUL11 ENERGY - STREET LIGHT 01-530-207	01-35-745-207	60.68
6863089003UL11 RED LIGHT - COM ED	01-30-630-248	65.76
CONCRETE CLINIC (376)	07/26 CK# 77986	\$27.60
198153 STORM WATER IMPROVEMENTS MAT 01-535-381	01-35-750-381	27.60
DATACOM (446)	07/26 CK# 77987	\$449.00
7/5/11 EDP-SOFTWARE 01-457-212	01-30-640-212	449.00
LARY DENZ (2331)	07/26 CK# 77988	\$124.00
JUN 11 SUMMER PROGRAM MATERIALS & SERVICES	01-20-575-119	124.00
DONNA SIEFER (1506)	07/26 CK# 77989	\$100.00
2 KITS SUMMER RECREATION FEES 01-310-815	01-310-815	100.00
DUPAGE COUNTY PUBLIC WORKS (514)	07/26 CK# 77990	\$60.78
3/31/11-5/31/11 SANITARY USER CHARGE 01-405-385	01-10-466-385	50.41
3/31/11-5/31/11 SANITARY USER CHARGE	01-35-725-417	10.37
DUPAGE COUNTY E.T.S.B. 911 (513)	07/26 CK# 77991	\$468.37
76/ JUN 11 PHONE - TELEPHONES 01-451-201	01-30-630-201	468.37
EAST JORDAN IRON WORKS, INC. (540)	07/26 CK# 77993	\$1,973.36
3392205 STREET & ROW MAINTENANCE 01-535-328	01-35-750-328	1,973.36
FALCO'S LANDSCAPING INC (581)	07/26 CK# 77994	\$7,277.25
2150/TREES TREE MAINTENANCE 01-535-338	01-35-750-338	1,750.00
2151/#2 CONTRACTED MAINTENANCE 01-615-281	01-20-570-281	3,122.35
2151/#2 ROUTE 83 BEAUTIFICATION 01-540-281	01-35-755-281	2,404.90
FEDERAL EXPRESS CORP. (592)	07/26 CK# 77995	\$58.25
3-5051-9897 POSTAGE & METER RENT 01-420-311	01-10-455-311	58.25
FOREST AWARDS & ENGRAVING (623)	07/26 CK# 77996	\$15.00
74119 PUBLIC RELATIONS 01-435-365	01-10-475-365	15.00
FREDRIKSEN & SONS (638)	07/26 CK# 77997	\$888.80
132987 MAINTENANCE - BUILDING 01-405-228	01-10-466-228	888.80
GADDIS DAVID (652)	07/26 CK# 77998	\$263.91
11 UNIFORMS UNIFORMS 01-451-345	01-30-630-345	263.91
W.W. GRAINGER (1999)	07/26 CK# 77999	\$74.87
9572880681 OPERATING SUPPLIES & EQUIPMENT 01-503-401	01-35-715-401	74.87
DAVE HILBERT (781)	07/26 CK# 78000	\$248.00
JUNE 2011 SUMMER PROGRAM MATERIALS & SERVICES	01-20-575-119	248.00
HOME DEPOT COMMERCIAL (808)	07/26 CK# 78001	\$281.49
1017442 BUILDING MAINTENANCE SUPPLIES 01-405-351	01-10-466-351	83.44
1021560 MAINTENANCE SUPPLIES 01-615-331	01-20-570-331	80.28
3181114 PARK LANDSCAPE SUPPLIES 01-610-341	01-20-565-341	15.27
6020266 STORM WATER IMPROVEMENTS MAT 01-535-381	01-35-750-381	37.37
6020268 BUILDING MAINTENANCE SUPPLIES 01-405-351	01-10-466-351	27.24
6154218 TREE MAINTENANCE 01-535-338	01-35-750-338	27.92
6154224 BUILDING MAINTENANCE SUPPLIES 01-405-351	01-10-466-351	9.97

VILLAGE OF WILLOWBROOK
 BILLS PAID REPORT FOR JULY, 2011

RUN DATE: 07/20/11
 RUN TIME: 10:36AM

GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
HOWARD ERICKSON (259)	07/26 CK# 78002	\$50.00
FRMNS SLCTNG BUSINESS LICENSES 01-310-303	01-310-303	50.00
I.M.R.F. PENSION FUND (917)	07/26 CK# 78003	\$2,627.33
JULY 11 SLEP PENSION 01-420-155	01-10-455-155	2,627.33
I.R.M.A. (966)	07/26 CK# 78004	\$2,102.27
JULY 11 SCHOOLS-CONFERENCE TRAVEL 01-451-304	01-30-630-304	210.00
JULY 11 SELF INS - DEDUCTIBLE 01-460-273	01-30-645-273	1,742.29
TAHOE REIMBURSEMENTS - IRMA 01-310-901	01-310-901	149.98
ILL ENV PROTECTION AGENCY (911)	07/26 CK# 78005	\$1,000.00
ILR400255 2011 FEES - DRAINAGE ENGINEER 01-555-246	01-40-820-246	1,000.00
ILLINOIS DIRECTOR OF (475)	07/26 CK# 78006	\$797.88
2ND QUARTER 11 EMPLOYEE BENEFIT - UNEMPLOYMENT INS	01-10-455-144	146.37
2ND QUARTER 11 EMPLOYEE BENEFITS - UNEMPLOYMENT	01-15-510-144	22.52
2ND QUARTER 11 EMPLOYEE BENEFITS - UNEMPLOYMENT 01-601-144	01-20-550-144	141.24
2ND QUARTER 11 EMPLOYEE BENEFIT - UNEMPLOYMENT INS	01-25-610-144	87.84
2ND QUARTER 11 EMPLOYEE BENEFIT - UNEMPLOYMENT INS	01-30-630-144	334.81
2ND QUARTER 11 EMPLOYEE BENEFITS - UNEMPLOYMENT 01-501-144	01-35-710-144	42.58
2ND QUARTER 11 EMPLOYEE BENEFITS - UNEMPLOYMENT 01-551-144	01-40-810-144	22.52
ILLINOIS ROUTE 66 HERITAGE PROJECT INC (2248)	07/26 CK# 78007	\$300.00
237 FEES DUES SUBSCRIPTIONS 01-420-307	01-10-455-307	300.00
ILLINOIS SHOTOKAN KARATE (909)	07/26 CK# 78008	\$1,926.00
114/SPRING 11 WINTER PROGRAM MATERIALS & SERVICES	01-20-585-121	792.00
968/WINTER 11 WINTER PROGRAM MATERIALS & SERVICES	01-20-585-121	1,134.00
ILLINOIS TACTICAL OFFICERS ASN (923)	07/26 CK# 78009	\$40.00
GADDIS #522 FEES-DUES-SUBSCRIPTIONS 01-451-307	01-30-630-307	40.00
INTERGOVERNMENTAL PERSONNEL (934)	07/26 CK# 78010	\$42,513.73
JULY 11 EMP DED PAY-INS 01-210-204	01-210-204	9,296.27
JULY 11 EMPLOYEE BENEFIT - MEDICAL INSURANC	01-10-455-141	1,862.79
JULY 11 EMPLOYEE BENEFITS - MEDICAL 01-15-510-141	01-15-510-141	663.81
JULY 11 EMPLOYEE BENEFIT - MEDICAL INS 01-25-610-141	01-25-610-141	1,335.58
JULY 11 EMPLOYEE BENEFIT - MEDICAL INSURANC	01-30-630-141	25,763.10
JULY 11 EMPLOYEE BENEFITS - MEDICAL 01-501-141	01-35-710-141	1,585.29
JULY 11 EMPLOYEE BENEFITS - MEDICAL 01-551-141	01-40-810-141	2,006.89
J & L ELECTRONIC SERVICE, INC. (997)	07/26 CK# 78011	\$340.00
84310F MAINTENANCE - RADIO EQUIPMENT 01-451-421	01-30-630-421	340.00
JACK PHELAN (979)	07/26 CK# 78012	\$444.44
70611 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	444.44
HARVEY JOHNSON (1014)	07/26 CK# 78013	\$93.00
JUNE 2011 SUMMER PROGRAM MATERIALS & SERVICES	01-20-575-119	93.00
LAUREN KASPAR (1035)	07/26 CK# 78014	\$274.79
11UNIFORMS UNIFORMS 01-451-345	01-30-630-345	274.79
KATHERINE A. PATERNO ESQ (2402)	07/26 CK# 78015	\$500.00
12/9/09 FEES - SPECIAL ATTORNEY 01-425-241	01-10-470-241	500.00
KING CAR WASH (1057)	07/26 CK# 78016	\$528.50
60/JUN 11 GAS-OIL-WASH-MILEAGE 01-451-303	01-30-630-303	428.50
60/JUN 11 GAS-OIL-WASH-MILEAGE 01-501-303	01-35-710-303	100.00
KIPP'S LAWNMOWER SALES & SERVICE (1062)	07/26 CK# 78017	\$171.55
397221 MAINTENANCE - EQUIPMENT 01-520-411	01-35-735-411	165.42

VILLAGE OF WILLOWBROOK
 BILLS PAID REPORT FOR JULY, 2011

RUN DATE: 07/20/11

RUN TIME: 10:36AM

GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
397491 MAINTENANCE - EQUIPMENT 01-520-411	01-35-735-411	6.13
KONICA MINOLTA BUSINESS SOLUTIONS (2319) 218366137 COPY SERVICE 01-420-315	07/26 CK# 78018 01-10-455-315	\$213.77 213.77
DENNIS KOWSKE (1078) JUNE 2011 SUMMER PROGRAM MATERIALS & SERVICES	07/26 CK# 78019 01-20-575-119	\$62.00 62.00
MEL KREJCI (1081) JUNE 2011 SUMMER PROGRAM MATERIALS & SERVICES	07/26 CK# 78020 01-20-575-119	\$119.00 119.00
LASERCRAFT INC (2300) 322/JUN 11 RED LIGHT CAMERA FEES 01-30-630-247	07/26 CK# 78021 01-30-630-247	\$22,475.00 22,475.00
LEONARD DAVID (1466) PERMIT 13 2011 PARK PERMIT FEES 01-310-814	07/26 CK# 78022 01-310-814	\$200.00 200.00
MARQUARDT & BELMONTE P.C. (2259) 4251/JUNE 11 RED LIGHT ADJUDICATOR 01-30-630-246	07/26 CK# 78023 01-30-630-246	\$375.00 375.00
DAVE MATTHEWS (1214) JUNE 2011 SUMMER PROGRAM MATERIALS & SERVICES	07/26 CK# 78024 01-20-575-119	\$217.00 217.00
METROPOLITAN MAYORS CAUCUS (1252) 2011-276 FEES DUES SUBSCRIPTIONS 01-420-307	07/26 CK# 78025 01-10-455-307	\$298.90 298.90
NATIONAL ASSOCIATION OF TOWN WATCH (2403) 16338 COMMODITIES 01-482-331	07/26 CK# 78026 01-30-670-331	\$210.00 210.00
NEXTEL COMMUNICATION (1357) 952377363005JUN DRUG FORFEITURE EXP - STATE 01-465-348	07/26 CK# 78027 01-30-650-348	\$161.99 161.99
ILL. NOTARY DISCOUNT BONDING (861) GADDIS FEES-DUES-SUBSCRIPTIONS 01-451-307	07/26 CK# 78028 01-30-630-307	\$42.90 42.90
ORKIN EXTERMINATING (1439) D-2604360 JUL11 MAINTENANCE - BUILDING 01-405-228	07/26 CK# 78029 01-10-466-228	\$70.53 70.53
P.F. PETTIBONE & CO. (1491) 23096 OPERATING EQUIPMENT 01-451-401	07/26 CK# 78030 01-30-630-401	\$86.50 86.50
PALOS SPORTS (1453) 97643-00 MAINTENANCE SUPPLIES 01-615-331	07/26 CK# 78031 01-20-570-331	\$44.99 44.99
PCS INTERNATIONAL (2201) 126632 E.D.P. SOFTWARE 01-25-615-212	07/26 CK# 78032 01-25-615-212	\$1,233.75 1,233.75
PETTY CASH C/O TIM HALIK (1492) 7/18 SUMMER PROGRAM MATERIALS & SERVICES 7/18 UNIFORMS 01-451-345	07/26 CK# 78034 01-20-575-119 01-30-630-345	\$18.60 9.60 9.00
PIECZYNSKI LINDA S. (1503) 5214/JUN 11 FEES - SPECIAL ATTORNEY 01-451-241	07/26 CK# 78035 01-30-630-241	\$811.00 811.00
POLICECARMODELS.COM (2401) CAR MODELS ACCREDITATION 01-451-202	07/26 CK# 78036 01-30-630-202	\$60.98 60.98
PUBLIC SAFETY DIRECT INC (2309) 22097 MAINTENANCE - VEHICLES 01-451-409 22104 MAINTENANCE - VEHICLES 01-451-409	07/26 CK# 78037 01-30-630-409 01-30-630-409	\$190.00 47.50 142.50
RAGS ELECTRIC, INC (1585) 7566 PARK LANDSCAPE SUPPLIES 01-610-341	07/26 CK# 78038 01-20-565-341	\$280.93 280.93
RIHERDS.COM (1625) 1062713 ACCREDITATION 01-451-202	07/26 CK# 78039 01-30-630-202	\$81.10 81.10

VILLAGE OF WILLOWBROOK

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
SAFETY KLEEN (1664)	07/26 CK# 78040	\$287.72
54374348 FIRING RANGE 01-451-245	01-30-630-245	287.72
GARY SCHIEFER (1683)	07/26 CK# 78041	\$124.00
JUNE 11 SUMMER PROGRAM MATERIALS & SERVICES	01-20-575-119	124.00
SCHWEIZER EMBLEM COMPANY (1681)	07/26 CK# 78042	\$187.86
15084 UNIFORMS 01-451-345	01-30-630-345	187.86
SCOTT CONTRACTING INC (1682)	07/26 CK# 78043	\$1,454.64
2042 ST & ROW MAINTENANCE OTHER 01-540-328	01-35-755-328	800.00
2043 ST & ROW MAINTENANCE OTHER 01-540-328	01-35-755-328	654.64
SCUKANEC GEORGE (1685)	07/26 CK# 78044	\$74.58
MOVIE NIGHT CHILDRENS SPECIAL EVENTS 01-625-150	01-20-585-150	74.58
SERVICE SANITATION INC (1697)	07/26 CK# 78045	\$136.00
6582219 RENT - EQUIPMENT 01-615-234	01-20-570-234	136.00
SIKICH LLP (1722)	07/26 CK# 78046	\$6,518.60
130275 6/7-6/30 FINANCIAL SERVICES 01-25-620-252	01-25-620-252	6,518.60
SPRING-GREEN (1755)	07/26 CK# 78047	\$4,906.72
4123490 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	365.65
4123491 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	219.40
4123492 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	73.12
4123494 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	372.95
4123495 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	219.40
4123497 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	153.55
4123498 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	643.50
4123500 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	394.90
4123501 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	314.45
4123502 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	109.70
4124813 LANDSCAPE - VILLAGE HALL 01-405-293	01-10-466-293	24.55
4124814 ROUTE 83 BEAUTIFICATION 01-540-281	01-35-755-281	2,015.55
CHICAGO SUN-TIMES, INC (338)	07/26 CK# 78048	\$34.40
100149519 PRINTING & PUBLISHING 01-25-610-302	01-25-610-302	34.40
T.P.I. (1886)	07/26 CK# 78049	\$5,883.15
5068/JUN 11 REIMB.	01-40-820-258	1,812.15
5068/JUN 11 PART TIME INSPECTOR 01-565-109	01-40-830-109	3,486.00
5068/JUN 11 REIMB.	01-40-830-115	585.00
TAMELING GRADING (1836)	07/26 CK# 78050	\$1,685.00
TG5/JUNE 11 LANDSCAPE - VILLAGE HALL 01-405-293	01-10-466-293	1,520.00
TG5/JUNE 11 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	165.00
TAMELING INDUSTRIES (1844)	07/26 CK# 78051	\$110.00
73362 PARK LANDSCAPE SUPPLIES 01-610-341	01-20-565-341	110.00
TOM & JERRY'S SHELL SERVICES (1883)	07/26 CK# 78052	\$1,933.34
44376 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	97.60
44393 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	25.45
44405 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	304.61
44406 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	92.01
44418 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	11.26
44433 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	25.45
44475 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	548.78
44480 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	25.45
44481 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	45.85

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
TOM & JERRY'S SHELL SERVICES (1883) CONTINUED ...		
44490 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	25.45
44494 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	37.21
44509 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	164.53
44524 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	529.69
TRAFFIC CONTROL & PROTECTIONS (2337)	07/26 CK# 78053	\$67.98
69969 ROAD SIGNS 01-540-333	01-35-755-333	67.98
TRITON ELECTRONICS INC (2374)	07/26 CK# 78054	\$280.00
6874 FEES-DUES-SUBSCRIPTIONS 01-451-307	01-30-630-307	280.00
UNIFIRST (1926)	07/26 CK# 78055	\$198.50
0610609446 MAINTENANCE - BUILDING 01-405-228	01-10-466-228	153.55
0610609569 MAINTENANCE - PW BUILDING	01-35-725-418	44.95
VEDDER, PRICE, KAUFMAN & KAMMHOLZ PC (1971)	07/26 CK# 78056	\$8,721.20
402862/JUN 11 FEES - LABOR COUNSEL 01-425-242	01-10-470-242	8,721.20
VERN GOERS GREENHOUSE INC (1969)	07/26 CK# 78057	\$73.80
45786 PARK LANDSCAPE SUPPLIES 01-610-341	01-20-565-341	22.50
45798 PARK LANDSCAPE SUPPLIES 01-610-341	01-20-565-341	51.30
WAREHOUSE DIRECT (2002)	07/26 CK# 78058	\$256.55
1183507-0 OFFICE SUPPLIES 01-451-301	01-30-630-301	28.79
1184694-0 OFFICE SUPPLIES 01-451-301	01-30-630-301	162.50
1188951-0 OFFICE SUPPLIES 01-451-301	01-30-630-301	16.78
1190779-0 OFFICE SUPPLIES 01-451-301	01-30-630-301	48.48
WESTFIELD FORD (2028)	07/26 CK# 78059	\$38.70
307426 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	20.60
311363 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	18.10
WESTOWN AUTO SUPPLY COMPANY (2026)	07/26 CK# 78060	\$29.96
37725 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	29.96
LAW OFFICES OF WILLIAM J. HENNESSY (2277)	07/26 CK# 78061	\$11,960.00
JUNE 2011 FEES - VILLAGE ATTORNEY 01-425-239	01-10-470-239	11,960.00
TOTAL GENERAL CORPORATE FUND		\$166,099.98

VILLAGE OF WILLOWBROOK

BILLS PAID REPORT FOR JULY, 2011

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WATER FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
COMMONWEALTH EDISON (370)	07/26 CK# 77985	\$667.27
4651111049UL11 ENERGY - ELECTRIC PUMP 02-420-206	02-50-420-206	217.84
5071072051UL11 ENERGY - ELECTRIC PUMP 02-420-206	02-50-420-206	449.43
DUPAGE WATER COMMISSION (521)	07/26 CK# 77992	\$73,465.71
9225/JUN 11 PURCHASE OF WATER 02-420-575	02-50-420-575	73,465.71
W.W. GRAINGER (1999)	07/26 CK# 77999	\$15.24
9573094084 MAINTENANCE - METER EQUIPMENT 02-435-463	02-50-435-463	15.24
ILLINOIS DIRECTOR OF (475)	07/26 CK# 78006	\$42.58
2ND QUARTER 11 EMPLOYEE BENEFITS - UNEMPLOYMENT	02-50-401-144	42.58
INTERGOVERNMENTAL PERSONNEL (934)	07/26 CK# 78010	\$1,632.78
JULY 11 EMPLOYEE BENEFITS - MEDICAL	02-50-401-141	1,632.78
PDC LABORATORIES INC (1477)	07/26 CK# 78033	\$150.00
688154S SAMPLING ANALYSIS 02-420-362	02-50-420-362	150.00
SPRING-GREEN (1755)	07/26 CK# 78047	\$314.35
4108368 LANDSCAPING-STANDPIPE 02-420-297	02-50-420-297	39.00
4124807 LANDSCAPING-STANDPIPE 02-420-297	02-50-420-297	275.35
TOTAL WATER FUND		\$76,287.93

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VILLAGE OF WILLOWBROOK
BILLS PAID REPORT FOR JULY, 2011

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CAPITAL PROJECT FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
THE BANK OF NEW YORK MELLON (2174)	07/26 CK# 77976	\$428.00
252-1560574 BOND ISSUANCE COSTS	10-68-545-414	428.00
TOTAL CAPITAL PROJECT FUND		\$428.00

VILLAGE OF WILLOWBROOK
BILLS PAID REPORT FOR JULY, 2011
SUMMARY ALL FUNDS

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BANK ACCOUNT	DESCRIPTION	AMOUNT	
01-110-105	GENERAL CORPORATE FUND-CHECKING - 0010330283	166,099.98	*
02-110-105	WATER FUND-CHECKING 0010330283	76,287.93	*
10-110-105	CAPITAL PROJECT FUND-CHECKING 0010330283	428.00	*
	TOTAL ALL FUNDS	242,815.91	**

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO ACCEPT A PROPOSAL FROM CHRISTOPHER B. BURKE ENGINEERING, LTD. TO COMPLETE A REGULATORY SIGN INVENTORY AND GIS INCORPORATION PROJECT

AGENDA NO. 4e**AGENDA DATE:** 7/25/11**STAFF REVIEW:** Tim Halik,
Village Administrator**SIGNATURE:** Tim Halik**LEGAL REVIEW:** N/A**SIGNATURE:** N/A**RECOMMENDED BY:** Tim Halik,
Village Administrator**SIGNATURE:** Tim Halik**REVIEWED & APPROVED BY COMMITTEE:** YES on July 11, 2011 NO N/A **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)**

Changes to the Federal Highway Administration's (FHWA) Manual on Uniform Traffic Control Devices (MUTCD) require that minimum reflectivity levels be maintained for all traffic signs. All agencies (state, county, and local) are required to bring their signs into compliance in accordance with the following set of deadlines:

January 22, 2012: A sign assessment or management program must be established. This includes the completion of a sign inventory and plan to replace non-conforming signs.

January 22, 2015: Compliance deadline for replacement of all regulatory, warning, and ground mounted guide signs (except street name signs).

January 22, 2018: Compliance deadline for all street name and overhead guide signs.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

In anticipation of the first deadline of January 2012, funds have been included in the FY 2011/12 Budget and staff has solicited a proposal from CBBEL to complete a sign inventory which would include the following components:

- **Field Sign Inventory:** Complete an inventory of all the Village regulatory signs by both paper recording and GPS. During this inventory, the type and condition of each sign will be documented.
- **Data Assembly:** Using the collected data, a GIS database will be generated and a separate spreadsheet will be merged into the GIS database containing all information on each sign.

CBBEL has submitted the attached proposal in an amount not to exceed \$4,500 to complete the above scope of work. In order to reduce costs, much of the field work will be performed by an engineering intern employed at CBBEL. Once the proposal is accepted, the work can be completed in 90 days.

ACTION PROPOSED:

Adopt the resolution.

NEW FEDERAL REQUIREMENTS FOR TRAFFIC SIGN RETROREFLECTIVITY LEVELS

The MUTCD (Manual on Uniform Traffic Control Devices) is published by the Federal Highway Administration and defines the standards used by municipalities nationwide to install and maintain traffic control devices on all public streets and highways.

The second revision of the 2003 MUTCD requirements includes minimum retroreflectivity levels that must be maintained for traffic signs. All agencies (cities, counties and states) are required to bring all of their traffic signs into compliance with the MUTCD over the next few years. The deadlines are as follows:

JANUARY 2012

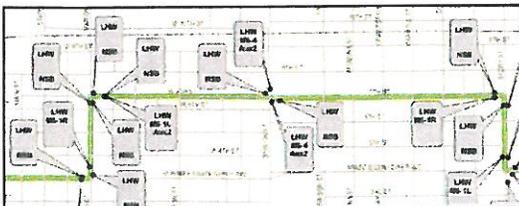
Establish and implement a sign assessment or management program to maintain minimum levels of sign retroreflectivity. This includes establishing a sign inventory and plan to replace non-conforming signs

JANUARY 2015

Compliance deadline for all regulatory, warning and ground-mounted guide (except street name) signs including stop signs, speed limit signs, yellow warning signs, etc.

JANUARY 2018

Compliance date for all street name and overhead guide signs.



GIS sign inventory



This speed limit sign demonstrates conditions that would not meet the new MUTCD retroreflectivity requirements.

This is a large undertaking for most communities. Beginning the process to meet these federal mandates early on allows communities to spread cost over a period of time and to manage liability risk. Shive-Hattery's traffic/transportation professionals can help your community to:

- Develop a plan, including sign inventory, that meets MUTCD guidelines
- Identify non-conforming signs that expose you to the greatest liability risk
- Provide an overall assessment of your sign inventory
- Locate funding sources for safety improvements identified during assessment

WINTER 2009

IN THIS ISSUE:

MUTCD Retroreflectivity Requirements

Shive-Hattery contacts:

Iowa

Cedar Rapids

Bill Cary
201 3rd Ave., Ste 500
Cedar Rapids, IA 52401
(800) 798-0227

Iowa City

Brian Willham
Kevin Trom
2834 Northgate Dr.
Iowa City, IA 52245
(800) 798-3040

West Des Moines

Russ Schroeder
1601 48th St., Ste 200
West Des Moines, IA 50266
(800) 798-8104

Illinois

Bloomington

David Shafer
2103 Eastland Dr.
Bloomington, IL 61702
(800) 798-8992

Downers Grove

Ozzie Pastrana
3025 Highland Pkwy.,
Suite 140
Downers Grove, IL 60515
(888) 282-8039

Moline

Dave Tallman
1701 River Dr., Ste 200
Moline, IL 61265
(800) 798-7650

Missouri

Chesterfield

BJ Hammer
4 West Dr., Ste 110
Chesterfield, MO 63017
(636) 812-0225

shive-hattery.com

RESOLUTION NO. 11-R-_____

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO ACCEPT A PROPOSAL FROM CHRISTOPHER B. BURKE ENGINEERING, LTD. TO COMPLETE A REGULATORY SIGN INVENTORY AND GIS INCORPORATION PROJECT

BE IT RESOLVED by the President and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Village President and Village Clerk are hereby authorized to accept a proposal from Christopher B. Burke Engineering, Ltd. to complete a regulatory sign inventory and GIS Incorporation project, attached hereto as Exhibit "A" and made a part hereof.

ADOPTED and APPROVED this 25th day of July, 2011

APPROVED:

Village President

ATTEST:

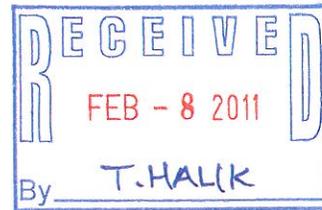
Village Clerk

ROLL CALL VOTE: AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____



CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX(847) 823-0520

February 8, 2011

Village of Willowbrook
7760 Quincy Street
Willowbrook, Illinois 60527

Attention: Tim Halik, Village Administrator

Subject: Proposal for Professional Services
Regulatory Sign Inventory and GIS Incorporation

Dear Tim:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to provide this proposal for professional engineering services to conduct an inventory of all Village regulatory signs and incorporate that inventory into the GIS database. Included in this proposal is our proposed Scope of Services and Estimate of Fees.

SCOPE OF SERVICES

CBBEL staff will conduct the regulatory sign inventory based on the following tasks:

Task 1 – Field Inventory: We will conduct an inventory of all regulatory signs on Village streets by both making a paper recording of each location, as well as an electronic record using a handheld GPS device. Signs on private streets and on private properties (e.g. office buildings, shopping centers, etc.) will not be inventoried. In addition to the location of each sign, we will note the condition, and date of installation if noted on the sign.

Task 2 – Data Assembly: Using the data collected in Task 1 we will create a layer for the Village's GIS database of all Village owned signs. We will also assemble a spreadsheet which will be merged into the GIS database. The spreadsheet will include the following data for each sign: numerical identification, location, condition (based on visual inspection), and date of installation (if available). By merging this spreadsheet into the database, the current data can be obtained by clicking on a stop sign in the GIS system. If we are notified as signs are replaced, the database can be kept current.

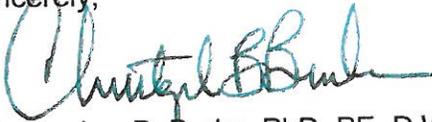
ESTIMATE OF FEES

We will complete the above tasks for a fee not-to-exceed \$4,500. Work can be completed within 90 days of being given notice to proceed.

We will bill you at the hourly rates and General Terms and Conditions previously established in our contract with the Village. Direct costs for blueprints, photocopying, mailing, overnight delivery, messenger services and report compilation are not included in the Fee Estimate. These General Terms and Conditions are expressly incorporated into and are an integral part of this contract for professional services. It should be emphasized that any requested meetings or additional services that are not included in the preceding Fee Estimate will be billed at the attached hourly rates.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

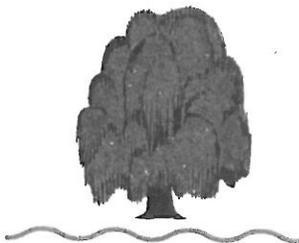
Sincerely,



Christopher B. Burke, PhD, PE, D.WRE, F.ASCE
President

THIS PROPOSAL, SCHEDULE OF CHARGES AND GENERAL TERMS AND CONDITIONS ACCEPTED FOR THE VILLAGE OF WILLOWBROOK.

BY: _____
TITLE: _____
DATE: _____



Village of Willowbrook

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • www.willowbrookil.org

June 28, 2011

Village President

Robert A. Napoli

Mr. & Mrs. Allan Cameron
6415 Bentwood Ln
Willowbrook Il 60527

Village Clerk

Leroy R. Hansen

Re: Account No. 251045.000
Delinquent Water Bill

Dear Mr. & Mrs. Cameron:

Please be advised that your water bill is now delinquent in the amount of \$150.04. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before July 25, 2011, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, Il 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

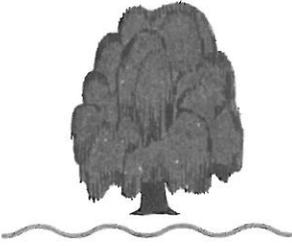
Sincerely,

Timothy J. Halik
Director of Municipal Services

TJH:pkp



"A Place of American History"



Village of Willowbrook

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • www.willowbrookil.org

June 28, 2011

Village President

Robert A. Napoli

Mr. & Mrs. Mindaugas Jankunas
603 67th Pl
Willowbrook Il 60527

Village Clerk

Leroy R. Hansen

Re: Account No. 212660.003
Delinquent Water Bill

Dear Mr. & Mrs. Jankunas:

Please be advised that your water bill is now delinquent in the amount of \$74.58. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before July 25, 2011, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

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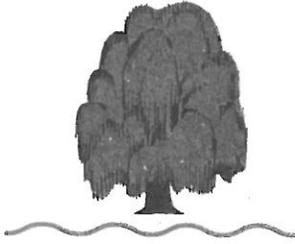
Sincerely,

Timothy J. Halik
Director of Municipal Services

TJH:pkp



"A Place of American History"



Village of Willowbrook

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • www.willowbrookil.org

June 28, 2011

Village President

Robert A. Napoli

Village Clerk

Leroy R. Hansen

Mr. Thomas Kafkes
6512 Cambridge Rd
Willowbrook Il 60527

Re: Account No. 251620.003
Delinquent Water Bill

Dear Mr. Kafkes:

Please be advised that your water bill is now delinquent in the amount of \$132.46. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before July 25, 2011, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, Il 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

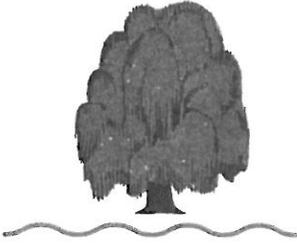
Sincerely,

Timothy J. Halik
Director of Municipal Services

TJH:pkp



"A Place of American History"



Village of Willowbrook

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Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • www.willowbrookil.org

June 28, 2011

Village President

Robert A. Napoli

Mr. George Schwertfeger
6306 Martin Dr
Willowbrook Il 60527

Village Clerk

Leroy R. Hansen

Re: Account No. 250075.000
Delinquent Water Bill

Dear Mr. Schwertfeger:

Please be advised that your water bill is now delinquent in the amount of \$74.58. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before July 25, 2011, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, Il 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

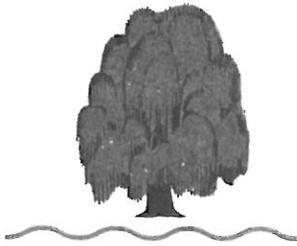
Sincerely,

Timothy J. Halik
Director of Municipal Services

TJH:pkp



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June 28, 2011

Village President

Robert A. Napoli

Mr. & Mrs. Brian Stiller
528 Ridgemoor Dr
Willowbrook Il 60527

Village Clerk

Leroy R. Hansen

Re: Account No. 253390.004
Delinquent Water Bill

Dear Mr. & Mrs. Stiller:

Please be advised that your water bill is now delinquent in the amount of \$159.97. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before July 25, 2011, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, Il 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,

Timothy J. Halik
Director of Municipal Services

TJH:pkp



"A Place of American History"

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO EXECUTE AN AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND THE ILLINOIS FRATERNAL ORDER OF POLICE LABOR COUNCIL

AGENDA NO. 12

AGENDA DATE: 7/25/11

STAFF REVIEW: Tim Halik,
Village Administrator

SIGNATURE: _____



LEGAL REVIEW: William Hennessy,
Village Attorney

SIGNATURE: _____



RECOMMENDED BY: Tim Halik,
Village Administrator

SIGNATURE: _____



REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

In accordance with the agreement reached with the Willowbrook police commanders and the Illinois Fraternal Order of Police (FOP) Labor Council, execution of a Collective Bargaining Side Agreement is necessary to codify the agreed upon retirement provisions. This Side Agreement will ultimately become an addendum to the Collective Bargaining Agreement (CBA) for the Sergeant Union once it is finalized and ratified by both parties.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Passage of the attached resolution will serve to authorize the Village President and Village Clerk to execute the Collective Bargaining Side Agreement with the Illinois Fraternal Order of Police (FOP) Labor Council.

ACTION PROPOSED:

Adopt the resolution.

RESOLUTION NO. 11-R-_____

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO EXECUTE AN AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND THE ILLINOIS FRATERNAL ORDER OF POLICE LABOR COUNCIL

BE IT RESOLVED by the President and Board of Trustees of the Village of Willowbrook, Du Page County, Illinois, that the Village hereby approves an Agreement between the Village of Willowbrook and the Illinois Fraternal Order of Police Labor Council, and that the Village President and Village Clerk are hereby authorized to sign the Agreement attached hereto and incorporated herein as Exhibit "A".

ADOPTED and APPROVED this 25th day of July, 2011.

APPROVED:

Village President

ATTEST:

Village Clerk

ROLL CALL VOTE: AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

Exhibit "A"

(As of the time of printing and distribution of the agenda packet,
this document had not been finalized or signed)

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

AN ORDINANCE AMENDING THE VILLAGE CODE OF THE
VILLAGE OF WILLOWBROOK -- TITLE 5, CHAPTER 1, SECTION 5-1-1 –
POLICE; CREATION AND COMPOSITION OF DEPARTMENT

AGENDA NO. 13

AGENDA DATE: 7/25/11

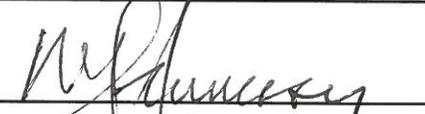
STAFF REVIEW: Tim Halik,
Village Administrator

SIGNATURE: _____



LEGAL REVIEW: William Hennessy,
Village Attorney

SIGNATURE: _____



RECOMMENDED BY: Tim Halik,
Village Administrator

SIGNATURE: _____



REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

In accordance with the agreement reached with the Willowbrook police commanders and the Illinois Fraternal Order of Police (FOP) Labor Council, the number of commander/sergeants within the police department will be reduced from five (5) to two (2) effective August 1, 2011 and from two (2) to one (1) effective April 1, 2012.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Passage of the attached ordinance will serve to amend the Village Code of Ordinances to reflect the number of officers in the rank of sergeant after retirements of the current police commanders.

ACTION PROPOSED:

Pass the ordinance.

ORDINANCE NO. 11-O-_____

AN ORDINANCE AMENDING THE VILLAGE CODE OF THE
VILLAGE OF WILLOWBROOK -- TITLE 5, CHAPTER 1, SECTION 5-1-1 –
POLICE; CREATION AND COMPOSITION OF DEPARTMENT

BE IT ORDAINED by the President and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Village Code of the Village of Willowbrook be amended as follows:

SECTION ONE: That Title 5, Chapter 1, Section 5-1-1 of the Village Code of the Village of Willowbrook entitled "Creation and Composition of Department" is hereby deleted in its entirety and, in lieu thereof, the following language shall be substituted:

"5-1-1: CREATION AND COMPOSITION OF DEPARTMENT: There is hereby created a police department in and for the Village. The police department shall consist of one (1) chief of police who shall be the director thereof, one (1) deputy chief, two (2) sergeants, and seventeen (17) patrol officers. The rank of commander is hereby redesignated as the rank of sergeant; provided, however, that the officer holding the rank of commander as of the effective date of the amendment of this section shall retain the designation of commander until his retirement from the Village on April 1, 2012 after which time, one (1) sergeant will remain in the rank and the department composition shall include only one (1) sergeant."

SECTION TWO: That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

SECTION THREE: That this Ordinance shall be in full force and effect ten (10) days from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED and APPROVED this 25th day of July, 2011.

APPROVED:

Village President

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____