

## MINUTES

Minutes of the Public Safety Committee of the Village of Willowbrook, which was held on November 14, 2011 at 6:00 p.m., at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

### CALL TO ORDER

*The meeting was called to order at 6:00 p.m.*

### ROLL CALL

*Those present at roll call were Chief Mark Shelton, Deputy Chief Paul Oggerino, Trustee Terrence Kelly and Chairman of the Public Safety Committee Dennis Baker.*

1. Reviewed the October 10<sup>th</sup> Meeting Minutes.
2. Reviewed the weekly Press Releases.
3. Reviewed the Overtime Report for 09/19/2011 – 10/16/2011.
4. Reviewed the V.A.P. (Victim Assistance Program) follow-up call responses.
5. Reviewed the Monthly Offense Summary Report for October.
6. Reviewed the Monthly Expenditure Report for October.
7. Reviewed Letter(s) of Recognition and Appreciation.
  - Sergeant Art Svehla
  - Secretary Lori Rinella
  - Secretary Cindy Stuchl
8. DISCUSSION ITEMS
  - CALEA Final Report  
*The Committee received a brief overview of the 2011 CALEA Assessment Report.*
  - Part-Time Secretary  
*The Committee was advised that the Police Department has an opening for a Part-Time Records Clerk, due to Kelly Strumillo's resignation.*
  - M-4 Carbines (Grips)  
*The Committee was advised that the M-4 Commandos are in use and that highly distinct colored grips have been placed on the three weapons to signify they're from the semi-auto carbines.*
  - Hinsdale Humane Society  
*The Committee discussed the Hinsdale Humane Society's impound fees and existing Village Ordinances. The Committee was advised that all animals transported to the Hinsdale Humane Society will be issued a citation for Animal At Large.*
  - Appointed/Voted Chairman FIAT & Executive Board for Willowbrook Chamber.  
*The Committee was informed that Chief Shelton is the Chairman of FIAT Board and is also on the Board for the Willowbrook / Burr Ridge Chamber of Commerce.*

- Scheduling Adjustments  
*The Committee was advised of scheduling shortages due to Sergeant Svehla's injury. Officer Biggs' desk duty has been adjusted with minimal overtime postings. The Officers willingness to assist in changing their schedules and the Command Staff reassigning other Officers to different shifts was conducted. Over (15) shifts were schedule adjusted within the current scheduling.*
- Stop Sign at 58<sup>th</sup> & Holmes (Holmes School).  
*The Committee approved the stop sign placement on Holmes Avenue in front of Holmes School. This was done in conjunction with the Clarendon Hills Police Department and the Safe Sidewalk Program. The stop sign now allows for a safer crossing for students as well as slowed vehicle traffic. The Committee commented on the very positive safety implementation.*
- Overtime Discussion – Sgt. Svehla Light Duty (11/21)  
*The Committee was advised that Sergeant Svehla's light duty status should be lifted on November 21<sup>st</sup>, pending a doctor's release.*
- Arrests – (1) Robbery  
*The Committee was advised of a recent warrant and charges for a robbery which occurred several months earlier at Borse Park.*
- Squad 52 – Repair Update  
*The Committee was advised that Squad 52's repairs are being reviewed. Dodge Corporate is involved and is investigating as to why there are still mechanical issues with the vehicle.*
- Meeting with State Senator Kirk Dillard

*Trustee Kelly requested an additional report to be placed in the committee's packets to include, year to date occurrences, compared to the previous year's occurrences. This will be a CJIS generated report, for inclusion in future packets.*

*The Committee discussed the future purchase of Live Scan. The decision to purchase is pending one more vendor demonstration.*

*Chairman Baker commented on the number of arrests being made and the Officer's activity being a positive measure for the Department.*

*Trustee Kelly and Chairman Baker asked for some Board recognition for the past citizen involvement on the Dominick's arrest which occurred on August 1<sup>st</sup>, 2011. Chief Shelton to contact citizens and arrange Board acknowledgement at a future Village Board Meeting.*

9. VISITOR'S BUSINESS\*

*None*

10. ADJOURNMENT

*Meeting was adjourned at 6:25 p.m.*

\* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only)

NEXT MEETING SCHEDULED FOR DECEMBER 12, 2011 AT 6:00 P.M.