



THE VILLAGE OF
WILLOWBROOK

***PUBLIC SAFETY
COMMITTEE***

***NOVEMBER
PACKET
2011***

AGENDA

MEETING OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON NOVEMBER 14, 2011 AT 6:00 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

CALL TO ORDER

ROLL CALL

1. REVIEW OCTOBER 10TH, 2011 MEETING MINUTES.
2. REVIEW WEEKLY PRESS RELEASES – INFORMATION.
3. REVIEW OVERTIME REPORT FOR 09/19/2011 – 10/16/2011 - INFORMATION.
4. REVIEW V.A.P. (VICTIM ASSISTANCE PROGRAM) FOLLOW-UP CALL RESPONSES.
5. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR OCTOBER – INFORMATION.
6. REVIEW MONTHLY EXPENDITURE REPORT FOR OCTOBER – INFORMATION.
7. REVIEW LETTER(S) OF RECOGNITION AND APPRECIATION – INFORMATION

- Sergeant Art Svehla
- Secretary Lori Rinella
- Secretary Cindy Stuchl

8. DISCUSSION ITEMS

- CALEA Final Report
- Part-Time Secretary
- M-4 Carbines (Grips)
- Hinsdale Humane Society
- Appointed/Voted Chairman FIAT & Executive Board for Willowbrook Chamber
- Scheduling Adjustments
- Officer Biggs Assignments
- Stop Sign at 58th & Holmes (Holmes School)
- Overtime Discussion – Sgt. Svehla Light Duty (11/21)
- Arrests – (1) Robbery
- Squad 52 – Repair Update
- Meeting with State Senator Kirk Dillard

9. VISITOR'S BUSINESS*

10. ADJOURNMENT

* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only)

NEXT MEETING SCHEDULED FOR DECEMBER 12, 2011 AT 6:00 P.M.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

MOTION TO APPROVE THE PUBLIC SAFETY COMMITTEE MEETING MINUTES ON OCTOBER 10, 2011

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 11/14/2011

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached minutes are from the Public Safety Meeting held on October 10, 2011.

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

APPROVE MOTION.

AGENDA

Minutes of the Public Safety Committee of the Village of Willowbrook, which was held on October 10, 2011 at 6:00 p.m., at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

CALL TO ORDER

The meeting was called to order at 6:00 p.m.

ROLL CALL

Those present at roll call were Chief Mark Shelton, Deputy Chief Paul Oggerino, Trustee Terrence Kelly and Chairman of the Public Safety Committee Dennis Baker.

1. Approved the September 12th, 2011 Meeting Minutes.
2. Reviewed the weekly Press Releases.
3. Reviewed the Overtime Report for 08/22/2011 – 09/18/2011.
The Committee raised questions about overtime amounts. The Committee was advised there were 78-50 hours in Holiday Time and an increase in overtime for Shift Coverage as a result of the recent retirements.
4. Reviewed the V.A.P. (Victim Assistance Program) follow-up call responses.
5. Reviewed the Monthly Offense Summary Report for September.
6. Reviewed Letter(s) of Recognition and Appreciation.
 - Chief Mark Shelton
 - Detective Mark Altobella
 - Detective Michelle Strugala
 - Officer Lauren Kaspar
 - Secretary Lori Rinella
 - Secretary Laurie Schmitz
7. DISCUSSION ITEMS
 - Future computer programs review
The Committee discussed the future computer programs for Records Management, Report Writing and CJIS. The Committee was advised that the secretaries are going to other jurisdictions to research and observe their systems.
 - Live Scan demo
The Committee was advised that (2) LiveScan demos were held at the Police Department and that other scanners will be reviewed at the upcoming IACP Conference. The Committee was also advised that a LiveScan system will be purchased in the near future.

- Recent Incidents / Arrests
- Update on BOPC meeting Sergeants test procedure
The Committee discussed (2) organizations (Resource Management & Dr. Selvig) conducting the next Sergeants' test. Approved by BOPC and will wait until next testing to use such. The Sergeants' test will be conducted at a later date.
- DOCVIEW follow-up established
- Retail business crime prevention mailing
The Committee was advised that the Police Chief sent out letters to all businesses to offer an open meeting or discussion on crime prevention topics for them to be aware of theft and economic issues that may impact their businesses.

The Committee was advised that there will be a Veterans Appreciation Ceremony at the Lake Hinsdale Village Clubhouse on November 11th, 2011.

8. VISITOR'S BUSINESS*

None

9. ADJOURNMENT

Meeting was adjourned at 6:26 p.m.

* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only)

Next meeting scheduled for November 14, 2011 at 6:00 p.m.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION ONLY – PRESS RELEASES

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 11/14/2011

- | | |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

The attached are press releases approved for the weeks of:

October 3rd – 9th, 2011
October 10th – 16th, 2011
October 17th – 23rd, 2011
October 24th – 30th, 2011
October 31st – November 6th, 2011

STAFF RECOMMENDATION (if any)

None.

Willowbrook Police Department
Press Release for the week of October 3rd – 9th, 2011
October 10th, 2011
Contact: Laurie Schmitz or Chief Mark Shelton
at (630) 325-2808



FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 10/03/2011 At 7:35 p.m. Bosley, Netrell L., 29, 10S511 Echo Lane, Willowbrook, Illinois was arrest for alleged DRIVING WHILE LICENSE SUSPENDED and NO REGISTRATION LIGHT following a traffic stop in the 7800 block of Kingery Highway. Mr. Bosley was transported to the Willowbrook Police Department and released after posting bond.
- 10/04/2011 At 10:10 p.m., Lamoureux, Paul L., 19, 641 S. Bodin Street, Hinsdale, Illinois, was arrested for alleged RESISTING ARREST and FLEEING AND ELUDING following an incident in the 300 block of 60th Court. Mr. Lamoureux was transported to the DuPage County Jail
- 10/04/2011 At 10:10 p.m., Livingston, Marshall W., 20, 404 North Vine Street, Hinsdale, Illinois, was arrested for alleged RESISTING ARREST, FLEEING AND ELUDING and BATTERY following an incident in the 300 block of 60th Court. Mr. Livingston was transported to the DuPage County Jail.
- 10/04/2011 At 12:15 a.m. McNamara-Coughlin, Patrick, 18, 7235 Central, Burr Ridge, Illinois, was arrested for alleged UNLAWFUL POSSESSION OF CANNABIS following a traffic stop at the intersection of Madison and Executive. Mr. McNamara-Coughlin was transported to the Willowbrook Police Department and release after posting bond.
- 10/05/2011 At 3:14 p.m. Officers responded to 102 75th Place for the report of a RESIDENTIAL BURGLARY. Offender(s) unknown, forced entry to the residence by breaking a glass pane on the front door, and removed numerous pieces of jewelry. The cost to repair/replace the damaged and stolen items was estimated at \$825.00 U.S.C.
- 10/06/2011 At 4:23 p.m. McKenna, Patrick M., 29, 9S240 Lake Drive, Willowbrook, Illinois, was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, SUSPENDED REGISTRATION and UNINSURED MOTOR VEHICLE following a traffic stop at the intersection of 79th Street and Eleanor. Mr. McKenna was transported to the Willowbrook Police Department and released after posting bond.
- 10/07/2011 At 6:02 p.m. Hotton, Timothy P., 19, 7619 Brookbank, Willowbrook, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and IMPROPER LANE USAGE following a traffic stop in the 7400 block of Kingery Highway. Mr. Hotton was transported to the Willowbrook Police Department and released after posting bond.

- 10/07/2011 At 5:42 p.m. Scott, Gerrie L., 45, 8107 South Vernon, Chicago, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, UNINSURED VEHICLE and OBSTRUCTED WINDSHIELD following a traffic stop at the intersection of Kingery Highway and Midway Drive. Ms. Scott was transported to the Willowbrook Police Department and released after posting bond.
- 10/07/2011 At 6:40 p.m. Officers responded to 6300 Kingery Highway, Dominicks Food Store, for the report of a RETAIL THEFT. An unknown offender removed (8) bottles of vodka having a total estimated value of \$339.00 U.S.C.
- 10/08/2011 At 1:39 p.m. Officers responded to 6522 Western Avenue for the report of a BURGLARY FROM MOTOR VEHICLE. Offender(s) unknown by unknown means gained entry to the unsecured/unattended motor vehicle and removed a Blue Tooth Headset and Garmin GPS system. The cost to replace the items was estimated at \$225.00 U.S.C.

Willowbrook Police Department
Press Release for the week of October 10th – 16th, 2011
October 17th, 2011
Contact: Laurie Schmitz or Chief Mark Shelton
at (630) 325-2808



FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 10/12/2011 At 4:46 p.m., Penkauskas, Emilis, 20, 933 South Villa Avenue, Villa Park, Illinois, was arrested for alleged DRIVING WHILE LICENSE REVOKED and FAILURE TO REDUCE SPEED TO AVOID AN ACCIDENT following a property damage only accident at the intersection of Plainfield Road and Madison Street. Mr. Penkauskas was transported to the Willowbrook Police Department and released after posting bond.
- 10/12/2011 At 8:36 p.m. Officers responded to 6300 Kingery Highway, the Goodwill store, for the report of a THEFT UNDER \$300.00. Offender(s) unknown, by unknown means, removed an Apple I-Phone from the victim's coat pocket. The cost to replace the item was estimated at \$300.00 U.S.C.
- 10/13/2011 At 10:46 p.m. Officers responded to 7050 Madison Street, Chateau Living Center, for the report of a THEFT UNDER \$300.00. Offender(s) unknown, by unknown means, removed \$48.00 U.S.C. from an unattended/unsecured purse.
- 10/14/2011 At 4:56 a.m. Nowakowski, Piotr D., 23, 5627 West 82nd Street, Burbank, Illinois, was arrested for alleged DRIVING UNDER THE INFLUENCE and DISOBEYING A TRAFFIC CONTROL DEVICE following a traffic stop at the intersection of Frontage Road and Midway Drive. Mr. Nowakowski was transported to the Willowbrook Police Department and released after posting bond.
- 10/14/2011 At 7:41 a.m. Seputis, Lisa J., 32, 3814 Hennepin Drive, Joliet, Illinois, was arrested for alleged DRIVING WHILE LICENSE REVOKED, UNINSURED MOTOR VEHICLE and DRIVING ON THE SHOULDER OF THE ROADWAY following a traffic stop in the 7800 block of Kingery Highway. Ms. Seputis was transported to the Willowbrook Police Department and released after posting bond.
- 10/14/2011 At 5:27 p.m. Pavon-Alvarez, Adriana M., 34, 6705 Cedar Lane, Westmont, Illinois, was arrested for alleged NO VALID DRIVERS LICENSE, UNINSURED MOTOR VEHICLE and EXPIRED REGISTRATION following a traffic stop in the 200 block of 67th Street. Ms. Pavon-Alvarez was transported to the Willowbrook Police Department and released after posting bond.

Willowbrook Police Department
Press Release for the week of October 17th – 23rd, 2011
October 24th, 2011
Contact: Laurie Schmitz or Deputy Chief Paul Oggerino
at (630) 325-2808

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 10/19/2011 At 2:59 a.m. Reen, Tara B., 34, 1413 Baileys Crossing Drive, Lemont, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE and IMPROPER LANE USAGE following a traffic stop at the intersection of Kingery Highway and 69th Street. Ms. Reen was transported to the Willowbrook Police Department and released after posting bond.

- 10/20/2011 At 8:13 a.m. Officers responded to 855 79th Street, LaQuinta Inn, for the report of a BURGLARY FROM MOTOR VEHICLE. Offender(s) unknown, using an unknown blunt type object, smashed out the side rear window and removed a book bag containing books and compact discs. The cost to repair/replace the damaged and stolen items was estimated at \$430.00 U.S.C.

- 10/20/2011 At 4:11 p.m. Aguirre, Roberto, 20, 2560 Meadowdale, Woodridge, Illinois was arrested for alleged NO VALID DRIVERS LICENSE, SPEEDING and UNINSURED MOTOR VEHICLE following a traffic stop in the 200 block of 75th Street. Mr. Aguirre was transported to the Willowbrook Police Department and released after posting bond.

- 10/20/2011 At 6:48 a.m. Officers responded to 7050 Madison Street, Chateau Village Nursing and Rehabilitation Center, for the report of a THEFT UNDER \$300.00. Offender(s) unknown, by unknown means, removed a drivers' license and credit card from the unattended/unsecured purse.

- 10/20/2011 At 9:15 a.m. Officers responded to 6300 Kingery Highway, Palm Beach Tan, for the report of a THEFT OVER \$300.00. Offender(s) unknown, by unknown means, removed a wallet and its contents from the unattended/unattended purse. The cost to replace the items was estimated at \$150.00 U.S.C.

- 10/21/2011 At 6:52 p.m. Morales, Juan Carlos Escobedo, 28, 140 North Center Street, Bensenville, Illinois was arrested for alleged NO VALID DRIVERS LICENSE, IMPROPER LANE USAGE and UNINSURED MOTOR VEHICLE following a traffic stop in the 6900 block of Kingery Highway. Mr. Morales was transported to the Willowbrook Police Department and released after posting bond.

Willowbrook Police Department
Press Release for the week of October 24th – 30th, 2011
October 31st, 2011

Contact: Laurie Schmitz or Chief Mark Shelton
at (630) 325-2808

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 10/25/2011 At 2:34 a.m. Kimball, Matthew P., 28, 66 Deer Lane, Lemont, Illinois was arrested for alleged POSSESSION OF DRUG PARAPHERNALIA, IMPROPER LANE USAGE and UNINSURED MOTOR VEHICLE following a traffic stop in the 6800 block of Kingery Highway. Mr. Kimball was transported to the Willowbrook Police Department and released after posting bond.
- 10/26/2011 At 8:47 a.m. Officers responded to 7195 Kingery Highway, Portillos Restaurant, for the report of a THEFT UNDER \$300.00. Offender(s) unknown, by unknown means, removed an unsecured / unattended Illinois Drivers License and VISA Bank Debit Card.
- 10/27/2011 At 12:50 p.m. Officers responded to 7050 Madison Street, Chateau Center Nursing & Rehabilitation Center, for the report of a THEFT OVER \$300.00. Offender(s) unknown, by unknown means, removed a gold and diamond ring from the resident's room. The cost to replace the item was estimated at \$3,000.00.
- 10/28/2011 At 12:45 a.m. Naranjo, Wilson, 45, 120 Ascot Lane, Willowbrook, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE, DRIVING WHILE LICENSE REVOKED and IMPROPER TURN following a traffic stop at the intersection of Kingery Highway and 63rd Street. Mr. Wilson was transported to the Willowbrook Police Department and released after posting bond.
- 10/28/2011 At 3:25 p.m. Officers responded to 7719 Clarendon Hills Road for the report of a THEFT OVER \$300.00. Offender(s) unknown, by unknown means, removed (2) gold and diamond rings from the residence. The cost to replace the items was estimated at \$3,370.00 U.S.C.
- 10/28/2011 At 5:45 p.m. Gavin, James J., 55, 3246 Park Avenue, Brookfield, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE and IMPROPER LANE USAGE following a traffic stop in the 6900 block of Kingery Highway. Mr. Gavin was transported to the Willowbrook Police Department and released after posting bond.

- 10/29/2011 At 6:04 p.m. Maclin, Jemar D., 33, 16 I Fernwood Drive, Bolingbrook, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, SPEEDING, UNLAWFUL POSSESSION OF CANNABIS, UNLAWFUL POSSESSION OF DRUG PARAPHERNALIA and a FAILURE TO APPEAR WARRANT for traffic violations. Mr. Maclin was transported to the Willowbrook Police Department and released after posting bond.
- 10/30/2011 At 1:12 p.m. Officers responded to 6900 Kingery Highway, Citgo Gas Station, for the report of a THEFT UNDER \$300.00. Offender(s) unknown, by unknown means, removed an unattended / unsecured HTC Sensation cell phone. The cost to replace the item was estimated at \$450.00 U.S.C.

Willowbrook Police Department
Press Release for the week of October 31st – November 6th, 2011
October 31st, 2011
Contact: Laurie Schmitz or Chief Mark Shelton
at (630) 325-2808

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 10/31/2011 At 4:41 a.m. Lezak, Jessica N., 21, 1128 South Williams, Westmont, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE, STREET RACING and SPEEDING following a traffic stop in the 200 block of 63rd Street. Ms. Lezak was transported to the Willowbrook Police Department and released after posting bond.

- 10/31/2011 At 4:41 a.m. Toney, Ashunta L., 22, 51 West 66th Street, Westmont, Illinois was arrested for alleged NO VALID DRIVERS LICENSE, STREET RACING and SPEEDING following a traffic stop in the 200 block of 63rd Street. Ms. Toney was transported to the Willowbrook Police Department and released after posting bond.

- 11/01/2011 At 9:11 a.m. Reyniers, Ryan E., 23, 12424 South Wolf Road, Palos Park, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, SUSPENDED REGISTRATION and SPEEDING following a traffic stop in the 6500 block of Kingery Highway. Mr. Reyniers was transported to the Willowbrook Police Department and released after posting bond.

- 11/01/2011 At 1:10 p.m. Kreft, Bryan A., 31, 511 Dean Drive, South Elgin, Illinois was arrested for alleged DRIVING WHILE LICENSE REVOKED, FAILURE TO YIELD and a TRAFFIC WARRANT FOR FAILURE TO APPEAR – DRIVING WHILE LICENSE SUSPENDED following a traffic stop in the 700 block of Executive Drive. Mr. Kreft was transported to the Willowbrook Police Department and released after posting bond.

- 11/04/2011 At 12:59 p.m. Officers responded to 7515 Brookbank Road for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, using an unknown blunt type object, shattered the rear window on the parked / unattended vehicle. The cost to repair the damage was estimated at \$500.00 U.S.C.

- 11/04/2011 At 5:26 p.m. Carson, Kenneth R., 30, 7825 Brookbank Road, Willowbrook, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, SUSPENDED REGISTRATION and UNINSURED MOTOR VEHICLE following a traffic stop in the 6700 block of Kingery Highway. Mr. Carson was transported to the Willowbrook Police Department and released after posting bond.

- 11/05/2011 At 2:21 a.m. Radzik, Pawel A., 23, 16752 West Sioux Drive, Lockport, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE and DRIVING WHILE LICENSE SUSPENDED following a traffic stop in the 7100 block of Kingery Highway. Mr. Radzik was transported to the Willowbrook Police Department and released after posting bond.

11/06/2011 At 1:20 a.m. Delgado-Barríos, Ricardo A., 40, Praderas Del Rocio CL 9 CS, Panama was arrested for alleged CRIMINAL TRESPASS TO MOTOR VEHICLE following an incident in the parking lot of 7800 Kingery Highway, Holiday Inn. Mr. Delgado-Barríos was transported to the Willowbrook Police Department and released after posting bond.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION – MONTHLY OVERTIME REPORT

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 11/14/2011

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached report is a summary of the overtime expenditure between the dates of 09/19/2011 – 10/16/2011.

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

NONE.

**Willowbrook Police Department
Overtime Breakdown Schedule**

Overtime Categories:	6/27/2011 to 7/24/2011	7/25/2011 to 8/21/2011	8/22/2011 to 9/18/2011	9/19/2011 to 10/16/2011
SHIFT COVERAGE	90.00	128.00	128.50	164.50
WHEATON COURT (MISD & FEL CASES)	15.00	22.50	24.00	9.50
WHEATON COURT CALL-IN (1-HR PER CASE)	4.00	3.00	7.00	3.00
SUMMARY SUSPENSION HEARINGS (DUI CASES)	13.00	24.00	23.50	10.00
TRAFFIC COURT (ALL TRAFFIC EXCEPT DUI)	32.50	27.00	42.50	27.00
LATE CALLS OR ARRESTS	29.00	25.00	26.00	16.50
INVESTIGATIVE CALL-OUT / FOLLOW-UP	17.00	39.00	55.00	54.00
SPECIAL DETAILS / POLICE HIRED SERVICES	17.50	0.50		14.00
CRIME PREVENTION/PUBLIC RELATIONS			8.00	4.00
COMMANDERS STAFF MEETINGS				
RANGE / FIREARMS TRAINING				
MISC CALL-IN				
EVIDENCE TECHNICIAN CALL-OUT	1.50	0.25		
ACCREDITATION		2.50		
TRAVEL TIME TO AND FROM SCHOOL				10.00
JUVENILE OFFICER CALL-OUT				
ARSON / FIRE INVESTIGATIONS			2.00	
IMAGE GRANT SPECIAL DETAIL				
DEPARTMENT MEETINGS		19.00		23.00
MISCELLANEOUS MEETINGS				
EVALUATIONS & WELLNESS TESTING				
ASSISTS TO OTHER AGENCIES			17.25	
MISCELLANEOUS TRAINING				5.50
PEER JURY	4.00	4.00		
BREATHALYZER OPERATION			4.00	9.00
K-9 UNIT				
EVIDENCE/DESTRUCTION	12.00			
ACCIDENT RECONSTRUCTION				
CADET MEETING				3.50
DEA OVERTIME	16.00	30.00	13.50	15.00
DEPT. DETAIL	8.00			
HOLIDAY PAY	66.50		78.50	
Total Accumulated Hours:	326.00	331.25	429.75	368.50

COMMITTEE MEETING
AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION ONLY – VICTIM ASSISTANCE PROGRAM

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 11/14/2011

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|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

The attached is the monthly Victim's Assistance Program Report for the month of October.

REQUEST FOR FEEDBACK (if any)

None.

STAFF RECOMMENDATION (if any)

None.

October 2011

- October 3, 2011 R/O was dispatched to the station for a report of a Lost Article (Case # 11-7310). The CV reported her purse was left at one of two locations on the previous day. She went back to both location and the purse was not turned in at either location. On October 5, 2011 a call was placed to the CV. No contact was made and a message was left to contact the department if any additional information is needed.
- October 3, 2011 R/O was dispatched to take a report of Phone Harassment (Case # 11-7333). It was reported that between 10-1 and 10-3 7 calls were made to the victim's cell phone. The victim told the male that he had the wrong number but he kept calling back. The R/O called the number and spoke to a female and explained what was happening. The female advised she would speak to any males that had access to her phone to stop calling the number. On October 5, 2011 a call was placed to the victim. The calls have not stopped and the victim just had another visit from one of our Officers. I forwarded a copy of the original complaint to the Officer. The victim wants to file a complaint if the calls don't stop.
- October 4, 2011 R/O responded to take a report of Theft Under (Case # 11-7347). It was reported a returned Temporary Plate was use and recorded by the Illinois Toll Authority for violations after it was returned to the Dealership. On October 11, 2011 a call was placed to the victim. No contact was made and a message was left to contact the department if any follow up was required.
- October 4, 2011 R/O was dispatched to a business for a report of Criminal Defacement (Case # 11-7341). It reported that the Supervisor spoke to two temporary employees about long breaks being taken. Later it was reported that the restroom was defaced with threatening statements and it was believed it was the temporary workers that were spoken too about their long breaks. Pictures were taken and the Detective Division was notified. On October 11, 2011 a call was placed to the victim. The victim was pleased with the Officer Involved. The victim is now waiting for a call from the Detective Division.
- October 5, 2011 R/O was dispatched to take a report of Residential Burglary (Case # 11-7374). It was reported that between 08:45 and 15:14 someone had broken into the residence and there was missing Items. The front door window was broken and the door was open when the owner returned at 15:14. An additional list of missing items will follow. On October 11, 2011 a call was placed to the victim. Contact was made and the victim was pleased with the Officers. She stated she did drop off a list of missing items for the report. The list was not attached to the report I had on this date.

- October 6, 2011 R/O was dispatched to a local retail business for a report of Theft Under \$300.00 (Case # 11-7403). There was two DVD's showing an employee had taken \$111.00 total on two different occasions. In one case a trainee reported what she thought to be suspicious behavior to management by the suspect. On October 13, 2011 a call was placed to the victim. No contact was made and a message was left to contact the department with any additional information.
- October 7, 2011 R/O was dispatched for a Retail Theft in Progress Over \$300.00 (Case # 11-7429). The Offender had left the store with several bottles for High End Vodka. The R/O and another Officer check the direction that was provided without results. R/O returned to the retail store and reviewed the video and took a copy to place into evidence. Complaints will be signed. No call to the victim was made as there was no phone numbers were provided on the report.
- October 8, 2011 R/O responded for a report of Burglary from Motor Vehicle (Case # 11-7447). It was reported that between 0000 and 0200 hours that several items were taken from the unlocked vehicle. A list of missing items was provided. On October 13, 2011 a call was placed to the victim. No contact was made and a message was left.
- October 12, 2011 R/O responded to a local business for a report of Theft Under \$300.00 (Case # 11-7547). It was reported by the victim that her cell phone was either taken by a Pick Pocket or it had fallen out of her slacks when she was in the rest room. The business was searched but the phone was not recovered. There is no video of the areas the victim was shopping in the store. On October 18, 2011 a call was placed to the victim. No contact was made and no message could be left as there was no answering machine.
- October 12, 2011 R/O spoke to the victim in reference to Neighborhood Trouble (Case # 11-7546). It was reported that the victim's family is continually being yelled at by the neighbor about load noise and a child playing in the residence. The victim's child was made to cry and the victim is now afraid to go outside her residence for fear of being harassed. On October 18, 2011 a call was placed to the victim. The victim stated he has an FOI request and received a call that it was ready. On today's date the FOI request will be picked up. There has not been any new confrontation with the family. They are pleased with the Officer that help the family.
- October 13, 2011 Officer responded to the station for a delayed report of Theft Under \$300.00 (Case # 11-7578). The victim reported that during her shift at work an unknown person went into the employee locker room and into her locker and \$48.00 currency was missing from her purse. The locker was not locked. On October 18, 2011 a call was placed to the victim. The victim was pleased with the Officer's help. The Detective Division will be going to place of the theft later this week.

- October 13, 2011 R/O was dispatched to the station to take a report of Identity Theft (Case # 11-7569). The victim received some disturbing e-mails on her account. Fearing she may become a victim of Identity Theft she changed e-mail accounts and her bank account password. Since she had taken proper steps to safe guard her Identity she was given additional Identity Theft Protection information from the Officer. On October 19, 2011 a call was placed to the victim. No contact was made and message was left to contact the department if any additional help was need.
- October 14, 2011 R/O responded to the station for a report of a Lost Article (Case # 11-7606). It was reported by the victim that her purse was lost 8:20 and 8:35 on the report date. The victim made a gas purchase and then went directly to work. That is when she discovered the purse missing. She retraced her steps but did not locate the purse. She had called the bank and cancelled all of her Credit Cards and there was no activity at that time. On October 25, 2011 a call was placed to the victim. The victim had located her purse later the day it was lost/misplaced. She was pleased with the Officer that took the report that day.
- October 19, 2011 R/O responded for a report of Theft Under \$300.00 (Case # 11-7714). It was reported that the victim purse was left on a coat hook under her jacket in the employee Break Room. Several items and Credit Cards were reported missing. The room is secure for employees only. On October 25, 2011 a call was placed to the victim. No contact was made and a message was left to contact the department if there was any follow up needed.
- October 19, 2011 R/O was assigned to take a report of Burglary From Motor Vehicle (Case # 11-7715). It was discovered that the vehicle was broken into during the night at the LaQuinta Inn on the date on the report. There was a book bag missing and the back window was smashed inn. On October 25, 2011 a call was placed to the victim. No contact was made because the Phone Number listed on the report was not working.
- October 26, 2011 R/O was dispatched to the station for a report of Theft-Under (Case # 11-7849). It was reported that on a meal break the victim left her Debit Card and D/L at the register. It was not discovered missing until she was already at home that evening. She returned to the restaurant but they were not turned in to management. The victim was advised to contact her bank and the Illinois SOS. On November 1, 2011 a call was placed to the victim. No contact was made and a message was left.
- October 30, 2011 R/O responded for a report of Theft Under (Case # 11-7940). It was reported that the victim had left a cell phone on the counter of a local gas station. When he realized he had left it behind he returned and it was not turned in. The employee said there should be some video of the incident. It was not available at the time of the report. On November 2, 2011 a call was placed to the victim. No contact was made and a message was left.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION - MONTHLY OFFENSE REPORT

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 11/14/2011

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached report is a monthly offense summary report for the month of October 2011.

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

NONE.

Willowbrook Police Department
Criminal Investigation Division / Monthly Offense Summary Report

For: October 2011

SC#	Offense Classification	Location	Premise Type	DATES	DAY	TIMES	S
151107333	HARASSMENT BY TELEPHONE	291 Lincoln Oaks Dr, #1716	APARTMENT	10/1/2011 to 0/3/2011	Sat Mon	10:45/ 15:00	3
151107334	SUDDEN DEATH NATURAL CAUS	7807 Virginia Court	RESIDENCE-PRIVATE	10/3/2011 to	Mon	8:00/ 20:30	3
151107339	POSS OF CANNABIS	Madison & Executive	STREET	10/4/2011 to	Tue	0:15/	1
151107341	CRIMINAL DEFAACEMENT	7630 Madison Street	BUSINESS PLACE-COMMERCIAL	10/3/2011 to	Mon	12:00/ 14:00	2
151107347	THEFT UNDER \$300	7301 Kingery Highway	BUSINESS PLACE-COMMERCIAL	8/5/2011 to 0/4/2011	Fri Tue	11:52/ 11:52	2
151107362	FLEE OR ATT ELUDE OFR	300 60th Court	RESIDENCE YARD	10/4/2011 to	Tue	22:09/	3
151107362	RESIST/OBSTRUCT/DISARM OFFI	300 60th Court	RESIDENCE YARD	10/4/2011 to	Tue	22:09/	3
151107362	ROBBERY	300 60th Court	RESIDENCE YARD	10/4/2011 to	Tue	22:09/	3
151107362	BATTERY	300 60th Court	RESIDENCE YARD	10/4/2011 to	Tue	22:09/	3
151107374	RESIDENTIAL BURGLARY	102 75th Place	RESIDENCE-PRIVATE	10/5/2011 to	Wed	8:45/ 15:14	3
151107403	THEFT UNDER \$300	7175 Kingery Hwy	DEPARTMENT STORE-CHAIN	9/22/2011 to/27/2011	Thu Tue	22:20/ 22:26	3
151107429	RETAIL THEFT	6300 Kingery Hwy	GROCERY OR FOOD STORE-CHAI	10/7/2011 to	Fri	18:40/	3
151107447	BURGLARY FROM MOTOR VEHIC	6522 Western Avenue	RESIDENCE-PRIVATE	10/8/2011 to	Sat	0:01/ 2:00	1
151107547	THEFT UNDER \$300	6300 Kingery Hwy	BUSINESS PLACE-COMMERCIAL	3/12/2011 to	Wed	19:30/ 20:36	3
151107562	MOTOR VEH THEFT	800 - 79th Street	PARKING LOT-BUSINESS	9/28/2011 to/13/2011	Wed Thu	10:30/	2
151107569	IDENTITY THEFT	220 LICOLN OAKS DR #1413	APARTMENT	3/13/2011 to	Thu	14:35/	3
151107578	THEFT UNDER \$300	7050 Madison Street	NURSING HOME	3/13/2011 to	Thu	16:00/ 21:30	3
151107624	DOMESTIC BATTERY	210 MACARTHUR DR #5611	APARTMENT	3/15/2011 to	Sat	16:08/	3
151107637	POSS OF CANNABIS	Farmingdale Park	PARK	3/15/2011 to	Sat	14:20/	2
151107637	ALL OTHER CRIMINAL OFFENSES	Farmingdale Park	PARK	3/15/2011 to	Sat	14:20/	2
151107714	THEFT UNDER \$300	7050 MADISON	NURSING HOME	3/19/2011 to/20/2011	Wed Thu	14:30/ 0:01	2
151107715	BURGLARY FROM MOTOR VEHIC	855 79TH STREET	PARKING LOT-BUSINESS	3/19/2011 to/20/2011	Wed Thu	22:00/ 8:13	2
151107717	THEFT UNDER \$300	6300 Kingery Highway	BUSINESS PLACE-COMMERCIAL	3/19/2011 to	Wed	15:30/ 15:40	3
151107807	DRUG EQUIPMENT	6800 Blk Route 83	STREET	3/25/2011 to	Tue	2:34/	1
151107849	THEFT UNDER \$300	7195 Kingery Highway	BUSINESS PLACE-COMMERCIAL	3/25/2011 to/25/2011	Tue Tue	20:30/ 20:40	3
151107867	THEFT OVER \$300	7050 MADISON STREET	NURSING HOME	3/24/2011 to/25/2011	Mon Tue	21:00/ 6:00	2
151107888	DOMESTIC BATTERY	820 - 79th Street	MOTEL/HOTEL	3/28/2011 to	Fri	7:27/	2
151107888	DAMAGE TO PROPERTY	820 - 79th Street	MOTEL/HOTEL	3/28/2011 to	Fri	7:27/	2
151107898	THEFT OVER \$300	7719 CLARENDON HILLS ROAD	RESIDENCE-PRIVATE	3/23/2011 to/28/2011	Sun Fri	13:00/ 23:00	3
151107920	ALL OTHER DISORDERLY CONDU	7200 Adams	STREET	3/29/2011 to	Sat	12:27/	2
151107926	POSS OF CANNABIS	6400 BLK CLARENDON HILLS R	STREET	3/29/2011 to	Sat	18:04/	3
151107926	DRUG EQUIPMENT	6400 BLK CLARENDON HILLS R	STREET	3/29/2011 to	Sat	18:04/	3
151107940	THEFT UNDER \$300	6900 KINGERY HIGHWAY	GAS/AUTO SERVICE STATION	3/30/2011 to	Sun	12:15/ 12:30	2

Crime Analysis Breakdown for October 2011

<u>PCLASS</u>	<u>Number of Occurrences</u>
ALL OTHER CRIMINAL OFFENSES	1
ALL OTHER DISORDERLY CONDUCT	1
BATTERY	1
BURGLARY FROM MOTOR VEHICLE	2
CRIMINAL DEFAACEMENT	1
DAMAGE TO PROPERTY	1
DOMESTIC BATTERY	2
DRUG EQUIPMENT	2
FLEE OR ATT ELUDE OFR	1
HARASSMENT BY TELEPHONE	1
IDENTITY THEFT	1
MOTOR VEH THEFT	1
POSS OF CANNABIS	3
RESIDENTIAL BURGLARY	1
RESIST/OBSTRUCT/DISARM OFFICER	1
RETAIL THEFT	1
ROBBERY	1
SUDDEN DEATH NATURAL CAUSES	1
THEFT OVER \$300	2
THEFT UNDER \$300	8

<u>PREMISE</u>	<u>Number of Occurrences</u>
APARTMENT	3
BUSINESS PLACE-COMMERCIAL	5
DEPARTMENT STORE-CHAIN	1
GAS/AUTO SERVICE STATION	1
GROCERY OR FOOD STORE-CHAIN	1
MOTEL/HOTEL	2
NURSING HOME	3
PARK	2
PARKING LOT-BUSINESS	2
RESIDENCE YARD	4
RESIDENCE-PRIVATE	4
STREET	5

<u>DAYCODE</u>	<u>Number of Occurrences</u>
Fri	3
Fri Tue	1
Mon	2
Mon Tue	1
Sat	7
Sat Mon	1
Sun	1
Sun Fri	1
Thu	2
Thu Tue	1
Tue	6
Tue Tue	1
Wed	3
Wed Thu	3

<u>SUBDIV</u>	<u>Number of Occurrences</u>
CHATEAU LIVING CENTER	3
FARMINGDALE	2

SC#	Offense Classification	Location	Premise Type	DATES	DAY	TIMES	S
		INDUSTRIAL PARK					3
		LA QUINTA INN					1
		LAKE HINSDALE COMMONS					3
		LAKE WILLOW WAY					1
		NORTH OF PLAINFIELD/EAST OF RT 83					1
		NORTH OF PLAINFIELD/WEST OF RT 83					4
		NORTHWEST WILLOWBROOK					4
		SOUTHWEST WILLOWBROOK					3
		SUPER 8 MOTEL					2
		THE OAKS OF KNOLLWOOD					3
		TOWN CENTER					2
		WILLOWBROOK FORD					1

REPTAREA	Number of Occurrences
110	4
111	3
118	3
120	4
130	1
213	2
214	3
233	1
234	3
238	1
239	3
241	1
242	2
250	2

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION - MONTHLY EXPENDITURE REPORT

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 11/14/2011

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached report is a monthly Expenditure Report for the month of October 2011.

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

NONE.

VILLAGE OF WILLOWBROOK
EXPENDITURE REPORT FOR OCTOBER, 2011
GENERAL CORPORATE FUND

PRCT. OF YR: 50
RUN: 11/09/11 9:46AM

PAGE: 10

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>POLICE DEPARTMENT</u>								
<u>ADMINISTRATION</u>								
<u>PERSONNEL SERVICES</u>								
01-30-630-101	SALARIES - PERMANENT EMPLOYEES	136,824.64	1,293,049.61	60.92	2,122,593.00	829,543.39	30.46	4,245,186.00
01-30-630-102	OVERTIME	20,856.42	106,613.54	46.92	227,225.00	120,611.46	23.46	454,450.00
01-30-630-103	OVERTIME-SPECIAL DETAIL & GRANTS	1,747.44	11,018.16	35.35	31,165.00	20,146.84	17.68	62,330.00
01-30-630-104	PART TIME CLERICAL	1,923.18	11,255.39	46.55	24,180.00	12,924.61	23.27	48,360.00
01-30-630-106	INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-126	SALARIES - CLERICAL	10,580.17	68,535.97	49.98	137,137.00	68,601.03	24.99	274,274.00
01-30-630-127	OVER-TIME - CLERICAL	384.14	3,677.45	25.54	14,400.00	10,722.55	12.77	28,800.00
01-30-630-141	EMPLOYEE BENEFIT - MEDICAL INSURANC	25,763.10	180,514.91	50.23	359,342.00	178,827.09	25.12	718,684.00
01-30-630-144	EMPLOYEE BENEFIT - UNEMPLOYMENT INS	125.06	459.87	14.67	3,135.00	2,675.13	7.33	6,270.00
01-30-630-147	EMPLOYEE BENEFIT - MEDICARE	1,968.79	16,410.89	57.22	28,680.00	12,269.11	28.61	57,360.00
01-30-630-151	I M R F	1,732.36	11,409.72	46.87	24,342.00	12,932.28	23.44	48,684.00
01-30-630-155	POLICE PENSION	38,878.92	252,712.98	50.00	505,426.00	252,713.02	25.00	1,010,852.00
01-30-630-161	SOCIAL SECURITY FICA	813.49	5,126.67	47.06	10,894.00	5,767.33	23.53	21,788.00
*TOTAL	PERSONNEL SERVICES	241,597.71	1,960,785.16	56.21	3,488,519.00	1,527,733.84	28.10	6,977,038.00
<u>CONTRACTUAL SERVICES</u>								
01-30-630-201	PHONE - TELEPHONES	1,966.77	12,202.02	51.79	23,560.00	11,357.98	25.90	47,120.00
01-30-630-202	ACCREDITATION	0.00	5,586.63	45.05	12,400.00	6,813.37	22.53	24,800.00
01-30-630-231	STORAGE SPACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-238	FIAT	0.00	3,500.00	100.00	3,500.00	0.00	50.00	7,000.00
01-30-630-241	FEES - SPECIAL ATTORNEY	1,030.00	5,183.00	45.19	11,470.00	6,287.00	22.59	22,940.00
01-30-630-242	DUPAGE CHILDREN'S CENTER	0.00	3,000.00	100.00	3,000.00	0.00	50.00	6,000.00
01-30-630-243	DUMEG CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-245	FIRING RANGE	0.00	3,452.72	115.09	3,000.00	-452.72	57.55	6,000.00
01-30-630-246	RED LIGHT ADJUDICATOR	442.50	2,497.50	23.13	10,800.00	8,302.50	11.56	21,600.00
01-30-630-247	RED LIGHT CAMERA FEES	0.00	106,848.60	39.62	269,700.00	162,851.40	19.81	539,400.00
01-30-630-248	RED LIGHT - COM ED	180.42	1,065.07	44.38	2,400.00	1,334.93	22.19	4,800.00
01-30-630-249	RED LIGHT - MISC FEE	0.00	307.81	4.40	7,000.00	6,692.19	2.20	14,000.00
*TOTAL	CONTRACTUAL SERVICES	3,619.69	143,643.35	41.42	346,830.00	203,186.65	20.71	693,660.00
<u>SUPPLIES & MATERIAL #1</u>								
01-30-630-301	OFFICE SUPPLIES	589.55	2,309.69	41.24	5,600.00	3,290.31	20.62	11,200.00
01-30-630-302	PRINTING & PUBLISHING	-80.88	582.73	10.69	5,450.00	4,867.27	5.35	10,900.00
01-30-630-303	GAS-OIL-WASH-MILEAGE	488.50	26,788.91	36.95	72,500.00	45,711.09	18.48	145,000.00
01-30-630-304	SCHOOLS-CONFERENCE TRAVEL	4,610.00	9,010.92	45.08	19,990.00	10,979.08	22.54	39,980.00
01-30-630-305	TUITION REIMBURSEMENT	0.00	0.00	0.00	6,750.00	6,750.00	0.00	13,500.00
01-30-630-306	REIMB PERSONAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-307	FEES-DUES-SUBSCRIPTIONS	276.65	2,446.95	24.47	10,000.00	7,553.05	12.23	20,000.00
01-30-630-311	POSTAGE & METER RENT	0.00	467.61	10.39	4,500.00	4,032.39	5.20	9,000.00
01-30-630-315	COPY SERVICE	0.00	1,689.53	56.32	3,000.00	1,310.47	28.16	6,000.00
01-30-630-331	OPERATING SUPPLIES	399.20	1,792.06	39.82	4,500.00	2,707.94	19.91	9,000.00
01-30-630-345	UNIFORMS	302.06	9,861.73	34.72	28,400.00	18,538.27	17.36	56,800.00
01-30-630-346	AMMUNITION	0.00	0.00	0.00	20,000.00	20,000.00	0.00	40,000.00
*TOTAL	SUPPLIES & MATERIAL #1	6,585.08	54,950.13	30.41	180,690.00	125,739.87	15.21	361,380.00
<u>EQUIPMENT - OFFICE</u>								
01-30-630-401	OPERATING EQUIPMENT	898.00	4,846.61	27.08	17,900.00	13,053.39	13.54	35,800.00
01-30-630-405	FURNITURE & OFFICE EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-630-409	MAINTENANCE - VEHICLES	3,293.91	27,870.16	38.71	72,000.00	44,129.84	19.35	144,000.00
01-30-630-421	MAINTENANCE - RADIO EQUIPMENT	0.00	2,181.94	34.63	6,300.00	4,118.06	17.32	12,600.00
*TOTAL	EQUIPMENT - OFFICE	4,191.91	34,898.71	36.09	96,700.00	61,801.29	18.04	193,400.00
**TOTAL	ADMINISTRATION	255,994.39	2,194,277.35	53.35	4,112,739.00	1,918,461.65	26.68	8,225,478.00

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

COMMITTEE REVIEW

INFORMATION –LETTERS & CERTIFICATES OF APPRECIATION

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 11/14/2011

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached Letters of Appreciation for the following:

- Sergeant Art Svehla
- Secretary Lori Rinella
- Secretary Cindy Stuchl

REQUEST FOR FEEDBACK (if any)

None.

STAFF RECOMMENDATION (if any)

None.

PROCESS

COMMENDATION FORM



1. Commendable behavior occurs.
2. Office of the Chief of Police receives complimentary letter.
3. Letter is reviewed by Chief of Police.
4. Response is written to acknowledge receipt of letter.
5. Employee is notified and receives a copy of the letter from the citizen. The letter is reviewed by the Village Public Safety Committee.
6. A copy of the letter is placed in employee's permanent personnel file.

DATE OF OCCURRENCE: 10/4/11
 TIME OF OCCURRENCE: Approx. 10 PM

LOCATION: Willowbrook, IL

EMPLOYEE'S NAME OR IDENTIFICATION NUMBER: 508
ART JVEtza

DETAILS OF INCIDENT THAT YOU WOULD LIKE TO COMMEND THE EMPLOYEE (attach additional page if necessary):

I am the victim of being jumped & beat up. The officers, in persuite of the offenders was wounded

by a dog. He was very respectf
of kind to me. And passionately
persued the offenders. I'd like
 YOUR NAME: to personally thank him,
↳ Danny McElroy
 ADDRESS: 33 Robin Hood Ranch, Oak Brook
IL,

PHONE NUMBER: (630) 202-2238

HOW TO COMMEND AN EMPLOYEE OF THE POLICE DEPARTMENT

WILLOWBROOK POLICE DEPARTMENT
 7760 Quincy Street
 Willowbrook, IL 60527

Administration: 630-325-2808
 Emergency: Dial 9-1-1



**VILLAGE
OF HINSDALE** FOUNDED IN 1873
19 EAST CHICAGO AVENUE
HINSDALE, ILLINOIS 60521-3489 • (630) 789-7000
Village Website: <http://www.villageofhinsdale.org>

POLICE DEPARTMENT 789-7070
FIRE DEPARTMENT 789-7060
121 SYMONDS DRIVE

VILLAGE PRESIDENT
Tom Cauley

TRUSTEES
J. Kimberley Angelo
Christopher J. Elder
Doug Geoga
William N. Haarlow
Laura LaPlaca
Bob Saigh

October 31, 2011

Mark Shelton
Chief of Police
7760 South Quincy
Willowbrook, IL 60527

Dear Chief Shelton,

The Hinsdale Police Department's Open House on October 8, 2011 was a huge success. This popular community event was successful because of Lori Rinella and Cindy Stuchl who took the time to attend and support our department. Cindy and Lori made many ID cards which were a big hit. They answered questions and handed out pamphlets, badges, stickers and pencils.

It is great that our departments can assist each other in events like this for the benefit of the community. Thank you for your support and please let Cindy and Lori know their participation is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Bradley J. Bloom". The signature is fluid and cursive, with a large initial "B".

Bradley J. Bloom
Chief of Polic

A handwritten signature in black ink, appearing to read "Michael Coughlin". The signature is cursive and somewhat stylized.

Michael Coughlin
Crime Prevention Officer



COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

DISCUSSION ITEMS

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 11/14/2011

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

- CALEA Final Report
- Part-Time Secretary
- M-4 Carbines (Grips)
- Hinsdale Humane Society
- Appointed/Voted Chairman FIAT & Executive Board for Willowbrook Chamber
- Scheduling Adjustments
- Officer Biggs Assignments
- Stop Sign at 58th & Holmes (Holmes School)
- Overtime Discussion – Sgt. Svehla Light Duty (11/21)
- Arrests – (1) Robbery
- Squad 52 – Repair Update
- Meeting with State Senator Kirk Dillard

REQUEST FOR FEEDBACK (if any)

None.

STAFF RECOMMENDATION (if any)

None.



POLICE DEPARTMENT
500 North Cass Avenue, Westmont, Illinois 60559-1503

Main: 630-981-6300 Records: 630-981-6303
Investigations: 630-981-6302 Administration: 630-981-6363
westmont.il.gov | police@westmont.il.gov



October 3, 2011

Sent via electronic mail and postal service

Dear Chief:

Recently, Illinois State Senator Kirk Dillard informed me he has several new communities and police chiefs he will be representing due to the recent redistricting. Senator Dillard's office is located in Westmont, and I thought it would be beneficial for Senator Dillard and our fellow chiefs to meet so we can introduce ourselves and discuss issues important to us in law enforcement and our communities.

I am pleased to invite you to attend a chief's breakfast with Senator Dillard on Wednesday, November 2, 2011, from 8 A.M. to 9:30 A.M. at Westmont Center, 1 South Cass Avenue, Westmont, Illinois. This meeting is for police chiefs or, if you are unable to attend, your representative only. This meeting will be after the fall veto session but before the next general assembly, so we can discuss what has occurred in the past and what is important to us in law enforcement for the future.

I hope you can attend. I have experienced a long and valuable business relationship with Senator Dillard, and believe this meeting will be beneficial to us all. Please R.S.V.P. to my Administrative Assistant, Debra Rice at 630-981-6363 or drice@westmont.il.gov.

Sincerely,

Thomas R. Mulhearn
Chief of Police

Cc: Mark Collins - Oak Brook Terrace PD, Raymond Byrne - Lombard PD, Philip Norton - Glen Ellyn PD, Mark Field - Wheaton PD, Steve Larson - Oak Brook PD, Steve Neubauer - Elmhurst PD, Pam Church - Western Springs PD, Brad Bloom - Hinsdale PD, Ted Jenkins - Clarendon Hills PD, Bob Porter - Downers Grove PD, Jim Kosatka - Lisle PD, Mark Shelton - Willowbrook PD