

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MARCH 26, 2012 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Robert Napoli.

2. ROLL CALL

Those present at roll call were Mayor Robert Napoli, Clerk Leroy Hansen, Trustees Terrence Kelly, Michael Mistele, Sue Berglund, Umberto Davi, and Frank Trilla.

ABSENT: Trustee Dennis Baker

Also present were Village Administrator Timothy Halik, Village Attorney William Hennessy, Chief Mark Shelton, Deputy Chief Paul Oggerino, Interim Finance Director Carrie Dittman, Planning Consultant JoEllen Charlton, Superintendent of Parks & Recreation Kristin Violante, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Napoli asked Trustee Davi to lead everyone in saying the Pledge of Allegiance.

4. VISITOR'S BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - March 12, 2012 (APPROVE)
- c. Minutes - Executive Session Meeting - February 27, 2012 (APPROVE)
- d. Minutes - Special Board Meeting - March 19, 2012 (APPROVE)
- e. Warrants - \$241,988.50 (APPROVE)
- f. Resolution - A Resolution Waiving the Competitive Bidding Process and Authorizing the Mayor and Village Clerk to Execute a Certain Agreement - Landscape

Fertilization Services - Between the Village of Willowbrook and Spring Green Lawn and Tree Care - No. 12-R-14 (ADOPT)

Mayor Napoli asked the Board if there was any item to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

NEW BUSINESS

Mayor Napoli requested that Item 10 be conducted at this time.

10. RESOLUTION - A RESOLUTION AMENDING PERMIT FEES CHARGED FOR USE OF VILLAGE ATHLETIC FIELDS AND FACILITIES

Superintendent Violante stated that the permit fees had been last changed in 2008. The Parks and Recreation Commission reviewed the fee schedule and noted that residents and non-residents were paying the same fees. The Commission is requesting an increase of \$5.00 for use of the athletic fields and an additional \$5.00 for non-residents to use all of the facilities.

Superintendent Violante stated that the fee structure is similar to the Darien Park District. The Parks and Recreation Commission has reviewed and endorsed this new fee schedule.

Trustee Mistele questioned if the Village still has a relationship with the softball league. Superintendent Violante stated that it is a different type of relationship. They do not pay per field; they pay a contracted price.

MOTION: Made by Trustee Mistele and seconded by Trustee Trilla to adopt Resolution No. 12-R-15 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

7. ORDINANCE - AN ORDINANCE PROVIDING FOR THE OFFICIAL ZONING MAP OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Consultant Charlton stated that this ordinance was prepared to comply with State statute that requires a new zoning map be published by March 31<sup>st</sup> of every year. Consultant Charlton indicated that the map was updated to include the unincorporated area south of I-55 to 91<sup>st</sup> Street which is part of the Village's Comprehensive Plan planning jurisdiction. This area was left off the Village zoning map in the past and has now been included in the new zoning map.

MOTION: Made by Trustee Davi and seconded by Trustee Trilla to adopt Ordinance No. 12-O-06 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

8. ORDINANCE - AN ORDINANCE ABATING THE TAXES HERETOFORE LEVIED FOR THE YEAR 2011 TO PAY THE PRINCIPAL AND INTEREST ON THE \$3,540,000 SPECIAL SERVICE AREA NUMBER ONE UNLIMITED AD VALOREM TAX BONDS, SERIES 2007 OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Interim Finance Director Dittman reported that on December 7, 2007 the Village of Willowbrook issued a \$3,540,000 Special Service Area Number One ad Valorem Tax Bond to complete public improvements in the Town Center. In order for DuPage County to assess the proper property tax bill for the parties in the SSA and the TIF, a total of \$305,392.50 will be abated to pay the debt service on the SSA bonds. The same amount abated will be paid into the TIF fund by the property tax owners. These same funds will then be transferred from the TIF fund into the SSA funds to pay debt service. This will be done each year until the TIF expires in 2013.

MOTION: Made by Trustee Mistele, seconded by Trustee Davi to approve Ordinance No. 12-O-07 for the abatement SSA and TIF funds.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Kelly, Mistele, Berglund, Davi, and Trilla. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

Mayor Napoli referred to Item 6 of the agenda:

6. DELINQUENT WATER BILLS

Administrator Halik advised that there were two (2) delinquent water bills in the amount of \$78.88 and \$124.98. Staff requested permission to proceed in accordance with past practices, which was approved.

9. MOTION - A MOTION TO APPROVE EXPENDITURE FOR REPLACEMENT OF WILLOWBROOK POLICE DEPARTMENT'S COPY MACHINE

Chief Shelton related that the current copy machine has been used extensively. Replacement parts are no longer available for repairs. Village staff had recently purchased a new copy machine for the Village Hall and referred to the copier that had been purchased the previous year. A \$1,900.00 credit will be given with the trade-in of the old machine.

The purchase price of \$14,800.00 for the new copy machine will be taken from the DEA Seizure fund. The new copy machine will be the same model as purchased for the Village Hall.

MOTION: Made by Trustee Kelly and seconded by Trustee Mistele to approve the expenditure from the Federal Asset Drug Seizure Funds to purchase a copy machine for the Police Department as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

11. RESOLUTION - A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT - MOSQUITO ABATEMENT SERVICES - BETWEEN THE VILLAGE OF WILLOWBROOK AND CLARKE MOSQUITO CONTROL, INC.

Administrator Halik stated that the Village contracts with Clarke Environmental for its annual Mosquito Abatement services. The contract runs on a three-year term. Negotiations with Clarke resulted in no increase in fees for the first season, and only a 2% increase for the next two years. This item was reviewed by the Municipal Services Committee and was endorsed.

MOTION: Made by Trustee Mistele and seconded by Trustee Trilla to adopt Resolution No. 12-R-16 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

PRIOR BUSINESS

12. COMMITTEE REPORTS

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Trilla had no report.

13. ATTORNEY'S REPORT

Attorney Hennessy had no report.

14. CLERK'S REPORT

Clerk Hansen had no report.

15. ADMINISTRATOR'S REPORT

Administrator Halik advised the Board that the last page of the Board Packet was an email received from a local business man thanking the Water Department employees for their professional and efficient efforts in repairing a water main break.

Administrator Halik also related to the Board that he will be out of town from Tuesday, March 27<sup>th</sup> and will return on Tuesday, April 3<sup>rd</sup>.

16. MAYOR'S REPORT

Mayor Napoli had no report. Mayor Napoli stated that he was in Mobile, Alabama this past weekend for the CALEA Conference and stated that the Chief will present a plaque and report at a future meeting after it is received.

17. EXECUTIVE SESSION

- a. REVIEW 2012 MINUTES - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings That Were Lawfully Closed Under the Open Meetings Act
- b. Consideration of Collective Negotiating Matters Between the Village and Its Employees and Their Representatives Pursuant to Chapter 5 ILCS 120/1(c)(2)
- c. Consideration of the Performance and Compensation of the Combined Office of Village Administrator/ Director of Municipal Services Pursuant to Chapter 5 ILCS 120/2(c)(1)

ADJOURN INTO EXECUTIVE SESSION

MOTION: Made by Trustee Kelly and seconded by Trustee Davi to adjourn into Executive Session at the hour of 6:53 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

18. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly, to adjourn the Executive Session at the hour of 7:25 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

Page 7  
Village Board Minutes  
March 26, 2012

PRESENTED, READ and APPROVED.

April 9, 2012.

---

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.