

AGENDA

Minutes of the Public Safety Committee of the Village of Willowbrook, which was held on August 13th, 2012 at 6:00 p.m. at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

CALL TO ORDER

The meeting was called to order at 6:00 p.m.

ROLL CALL

Those present at roll call were **Chief Mark Shelton, Deputy Chief Paul Oggerino, Village Administrator Timothy Halik, Chairman of the Public Safety Committee Dennis Baker and Trustee Terry Kelly.**

1. Reviewed July 9th, 2012 Meeting Minutes.
The Committee approved the July 9th, 2012 Meeting Minutes.
2. Reviewed Weekly Press Releases – Information.
3. Reviewed Overtime Report for 06/25/2012-07/22/2012 - Information.
The Committee was advised by Chief Shelton that the holiday hours and vacation coverage time should be less now that summer is ending.
4. Reviewed Monthly Offense Summary Report for July - Information.
5. Reviewed Monthly Expenditure Report for July – Information.
6. Reviewed V.A.P. (Victim Assistance Program) Follow-Up Call Responses for July.
7. Reviewed Letter(s) of Recognition and Appreciation – Information

- Chief Mark Shelton
- Deputy Chief Paul Oggerino
- Sergeant Arthur Svehla
- Officer Jose Chavez-Jimenez
- Officer David Gaddis
- Officer John Handzik
- Officer Lauren Kaspar
- Officer Daniel Polfliet
- Willowbrook Police Cadets

Trustee Baker commented on the number of letters received. The Chief added how much he appreciates the officers' efforts and obvious citizen awareness of the officers' attention to the people they assist.

8. Reviewed Resolution Proclaiming “School’s Open Safety Week”.
The Committee approved the resolution proclaiming “School’s Open Safety Week”.
9. Discussion Items
 - Installation of STOP sign request
The Committee approved the request for the installation of a stop sign.
 - Installation of NO PARKING sign request
The Committee approved the request for the installation of a no parking sign.

- New canine vehicle / extended warranty purchase
The Committee approved the purchase of an extended warranty for the new canine vehicle. The extended warranty is a 60 month / 100,000 mile warranty having a total cost of \$3,475.00 U.S.C.
- Patrol Officer eligibility testing
The Chief advised the Committee that this is only to look at a new testing agency. The Chief related that a meeting with the Board of Police Commissioners is scheduled for August 24th, 2012, at which time they will only discuss the new testing agency, procedure and the cost savings with utilizing a new testing agency. Village Administrator Halik, who was present in the meeting, was also mentioned by the Chief as being aware of the new testing agency discussion to take place at the Board of Police Commissioners meeting. The Chief related this is not about setting up a date for testing. The Chief did advise the Committee that the current patrol list expires January 2013 and it takes at least (5) months from the beginning of the testing announcement until getting an Academy date. Chairman Baker related that this is a good idea and (5) months is if you can get an Academy date. The Chief related that there is a possible cost savings of several thousands of dollars, because the testing agency charges the applicant a fee. Committee members were favorable with the discussion.
- Report writing program / Booking photo program
The Chief advised the Committee the police department is looking at a new report writing system. The Chief has had one company come in with a demonstration, and (2) additional companies will also be presenting demonstrations and submitting proposals. The Chief advised the first company will cost over \$20,000.00 and federal drug money will be used for the purchase. The Chief referred to Village Administrator Halik who advised he was in agreement and has been advised by the Village's IT Consultant that the existing system's 1996 software version is old, well past its shelf life, and therefore very difficult to work with. The Chief advised the Committee that he hopes to have a decision on which report writing company will be utilized by October. Chairman Baker asked if drug seizure funds can be used for the purchase of the new system and was informed by the Chief those funds can be used for the purchase. Trustee Kelly asked is any new report writing system could assist with the CALEA proof process and was advised by the Chief that he would look into this function, but possibly only a search feature may be available.
- I.D.O.C. report
The Chief advised the Committee this report is conducted by the Illinois Department of Corrections. It is an inspection requested by the Police Chief. It is above and beyond what is required, but is a great CALEA proof. The inspection resulted in a very good report.
- Part-time clerk position
The Chief advised the Committee that the Part-Time Records Clerk position has been filled. The position was offered to and accepted by Bernadette Goers who has prior police experience. (111) one hundred and eleven applications were received. Deputy Chief Paul Oggerino and the Secretaries conducted the interviews.
- Activity / Arrests
The Chief advised the Committee of various arrests and of activities within the Investigative Division.

10. Visitor's Business*
None Present

11. Adjournment
Meeting was adjourned at 6:20 p.m.

* Visitor's Business (public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED FOR SEPTEMBER 10TH, 2012 AT 6:00 P.M.