

A G E N D A

Minutes of the Public Safety Committee of the Village of Willowbrook, which was held on March 12th, 2012 at 6:00 P.M. at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois

CALL TO ORDER

The meeting was called to order at 6:00 p.m.

ROLL CALL

Those present at roll call were Chief Mark Shelton, Deputy Chief Paul Oggerino and Trustee Terrance Kelly.

1. Reviewed February 13th, 2012 meeting minutes and the February 27th, 2012 Special Joint meeting minutes.
The Committee approved the February 13th, 2012 and the February 27th, 2012 Special Joint meeting minutes of Finance, Administration and Public Safety.
2. Reviewed the weekly Press Releases.
3. Reviewed the Overtime Report for 01/09/2012 – 02/05/2012.
The Committee was advised of a reduction in the overtime compared to the previous month.
4. Reviewed the Monthly Offense Summary Report for February.
5. Reviewed the Monthly Expenditure Report for February.
6. Reviewed Letter(s) or Recognition and Appreciation.
 - Chief Mark Shelton
 - Officer Darren Biggs
 - Officer Timothy Kobler
 - Officer Nick Volek
7. Discussion Items
 - NIPAS Officer Update
The Committee was informed of Officer Volek's upcoming training schedule and uniform fitting.
 - Building Renovation
Trustee Kelly was shown the completed renovation (flooring and paint) of the Patrol Room, Interview Rooms and Booking Room. Trustee Kelly had very positive comments on the changes.
 - Vehicle Purchase
The Committee was advised that Squad #58, a 2006 Dodge Charger, is having the same engine difficulties at Squad #52.

Deputy Chief Oggerino spoke with the DuPage County State's Attorney who is in charge of the Asset Forfeiture, Audrey Anderson. S.A. Anderson advised that the police department could use State Asset Forfeiture Funds to purchase a canine vehicle since the canine is a narcotics trained canine.

The Committee was advised that the existing canine vehicle will be reassigned as Squad#58. The new vehicle will then become the canine vehicle. Squad #58 will then be sold and there will be no addition to the fleet.

Trustee Kelly related this would not then expend funds from the Federal Fund; only the State Fund which is more restrictive being used in connection with drug related efforts.

- Reviewed Copier Purchase
The Committee was advised that the exiting copier at the police department is a 2005 Cannon. It is not functioning correctly and has been maintained numerous times. The Canon representative has advised the company no longer manufacture or make replacement parts for our machine. The Committee was advised that the police department would like to purchase a new copier for \$14,800. This is the lowest bid out of (4) quotes and includes a \$1,900 rebate, if the order is received by the end of March. DEA funds would be used to make this purchase. The new copy machine will save money on copies and toner being used by other printers since the new copy machine has updated and additional features. The Committee was advised this will be brought before the Board on March 26th, 2012 for approval.

8. VISITOR'S BUSINESS*
None.

9. ADJOURNMENT
Meeting was adjourned at 6:25 p.m.

* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only)

NEXT MEETING SCHEDULED FOR APRIL 9TH, 2012 AT 6:00 P.M.