

A G E N D A

Minutes of the Public Safety Committee of the Village of Willowbrook, which was held September 12th, 2011 at 6:00 p.m., at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

CALL TO ORDER

The meeting was called to order at 6:00 p.m.

ROLL CALL

Those present at roll call were Chief Mark Shelton, Deputy Chief Paul Oggerino, Trustee Terrence Kelly and Trustee Dennis Baker.

1. Approved the August 8th, 2011 Meeting Minutes.
2. Reviewed the weekly Press Releases.
3. Reviewed the Overtime Report for 07/25/2011 – 08/21/2011.
4. Reviewed the V.A.P. (Victim Assistance Program) follow-up call responses.
5. Reviewed the Monthly Offense Summary Report for August.
6. Approved resolution proclaiming Red Ribbon Week.
7. Approved resolution creating set hours for the Halloween solicitation.
8. Reviewed letters(s) of recognition and appreciation.
 - Sergeant Art Svehla
 - Detective Mark Altobella
 - Officer Daniel Polfliet
 - Officer Chris Drake
 - Officer Darren Biggs
 - Detective Michelle Strugala
 - Officer Lauren Kaspar
 - Officer Dave Gaddis
 - Secretary Laurie Schmitz
 - Secretary Lori Rinella
 - Secretary Cindy Stuchl

9. DISCUSSION ITEMS

- Halloween Hours, Monday, October 31st, 4:00 p.m. – 8:00 p.m.
- Red Ribbon Week (Holmes and Gower – Deliver ribbon bracelets).
- Discussed August Expenditure Report
Trustee Terrence Kelly acknowledged the Expenditure Reports being included in the packet.
- Discussion of Squad Cars #52 and #58 (Maintenance).
The Committee was advised that squad cars #52 and #58 have been incurring maintenance costs. The Committee was advised that if the repair costs become a factor, in the near future, that the need to sell these vehicles may arise and a request to purchase a new vehicle sooner, with money from the seized vehicle proceeds, will be requested.
- Docview System.
The Committee approved implementation of the Docview program.
- Discuss report writing system / CJIS meeting.
The Committee was advised that CJIS will be discontinued within 5 years and that the department needs to look at obtaining a new report writing system. The Committee inquired about an auto-download system. The Committee was advised an inquiry would be made as to the cost, compatibility with the DuPage system and if this system will work best for future applications.
- Recent Incidents / Arrests.
The Committee was advised of a Robbery, and suspect information, reference an incident at Borse Park. The Committee also discussed the arrest of two subjects at Dominicks Food Store and their recent indictments by DuPage County.

Trustee Dennis Baker commented on seeing numerous arrests in the press releases and was glad to see the activity.
- Seizure Money / Vehicle (3 to be sold).
- CALEA (IRMA reimbursement of 25%).
The Committee was advised of the IRMA CALEA reimbursement which may possibly be \$3,000.00.

- Received (3) M4 Commando Rifles / Range.
The Committee was advised that the department received the (3) M4 Commando's on October 18th. The department has scheduled range dates for officer training.
- Upcoming Sergeant Testing / BOP Procedures.
The Committee was advised of the upcoming Sergeants Exam. The old Sergeants' list expires on November 17th, 2011. Discussed looking into a new testing/assessment process and that there will be a BOP meeting to discuss the upcoming test.

The Committee discussed Task Force Officer Bob Schaller's reassignment to the Prescription Drug Unit with the DEA. This Unit investigates fraudulent physicians and prescription cases. Seizure of assets and money.

10. VISITOR'S BUSINESS*

None

11. ADJOURNMENT

Meeting was adjourned at 6:26 p.m.

* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only)

Next meeting scheduled for October 10th, 2011 at 6:00 p.m.