

# Willowbrook

7760 Quincy Street  
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 Fax: (630) 323-0787 [www.willowbrookil.org](http://www.willowbrookil.org)

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Dennis Baker

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

## A G E N D A

REGULAR MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JULY 8, 2013, AT 6:00 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES – June 10, 2013 Regular Meeting of the Finance and Administration Committee
4. DISCUSSION – Water System SCADA Software Upgrade
5. DISCUSSION – Enterprise Resource Planning (ERP) Assessment Project
6. REPORT - Monthly Disbursement Reports – June 2013
7. REPORT - Sales Tax, Income Tax, Utility Tax, Places of Eating Tax, Fines, Red Light Fines, Building Permits, Water Revenues, Hotel/Motel Tax and Motor Fuel Tax
8. VISITOR'S BUSINESS
9. COMMUNICATIONS
10. ADJOURNMENT



Proud Member of the  
Illinois Route 66 Scenic Byway

MINUTES OF THE REGULAR FINANCE AND ADMINISTRATION COMMITTEE MEETING OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY JUNE 10, 2013 AT 6:00 P.M. IN THE VILLAGE HALL, 7760 QUINCY STREET, WILLOWBROOK, ILLINOIS.

**1. CALL TO ORDER**

The meeting was called to order by Trustee Oggerino at 6:00 p.m.

**2. ROLL CALL**

Those present at roll call were Trustee Paul Oggerino, Mayor Frank Trilla, Management Analyst Garrett Hummel, and Executive Secretary Cindy Stuchl.

**3. APPROVAL OF MINUTES**

Minutes of the Regular Finance and Administration Committee held on Monday, May 13, 2013 were reviewed. Motion to approve made by Trustee Oggerino. Motion carried.

**4. DISCUSSION - Electronic Archive File Storage Project, Datamation Imaging Services Co., Inc.**

Executive Secretary Stuchl began the discussion by providing some background on the topic. The document archival project was presented at the 2012 Budget Workshop under future budget considerations. The decision was made to form a committee comprised of both Village and Police Department staff. The committee met with a couple of document management companies. Datamation Imaging Services out of Willowbrook was selected by the committee as providing the best services to meet the Village's needs.

During the 2013 Budget Workshop, the Board approved funding based on the proposal provided by Datamation. The proposal included the data archiving of all storage boxes located in the garage and back file room as well as Datamation's archival software complete with two scanners and training. Trustee Oggerino asked if the proposal came in around the budgeted amount. Executive Secretary Stuchl responded that there was \$120,000 budgeted for the project and the proposal came in just below that amount.

**5. REPORT - Monthly Reports - May 2013**

The Committee reviewed and highlighted the items below for the month May.

- Total cash outlay for all Village funds - \$1,175,287 (fiscal year to date is \$1,175,287)  
Analyst Hummel noted that this amount includes three payrolls and the SLEP buyout.
- Avg. daily outlay of cash for all Village funds - \$37,912 (fiscal year to date is \$37,912)
- Avg. daily expenditures for the general fund - \$24,649 (fiscal year to date is \$24,649)
- Avg. payroll for active employees including all funds - \$150,551 (payroll year to date is \$150,551)

**6. REPORT - Sales Tax, Income Tax, Utility Tax, Places of Eating Tax, Fines, Red Light Fines, Building Permits, Water Revenues, Hotel/Motel Tax and Motor Fuel Tax**

- Sales tax receipts - \$250,138 down 4.24% from the prior year, 2.2% over budget.

- Income Tax receipts - \$145,711 up 35.79% compared to the prior year, 44.0% over budget.

Analyst Hummel noted that the State of Illinois is 2 months behind in remittances. Trustee Oggerino inquired as to the cause for the dramatic increase. Analyst Hummel stated he would confirm with Director Dittman.

- Utility tax receipts - \$90,574 down 2.72% from the prior year, 2.0% below budget, consisting of:
  - Telecomm tax - \$42,452, up 0.6%
  - Northern IL Gas - \$19,790, up 79.6%
  - ComEd - \$28,332, down 29.0%
- Places of Eating Tax receipts - \$39,097 up 4.48% compared to the prior year, 8.5% over budget
- Fines - \$14,525 up 19.75% compared with the prior year, 23.32% over budget
- Red Light Fines - \$57,075 up 15.0% from the prior year, 18.5% over budget
- Building Permit receipts - \$21,304 down 35.22% from the prior year
- Water sales receipts - \$160,088 up 2.29% from the prior year, 17.09% under budget

Analyst Hummel noted that the Village's water rates increased by 25% on May 1, 2013.

- Hotel/Motel Tax receipts - \$7,112 up 57.48% compared with the prior year, 54.3% over budget
- Motor Fuel Tax receipts - \$14,687 down 11.41% compared with the prior year, 5.1% over budget

The reports above were approved by Trustee Oggerino.

#### **7. VISITORS' BUSINESS**

There were no visitors present at the meeting.

#### **8. COMMUNICATIONS**

There were no communications received.

#### **9. ADJOURNMENT**

Motion to adjourn was made by Trustee Oggerino.

The meeting was adjourned at 6:25 p.m.

(Minutes transcribed by: Garrett Hummel, 6/19/13)

## FINANCE & ADMINISTRATION COMMITTEE MEETING

### AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION	COMMITTEE REVIEW
<b>DISCUSSION – SCADA System Software Upgrade for the Village's Water Pump Software, Metropolitan Pump Company</b>	<input checked="" type="checkbox"/> Finance/Administration <input type="checkbox"/> Municipal Services <input type="checkbox"/> Public Safety <u>Meeting Date:</u> July 8, 2013
<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Seeking Feedback <input type="checkbox"/> Regular Report	<input checked="" type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) <input type="checkbox"/> Report/documents requested by Committee
<b>BACKGROUND</b>	
<p>In May 2012, the Village Board approved a 3-year lease for 26 computer workstations. With the purchase of the new computers, the Village began running the Windows 7 operating system as opposed to Windows XP. Unfortunately, the Village's water pump software was not compatible with the new operating system and would require an upgrade. Because the software upgrade was not budgeted in the FY 2012-13 budget, the decision was made to continue running the SCADA system on the Windows XP operating system until the next budget year. At the 2013 Budget Workshop, the Village Board approved funding for the upgraded SCADA system software.</p>	
<p>The Village contacted Metropolitan Pump Company for a quote on the SCADA system upgrade. The Village has used Metropolitan Pump Company for its water pump software since 1998. Metropolitan Pump Company provided the Village a quote in the amount of \$12,390. This quote is just over the budgeted amount of \$12,000. The SCADA System handles the Village's entire water system including opening and shutting of valves, adding chlorine, turning the pumps on and off as well as providing problem alerts and compiling historical data.</p>	
<b>REQUEST FOR FEEDBACK (if any)</b>	
<p>The following is a breakdown of the quote received by the Village:</p> <p>SCADA software upgrade package including Alarm Dialer: \$9,612.00 Annual Support for SCADA software: \$2,778.00 Total Cost: \$12,390</p>	
<b>STAFF RECOMMENDATION</b>	
<p>Staff recommends the Village accept the proposal from Metropolitan Pump Company for the SCADA System software upgrade.</p>	

# METROPOLITAN



## PUMP COMPANY

A Division of METROPOLITAN INDUSTRIES, INC.

37 FORESTWOOD DR. • ROMEOVILLE, IL 60446-1343

(815) 886-9200

FAX (815) 886-4573

[www.metropolitanind.com](http://www.metropolitanind.com)

TO: Mr. Garrett Hummel  
Village of Willowbrook  
Email: ghummel@willowbrook.il.us

## QUOTATION

Page 1 of 1

PROJECT: Scada Software Update  
Willowbrook, Illinois  
BIDS DUE: ASAP  
ENGINEER: N/A

We are pleased to provide a QUOTE on the following equipment for the subject project.

### SCADA Software Upgrade

VTS SCADA Software Upgrade Package S/N 3647

(1) VTS Web Run Time - Renewal @ 30%

(1) VTS 1K - Run Time - Renewal @ 15%

(1) VTS 1K - Alarm Dialer / WAP - New - Includes Three Months of SupportPlus- S/N 3647

(1) Ivona premium voice - "Amy" - Upgrade - No Charge

(1) VTS 1K - Full Development - Full Developmenet Upgrade

(1) SupportPlus Full Development Upgrade - Additional Nine Months

(1) Programming time for programmer to install upgrade

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WILLOWBROOK

Total Amount For the Above Software Upgrade and Programming is:

\$9,612.00

Taxes Not Included

Adder for Internet Client- Initial - New - Includes Three Months of  
SupportPlus and one additional Nine Months is:

\$2,778.00

Taxes Not Included

### Notes:

- Hardware is not included in this quotation
- At the time of this proposal, no records were available of the the license number of the software that was issued to Willowbrook for the Trihedral, VTS SCADA Software.
- The time period for the installation of this original software appears to have been around 1998.
- The quoted software packages assumes that the Willowbrook software license is for a run-time package license # 3647.
- Will work with Window 7.

**TERMS: Net 30 days from date of invoice. All invoices are payable in full when due, with no retainage allowed.**

THIS QUOTATION, SUBJECT TO THE CONDITIONS ON THE REVERSE SIDE HEREOF, MAY BE ACCEPTED ONLY BY SIGNING ONE COPY OF THIS QUOTATION AND RETURNING IT TO METROPOLITAN PUMP CO. NOT LATER THAN THE DATE INDICATED ON THE FACE HEREOF AFTER WHICH THIS QUOTATION IS VOID. THIS QUOTATION AFTER ACCEPTANCE BY BUYER MAY BE CANCELLED BY EITHER PARTY WITH NO PENALTY ONLY IF ENGINEER FAILS TO APPROVE SELLER'S APPROVAL BROCHURE.

Accepted:		Quotation No:	<u>612N7041KT</u>
Firm:		Submitted:	<u>5/23/2013</u>
By:		Void after:	<u>30 days</u>
Title:		Prepared By:	<u>Ken Turnquist</u>

**STANDARD CONDITIONS OF SALE**  
(Domestic Shipments)

**1. TERMS**

Standard terms are net thirty days from date of invoice. Products are sold F.O.B. Factory unless otherwise stated. A 2% per month service charge is added to overdue accounts.

It is understood that the purchaser agrees to pay any and all costs incurred in collecting delinquent accounts, including by way of litigation but not limited to: reasonable attorney fees; costs of witnesses and expert witnesses, including travel from point of origin and return, subsistence and recompense for time lost from regular occupation; court costs, depositions, transcripts, etc.

Quotations are subject to acceptance within thirty days from the date, and in the interim, are subject to changes in price or other particulars upon notice.

All offers to purchase, quotations, and contracts of sales are subject to final acceptance by Metropolitan Pump (hereinafter called the Company) at its office at Romeoville IL; and shall be and constitute an Illinois Contract, subject to the laws of the State of Illinois.

**2. SALES AND SIMILAR TAXES**

Sales, use, occupational, excise, or other similar taxes are not included in the prices quoted and if this transaction is subjected to any such tax by any taxing authority whatever, the same must be added to the purchase price.

**3. DELIVERIES**

The Company shall be under no liability for failure to make deliveries where such failure to deliver may be due to fires, strikes, accidents, labor or transportation difficulties, car shortage, failure to obtain deliveries of materials, action of any State, Federal or local governments or other causes beyond its reasonable control.

**4. ESTIMATED SHIPPING WEIGHTS**

The Company will not be responsible for the accuracy of shipping weights submitted in quotations, as these weights are estimated weights, for use in computing probable freight charges.

**5. GUARANTEES**

**RATED OUTPUT**

The Company guarantees that the apparatus manufactured by it will deliver successfully its output as indicated on the nameplate, provided such apparatus is properly installed and maintained, correctly lubricated, operated under normal conditions and with competent supervision.

**REPLACEMENT OF DEFECTIVE MATERIAL**

Any parts which show faulty workmanship or material will be repaired or replaced without charge. F.O.B. Company's works, provided such defects develop under normal and proper use within three months after date of shipment and provided Purchaser shall give notice in writing to the Company and a chance to inspect such defects before repairing or altering the product in any way. The correction of such defects by repair or replacement by the Company shall constitute a fulfillment of its obligation to the Purchaser.

**NON-LIABILITY FOR LOSS OR DAMAGE**

The Company will not be responsible for or liable for any loss or damage resulting from improper storage or handling prior to placing the apparatus in service and will not assume any responsibility, expense or liability for repairs made outside its works without proper written consent of the company. The Company will not be responsible or liable for any damage or loss resulting from installation or operation in any manner not complying with installation or operating instructions or drawings or with the ratings marked thereon.

**CONTINGENT LIABILITY**

The Company will not be responsible or liable in any way for consequential damage or contingent liability resulting from nondelivery, late delivery, function, malfunction or nonfunction or any equipment sold hereunder or resulting from any service provided or from malfeasance or nonfeasance of any service provided hereunder.

**6. CHANGES**

In event the Purchaser finds it necessary to make changes in the work to be performed hereunder, he may do so only by written order. If such changes cause an increase or decrease in the amount due for apparatus sold hereunder, or in the time required for completion of resulting order, an equitable adjustment shall be made and the order shall be modified accordingly.

**7. TERMINATION**

In the event Purchaser, due to good and sufficient cause, desires to effect cancellation of sales or services sold hereunder, notice shall be given in writing to the Company.

The Company shall thereupon, as directed, cease work and deliver to the Purchaser all completed and partially completed articles and materials and work in process. The Purchaser shall pay the Company the following:

(a) The price provided in the order for all articles or materials which have been completed prior to termination.

(b) Actual expenditures made by the Company in connection with the incompletely portion of the order, including reasonable cancellation charges paid by the Company for which it may be liable on account of commitments made under the order.

(c) Reasonable estimated profits on the incompletely portion of the order multiplied by the percentage of completion of the incompletely portion of the order.

**8. DEFERRED DELIVERIES**

Deferred deliveries are subject to Company's approval. Should the Purchaser for good and sufficient cause desire that we hold up or defer deliveries until some later day, same shall be acceptable on the following conditions only:

(a) Deferment period is not to exceed sixty days, at the end of which time, if no release is given, Company reserves the right to render invoice and make shipment of the completed portion of order to destination specified in Purchaser's order, or to warehouse such apparatus at Purchaser's expense.

(b) On the incompletely portion of the order, if release is not given by the Purchaser at the expiration of sixty days, the Company reserves the right to make a cancellation charge on the same conditions and terms of payment as outlined above under "Termination."

**9. PATENTS**

The Company certifies that to the best of its knowledge the apparatus sold hereunder does not infringe any Letters Patent granted to others by the United States of America or by any country foreign thereto. The Company does not assume any responsibility or liability for any claim of infringement brought against the Purchaser, its successors, assigns, customers or users of its product.

**10. PAYMENTS**

If, in the judgment of the Company, the financial condition of the Purchaser at any times does not justify continuance of the production or shipment on the terms of payment specified, the Company may require full or partial payment in advance.

Pro rata payments shall become due as shipments are made. If shipments are delayed by the Purchaser, payments shall become due from date when the Company is prepared to make shipment. If manufacture is delayed by the Purchaser, payment shall be made based on the contract price and the percentage of completion. Apparatus held for the Purchaser shall be at the risk and expense of the Purchaser.

**11. FEDERAL AND STATE LAWS**

The Company, to the best of its knowledge, is complying with The Fair Labor Standards Act, Public Contracts Act and all other applicable State and Federal Laws, and the orders and regulations issued thereunder.

**12. GENERAL**

There are no understandings, agreements or warranties, either verbal or written, relating to the apparatus sold hereunder that are not fully expressed herein and no change in the terms hereof may be made except by a writing signed by both parties.

No statement, recommendation or assistance made or offered by Company through its representatives to the Purchaser or his representatives in connection with the use of any product sold by us shall be or constitute a waiver by Company of any of the provisions hereof or change the purchaser's liability as herein defined.

Seller represents that with respect to the production of the articles and/or the performance of the services covered by this proposal, it has fully complied with Section 12 (a) of the Fair Labor Standards Act of 1938, as amended.

## MUNICIPAL SERVICES COMMITTEE MEETING

### AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION	COMMITTEE REVIEW
<p style="text-align: center;"><b>DISCUSSION –</b></p> <p><b>Enterprise Resource Planning (ERP) Assessment Project</b></p>	<input checked="" type="checkbox"/> Finance/Administration <input type="checkbox"/> Municipal Services <input type="checkbox"/> Public Safety <b>Meeting Date:</b> July 8, 2013
<input type="checkbox"/> Discussion Only <input type="checkbox"/> Seeking Feedback <input type="checkbox"/> Regular Report	<input checked="" type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) <input type="checkbox"/> Report/documents requested by Committee
<b>BACKGROUND</b>	
The Fiscal Year 2013/14 Budget includes \$9,200 earmarked to perform an analysis of the Village's current enterprise resource (ERP) planning needs. Enterprise resource planning refers to systems that integrate internal and external management of information across an entire organization. The software system that we currently use for this purpose is called Decision Systems, developed and supported by Mr. Laverne Ohlwine. It has been in place in Willowbrook for nearly thirty (30) years. Although our current system works well in linking accounting and financial reporting with park registrations, parking tickets, business licenses, front counter receipts, payroll, liquor licenses, accounts payable and receivable, and water readings & billing, the system is proprietary and many changes to include new reporting schedules require that new programs be written, which we pay Mr. Ohlwine for as needed at an hourly rate. The time has come for us to perform an analysis of our current and future ERP needs to determine whether an expanded or alternate system should be considered to suit our long-term needs.	
<b>REQUEST FOR FEEDBACK</b>	
Business processes and systems assessment are among the services offered by Sikich LLP. Therefore, for budgetary purposes, earlier this year staff has asked Sikich LLP to provide a proposal to perform such an assessment which would include identification of the current processes we have in place today, consideration of additional areas to integrate, and to make recommendations for integrated long-term solutions that could serve to increase work efficiencies in the future. The cost for this project is \$9,200, which is the amount that was included in the FY 2013/14 budget. Sikich staff would begin by interviewing key employees to determine processes and needs. Sikich will then consider various government ERP providers in order to attempt to align our needs with an available software product, including the consideration of costs. Various software demonstrations will then be conducted in order to enable a final recommendation to be made. The last phase of the project would be to develop costs and a timeframe for implementation for future budgetary consideration (perhaps a FY 2014/15 Budget consideration). Potential software products to be considered would include all MicroSoft direct products, non-MicroSoft products using MicroSoft operating systems, and other proprietary products (government verticals). These three (3) groups include all ERP product lines available. In other words, the recommendation would not be limited or focused on one particular line of products (e.g., MicroSoft). The intent would be to identify a product that best suits our particular needs in Willowbrook.	
<b>STAFF RECOMMENDATION</b>	
Staff would recommend that the proposal submitted by Sikich be accepted. If the Committee concurs, this item would be placed on the agenda for the July 22, 2013 Board meeting for consideration.	

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VILLAGE OF  
WILLOWBROOK

## BUSINESS PROCESSES AND SYSTEMS ASSESSMENT

Presented to:



Timothy J. Halik, Village Administrator  
Village of Willowbrook  
7760 Quincy Street  
Willowbrook, IL 60527-5594

Presented by:  
Mike Suglich, Partner  
Sikich LLP

January 10, 2013

 **Sikich.**

**Technology Services**

1415 W Diehl Rd, Ste 400 • Naperville, IL • 60563 • 630.566.8400 • 630.566.8401 (Fax)

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## EXECUTIVE SUMMARY AND PROJECT GOAL

Sikich is pleased to perform a business process and systems assessment in order to identify the current processes and systems in place today at Village of Willowbrook.

After the assessment has been completed, Sikich will provide a written document, including recommendations for an integrated long-term solution to replace the current processes and legacy systems (Decision Systems, developed and supported by Laverne Ohlwine). Our goal is to make a recommendation that will meet both the current and long-term business requirements of Village of Willowbrook.

## KEY PHASES

The proposed project will include the following key phases:

### Phase 1: Define Goals, Objectives & the Envisioned Solution

- Sikich will define the goals, objectives and envisioned solution with the key business users at Village of Willowbrook.

### Phase 2: Requirements Definition

- Review, identify and document the current business processes and systems requirements at Village of Willowbrook.
- Review and discuss Village of Willowbrook's other business processes and systems that will require integration(s) into the new ERP system.
- Sikich shall offer experienced staff that will work closely with Village of Willowbrook's key business users and key subject matter experts to define and document requirements.
- The systems and processes to be assessed will include the following key areas discussed and identified from our meeting on November 19, 2012:

Current systems and processes:	Other systems and processes:
<ul style="list-style-type: none"> <li>○ Accounting and Financial Reporting</li> <li>○ Window/front counter receipts</li> <li>○ Payroll</li> <li>○ Accounts Payable</li> <li>○ Accounts Receivable</li> <li>○ Park and Recreation Registrations</li> <li>○ Parking Tickets</li> <li>○ Business Licenses</li> <li>○ Liquor Licenses</li> <li>○ Water Billing</li> <li>○ Water Readings</li> </ul>	<ul style="list-style-type: none"> <li>○ Public Works – Work Orders</li> <li>○ Code Enforcement Requests</li> <li>○ Building Department – Permit Program</li> <li>○ Certificates of Insurance</li> <li>○ FOIA</li> <li>○ Master Address List</li> <li>○ RPZ Backflow Management</li> <li>○ Bank Reconciliations</li> </ul>

**Note:** The other system that will not be included in the scope of this assessment is the Capers Police Reporting system (by Intelligent Solutions).

#### Phase 3: Solutions Assessment

- Sikich to research and identify top business applications that align with Village of Willowbrook's specified business needs and requirements.
- Sikich to coordinate and setup high level software presentations to demonstrate the software and alignment with Village of Willowbrook's defined business requirements.

#### Phase 4: Recommendation

- Sikich to develop and present a written recommendation(s) for a new business application to the key business users at Village of Willowbrook.
- Sikich will include a high-level implementation work-plan/chronology for migrating the current Village of Willowbrook's systems and key business processes to the new platform.

### TIMING OF THE ASSESSMENT

Phases 1 and 2 of the assessment will require a series of interviews with various staff over a two day period and require 1-2 weeks to complete. We estimate Phase 3 will require 30 days to complete and Phase 4 will require 15 days to complete. We estimate the total assessment project will require 60 days to complete from beginning to end.

## ACCEPTANCE TO THE TERMS OF THIS PROPOSAL

We accept the proposal described herein. We agree that all services provided are to be considered subject to the same terms and conditions agreed upon in the Sikich Professional Services Agreement.

This proposal is valid for 60 days.

We agree to pay Sikich to perform the business process and systems assessment per the following payment terms.

### Summary of Fees and Payment Terms:

	<u>Hours</u>	<u>Fees</u>
Phases 1 and 2	30 hours	\$6,000.00
Phase 3	8 hours	\$1,600.00
Phase 4	8 hours	\$1,600.00

- The total project fee is not to exceed \$9,200.00
- Invoices will be rendered on a monthly basis as services are provided.
- In accordance with Illinois Compiled Statutes, payments for all services are due within sixty (60) days of receipt of an invoice. Village of Willowbrook will have 60 days from receipt to protest or pay an invoice.
- Invoices not paid within sixty days are assessed a finance charge of one (1) percent per month (12% annually).

Accepted by an authorized representative of Village of Willowbrook.

This proposal is made in Naperville, DuPage County, Illinois on the date that it is accepted by Sikich LLP set forth below.

Sikich LLP

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

Village of Willowbrook

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

**VILLAGE OF WILLOWBROOK  
CHECKS ISSUED  
FISCAL YEAR 2013 - 2014**

MONTH	BOARD APPROVED WARRANTS	NET PAYROLL	PAYROLL LIABILITY CHECKS & EFTPS	HANDWRITTEN CHECKS	MONTHLY TOTAL
MAY		\$ 85,319.90	\$ 68,078.14		
MAY	\$ 285,387.15	61,284.85	54,224.84		
MAY	353,485.42	136,416.17	103,298.84	\$ 27,792.42	\$ 1,175,287.73
JUNE	162,456.66	63,522.22	55,693.80		
JUNE	356,374.12	138,257.93	116,395.38	207,394.46	\$ 1,100,094.57
JULY					
JULY					\$ -
AUG					
AUG					\$ -
SEP					
SEP					\$ -
OCT					
OCT					\$ -
NOV					
NOV					
NOV					\$ -
DEC					
DEC					\$ -
JAN					
JAN					\$ -
FEB					
FEB					\$ -
MAR					
MAR					\$ -
APR					
APR					
APR					
	<u>\$ 1,157,703.35</u>	<u>\$ 484,801.07</u>	<u>\$ 397,691.00</u>	<u>\$ 235,186.88</u>	<u>\$ 2,275,382.30</u>

1 Includes check for \$203,044.46 to Willowbrook Town Center LLC for payment on 7/1/13 TIF note

**VILLAGE OF WILLOWBROOK  
PAYROLL - BY MONTH/YEAR  
FY 2011 - FY 2014**

**MONTHLY PAYROLL TOTALS ^**

MONTH	FISCAL 2011	# of payrolls	FISCAL 2012	# of payrolls	FISCAL 2013	# of payrolls	FISCAL 2014	# of payrolls
MAY	\$ 346,614.01	2	\$ 320,475.00	2	\$ 299,514.62	2	\$ 451,655.27	<b>3</b>
JUNE	365,926.15	2	297,125.05	2	451,165.43	<b>3</b>	316,901.86	***
JULY	523,182.68	<b>3</b>	294,399.85	2	279,814.55	2		
AUG	304,809.53	2	284,393.36	2	273,921.61	2		
SEP	303,760.78	2	283,533.10	2	278,778.42	2		
OCT	282,836.42	2	272,575.02	2	271,719.14	2		
NOV	298,071.49	2	270,129.71	2	406,102.93	<b>3</b>		
DEC	514,471.71	<b>3</b>	414,928.38	<b>3</b>	282,756.91	2		
JAN	302,174.00	2	272,114.94	2	325,687.10	2		
FEB	287,267.05	2	259,794.38	2	273,907.00	2		
MAR	286,701.82	2	266,752.86	2	286,411.29	2		
APR	282,981.74	2	257,248.79	2	273,446.41	2		
<b>AUG*</b>			<b>267,068.17</b>					
<b>APR**</b>			<b>85,081.69</b>					
<b>TOTAL</b>	<b>\$ 4,098,797.38</b>	<b>26</b>	<b>\$ 3,845,620.30</b>	<b>25</b>	<b>\$ 3,703,225.41</b>	<b>26</b>	<b>\$ 768,557.13</b>	<b>5</b>
AVERAGE PAYROLL	\$ 157,646.05		\$ 139,738.82		\$ 142,431.75		\$ 153,711.43	
CHANGE FROM PRIOR YEAR				-11.36%		1.93%		7.92%

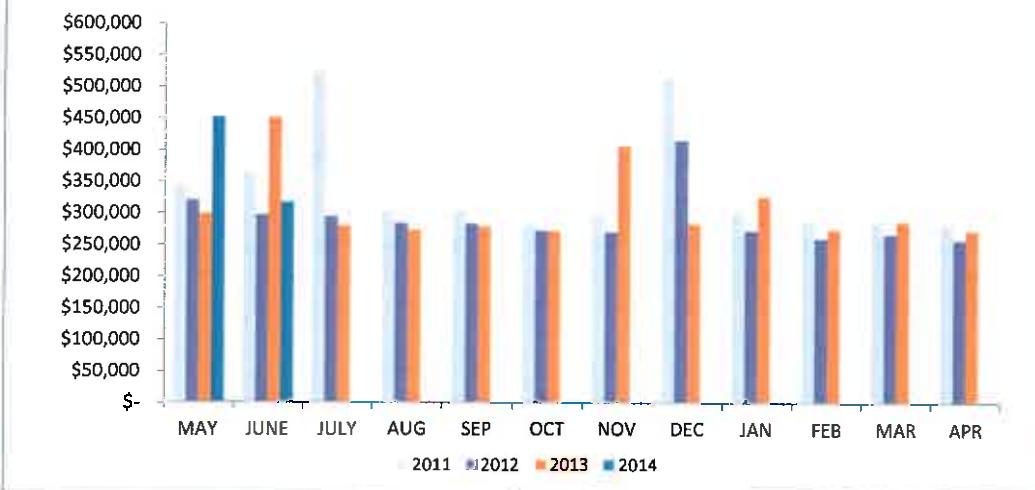
**^ Includes gross salary and payroll taxes for active employees only**

**\* special payout for 3 commander retirements**

**\*\* special payout for 1 commander retirement**

**\*\*\* includes voluntary separation payout for 1 employee**

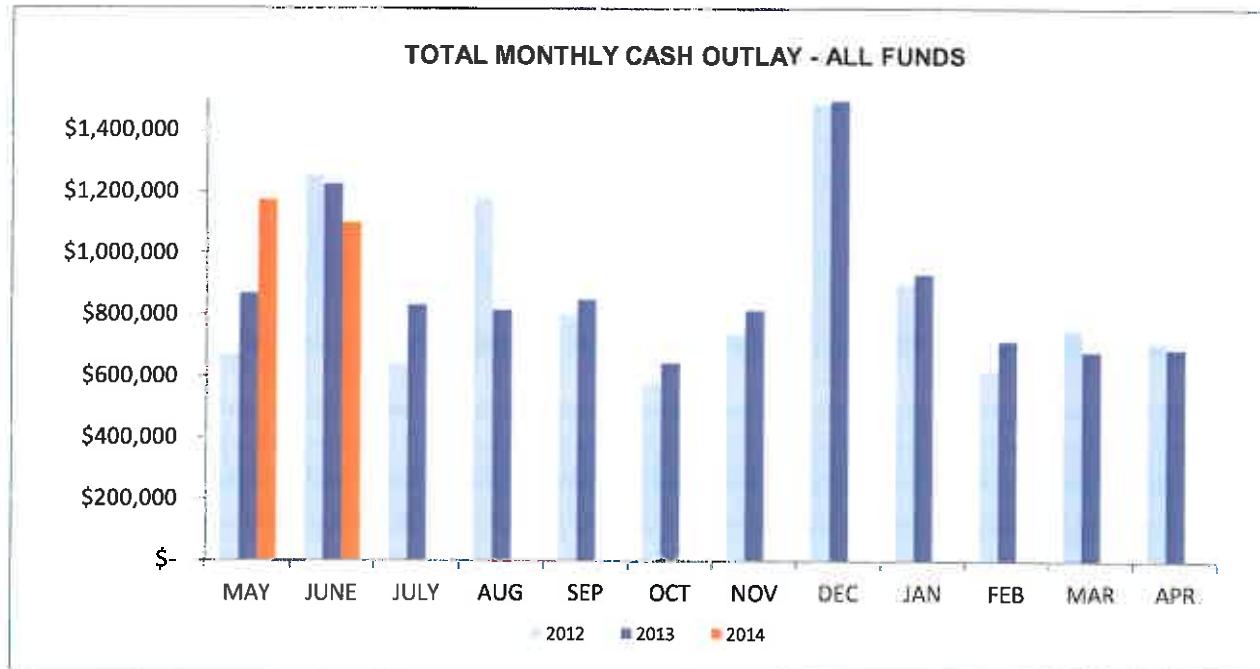
**TOTAL PAYROLL BY MONTH: ACTIVE EMPLOYEES**



**VILLAGE OF WILLOWSBROOK  
CASH OUTLAY  
ALL FUNDS**

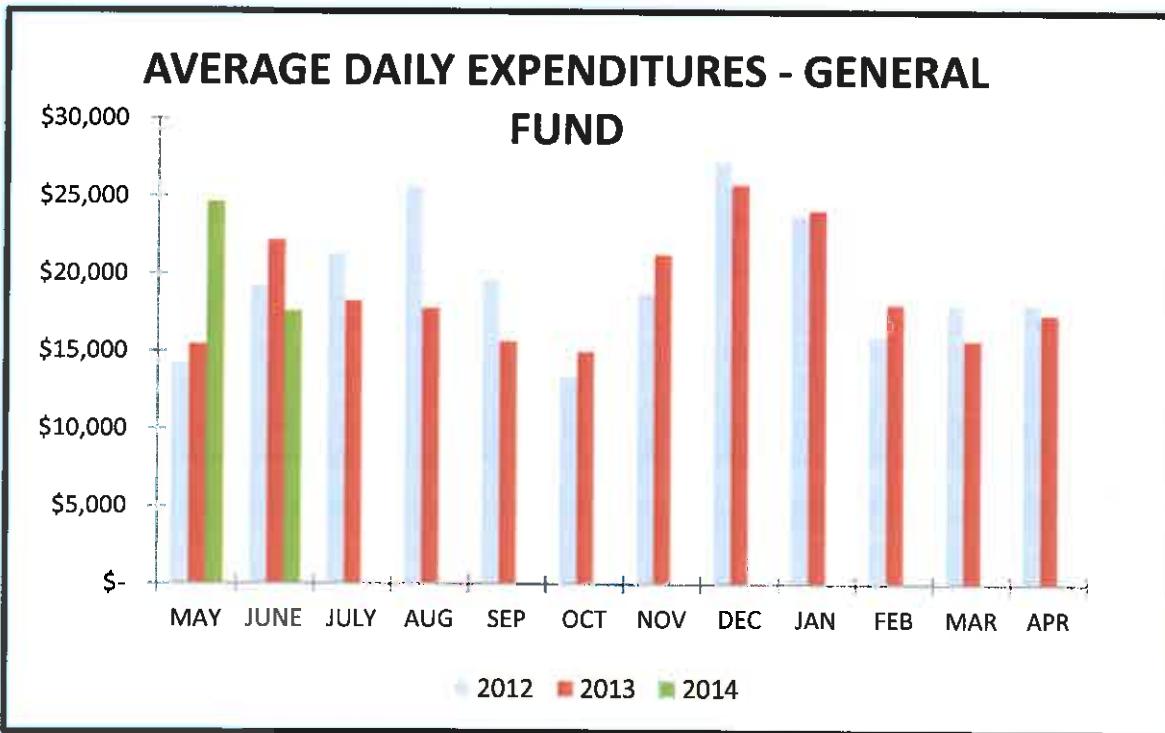
<u>MONTH</u>	<u>FISCAL 2012</u>	<u>MONTHLY TOTALS</u>		<u>AVERAGE DAILY OUTLAY</u>	
		<u>FISCAL 2013</u>	<u>FISCAL 2014</u>	<u>FISCAL 2013</u>	<u>FISCAL 2014</u>
MAY	\$ 672,056.01	\$ 870,290.11	\$ 1,175,287.73 *	\$ 28,073.87	\$ 37,912.51
JUNE	1,253,014.59	1,226,031.00	1,100,094.57	40,867.70	36,669.82
JULY	640,846.17	833,357.39		26,882.50	-
AUG	1,180,026.60	816,663.86		26,344.00	-
SEP	801,551.97	850,880.84		28,362.69	-
OCT	581,568.36	645,090.55		20,809.37	-
NOV	739,532.86	816,308.17		27,210.27	-
DEC	1,489,481.60	1,536,678.84		49,570.29	-
JAN	903,734.69	934,882.52		30,157.50	-
FEB	623,043.33	717,506.98		25,625.25	-
MAR	753,458.83	682,960.98		22,031.00	-
APR	713,948.25	692,627.23		23,087.57	-
<b>TOTAL</b>	<b>\$ 10,352,263.26</b>	<b>\$ 10,623,278.47</b>	<b>\$ 2,275,382.30</b>		
<b>AVERAGE</b>	<b>\$ 862,688.61</b>	<b>\$ 885,273.21</b>	<b>\$ 1,137,691.15</b>	<b>\$ 28,073.87</b>	<b>\$ 37,291.16</b>

\* May 2013 includes 3 payrolls & SLEP buyout



**VILLAGE OF WILLOWSBROOK  
AVERAGE DAILY EXPENDITURES  
GENERAL FUND**

MONTH	FISCAL 2012	FISCAL 2013	FISCAL 2014	2014 YEAR TO DATE AVERAGE
MAY	\$ 14,244.09	\$ 15,479.51	\$ 24,649.68	\$ 24,649.68
JUNE	19,261.60	22,172.19	17,608.28	21,128.98
JULY	21,324.27	18,276.60		21,128.98
AUG	25,647.30	17,795.05		21,128.98
SEP	19,613.83	15,656.51		21,128.98
OCT	13,334.73	14,992.42		21,128.98
NOV	18,758.51	21,265.17		21,128.98
DEC	27,248.90	25,780.70		21,128.98
JAN	23,814.27	24,114.56		21,128.98
FEB	16,019.82	18,061.86		21,128.98
MAR	18,062.31	15,748.89		21,128.98
APR	18,087.56 *	17,417.76		21,128.98
AVERAGE	\$ 19,618.10	\$ 18,896.77	\$ 21,128.98	



\*2012 EXCLUDES 1/2 of the budgeted transfer to the L.A.F.E.R Fund (\$1,582,500)

**VILLAGE OF WILLOWSBROOK**  
**FINANCIAL REPORT**  
**MUNICIPAL SALES AND USE TAXES**

MONTH DIST	SALE MADE	09-10	10-11	11-12	12-13	13-14
MAY	FEB	\$ 216,102	\$ 223,555	\$ 254,811	\$ 261,216	\$ 250,138
JUNE	MAR	252,558	281,024	296,840	308,159	304,370
JULY	APR	239,611	259,844	281,808	288,609	
AUG	MAY	278,006	284,173	276,985	316,487	
SEPT	JUNE	284,544	314,663	318,524	336,664	
OCT	JULY	269,750	276,383	300,424	291,508	
NOV	AUG	267,033	279,375	326,134	330,699	
DEC	SEPT	253,713	260,636	296,490	300,348	
JAN	OCT	236,393	273,809	272,291	282,374	
FEB	NOV	253,516	290,009	296,763	306,325	
MARCH	DEC	339,352	355,102	387,223	377,505	
APRIL	JAN	193,834	234,660	253,944	277,850	
<b>TOTAL</b>		<b>\$ 3,084,413</b>	<b>\$ 3,333,234</b>	<b>\$ 3,562,238</b>	<b>\$ 3,677,745</b>	<b>\$ 554,507</b>
<b>MTH AVG</b>		<b>\$ 257,034</b>	<b>\$ 277,769</b>	<b>\$ 296,853</b>	<b>\$ 306,479</b>	<b>\$ 277,254</b>
<b>BUDGET</b>		<b>\$ 3,018,750</b>	<b>\$ 3,121,250</b>	<b>\$ 3,217,250</b>	<b>\$ 3,493,374</b>	<b>\$ 3,447,000</b>

YEAR TO DATE LAST YEAR : \$ 569,375

YEAR TO DATE THIS YEAR : \$ 554,507

DIFFERENCE : \$ (14,868)

PERCENTAGE OF INCREASE :

**-2.61%**

CURRENT FISCAL YEAR :

BUDGETED REVENUE: \$ 3,447,000

PERCENTAGE OF YEAR COMPLETED : 16.67%

PERCENTAGE OF REVENUE TO DATE : 16.09%

PROJECTION OF ANNUAL REVENUE : \$ 3,581,707

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 134,707

EST. PERCENT DIFF ACTUAL TO BUDGET **3.9%**

**VILLAGE OF WILLOWSBROOK  
FINANCIAL REPORT  
MUNICIPAL INCOME TAXES**

Note 1

MONTH	09-10	10-11	11-12	12-13	13-14
MAY	\$ 109,215	\$ 88,618	\$ 83,421	\$ 107,307	\$ 145,711
JUNE	58,315	47,252	50,979	56,417	49,504
JULY	63,492	66,409	66,040	72,448	
AUG	43,220	43,538	45,433	45,462	
SEPT	41,268	44,649	43,732	45,094	
OCT	63,593	64,893	69,459	71,005	
NOV	47,913	48,838	44,235	53,652	
DEC	37,663	54,012	41,649	44,277	
JAN	66,203	61,577	61,880	68,634	
FEB	70,164	76,096	71,344	81,019	
MARCH	43,415	37,954	47,598	45,430	
APRIL	67,732	65,293	73,904	78,886	
TOTAL	\$ 712,193	\$ 699,127	\$ 699,674	\$ 769,631	\$ 195,215
MTH AVG	\$ 59,349	\$ 58,261	\$ 58,306	\$ 64,136	\$ 97,608
BUDGET	\$ 791,786	\$ 686,000	\$ 686,000	\$ 646,306	\$ 725,760

***Boxed Numbers - Village has not yet received distribution***

**Note 1** Village's population decreased from 8,967 to 8,540 beginning June 2011

YEAR TO DATE LAST YEAR: \$ 163,724

YEAR TO DATE THIS YEAR: \$ 195,215

DIFFERENCE: \$ 31,491

PERCENTAGE CHANGE: **19.23%**

BUDGETED REVENUE: \$ 725,760

PERCENTAGE OF YEAR COMPLETED : 16.67%

PERCENTAGE OF REVENUE TO DATE : 26.90%

PROJECTION OF ANNUAL REVENUE : \$ 917,662

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 191,902

EST. PERCENT DIFF ACTUAL TO BUDGET **26.4%**

**VILLAGE OF WILLOWBROOK  
FINANCIAL REPORT  
MUNICIPAL UTILITY TAXES**

**Telecommunications Tax - 6%  
Nicor & Com-Ed - 5%**

MONTH	09-10	10-11	11-12	12-13	13-14
MAY	\$ 126,617	\$ 118,228	\$ 103,407	\$ 93,102	\$ 90,574
JUNE	79,181	93,026	90,897	117,206	89,915
JULY	110,478	90,884	91,865	87,823	
AUG	89,919	109,099	96,906	101,980	
SEPT	95,178	107,010	105,187	97,521	
OCT	91,793	100,333	87,792	91,554	
NOV	89,181	78,547	88,869	84,535	
DEC	84,202	86,799	85,543	85,580	
JAN	101,205	97,316	99,304	95,118	
FEB	112,119	115,615	102,349	106,312	
MARCH	121,849	99,953	99,574	106,527	
APRIL	91,022	115,470	94,549	101,146	
<b>TOTAL</b>	<b>\$ 1,192,747</b>	<b>\$ 1,212,279</b>	<b>\$ 1,146,243</b>	<b>\$ 1,168,404</b>	<b>\$ 180,489</b>
<b>MTH AVG</b>	<b>\$ 99,396</b>	<b>\$ 101,023</b>	<b>\$ 95,520</b>	<b>\$ 97,367</b>	<b>\$ 90,245</b>
<b>BUDGET</b>	<b>\$ 1,337,500</b>	<b>\$ 1,150,000</b>	<b>\$ 1,197,000</b>	<b>\$ 1,163,633</b>	<b>\$ 1,160,000</b>
YEAR TO DATE LAST YEAR:			\$ 210,308		
YEAR TO DATE THIS YEAR:			\$ 180,489		
DIFFERENCE:			\$ (29,819)		
PERCENTAGE CHANGE:			-14.18%		
BUDGETED REVENUE:			\$ 1,160,000		
PERCENTAGE OF YEAR COMPLETED :			16.67%		
PERCENTAGE OF REVENUE TO DATE :			15.56%		
PROJECTION OF ANNUAL REVENUE :			\$ 1,002,739		
EST. DOLLAR DIFF ACTUAL TO BUDGET			\$ (157,261)		
EST. PERCENT DIFF ACTUAL TO BUDGET			-13.6%		

**VILLAGE OF WILLOWBROOK  
SIMPLIFIED TELECOMMUNICATION TAX  
CASH BASIS**

		2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
MAY	\$ 49,570	\$ 41,821	\$ 53,612	\$ 52,377	\$ 44,972	\$ 45,168	\$ 42,198	\$ 42,452	
JUNE	43,820	50,750	51,957	48,525	47,223	44,146	68,291	42,409	
JULY	39,863	54,808	45,389	57,126	45,025	47,817	43,194		
AUG	46,611	51,079	52,629	43,809	46,506	45,385	42,446		
SEPT	46,531	47,442	54,696	47,730	46,612	44,870	43,089		
OCT	50,685	51,648	55,679	53,788	47,373	45,249	42,717		
OCT			9,718 Laq.						
NOV	38,789	37,828	50,367	49,640	37,447	45,682	44,479		
DEC	52,209	55,182	48,286	43,911	46,354	43,687	42,474		
JAN	42,500	40,999	50,887	47,537	45,007	46,094	44,272		
FEB	46,904	52,013	54,513	39,757	45,269	44,813	43,250		
MAR	43,655	80,497	47,629	50,611	36,213	40,246	42,291		
APR	56,485	46,258	56,542	56,969	53,210	43,417	42,541		
<b>TOTAL:</b>	<b>\$ 557,623</b>	<b>\$ 610,325</b>	<b>\$ 631,904</b>	<b>\$ 591,780</b>	<b>\$ 541,210</b>	<b>\$ 536,574</b>	<b>\$ 541,242</b>	<b>\$ 84,861</b>	
									\$ 110,489
									\$ 84,861
									\$ (25,628)
									-23.2%
									YTD PRIOR YEAR
									YTD CURRENT YEAR
									DIFFERENCE
									PERCENTAGE CHANGE

VILLAGE OF WILLOWBROOK  
 UTILITY TAX  
 NORTHERN ILLINOIS GAS  
 CASH BASIS

	<u>2006-2007</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2009-2010</u>	<u>2010-2011</u>	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>
<b>MAY</b>	\$ 20,587	\$ 22,735	\$ 29,751	\$ 17,366	\$ 18,437	\$ 19,268	\$ 11,020	\$ 19,790
<b>JUNE</b>	10,813	14,685	21,020	11,184	10,627	13,321	7,277	13,126
<b>JULY</b>	5,965	7,851	14,857	7,056	7,075	8,716	5,609	
<b>AUG</b>	5,125	6,184	10,068	6,943	6,842	6,871	5,318	
<b>SEPT</b>	4,915	5,310	8,470	6,089	6,016	5,190	5,214	
<b>OCT</b>	4,639	5,496	7,816	5,384	6,237	5,141	5,450	
<b>NOV</b>	7,218	7,600	9,111	7,168	6,763	6,975	6,591	
<b>DEC</b>	10,396	10,447	13,377	9,653	8,859	10,035	10,121	
<b>JAN</b>	15,850	18,243	22,887	15,511	16,170	15,217	14,119	
<b>FEB</b>	21,115	27,469	32,441	26,774	24,393	20,479	19,476	
<b>MAR</b>	28,078	36,398	32,452	31,709	26,521	20,614	22,616	
<b>APR</b>	<u>30,298</u>	<u>38,429</u>	<u>24,545</u>	<u>26,718</u>	<u>24,038</u>	<u>15,881</u>	<u>21,834</u>	
<b>TOTAL:</b>	<b>\$ 165,001</b>	<b>\$ 200,847</b>	<b>\$ 226,794</b>	<b>\$ 171,556</b>	<b>\$ 161,977</b>	<b>\$ 147,709</b>	<b>\$ 134,645</b>	<b>\$ 32,916</b>
								<b>\$ 18,297</b>
								<b>\$ 32,916</b>
								<b>\$ 14,619</b>
								<b>79.9%</b>
								<b>PERCENTAGE CHANGE</b>

**VILLAGE OF WILLOWBROOK  
UTILITY TAX  
COMMONWEALTH EDISON  
CASH BASIS**

**VILLAGE OF WILLOWBROOK**  
**FINANCIAL REPORT**  
**PLACES OF EATING TAXES**

MONTH	09-10	10-11	11-12	12-13	13-14
MAY	\$ 29,944	\$ 32,607	\$ 34,339	\$ 37,421	\$ 39,097
JUNE	33,653	34,583	36,544	37,754	40,354
JULY	33,203	38,304	38,639	41,944	
AUG	29,099	35,728	37,829	38,115	
SEPT	33,001	33,184	39,218	40,801	
OCT	30,393	33,204	36,492	40,227	
NOV	28,801	33,296	38,018	36,097	
DEC	33,252	35,058	34,652	39,700	
JAN	31,980	38,456	39,065	43,449	
FEB	29,015	32,964	32,687	35,859	
MARCH	29,353	32,029	34,986	34,674	
APRIL	35,520	35,620	38,362	41,294	
<b>TOTAL</b>	<b>\$ 377,215</b>	<b>\$ 415,036</b>	<b>\$ 440,831</b>	<b>\$ 467,335</b>	<b>\$ 79,451</b>
<b>MTH AVG</b>	<b>\$ 31,435</b>	<b>\$ 34,586</b>	<b>\$ 36,736</b>	<b>\$ 38,945</b>	<b>\$ 39,726</b>
<b>BUDGET</b>	<b>\$ 380,000</b>	<b>\$ 404,500</b>	<b>\$ 429,500</b>	<b>\$ 450,581</b>	<b>\$ 450,000</b>

YEAR TO DATE LAST YEAR: \$ 75,175

YEAR TO DATE THIS YEAR: \$ 79,451

DIFFERENCE: \$ 4,276

PERCENTAGE OF INCREASE:

5.69%

BUDGETED REVENUE: \$ 450,000

PERCENTAGE OF YEAR COMPLETED : 16.67%

PERCENTAGE OF REVENUE TO DATE : 17.66%

PROJECTION OF ANNUAL REVENUE : \$ 493,917

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 43,917

EST. PERCENT DIFF ACTUAL TO BUDGET

9.8%

**VILLAGE OF WILLOWBROOK**  
**FINANCIAL REPORT**  
**FINES**

MONTH DIST	09-10	10-11	11-12	12-13	13-14
MAY	\$ 14,846	\$ 19,578	\$ 20,475	\$ 12,129	\$ 14,525
JUNE	14,647	16,689	16,315	16,141	11,798
JULY	16,868	19,660	8,068	11,302	
AUG	20,157	14,809	15,404	5,385	
SEPT	14,024	14,196	7,275	14,236	
OCT	15,004	16,237	17,071	14,533	
NOV	13,858	14,719	13,517	8,246	
DEC	20,463	11,482	12,229	6,560	
JAN	13,669	21,297	12,321	20,660	
FEB	8,980	10,232	11,103	10,511	
MARCH	26,922	13,255	16,448	14,546	
APRIL	16,869	16,761	15,010	15,063	
<b>TOTAL</b>	<b>\$ 196,308</b>	<b>\$ 188,916</b>	<b>\$ 165,235</b>	<b>\$ 149,312</b>	<b>\$ 26,323</b>
<b>MTH AVG</b>	<b>\$ 16,359</b>	<b>\$ 15,743</b>	<b>\$ 13,770</b>	<b>\$ 12,443</b>	<b>\$ 13,162</b>
<b>BUDGET</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 160,000</b>	<b>\$ 145,000</b>

YEAR TO DATE LAST YEAR : \$ 28,270  
YEAR TO DATE THIS YEAR : \$ 26,323  
DIFFERENCE : \$ (1,947)

PERCENTAGE CHANGE

-6.89%

BUDGETED REVENUE: \$ 145,000  
PERCENTAGE OF YEAR COMPLETED : 16.67%  
PERCENTAGE OF REVENUE TO DATE : 18.15%  
PROJECTION OF ANNUAL REVENUE : \$ 139,029  
EST. DOLLAR DIFF ACTUAL TO BUDGET \$ (5,971)  
EST. PERCENT DIFF ACTUAL TO BUDGET -4.12%

**VILLAGE OF WILLOWBROOK**  
**FINANCIAL REPORT**  
**RED LIGHT FINES**

MONTH DIST	FISCAL YEAR					13-14
	09-10	10-11	11-12	12-13		
MAY		\$ 51,750	\$ 19,700	\$ 49,631	\$ 57,075	
JUNE		80,350	39,300	54,120	66,950	
JULY		67,733	39,925	56,500		
AUG		78,955	61,985	54,325		
SEPT	\$ 300	53,880	68,241	35,300		
OCT	46,720	42,786	83,294	46,200		
NOV	39,000	45,760	88,200	46,037		
DEC	29,900	65,285	39,855	41,645		
JAN	30,425	57,064	34,805	41,395		
FEB	19,550	27,980	34,577	36,135		
MARCH	29,850	26,810	19,223	44,325		
APRIL	32,550	19,005	29,058	50,900		
<b>TOTAL</b>	<b>\$ 228,295</b>	<b>\$ 617,358</b>	<b>\$ 558,163</b>	<b>\$ 556,513</b>	<b>\$ 124,025</b>	
<b>MTH AVG</b>	<b>\$ 28,537</b>	<b>\$ 51,447</b>	<b>\$ 46,514</b>	<b>\$ 46,376</b>	<b>\$ 62,013</b>	
<b>BUDGET</b>		<b>\$ 484,400</b>	<b>\$ 511,000</b>	<b>\$ 540,000</b>	<b>\$ 540,000</b>	

YEAR TO DATE LAST YEAR : \$ 103,751

YEAR TO DATE THIS YEAR : \$ 124,025

DIFFERENCE : \$ 20,274

PERCENTAGE CHANGE:

19.54%

BUDGETED REVENUE: \$ 540,000

PERCENTAGE OF YEAR COMPLETED : 16.67%

PERCENTAGE OF REVENUE TO DATE : 22.97%

PROJECTION OF ANNUAL REVENUE : \$665,261

EST. DOLLAR DIFF ACTUAL TO BUDGET \$125,261

EST. PERCENT DIFF ACTUAL TO BUDGET 23.2%

**VILLAGE OF WILLOWBROOK**  
**FINANCIAL REPORT**  
**BUILDING PERMITS**

MONTH	09-10	10-11	11-12	12-13	13-14
MAY	\$ 6,747	\$ 35,989	\$ 5,770	\$ 33,084	\$ 21,304
JUNE	5,795	8,399	6,527	30,569	13,101
JULY	7,103	19,396	8,640	11,472	
AUG	9,710	17,824	9,921	14,433	
SEPT	7,255	47,342	17,688	28,145	
OCT	30,335	16,986	6,235	6,068	
NOV	3,976	3,277	27,435	8,391	
DEC	32,902	6,864	31,298	14,215	
JAN	23,015	12,160	6,734	27,202	
FEB	3,766	13,567	7,062	7,918	
MARCH	18,445	10,207	31,730	19,167	
APRIL	18,870	28,150	18,959	32,909	
<b>TOTAL</b>	<b>\$ 167,920</b>	<b>\$ 220,161</b>	<b>\$ 177,999</b>	<b>\$ 233,573</b>	<b>\$ 34,405</b>
<b>MTH AVG</b>	<b>\$ 13,993</b>	<b>\$ 18,347</b>	<b>\$ 14,833</b>	<b>\$ 19,464</b>	<b>\$ 17,203</b>
<b>BUDGET</b>	<b>\$ 150,000</b>	<b>\$ 100,000</b>	<b>\$ 150,000</b>	<b>\$ 110,000</b>	<b>\$ 150,000</b>

YEAR TO DATE LAST YEAR: \$ 63,653

YEAR TO DATE THIS YEAR: \$ 34,405

DIFFERENCE: \$ (29,248)

PERCENTAGE OF CHANGE:

-45.95%

BUDGETED REVENUE: \$ 150,000

PERCENTAGE OF YEAR COMPLETED : 16.67%

PERCENTAGE OF REVENUE TO DATE : 22.94%

**VILLAGE OF WILLOWBROOK**  
**FINANCIAL REPORT**  
**WATER SALES REVENUE**

MONTH	Note 1		Note 2		Note 3	
	09-10	10-11	11-12	12-13	13-14	
MAY	\$ 119,740	\$ 116,873	\$ 148,758	\$ 156,504	\$ 160,088	
JUNE	148,867	164,898	170,028	205,606	237,277	
JULY	105,374	128,685	145,972	178,786		
AUG	153,176	183,532	183,885	309,555		
SEPT	173,672	209,281	202,519	286,089		
OCT	116,842	141,587	134,151	172,100		
NOV	146,601	181,635	167,590	208,056		
DEC	144,694	176,935	171,271	204,008		
JAN	95,371	117,392	118,494	139,217		
FEB	116,663	143,020	143,906	166,637		
MARCH	130,119	162,372	163,023	188,447		
APRIL	101,335	113,064	136,026	134,770		
TOTAL	\$ 1,552,453	\$ 1,839,273	\$ 1,885,623	\$ 2,349,775	\$ 397,365	
MTH AVG	\$ 129,371	\$ 153,273	\$ 157,135	\$ 195,815	\$ 198,683	
BUDGET	\$ 1,800,000	\$ 1,931,868	\$ 1,831,500	\$ 2,318,242	\$ 2,898,948	

**Note 1- 20% rate increase effective 5/1/10**

**Note 2- 20% rate increase effective 3/1/12**

**Note 3- 25% rate increase effective 5/1/13**

YEAR TO DATE LAST YEAR:	\$ 362,110
YEAR TO DATE THIS YEAR:	\$ 397,365
DIFFERENCE:	\$ 35,255

PERCENTAGE OF INCREASE: 9.74%

BUDGETED REVENUE:	\$ 2,898,948
PERCENTAGE OF YEAR COMPLETED :	16.67%
PERCENTAGE OF REVENUE TO DATE :	13.71%
PROJECTION OF ANNUAL REVENUE :	\$ 2,578,549
EST. DOLLAR DIFF ACTUAL TO BUDGET	\$ (320,399)
EST. PERCENT DIFF ACTUAL TO BUDGET	<span style="border: 1px solid black; border-radius: 50%; padding: 2px;">-11.05%</span>

**VILLAGE OF WILLOWBROOK**  
**FINANCIAL REPORT**  
**MUNICIPAL HOTEL/MOTEL TAXES**

MONTH	Note 1		Note 2, 3		Note 4, 5	
	09-10	10-11	11-12	12-13	13-14	
MAY	\$ 5,657	\$ 6,553	\$ 4,355	\$ 4,516	\$ 7,112	
JUNE	5,533	4,907	4,226	4,918	7,444	
JULY	6,650	6,872	6,196	8,271		
AUG	6,046	5,173	10,959	4,947		
SEPT	6,432	3,526	4,664	6,041		
OCT	6,155	10,625	6,463	11,030		
NOV	6,038	3,986	9,154	3,508		
DEC	4,566	2,325	5,428	5,611		
JAN	3,728	8,182	2,267	2,268		
FEB	3,269	1,755	1,945	3,306		
MARCH	3,056	5,505	4,123	3,634		
APRIL	2,170	2,262	8,077	5,049		
TOTAL	\$ 59,299	\$ 61,671	\$ 67,857	\$ 63,099	\$ 14,556	
MTH AVG	\$ 4,942	\$ 5,139	\$ 5,655	\$ 5,258	\$ 7,278	
BUDGET	\$ 80,000	\$ 72,000	\$ 61,000	\$ 62,220	\$ 64,386	

Note 1 - Village received 3 months Holiday Inn Tax (Jan-March) in August 2010.

Note 2 - The Holiday Inn paid their June & July tax in August 2011.

Note 3 - The Holiday Inn made payments for Jan, Feb & March 2012 during April 2012

Note 4 - The Holiday Inn made payments for May & June 2012 during July 2012

Note 5 - The Holiday Inn made payments for Aug & Sept 2012 during Oct 2012

YEAR TO DATE LAST YEAR: \$ 9,434

YEAR TO DATE THIS YEAR: \$ 14,556

DIFFERENCE: \$ 5,122

PERCENTAGE CHANGE: 54.29%

BUDGETED REVENUE: \$ 64,386

PERCENTAGE OF YEAR COMPLETED: 16.67%

PERCENTAGE OF REVENUE TO DATE: 22.61%

PROJECTION OF ANNUAL REVENUE: \$ 97,357

EST. DOLLAR DIFF ACTUAL TO BUDGET: \$ 32,971

EST. PERCENT DIFF ACTUAL TO BUDGET: 51.2%

**VILLAGE OF WILLOWBROOK**  
**FINANCIAL REPORT**  
**MOTOR FUEL TAX**

MONTH DIST	Note 1		Note 2		Note 3	
	09-10	10-11	11-12	12-13	13-14	
MAY	\$ 17,906	\$ 19,451	\$ 18,507	\$ 16,579	\$ 14,687	
JUNE	24,456	18,819	18,156	18,468	21,716	
JULY	13,011	17,787	16,894	15,557		
AUG	21,587	19,278	57,601	18,180		
SEPT	18,137	18,752	18,325	18,222		
OCT	14,867	21,587	16,417	54,763		
NOV	15,108	54,756	18,240	17,307		
DEC	24,523	26,793	19,269	18,450		
JAN	18,456	21,584	17,963	17,678		
FEB	21,440	20,892	17,273	17,157		
MARCH	16,884	16,823	17,604	14,579		
APRIL	18,391	19,105	17,123	17,253		
<b>TOTAL</b>	<b>\$ 224,766</b>	<b>\$ 275,626</b>	<b>\$ 253,372</b>	<b>\$ 244,193</b>	<b>\$ 36,403</b>	
<b>MTH AVG</b>	<b>\$ 18,731</b>	<b>\$ 22,969</b>	<b>\$ 21,114</b>	<b>\$ 20,349</b>	<b>\$ 18,202</b>	
<b>BUDGET</b>	<b>\$ 240,316</b>	<b>\$ 214,800</b>	<b>\$ 226,865</b>	<b>\$ 222,328</b>	<b>\$ 205,814</b>	

**Note 1, 2, 3 - Special distribution of \$38,941, IL Capital Bill (non-recurring)**

YEAR TO DATE LAST YEAR : \$ 35,047

YEAR TO DATE THIS YEAR : \$ 36,403

DIFFERENCE : \$ 1,356

PERCENTAGE OF CHANGE: **3.87%**

BUDGETED REVENUE: \$ 205,814

PERCENTAGE OF YEAR COMPLETED : 16.67%

PERCENTAGE OF REVENUE TO DATE : 17.69%

PROJECTION OF ANNUAL REVENUE : \$ 253,641

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 47,827

EST. PERCENT DIFF ACTUAL TO BUDGET **23.2%**