

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MAY 14, 2012 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Robert Napoli.

2. ROLL CALL

Those present at roll call were Mayor Robert Napoli, Clerk Leroy Hansen, Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Sue Berglund, Umberto Davi, and Frank Trilla.

ABSENT: None.

Also present were Village Administrator Timothy Halik, Village Attorney William Hennessy, Chief Mark Shelton, Deputy Chief Paul Oggerino, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Napoli asked Trustee Kelly to lead everyone in saying the Pledge of Allegiance.

4. VISITOR'S BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - April 23, 2012 (APPROVE)
- c. Minutes - Executive Session Meeting - April 9, 2012 (APPROVE)
- d. Warrants - \$286,218.19 (APPROVE)
- e. Monthly Financial Report - April 30, 2012 (APPROVE)
- f. Resolution - A Resolution Authorizing the Mayor to Execute a Certain Agreement - Streetlight Maintenance Services - Rag's Electric Company - No. 12-R-21 (ADOPT)
- g. Ordinance - An Ordinance Annexing Certain Property - 16 w 020 64th Street, Willowbrook, Illinois to become

- 504 64th Street Upon Annexation - Ghalayini - No. 12-O-10 (PASS)
- h. Ordinance - An Ordinance Authorizing the Sale of Personal Property Owned by the Village of Willowbrook - No. 12-O-11 (PASS)
 - i. Proclamation - Building Safety Month - May (APPROVE)
 - j. Proclamation - National Public Works Week - May 20 through May 26th (APPROVE)

Mayor Napoli asked the Board if there was any item to be removed from the Omnibus Vote Agenda.

Trustees Kelly and Trilla abstained from voting on Item 5b. Trustee Trilla recused himself from voting on Item 5d.

MOTION: Made by Trustee Baker and seconded by Trustee Trilla to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. MOTION - A MOTION TO APPROVE THE PURCHASE OF THREE (3) COMPUTER SERVERS - CDW-G

Management Analyst Hummel reviewed the purchasing of three new servers to replace the existing five-year-old servers that handle the Village files, Emails, and Police Department files. Funding for the replacement of the three servers had been approved during the Budget Workshop in March. PCS, who handles the IT functions for the Village, recommended HP products. The low bid came from CDW-G with a quote of \$24,083.38. The second lowest was from PCS with a bid approximately \$750.00 higher.

Trustee Davi stated that during discussions at the Finance and Administration Committee meeting prior to tonight's Board meeting, it was suggested that since PCS has the low bid for the purchase of the new computer workstations (See Item 7), that the Village should also purchase the servers from PCS.

MOTION: Made by Trustee Davi and seconded by Trustee Baker to approve the purchase of three (3) computer servers from PCS at a cost of \$24,825.06.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A LEASE AGREEMENT WITH AMERICAN CAPITAL FINANCIAL SERVICES, INC. FOR COMPUTER EQUIPMENT AND SOFTWARE

Management Analyst Hummel reviewed the leasing of 26 workstations throughout the Village. The funding for the leasing of new computer workstations was also approved at the Budget Workshop in March. PCS again recommended using HP products for their reliability, service and ease of parts replacement. PCS provided the lowest bid for the computers and software at a total cost of \$25,811.31 for the three-year lease. American Capital Financial Services, Inc. is the leasing agent for PCS.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to adopt Resolution No. 12-R-22 as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND ACCEPTING A PROPOSAL TO COMPLETE A HYDRANT VALVE EXERCISING, GPS LOCATING, AND HYDRANT MAINTENANCE PROJECT - R&M SERVICE SOLUTIONS, LLC

Village Administrator Halik reviewed the water valve locating and exercising project that was completed by R&M Service Solutions in 2011. R&M Service Solutions has agreed to conduct a hydrant exercise and flush of the approximate 575 hydrants within the Village at the same rate. They will also perform basic hydrant maintenance at no extra charge. This work was typically done by Public Services employees throughout the year. The cost for hydrant project is estimated at \$24,150.00 and has been accounted for in the FY 2012/13 Budget.

MOTION: Made by Trustee Mistele and seconded by Trustee Baker to adopt Resolution No. 12-R-23 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL TO CONDUCT A TREE INVENTORY AND DEVELOP AN EMERALD ASH BORER (EAB) MANAGEMENT PLAN - NATURAL PATH URBAN FORESTRY CONSULTANTS

Administrator Halik related that it is estimated that 25% of the Village-owned trees are of the ash species and while the Emerald Ash Borer has not been found within the Village, several surrounding municipalities have confirmed their presence.

Approval for funding was approved during the Budget Workshop in March. Natural Path Urban Forestry Consultants will conduct an inventory and development for a Management Plan for \$9,700.00.

Administrator Halik stated that the services of Natural Path will also be posted on the Village's website for residents who are interested in having any ash trees on their private property also inventoried.

MOTION: Made by Trustee Mistele, seconded by Trustee Baker to adopt Resolution No. 12-R-24 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. RESOLUTION - A RESOLUTION AWARDED THE FISCAL YEAR 2012/13 MOTOR FUEL TAX ROADWAY MAINTENANCE PROGRAM CONTRACT TO JAMES D. FIALA PAVING COMPANY, INC. IN THE AMOUNT OF \$188,947.82.

Village Administrator Halik reviewed the roadway program for this upcoming year. A public bid opening was held at the Village Hall on Monday, May 7, 2012 at 11:30 a.m. Six (6) sealed bids were received and James D. Fiala Paving Company, Inc. provided the lowest overall bid. This company has performed work for the Village in last year's road program.

The low bid that was provided will be paid completely from the MFT Fund. Remaining funds budgeted within the General Fund will not be necessary to complete the project.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt Resolution No. 12-R-25 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

Item 11 and Item 12 was deferred to a future meeting.

PRIOR BUSINESS

13. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Trilla had no report.

14. ATTORNEY'S REPORT

Attorney Hennessy had no report.

15. CLERK'S REPORT

Clerk Hansen had no report.

16. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

17. MAYOR'S REPORT

Mayor Napoli had no report.

18. EXECUTIVE SESSION

- a. REVIEW 2012 MINUTES - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings That Were Lawfully Closed Under the Open Meetings Act
- b. Consideration of Collective Negotiating Matters Between the Village and Its Employees and Their Representatives Pursuant to Chapter 5 ILCS 120/1(c)(2)

ADJOURN INTO EXECUTIVE SESSION

MOTION: Made by Trustee Baker and seconded by Trustee Kelly to adjourn into Executive Session at the hour of 6:50 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

Trustee Davi had to exit the Village Board Meeting at 6:50 p.m.

19. ADJOURNMENT

MOTION: Made by Trustee Baker and seconded by Trustee Mistele, to adjourn the Executive Session at the hour of 6:55 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

May 29, 2012.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.