

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, NOVEMBER 14, 2011 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Robert Napoli.

2. ROLL CALL

Those present at roll call were Mayor Robert Napoli, Clerk Leroy Hansen, Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Sue Berglund, Umberto Davi, and Frank Trilla.

Also present were Village Administrator Timothy Halik, Village Attorney William Hennessy, Chief Mark Shelton, Deputy Chief Paul Oggerino, Management Analyst Garrett Hummel, Planning Consultant Jo Ellen Charlton, Deputy Clerk Debbie Hahn, and Executive Secretary Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Napoli asked Trustee Kelly to lead everyone in saying the Pledge of Allegiance.

Mayor Napoli wanted to acknowledge the efforts and sacrifices that our veterans, both men and women, that have given their lives and the ongoing conflicts and to keep them in our prayers and thank them for their service.

4. VISITOR'S BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Regular Board Meeting - October 24, 2011 (APPROVE)
- c. Minutes - Executive Session Meeting - June 13, 2011 (APPROVE)
- d. Minutes - Executive Session Meeting - June 27, 2011 (APPROVE)
- e. Minutes - Executive Session Meeting - July 11, 2011 (APPROVE)
- f. Minutes - Executive Session Meeting - July 18, 2011 (APPROVE)
- g. Minutes - Executive Session Meeting - August 8, 2011 (APPROVE)

- h. Minutes - Executive Session Meeting - September 12, 2011 (APPROVE)
- i. Minutes - Executive Session Meeting - September 26, 2011 (APPROVE)
- j. Minutes - Executive Session Meeting - October 10, 2011 (APPROVE)
- k. Warrants - \$239,303.92 (APPROVE)
- l. Monthly Financial Report - October 31, 2011
- m. FY 2012/13 Budget Schedule (APPROVE)

Mayor Napoli asked the Board if there was any item to be removed from the Omnibus Vote Agenda. Mayor Napoli requested that a word be changed under Item 12 - Mayor's Report.

MOTION: Made by Trustee Davi, seconded by Trustee Baker to approve with corrections the Omnibus Vote Agenda, as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. Nays: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. ORDINANCE - AN ORDINANCE GRANTING CERTAIN VARIATIONS FROM THE ZONING ORDINANCE - 6950 KINGERY HIGHWAY - STRIVE MARTIAL ARTS

Planning Consultant Charlton introduced Bill Thompson, owner of Strive Martial Arts, and Lawrence Freedman, attorney representing the business and property owner. Ms. Charlton stated that the property is located just north of Plainfield Road and just south of the Burger King. This particular shopping center contains Dominos Pizza, Subway, and Radio Shack. The occupant is looking to occupy the remaining 5,600 square feet. The existing occupants of the plaza require all the provided parking spaces per the parking provisions of the Zoning Ordinance. No new tenant could legally occupy the vacant location without relief from the strict parking requirements.

Two of the existing businesses are restaurants; however, they are primarily carry-out locations. The ordinance does not distinguish between a sit-down restaurant and carry-out. The Plan Commission and staff did an analysis of parking counts and found that there were no more than 13 cars on the site at any given time. The Plan Commission determined that there would be no negative impact on parking.

MOTION: Made by Trustee Baker, seconded by Trustee Mistele to adopt Ordinance No. 11-0-18, as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. Nays: None.

MOTION DECLARED CARRIED

7. ORDINANCE - AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS, AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AMENDMENT TO THE DEVELOPMENT AGREEMENT REGARDING THE ROUTE 83 AND PLAINFIELD ROAD TAX INCREMENT REDEVELOPMENT PROJECT AREA

This item was deferred.

8. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ENTER INTO AN ESCROW DEPOSIT AGREEMENT WITH WILLOWBROOK TOWN CENTER LLC

This item was deferred.

9. REPORT - THE COMMISSION ON ACCREDITATION FOR LAW ENFORCEMENT AGENCIES, INC. (CALEA) ASSESSMENT REPORT FOR THE WILLOWBROOK POLICE DEPARTMENT 2011

Chief Shelton summarized the CALEA report that was received from the On-Site Team Leader from Jacksonville, North Carolina. This report will be submitted to the full commission in Mobile, Alabama in March of 2012 for their approval.

The report was very favorable to the Village and Police Department. It was received by the Board.

10. REPORT - ANNUAL PENSION BOARD PENSION FUND REPORT

The report was submitted and accepted by the Board.

PRIOR BUSINESS

11. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Trilla had no report.

12. ATTORNEY'S REPORT

Attorney Hennessy had no report.

13. CLERK'S REPORT

Clerk Hansen had no report.

14. ADMINISTRATOR'S REPORT

Administrator Halik distributed copies of the results of the 2011 Citizen's Survey. 1,000 surveys were randomly mailed out in July of this year: 2/3 in the multi-family areas and 1/3 in the single family areas. Administrator Halik advised that generally all the responses were positive. Details will be addressed at the next meeting during the Board Budget Preview.

15. MAYOR'S REPORT

Mayor Napoli had no report. Mayor Napoli wanted to announce that effective Monday, November 21, 2011 there will be a lateral movement within the staff. Deborah Hahn will be returning to the police department as a Police Secretary and Cindy Stuchl will become the Executive Secretary.

16. EXECUTIVE SESSION

- a. REVIEW 2011 MINUTES - Pursuant to 5ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings That Were Lawfully Closed Under the Open Meetings Act
- b. Consideration of the Performance of an Occupant of a Village Office Pursuant to Chapter 5 ILCS 120/2(c)(3)
- c. Consideration of the Performance of another Occupant of a Village Office Pursuant to Chapter 5 ILCS 120/2(c)(3)

RECESS INTO EXECUTIVE SESSION

MOTION: Made by Trustee Baker, seconded by Trustee Mistele to recess into Executive Session at the hour of 6:48 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. Nays: None.

MOTION DECLARED CARRIED

The Board reconvened the Regular Meeting at the hour of 7:34 p.m.

15. ADJOURNMENT

MOTION: Made by Trustee Mistele, seconded by Trustee Baker, to adjourn the meeting at the hour of 7:34 p.m.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. Nays: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

November 28, 2011.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.