

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, AUGUST 13, 2012 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Robert Napoli.

2. ROLL CALL

Those present at roll call were Mayor Robert Napoli, Clerk Leroy Hansen, Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Umberto Davi, and Frank Trilla.

ABSENT: Trustee Sue Berglund

Also present were Village Administrator Timothy Halik, Village Attorney William Hennessy, Chief Mark Shelton, Deputy Chief Paul Oggerino, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Napoli asked Trustee Baker to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - July 23, 2012 (APPROVE)
- c. Minutes - Executive Session Meeting - July 9, 2012 (APPROVE)
- d. Warrants - \$185,104.68 (APPROVE)
- e. Monthly Financial Report - July 31, 2012 (APPROVE)

Mayor Napoli asked the Board if there was any item to be removed from the Omnibus Vote Agenda.

Trustee Trilla recused himself from voting on Item 5d.

MOTION: Made by Trustee Baker and seconded by Trustee Mistele to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Berglund.

MOTION DECLARED CARRIED

NEW BUSINESS

6. RESOLUTION - A RESOLUTION ACCEPTING A PROPOSAL TO PURCHASE A HANDHELD GPS DEVICE ALONG WITH ASSOCIATED OPERATIONAL SOFTWARE - SEILER

Administrator Halik advised that funding was included in the Fiscal Year 12/13 Budget to purchase the handheld GPS device to be used by several Village departments. The GPS will allow various location data to be retrieved while staff is in the field. The equipment will be compatible with systems used by the Village engineering consultant and DuPage County. Seiler Solutions was the technology firm recommended. They provided a quote of \$9,735.00 which was the amount budgeted for.

Trustee Mistele questioned if one device is enough. Administrator Halik stated that at the present time, it should be and stated that this will be reevaluated in the future.

MOTION: Made by Trustee Davi and seconded by Trustee Trilla to adopt Resolution No. 12-R-35 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Berglund.

MOTION DECLARED CARRIED

7. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN INTERAGENCY AGREEMENT WITH THE ILLINOIS STATE POLICE FOR THE PURPOSE OF OBTAINING CRIMINAL HISTORY RECORD INFORMATION ON LIQUOR LICENSE APPLICANTS

Administrator Halik stated that the Village was contacted by the Illinois State Police who indicated that the current interagency agreement on file with their agency is old and out of date. The new user agreement details the services to be provided, the duties of the Village as the user, and associated fees. In addition, the policy of the State Police is that both the

Village's Chief Executive Officer, the Mayor, and the Chief Administrative Officer, the Village Administrator, each execute separate agreements (also see Item #8).

Trustee Mistele questioned why this agreement is limited to liquor license applicants. Administrator Halik advised that this agreement is separate than what the Police Department has and their ability to run background checks of other individuals for other purposes.

MOTION: Made by Trustee Mistele and seconded by Trustee Baker to adopt Resolution No. 12-R-36 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Berglund.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE A CERTAIN INTERAGENCY AGREEMENT WITH THE ILLINOIS STATE POLICE FOR THE PURPOSE OF OBTAINING CRIMINAL HISTORY RECORD INFORMATION ON LIQUOR LICENSE APPLICANTS

See discussion in Item #7.

MOTION: Made by Trustee Mistele and seconded by Trustee Baker to adopt Resolution No. 12-R-37 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Berglund.

MOTION DECLARED CARRIED

9. ORDINANCE - AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF WILLOWBROOK TITLE 8, CHAPTER 3, SECTION 8-3-3:A - STOP STREETS

Chief Shelton advised that a resident in Waterford Subdivision requested that a stop sign be placed at Rodgers and Ridgemoor due to vehicles driving through the neighborhood to avoid the traffic light at Madison and Plainfield.

MOTION: Made by Trustee Baker and seconded by Trustee Kelly to pass Ordinance No. 12-0-19 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Berglund.

MOTION DECLARED CARRIED

10. ORDINANCE - AN ORDINANCE AMENDING THE VILLAGE CODE FO THE VILLAGE OF WILLOWBROOK TITLE 8, CHAPTER 8, SECTION 8-8-15 - PARKING RESTRICTIONS

Chief Shelton advised that a resident contacted the Village and was concerned over citizens parking along 59<sup>th</sup> Street to go to Prairie Trail Park and causing a blind spot for vehicles turning off of Clarendon Hills Road. Chief Shelton stated that there will be "No Parking" signs posted along 59<sup>th</sup> Street for a distance of 100' east from the intersection.

Trustee Mistele questioned why the Board is approving the posting of signs within the Village. Administrator Halik indicated that the Board is not acting as the evaluation agency; that is done administratively. The Board is merely voting on the amendment to the ordinance which specifies where signs are located throughout the Village.

MOTION: Made by Trustee Baker and seconded by Trustee Mistele to pass Ordinance No. 12-0-20 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Berglund.

MOTION DECLARED CARRIED

PRIOR BUSINESS

11. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Davi had no report.

Trustee Trilla had no report.

12. ATTORNEY'S REPORT

Attorney Hennessy had no report.

13. CLERK'S REPORT

Clerk Hansen had no report.

14. ADMINISTRATOR'S REPORT

Administrator Halik advised the Board that on August 11, 2012, the Illinois Policy Institute, which is a government watchdog organization, posted an article on their website praising the Village for the compensation posting that was not just posted on the Village's website, but also mailed to every resident. The Institute ended their article by encouraging other municipalities to do the same.

15. MAYOR'S REPORT

Mayor Napoli had no report.

16. EXECUTIVE SESSION

- a. REVIEW 2012 MINUTES - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings That Were Lawfully Closed Under the Open Meetings Act
- b. Consideration of the Employment of a Specific Employee of the Village Pursuant to Chapter 5 ILCS 120/2(c)(1)

ADJOURN INTO EXECUTIVE SESSION

MOTION: Made by Trustee Baker and seconded by Trustee Mistele to adjourn into Executive Session at the hour of 6:46 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Berglund.

MOTION DECLARED CARRIED

17. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Baker, to adjourn the Executive Session at the hour of 7:02 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Berglund.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

August 27, 2012.

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Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.