

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JANUARY 23, 2012 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Robert Napoli.

2. ROLL CALL

Those present at roll call were Mayor Robert Napoli, Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Sue Berglund, Umberto Davi, and Frank Trilla.

ABSENT: Village Clerk Leroy Hansen

Also present were Village Administrator Timothy Halik, Village Attorney William Hennessy, Chief Mark Shelton, Deputy Chief Paul Oggerino, Management Analyst Garrett Hummel, and Executive Secretary Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Napoli asked Trustee Baker to lead everyone in saying the Pledge of Allegiance.

4. VISITOR'S BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - January 9, 2012 (APPROVE)
- c. Minutes - Executive Session Meeting - December 12, 2011 (APPROVE)
- d. Warrants - \$361,470.19 (APPROVE)
- e. Resolution - A Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code Resolution - No. 12-R-01 (ADOPT)

Mayor Napoli asked the Board if there was any item to be removed from the Omnibus Vote Agenda. Trustee Trilla recused himself from voting on Item 5d.

MOTION: Made by Trustee Davi seconded by Trustee Mistele to approve the Omnibus Vote Agenda, as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. PROCLAMATION - JANET KUFRIN - 25 YEARS OF SERVICE

Mayor Napoli presented Finance Analyst Janet Kufrin with a Proclamation and gift recognizing her 25 years of service with the Village of Willowbrook. Mayor Napoli, the Board of Trustees and Staff thanked Analyst Kufrin for her service.

7. PROCLAMATION - DEBORAH HAHN - 25 YEARS OF SERVICE

Mayor Napoli presented Police Secretary Deborah Hahn with a Proclamation and gift recognizing her 25 years of service with the Village of Willowbrook. Mayor Napoli, the Board of Trustees and Staff thanked Secretary Hahn for her service.

8. DELINQUENT WATER BILLS

Administrator Halik advised that there were two (2) delinquent water bills in the amount of \$74.58 and \$190.81. Staff requested permission to proceed in accordance with past practices, which was approved.

9. RESOLUTION - A RESOLUTION COMMITTING TO PROVIDE INFORMATION REGARDING THE METROPOLITAN MAYORS CAUCUS ENERGY SAVINGS PROGRAM (ESP) TO ENABLE WILLOWBROOK RESIDENTS AND SMALL BUSINESSES TO GAIN ACCESS TO LOWER-PRICED ELECTRICITY

Administrator Halik advised the Board that as Illinois municipalities are weighing the benefits and timing of the Electric Aggregation Process, the Metropolitan Mayors Caucus has developed a program which allows customers to begin saving now.

The Energy Saving Plan will enable residents and small businesses to participate in an opt-in program to save a guaranteed 18% discount on electricity rates that they currently pay by obtaining their electricity through a company by the name of Integrys.

Administrator Halik advised that this resolution is intended to raise public awareness of the electric costs savings opportunity. This information will also be posted on the Village's website and literature will be made available to the entire community.

Trustee Mistele questioned if a referendum needs to be passed. Administrator Halik advised that this is an opt-in program where residents can choose to join, not an opt-out program which would require a referendum.

Trustee Trilla questioned if the resident would be committed to this program for a certain amount of time. Administrator Halik stated that ComEd announces their rates in May for the upcoming year. If the resident signs up for the program now, they would receive the discount until June of this year. The resident would then need to reapply for the program to register from June of 2012 to June of 2013. The resident would then see what the default rate for ComEd would be at that time and determine if they want to sign up again.

Administrator Halik advised that Integrys is the company that is endorsed by the Metropolitan Mayors Caucus.

MOTION: Made by Trustee Baker, seconded by Trustee Mistele to adopt Resolution No. 12-R-02, as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Mistele, and Trilla. NAYS: None. ABSTAINED: Trustee Kelly. ABSENT: None.

MOTION DECLARED CARRIED

10. RESOLUTION - A RESOLUTION TO DESIGNATE FREEDOM OF INFORMATION OFFICERS AS REQUIRED UNDER THE ILLINOIS FREEDOM OF INFORMATION ACT

Administrator Halik advised the Board that the Illinois Freedom of Information act requires that the Village designate one or more Freedom of Information officers. Due to the designated FOI officer that was on record retiring from the Village, and

personnel changes, this resolution needed to be updated. Deputy Clerk Cindy Stuchl will serve as the designated FOIA officer; with Joanne Prible, Debbie Hahn, and Lori Rinella serving as Deputy FOI officers.

The role of the designated FOI officer is to receive and manage all requests for records under the act. The deputy officers will assist in compiling the documents and will serve in the absence of the designated FOI officer.

MOTION: Made by Trustee Mistele, seconded by Trustee Baker to adopt Resolution No. 12-R-03, as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

11. ORDINANCE - AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF WILLOWBROOK - TITLE 6, SECTION 6-8-3 - WATER SYSTEM, RATES

Administrator Halik advised the Board that the DuPage Water Commission increased its water rates charged to municipalities by 30% effective January 1, 2012. This was due in part by the City of Chicago raising their rates charged to the Water Commission. After discussion at a joint meeting of the Municipal Services and Finance & Administration Committees, they recommended that the local rate be increased by 20% in order to recoup the additional expenses and to build a reserve fund to be used for maintaining the water system infrastructure.

In an effort to limit the increase to the citizens that routinely pay the minimum billing amount, including some seniors and those that actively conserve water, their increase will only be 14%. This increase will become effective on March 1, 2012 to allow for advance notification to account holders and post information on the Village website.

Trustee Trilla questioned the percentage differences. Administrator Halik advised that the differences are due to the difference in rates that are charged between the different agencies.

Trustee Mistele advised that the largest expense in the water system is the repainting of the water towers that occurs every 8-10 years. The extra reserves would help to off-set the possible \$1 million expense. Mayor Napoli advised that the last

time the towers were painted, the Village obtained a bond to pay for this expense. Mayor Napoli stated that the previous Board made a decision to not borrow any funds to paint and maintain the Village water towers. The current water bill charges will cover the future maintenance without incurring interest payments on a bond for painting the water towers.

Administrator Halik clarified that this discount would only apply to single-family residents.

MOTION: Made by Trustee Mistele, seconded by Trustee Berglund to approve Ordinance No. 12-0-02, as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

12. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Trilla had no report.

13. ATTORNEY'S REPORT

Attorney Hennessy had no report.

14. CLERK'S REPORT

Deputy Clerk Stuchl had no report.

15. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

16. MAYOR'S REPORT

Mayor Napoli reminded the Board of CPR training to be held Tuesday, January 31<sup>st</sup> and Monday, February 6<sup>th</sup> from 12:30 p.m. - 4:30 p.m. Mayor Napoli advised trustees to contact Analyst Hummel to sign up.

17. EXECUTIVE SESSION

- a. REVIEW 2012 MINUTES - Pursuant to 5ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings That Were Lawfully Closed Under the Open Meetings Act
- b. Consideration of Pending Litigation Against the Village Pursuant to Chapter 5 ILCS 120/2(c)(11)

ADJOURN INTO EXECUTIVE SESSION

MOTION: Made by Trustee Baker, seconded by Trustee Kelly to adjourn into Executive Session at the hour of 6:54 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

18. ADJOURNMENT

MOTION: Made by Trustee Baker, seconded by Trustee Kelly, to adjourn out of Executive Session at the hour of 7:23 p.m.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

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PRESENTED, READ and APPROVED.

February 13 , 2012.

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Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.