

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JANUARY 14, 2013 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Robert Napoli.

2. ROLL CALL

Those present at roll call were Mayor Robert Napoli, Clerk Leroy Hansen, Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Sue Berglund, Umberto Davi, and Frank Trilla.

ABSENT: None

Also present were Village Administrator Timothy Halik, Village Attorney William Hennessy, Chief Mark Shelton, Deputy Chief Mark Altobella, Management Analyst Garrett Hummel, Deputy Clerk Cindy Stuchl, and members of the Willowbrook Police Department.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Napoli asked Chief Shelton to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Special Board Meeting - December 17, 2012 (APPROVE)
- c. Warrants - \$365,894.66 (APPROVE)
- d. Monthly Financial Report - December 31, 2012 (APPROVE)
- e. Motion - A Motion to Approve Application for a License to Hold a Raffle - Advocate Charitable Foundation (APPROVE)

Mayor Napoli asked the Board if there was any item to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Baker to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. DELINQUENT WATER BILLS

Administrator Halik advised that there was one (1) delinquent water bill in the amount of \$86.40. Staff requested permission to proceed in accordance with past practices, which was approved.

7. PROCLAMATION - A PROCLAMATION RECOGNIZING OFFICER THEODORE KOLODZIEJ FOR 25 YEARS OF SERVICE

Trustee Kelly presented Police Officer Theodore Kolodziej with a Proclamation and gift recognizing his 25 years of service with the Village of Willowbrook. Mayor Napoli, the Board of Trustees and Staff thanked Officer Kolodziej for his service.

MOTION: Made by Trustee Baker and seconded by Trustee Berglund to approve the Proclamation.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. PROCLAMATION - A PROCLAMATION RECOGNIZING OFFICER JOHN HANDZIK FOR 20 YEARS OF SERVICE

Trustee Kelly presented Police Officer John Handzik with a Proclamation and gift recognizing his 20 years of service with the Village of Willowbrook. Mayor Napoli, the Board of Trustees and Staff thanked Officer Handzik for his service.

MOTION: Made by Trustee Kelly and seconded by Trustee Davi to approve the Proclamation.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. OATH OF OFFICE - DEPUTY CHIEF OF POLICE MARK ALTOBELLA

Village Clerk Hansen swore in Mark Altobella to the office of Deputy Chief. Mayor Napoli, the Board of Trustees and Staff congratulated Deputy Chief Altobella on his appointment.

MOTION: Made by Trustee Trilla and seconded by Trustee Baker to confirm the appointment.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE THE GATEWAY SPECIAL RECREATION ASSOCIATION FIFTH AMENDED ARTICLES OF AGREEMENT

Administrator Halik stated that Willowbrook joined the Gateway Special Recreation Association in 1989. This association contracts with the Ray Graham Association to provide recreational programs for persons with physical and mental disabilities. There are currently eight communities that make up the SRA. The current by-laws have not been changed. However, the Gateway Board has completed a draft of the Fifth Amended Articles of Agreement and seeks approval from the Board. The agreement contains revisions that include changing the dates of their fiscal year, the removal of one municipality as a member, and allowing for voluntary withdrawal from members.

MOTION: Made by Trustee Mistele and seconded by Trustee Baker to adopt Resolution No. 13-R-01 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

11. RESOLUTION - A RESOLUTION ACCEPTING A PROPOSAL FOR PROFESSIONAL LANDSCAPE DESIGN SERVICES RELATED TO PROPOSED LANDSCAPE IMPROVEMENTS ALONG ILLINOIS ROUTE 83 (KINGERY HIGHWAY) - WBK ASSOCIATES, LTD.

Administrator Halik stated that citizen survey results have indicated varying levels of satisfaction to Village beautification and street scaping. IDOT intends to resurface Kingery Highway through Willowbrook during the 2013 construction season. This project does not include any right of way landscaping. However, this type of project does qualify for grant funding under the Illinois Transportation Enhancement Program. If approved, 80% of the costs could be funded through this grant.

Staff met with WBK Associates to review the completion of this project including grant application submission. A proposal to complete a preliminary design was submitted by WBK which includes coordination with IDOT and estimate of probable costs. The design fee would be \$5,000. The plan would be presented during the Budget Workshop in March.

If approved, the project would commence in the Spring of 2014, right after the Kingery Highway project has been completed. There are currently excess funds in the Public Works Engineering budget to fund these design expenses.

Trustee Mistele stated that the Municipal Services Committee did review this project and the Committee requested that funding for Village entrance signs also be added to the proposal.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt Resolution No. 13-R-02 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

12. REPORT - RISK MANAGEMENT UPDATE

Management Analyst Hummel provided an update on two IRMA claims that have recently been settled. Both claims involved knee issues with police officers. There is one minor incident involving smoke inhalation to an officer that remains open at this time.

PRIOR BUSINESS

13. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Trilla had no report.

14. ATTORNEY'S REPORT

Attorney Hennessy had no report.

15. CLERK'S REPORT

Clerk Hansen had no report.

16. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

17. MAYOR'S REPORT

Mayor Napoli had no report.

18. EXECUTIVE SESSION

- a. REVIEW 2012 MINUTES - Pursuant to 5 ILCS 120/2(c)(21)  
Regarding the Minutes of Executive Session Meetings  
That Were Lawfully Closed Under the Open Meetings Act

RECESS INTO EXECUTIVE SESSION

MOTION: Made by Trustee Kelly and seconded by Trustee Baker to  
recess into Executive Session at the hour of 6:55 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

The Board reconvened the Regular Meeting at the hour of 6:59 p.m.

19. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund, to adjourn the Regular Meeting at the hour of 7:00 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

January 28, 2013.

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Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.