

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, OCTOBER 10, 2016, AT 6:30 P.M. AT THE **BURR RIDGE POLICE DEPARTMENT TRAINING ROOM, 7700 COUNTY LINE ROAD, BURR RIDGE, DUPAGE COUNTY, ILLINOIS**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITOR'S BUSINESS - Public comment is limited to three minutes per person
5. OMNIBUS VOTE AGENDA:
 - a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Regular Board Meeting - September 26, 2016 (APPROVE)
 - c. Warrants - \$283,777.53 (APPROVE)
 - d. Monthly Financial Report - September 30, 2016 (APPROVE)
 - e. Resolution - A Resolution Creating Set Hours for Halloween Solicitation (ADOPT)
 - f. Resolution - A Resolution Proclaiming Red Ribbon Week in the Village of Willowbrook (ADOPT)
 - g. Motion to Approve - 2016 Motor Fuel Tax (MFT) Roadway Maintenance Program: Payout #2 - Partial Payment - Crowley-Sheppard Asphalt, Inc. (APPROVE)
 - h. Motion to Approve - 67th Street & Clarendon Hills Road Intersection Improvement Project: Payout #2 - Partial Payment - Crowley-Sheppard Asphalt, Inc. (APPROVE)

NEW BUSINESS

6. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT AND EXECUTE AN AGREEMENT AND FIRST AMENDMENT TO THE AGREEMENT FOR THE CONSTRUCTION/RENOVATION OF THE POLICE BUILDING LOCATED AT 7760 QUINCY STREET - L.J. MORSE CONSTRUCTION COMPANY, AURORA

7. RESOLUTION - A RESOLUTION ACCEPTING A PROPOSAL FOR PROJECT CONSTRUCTION MANAGEMENT SERVICES RELATING TO THE COMPLETION OF THE POLICE BUILDING RENOVATION PROJECT, 7760 QUINCY STREET - INTEGRATED PROJECT MANAGEMENT COMPANY, INC. AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE THE PROPOSAL
8. MOTION - BOARD ADVICE AND CONSENT TO MAYOR'S APPOINTMENT TO FILL A VACANCY IN THE PARKS & RECREATION COMMISSION - CATHERINE KACZMAREK

PRIOR BUSINESS

9. COMMITTEE REPORTS
10. ATTORNEY'S REPORT
11. CLERK'S REPORT
12. ADMINISTRATOR'S REPORT
13. MAYOR'S REPORT
14. CLOSED SESSION
15. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, SEPTEMBER 26, 2016 AT THE BURR RIDGE POLICE DEPARTMENT, TRAINING ROOM, 7700 COUNTY LINE ROAD, VILLAGE OF BURR RIDGE, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief Mark Shelton, Deputy Chief Robert Schaller, Assistant to the Village Administrator Garrett Hummel, Deputy Clerk Cindy Stuchl, and Planning Consultant Anna Franco.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Administrator Halik to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - September 12, 2016 (APPROVE)
- c. Warrants - \$687,025.00 (APPROVE)
- d. Monthly Financial Report - August 31, 2016 (APPROVE)
- e. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal to Conduct the 2016 Village-Wide Fall Brush Collection Program - N.J. Ryan Tree & Landscape, LLC - Resolution No. 16-R-53 (ADOPT)
- f. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept and Execute a Proposal for Professional Engineering Services Between the Village of

- Willowbrook and Christopher B. Burke Engineering, Ltd.
- Painting of the Village Hall 500,000 Gallon Spheroid
High Tank - Resolution No. 16-R-54 (ADOPT)
- g. Resolution - A Resolution Authorizing the Mayor and
Village Clerk to Accept a Proposal to Complete a Drainage
Improvement Project - Blackberry Lane Storm Sewer,
Sunset Sewer & Water, Inc. - Resolution No. 16-R-55
(ADOPT)
- h. Motion - A Motion to Approve Application for a License
to Hold a Raffle - Hinsdale South Booster Club (PASS)

Mayor Trilla asked the Board if there were any items to be removed
from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to
approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele,
Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. DELINQUENT WATER BILLS

Administrator Halik advised that there were four (4) delinquent
water bills. Staff requested authorization to proceed in
accordance with past practices, which was granted.

7. ORDINANCE - AN ORDINANCE AMENDING A SPECIAL USE PERMIT FOR A PLANNED UNIT DEVELOPMENT AS APPROVED IN ORDINANCE NO. 16-O-03: 7501-7601 QUINCY STREET, ROC PUD AMENDMENT

Planning Consultant Franco advised that the applicant is
requesting an amendment to the PUD to allow the addition of a
second story for Building A. This amendment would also allow to a
change to the building façade of both buildings.

The second story addition would increase the square footage of
Building A from 55,000 square feet to 92,000 square feet, and the
building height would increase from 25 feet to 33 feet. This would
add approximately 386 additional storage units to the building.

The façade change would include an insulated concrete masonry
material.

Planning Consultant Franco advised that at this time, additional parking spaces would not be necessary due to the nature of the use of this building. However, if the property were to be used as a different use in the future, the parking would not be adequate. There is a condition in this ordinance that restricts any other use for this building without first amending the PUD.

The Plan Commission reviewed this amendment on September 7, 2016 and voted unanimously to forward this PUD ordinance amendment to the Village Board.

MOTION: Made by Trustee Davi seconded by Trustee Berglund to pass Ordinance 16-O-43 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. DISCUSSION AND MOTION - POLICE BUILDING EXPANSION AND RENOVATION PROJECT: BID OPENING RESULTS AND CONSIDERATION OF BID ALTERNATES

Administrator Halik related that a bid opening was held on September 12, 2016 for the police department expansion/renovation. Fourteen sealed bids were received. The low bid was received by L.J. Morse Construction in the amount of \$2,706,000.

The bid was structured so that there were three (3) alternates to the base bid. The first alternate was for the construction of a vehicle carport for \$145,000 and would house squad cars under a canopy. The second alternate would be a façade upgrade to match the Village Hall for \$278,000. The third alternate was for an upgrade to the police duty lockers for \$23,000.

Question was raised if the extra expenditures would affect the Village's AAA bond rating. Administrator Halik advised that after staff research, the Village could fund the building façade upgrade from the General Fund, and the other two alternates can be paid for out of the Drug Asset Seizure funds. This approach would enable more of a reserve amount to be kept in the General Fund so as not to impact the Village's bond rating.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the project bid including the three (3) alternates as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino thanked Trustee Neal and the Public Works staff on the landscaping clean up around the Village Hall.

10. ATTORNEY'S REPORT

Attorney Bastian had no report.

11. CLERK'S REPORT

Clerk Hansen advised that election materials were distributed to the Board members that are up for election in April 2017. Clerk Hansen also related that he had attended the Illinois Municipal League conference during the last week.

12. ADMINISTRATOR'S REPORT

Administrator Halik provided an update to the 2016 MFT Road Project. The 67th Street Improvement has been paved. The majority of the roads in the southwest area of town have been paved. The last stretch on Midway will be completed on Tuesday, September 27th. After that is complete, the striping contractor will come in to complete the project.

13. MAYOR'S REPORT

Mayor Trilla had no report.

14. CLOSED SESSION

Mayor Trilla stated that there was no need for Closed Session during tonight's meeting.

15. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund, to adjourn the Regular Meeting at the hour of 7:04 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

October 10, 2016.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.

WARRANTS

October 10, 2016

GENERAL CORPORATE FUND	-----	\$86,640.16
WATER FUND	-----	10,227.77
HOTEL/MOTEL TAX FUND	-----	15,700.00
WATER CAPITAL IMPROVEMENT FUND	-----	170,994.60
L.A.F.E.R FUND		215.00
TOTAL WARRANTS	-----	\$283,777.53



Carrie Dittman, Director of Finance

APPROVED:

Frank A. Trilla, Mayor

CHECK DISBURSEMENT REPORT FOR WILLOWBROOK
CHECK DATE FROM 09/28/2016 - 10/11/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
10/11/2016	APCHK	89465	12396 OCT 2016	AZAVAR AUDIT SOLUTIONS INC	UTILITY TAX	310-205	00	319.50
10/11/2016	APCHK	89466*#	16-3799	BENITO'S LANDSCAPING	STREET & ROW MAINTENANCE	750-328	35	4,071.00
10/11/2016	APCHK	89467	BK00642726	BKD, LLP	AUDIT SERVICES	620-251	25	14,600.00
10/11/2016	APCHK	89468	11836-SEPT #2	BLACK GOLD SEPTIC	MAINTENANCE - PW BUILDING	725-418	35	310.00
10/11/2016	APCHK	89469	3321634	BRISTOL HOSE & FITTING INC	MAINTENANCE - EQUIPMENT	735-411	35	522.90
			3321933		MAINTENANCE - EQUIPMENT	735-411	35	84.54
				CHECK APCHK 89469 TOTAL FOR				607.44
10/11/2016	APCHK	89470	WNTR/SPG 16/17	BURR RIDGE PARK DISTRICT	CONSULTING SERVICES	555-306	20	7,500.00
10/11/2016	APCHK	89471	20161095	CHOICE MARKETING INC	PRINTING & PUBLISHING	630-302	30	141.95
10/11/2016	APCHK	89472	1844110006 SEPT 16	COMMONWEALTH EDISON	ENERGY - STREET LIGHTS	745-207	35	677.30
10/11/2016	APCHK	89473*#	7929	COMPASS PLUMBING LLC	MAINTENANCE - PW BUILDING	725-418	35	430.00
10/11/2016	APCHK	89474	DECORATIONS VH	CYNTHIA STUCL	BUILDING MAINTENANCE SUPPLIES	466-351	10	141.36
10/11/2016	APCHK	89475*#	OCT 2016	DELTA DENTAL PLAN OF ILLINOI	EMP DED PAY- INSURANCE	210-204	00	1,132.11
			OCT 2016		EMPLOYEE BENEFIT - MEDICAL INSURAN	455-141	10	271.09
			OCT 2016		EMPLOYEE BENEFITS - MEDICAL INSURA	510-141	15	57.16
			OCT 2016		EMPLOYEE BENEFIT - MEDICAL INSURAN	610-141	25	228.64
			OCT 2016		EMPLOYEE BENEFIT - MEDICAL INSURAN	630-141	30	2,384.33
			OCT 2016		EMPLOYEE BENEFITS - MEDICAL INSURA	710-141	35	156.77
			OCT 2016		EMPLOYEE BENEFITS - MEDICAL INSURA	810-141	40	171.48
				CHECK APCHK 89475 TOTAL FOR				4,401.58
10/11/2016	APCHK	89476	16-4812-4	DESIGN PERSPECTIVES INC	PARK IMPROVEMENTS - NEIGHBORHOOD P	595-695	20	316.08
10/11/2016	APCHK	89477	201609270110	DUPAGE COUNTY RECORDER	FEES/DUES/SUBSCRIPTIONS	510-307	15	230.00
10/11/2016	APCHK	89478#	3341 #5	FALCO'S LANDSCAPING INC	CONTRACTED MAINTENANCE	570-281	20	4,562.38
			3341 #5		ROUTE 83 BEAUTIFICATION	755-281	35	4,100.12
				CHECK APCHK 89478 TOTAL FOR				8,662.50
10/11/2016	APCHK	89479	2828652	GOVT FINANCE OFCRS ASSN	SCHOOLS/CONFERENCES/TRAVEL	610-304	25	135.00
10/11/2016	APCHK	89481	J LAVALLE	ILL. NOTARY DISCOUNT BONDING	FEES/DUES/SUBSCRIPTIONS	630-307	30	53.95

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CHECK DATE FROM 09/28/2016 - 10/11/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
10/11/2016	APCHK	89498*#	1213	ROBERT WHITE CONSTRUCTION	STREET & ROW MAINTENANCE	750-328	35	2,362.50
		1215			STREET & ROW MAINTENANCE	750-328	35	1,620.00
		1211			STREET & ROW MAINTENANCE	750-328	35	1,017.50
		1214			STREET & ROW MAINTENANCE	750-328	35	1,620.00
		1212			STREET & ROW MAINTENANCE	750-328	35	2,725.00
		1210			STREET & ROW MAINTENANCE	750-328	35	2,333.00
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				CHECK APCHK 89498 TOTAL FOR				11,678.00
10/11/2016	APCHK	89499	129891	RUTLEDGE PRINTING CO.	PRINTING & PUBLISHING	630-302	30	107.44
10/11/2016	APCHK	89500	9542	SCHERMER ASPHALT PAVING	STREET & ROW MAINTENANCE	750-328	35	4,675.00
10/11/2016	APCHK	89501	7235688	SERVICE SANITATION INC	RENT - EQUIPMENT	570-234	20	97.00
10/11/2016	APCHK	89502	2016-242	SUNSET SEWER & WATER	SITE IMPROVEMENTS	750-289	35	3,470.13
		2016-241			STORM WATER IMPROVEMENTS MAINTENAN	750-381	35	5,730.85
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				CHECK APCHK 89502 TOTAL FOR				9,200.98
10/11/2016	APCHK	89503#	112117	TAMELING INDUSTRIES	LANDSCAPE MAINTENANCE SERVICES	565-342	20	439.34
		112117			STREET & ROW MAINTENANCE	750-328	35	286.20
		111882			STREET & ROW MAINTENANCE	750-328	35	752.12
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				CHECK APCHK 89503 TOTAL FOR				1,477.66
10/11/2016	APCHK	89504	16-3217	THOMPSON ELEV. INSPECT. SERV	ELEVATOR INSPECTION	830-117	40	143.00
10/11/2016	APCHK	89505	148765	THYSSENKRUPP ELEVATOR CORP	MAINTENANCE - BUILDING	466-228	10	3,227.64
10/11/2016	APCHK	89506	17621-01	UNDERGROUND PIPE & VALVE, CO	STORM WATER IMPROVEMENTS MAINTENAN	750-381	35	30.00
10/11/2016	APCHK	89507#	061 9/26/16	UNIFIRST	MAINTENANCE - BUILDING	466-228	10	219.50
		0610995760			MAINTENANCE - BUILDING	466-228	10	228.30
		0610993256			MAINTENANCE - PW BUILDING	725-418	35	81.68
		0610995803			MAINTENANCE - PW BUILDING	725-418	35	81.68
		0610990822			MAINTENANCE - PW BUILDING	725-418	35	81.60
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				CHECK APCHK 89507 TOTAL FOR				692.76
10/11/2016	APCHK	89508	UPIN8464	UNIVERSITY OF ILLINOIS	OFFICE SUPPLIES	630-301	30	175.00
10/11/2016	APCHK	89510	3198039.0	WAREHOUSE DIRECT	OFFICE SUPPLIES	630-301	30	58.95
		3210755-0			OPERATING SUPPLIES	630-331	30	375.87
		3195969-0			OPERATING SUPPLIES	630-331	30	180.29

CHECK DISBURSEMENT REPORT FOR WILLOWBROOK
CHECK DATE FROM 09/28/2016 - 10/11/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
			3196074-0	CHECK APCHK 89510 TOTAL FOR	OPERATING EQUIPMENT	630-401	30	110.99
								726.10
10/11/2016	APCHK 89511		17047	WBK ASSOCIATES LTD	PLAN REVIEW - PLANNER	520-257	15	2,449.50
			17033		PLAN REVIEW - PLANNER	520-257	15	24.50
			17034		PLAN REVIEW - PLANNER	520-257	15	171.50
			17035		PLAN REVIEW - PLANNER	520-257	15	1,437.50
			17036		PLAN REVIEW - PLANNER	520-257	15	1,641.50
			17037		PLAN REVIEW - PLANNER	520-257	15	73.50
			17038		PLAN REVIEW - PLANNER	520-257	15	220.50
			17039		PLAN REVIEW - PLANNER	520-257	15	465.50
			17040		PLAN REVIEW - PLANNER	520-257	15	343.00
			17041		PLAN REVIEW - PLANNER	520-257	15	465.50
			17042		PLAN REVIEW - PLANNER	520-257	15	171.50
			17043		PLAN REVIEW - PLANNER	520-257	15	24.50
			17044		PLAN REVIEW - PLANNER	520-257	15	710.50
			17045		PLAN REVIEW - PLANNER	520-257	15	245.00
				CHECK APCHK 89511 TOTAL FOR				8,444.00
10/11/2016	APCHK 89512		17046	WBK ASSOCIATES LTD	PLAN REVIEW - PLANNER	520-257	15	318.50
10/11/2016	APCHK 89513		90021453832	ZEP MANUFACTURING COMPANY	OPERATING EQUIPMENT	630-401	30	109.46
					Total for fund 01 GENERAL FUND			86,640.16
Fund: 02 WATER FUND								
10/11/2016	APCHK 89473*#		8013	COMPASS PLUMBING LLC	MAINTENANCE - PUMPS & WELL 3	420-488	50	225.00
10/11/2016	APCHK 89475*#		OCT 2016	DELTA DENTAL PLAN OF ILLINOI	EMPLOYEE BENEFITS - MEDICAL INSURA	401-141	50	156.77
10/11/2016	APCHK 89480		10/05/2016	GROUNDHOG UTILITY CONSTRUCTI	WATER DEPOSIT REFUND	280-131	00	565.38
10/11/2016	APCHK 89483		10/05/2016	JIMINEZ EXCAVATING & TRUCKIN	CUSTOMER OVERPAYMENT	280-135	00	67.54
10/11/2016	APCHK 89489		314635	METROPOLITAN INDUSTRIES INC	PHONE - TELEPHONES	401-201	50	138.00
10/11/2016	APCHK 89498*#		1209	ROBERT WHITE CONSTRUCTION	WATER DISTRIBUTION REPAIRS/MAINTEN	430-277	50	9,000.00
10/11/2016	APCHK 89509		9772273790	VERIZON WIRELESS	PHONE - TELEPHONES	401-201	50	75.08
					Total for fund 02 WATER FUND			10,227.77
Fund: 03 HOTEL/MOTEL TAX FUND								
10/11/2016	APCHK 89466*#		16-3799	BENITO'S LANDSCAPING	LANDSCAPE BEAUTIFICATION	435-316	53	15,700.00

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 03 HOTEL/MOTEL TAX FUND								
Fund: 09 WATER CAPITAL IMPROVEMENTS FUND								
10/11/2016	APCHK	89464	PAYOUT #3	AM-COAT PAINTING INC		440-604	65	170,994.60
Fund: 14 LAND ACQUISITION, FACILITY, EXPANSION &								
10/11/2016	APCHK	89473*#	7929	COMPASS PLUMBING LLC		930-411	75	215.00
TOTAL - ALL FUNDS								
' *'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND								215.00
' #'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT								283,777.53

Payroll Liability Check Register
For Check Dates 09/01/2016 to 09/30/2016

Check Number	Vendor Name	Check Date	Check Amount
52597	COMMUNITY BANK OF WILLOWBROOK	09/02/2016	670.82
52598	I C M A RETIREMENT TRUST - 457	09/02/2016	725.00
52599	ILLINOIS STATE DISBURSEMENT UNIT	09/02/2016	1,848.93
52600	NATIONWIDE RETIREMENT SOLUTIONS	09/02/2016	3,185.80
52601	VILLAGE OF WILLOWBROOK	09/02/2016	38,686.20
52602	COMMUNITY BANK OF WILLOWBROOK	09/02/2016	670.82
52610	AFLAC	09/16/2016	2,113.43
52611	COMMUNITY BANK OF WILLOWBROOK	09/16/2016	629.15
52612	I C M A RETIREMENT TRUST - 457	09/16/2016	725.00
52613	ILLINOIS STATE DISBURSEMENT UNIT	09/16/2016	1,848.93
52614	ILLINOIS FRATERNAL	09/16/2016	903.00
52615	NATIONWIDE RETIREMENT SOLUTIONS	09/16/2016	3,185.42
52616	VILLAGE OF WILLOWBROOK	09/16/2016	38,686.20
52625	I C M A RETIREMENT TRUST - 457	09/30/2016	725.00
52626	ILLINOIS STATE DISBURSEMENT UNIT	09/30/2016	1,848.93
52627	NATIONWIDE RETIREMENT SOLUTIONS	09/30/2016	3,189.42
52628	VILLAGE OF WILLOWBROOK	09/30/2016	38,648.07
EFT42	EFTPS	09/02/2016	25,022.43
EFT43	ILLINOIS DEPT. OF REVENUE	09/02/2016	4,086.90
EFT44	EFTPS	09/16/2016	32,218.65
EFT45	ILLINOIS DEPT. OF REVENUE	09/16/2016	5,056.15
EFT46	EFTPS	09/30/2016	36,484.16
EFT47	I.M.R.F. PENSION FUND	09/30/2016	29,111.96
EFT48	ILLINOIS DEPT. OF REVENUE	09/30/2016	4,095.14
Total Checks: 24		Total Paid:	\$274,365.51



MONTHLY FINANCIAL REPORT
SEPTEMBER 2016

RESPECTFULLY SUBMITTED BY:

Frank A. Trilla, Mayor

Carrie Dittman

Carrie Dittman, Director of Finance

VILLAGE OF WILLOWBROOK FINANCIAL REPORT MUNICIPAL SALES AND USE TAXES

MONTH	SALE		12-13	13-14	14-15	15-16	16-17
DIST	MADE						
MAY	FEB	\$	261,216	\$ 250,138	\$ 245,589	\$ 253,282	\$ 267,882
JUNE	MAR		308,159	304,370	293,285	301,469	312,681
JULY	APR		288,609	295,557	293,319	267,013	269,580
AUG	MAY		316,487	334,102	342,029	328,251	331,887
SEPT	JUNE		336,664	338,139	330,203	349,847	398,196
OCT	JULY		291,508	300,405	318,631	306,409	
NOV	AUG		330,699	332,925	349,800	337,896	
DEC	SEPT		300,348	288,422	287,860	360,843	
JAN	OCT		282,374	283,164	303,324	318,340	
FEB	NOV		306,325	295,860	296,349	304,839	
MARCH	DEC		377,505	387,074	365,874	393,072	
APRIL	JAN		277,850	234,816	253,532	266,970	
TOTAL			\$ 3,677,745	\$ 3,644,970	\$ 3,679,794	\$ 3,788,231	\$ 1,580,226
MTH AVG			\$ 306,479	\$ 303,747	\$ 306,650	\$ 315,686	\$ 316,045
BUDGET			\$ 3,493,374	\$ 3,447,000	\$ 3,450,000	\$ 3,600,000	\$ 3,600,000

YEAR TO DATE LAST YEAR : \$ 1,499,862
YEAR TO DATE THIS YEAR : \$ 1,580,226
DIFFERENCE : \$ 80,364

PERCENTAGE CHANGE :

5.36%

CURRENT FISCAL YEAR :

BUDGETED REVENUE: \$ 3,600,000
PERCENTAGE OF YEAR COMPLETED : 41.67%
PERCENTAGE OF REVENUE TO DATE : 43.90%
PROJECTION OF ANNUAL REVENUE : \$ 3,991,208
EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 391,208
EST. PERCENT DIFF ACTUAL TO BUDGET **10.9%**

VILLAGE OF WILLOWBROOK
MONTHLY CASH AND INVESTMENT BALANCE BY FUND
FOR THE MONTH ENDED 09/30/2016

ACCOUNT	BALANCE
Fund 01 GENERAL FUND	
CHECKING - 0283	0.00
COMMUNITY BANK OF WB - 0275	814,511.07
IL FUNDS - 5435	3,671,017.37
COMMUNITY BANK OF WB MM - 1771	302,146.49
COMMUNITY BANK RD LGHT - 0724	1,388.79
COMMUNITY BANK OF WB FSA - 3804	10,800.75
U.S. BANK RED LIGHT - 4216	20,900.00
COMMUNITY BANK DRUG ACCT - 4171	152,200.31
COMMUNITY BANK WB CADETS - 10620387	173.72
PETTY CASH REV LING	950.00
IMET - GENERAL	28.70
Total For Fund 01:	<u>4,974,117.20</u>
Fund 02 WATER FUND	
IL FUNDS WATER - 5914	448,778.73
COMMUNITY BANK OF WB WTR - 4163	805,538.13
COMMUNITY BANK OF WB - 0275	0.00
Total For Fund 02:	<u>1,254,316.86</u>
Fund 03 HOTEL/MOTEL TAX FUND	
IL FUNDS HOTEL/MOTEL - 5948	69,538.00
COMMUNITY BANK OF WB - 0275	120,687.73
Total For Fund 03:	<u>190,225.73</u>
Fund 04 MOTOR FUEL TAX FUND	
IL FUNDS MFT - 5443	332,700.85
Total For Fund 04:	<u>332,700.85</u>
Fund 06 SSA ONE BOND & INTEREST FUND	
IL FUNDS SSA BOND - 4621	203,467.81
Total For Fund 06:	<u>203,467.81</u>
Fund 07 POLICE PENSION FUND	
COMMUNITY BANK OF WB PP - 4155	124,137.17
COMMUNITY BANK OF WB - 0275	0.00
MONEY MARKET - MB FINANCIAL BANK	350,586.36
US TREASURIES	61,606.41
US AGENCIES	3,564,717.30
MUNICIPAL BONDS	705,997.23
CORPORATE BONDS	3,041,035.34
EQUITIES	4,518,565.33
MUTUAL FUNDS	5,714,497.56
MARKET VALUE CONTRA	1,394,411.83
Total For Fund 07:	<u>19,475,554.53</u>
Fund 09 WATER CAPITAL IMPROVEMENTS FUND	
COMMUNITY BANK OF WB - 0275	325,440.00
IL FUNDS WTR CAP - 1206	108,403.21
Total For Fund 09:	<u>433,843.21</u>
Fund 10 CAPITAL PROJECT FUND	
IL FUNDS CAP PROJECTS - 3133	66,211.85
Total For Fund 10:	<u>66,211.85</u>
Fund 11 DEBT SERVICE FUND	
IL FUNDS BOND PROCEEDS DS - 2756	50,497.68
Total For Fund 11:	<u>50,497.68</u>
Fund 14 LAND ACQUISITION, FACILITY, EXPANSION &	
IL FUNDS BOND PROCEEDS LAER - 2772	2,802,735.35
Total For Fund 14:	<u>2,802,735.35</u>
TOTAL CASH & INVESTMENTS:	<u>29,783,671.07</u>

ACCOUNT BALANCE REPORT FOR WILLOWBROOK
PERIOD ENDING 09/30/2016
CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

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GL NUMBER	DESCRIPTION	END BALANCE 09/30/2016
Fund 01 - GENERAL FUND		
MONEY MARKET		
01-00-110-322	IL FUNDS - 5435	3,671,017.37
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	302,146.49
01-00-110-325	COMMUNITY BANK RD LGHT - 0724	1,388.79
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	152,200.31
01-00-120-155	IMET - GENERAL	28.70
	Net MONEY MARKET	4,126,781.66
PETTY CASH		
01-00-110-911	PETTY CASH REVLVING	950.00
	Net PETTY CASH	950.00
SAVINGS		
01-00-110-257	COMMUNITY BANK OF WB - 0275	814,511.07
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	10,800.75
01-00-110-335	U.S. BANK RED LIGHT - 4216	20,900.00
01-00-110-385	COMMUNITY BANK WB CADETS - 10620387	173.72
	Net SAVINGS	846,385.54
Fund 02 - WATER FUND		
MONEY MARKET		
02-00-110-113	IL FUNDS WATER - 5914	448,778.73
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	805,538.13
	Net MONEY MARKET	1,254,316.86
Fund 03 - HOTEL/MOTEL TAX FUND		
MONEY MARKET		
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	69,538.00
	Net MONEY MARKET	69,538.00
SAVINGS		
03-00-110-257	COMMUNITY BANK OF WB - 0275	120,687.73
	Net SAVINGS	120,687.73
Fund 04 - MOTOR FUEL TAX FUND		
MONEY MARKET		
04-00-110-116	IL FUNDS MFT - 5443	332,700.85
	Net MONEY MARKET	332,700.85
Fund 06 - SSA ONE BOND & INTEREST FUND		
MONEY MARKET		
06-00-110-117	IL FUNDS SSA BOND - 4621	203,467.81
	Net MONEY MARKET	203,467.81
Fund 07 - POLICE PENSION FUND		
MONEY MARKET		
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	124,137.17
	Net MONEY MARKET	124,137.17
SAVINGS		
07-00-110-335	MONEY MARKET - MB FINANCIAL BANK	350,586.36
	Net SAVINGS	350,586.36
AGENCY CERTIFICATES		
07-00-120-260	US AGENCIES	3,564,717.30
	Net AGENCY CERTIFICATES	3,564,717.30
CORPORATE BONDS		
07-00-120-288	CORPORATE BONDS	3,041,035.34
	Net CORPORATE BONDS	3,041,035.34
EQUITIES		
07-00-120-289	EQUITIES	4,518,565.33
	Net EQUITIES	4,518,565.33

ACCOUNT BALANCE REPORT FOR WILLOWBROOK
PERIOD ENDING 09/30/2016
CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

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GL NUMBER	DESCRIPTION	END BALANCE 09/30/2016
Fund 07 - POLICE PENSION FUND		
MUNICIPAL BONDS		
07-00-120-270	MUNICIPAL BONDS	705,997.23
	Net MUNICIPAL BONDS	705,997.23
MUTUAL FUNDS		
07-00-120-290	MUTUAL FUNDS	5,714,497.56
	Net MUTUAL FUNDS	5,714,497.56
MARKET VALUE		
07-00-120-900	MARKET VALUE CONTRA	1,394,411.83
	Net MARKET VALUE	1,394,411.83
TREASURY NOTES		
07-00-120-250	US TREASURIES	61,606.41
	Net TREASURY NOTES	61,606.41
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND		
MONEY MARKET		
09-00-110-324	IL FUNDS WTR CAP - 1206	108,403.21
	Net MONEY MARKET	108,403.21
SAVINGS		
09-00-110-257	COMMUNITY BANK OF WB - 0275	325,440.00
	Net SAVINGS	325,440.00
Fund 10 - CAPITAL PROJECT FUND		
MONEY MARKET		
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	66,211.85
	Net MONEY MARKET	66,211.85
Fund 11 - DEBT SERVICE FUND		
MONEY MARKET		
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	50,497.68
	Net MONEY MARKET	50,497.68
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &		
MONEY MARKET		
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	2,802,735.35
	Net MONEY MARKET	2,802,735.35

ACCOUNT BALANCE REPORT FOR WILLOWBROOK
PERIOD ENDING 09/30/2016
CASH & INVESTMENTS BY INSTITUTION

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GL NUMBER	DESCRIPTION	END BALANCE 09/30/2016
COMMUNITY BANK OF WB		
01-00-110-257	COMMUNITY BANK OF WB - 0275	814,511.07
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	302,146.49
01-00-110-325	COMMUNITY BANK RD LGHT - 0724	1,388.79
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	10,800.75
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	152,200.31
01-00-110-385	COMMUNITY BANK WB CADETS - 10620387	173.72
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	805,538.13
03-00-110-257	COMMUNITY BANK OF WB - 0275	120,687.73
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	124,137.17
09-00-110-257	COMMUNITY BANK OF WB - 0275	325,440.00
	Net COMMUNITY BANK OF WB	2,657,024.16
ILLINOIS FUNDS		
01-00-110-322	IL FUNDS - 5435	3,671,017.37
02-00-110-113	IL FUNDS WATER - 5914	448,778.73
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	69,538.00
04-00-110-116	IL FUNDS MFT - 5443	332,700.85
06-00-110-117	IL FUNDS SSA BOND - 4621	203,467.81
09-00-110-324	IL FUNDS WTR CAP - 1206	108,403.21
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	66,211.85
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	50,497.68
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	2,802,735.35
	Net ILLINOIS FUNDS	7,753,350.85
IMET		
01-00-120-155	IMET - GENERAL	28.70
	Net IMET	28.70
MARKET VALUE CONTRA		
07-00-120-900	MARKET VALUE CONTRA	1,394,411.83
	Net MARKET VALUE CONTRA	1,394,411.83
MBFINANCIAL BANK		
07-00-110-335	MONEY MARKET - MB FINANCIAL BANK	350,586.36
07-00-120-250	US TREASURIES	61,606.41
07-00-120-260	US AGENCIES	3,564,717.30
07-00-120-270	MUNICIPAL BONDS	705,997.23
07-00-120-288	CORPORATE BONDS	3,041,035.34
07-00-120-289	EQUITIES	4,518,565.33
07-00-120-290	MUTUAL FUNDS	5,714,497.56
	Net MBFINANCIAL BANK	17,957,005.53
U.S. BANK		
01-00-110-335	U.S. BANK RED LIGHT - 4216	20,900.00
	Net U.S. BANK	20,900.00
VILLAGE OF WILLOWBROOK		
01-00-110-911	PETTY CASH REVLVING	950.00
	Net VILLAGE OF WILLOWBROOK	950.00
Total - All Funds:		29,783,671.07

INTERFUND ACTIVITY REPORT FOR WILLOWBROOK
 Period Ending 09/30/2016
 Due To/From Other Funds

Page:

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GL Number	Description	Balance
Fund 01: GENERAL FUND		
Due From Other Funds		
01-00-140-102	DUE TO/FROM WATER FUND	8,329.68
01-00-140-107	DUE TO/FROM POLICE PENSION FUND	84,496.66
01-00-140-114	DUE TO/FROM LAND ACQUISITION/FAC EXP/REN	1,553.22
01-00-140-115	DUE TO/FROM RT 83/PLAINFIELD RD TAX FUND	15,970.55
	Total Due From Other Funds	110,350.11
Fund 02: WATER FUND		
Due From Other Funds		
02-00-140-101	DUE TO/FROM GENERAL FUND	(8,329.68)
	Total Due From Other Funds	(8,329.68)
Fund 07: POLICE PENSION FUND		
Due From Other Funds		
07-00-140-101	DUE TO/FROM GENERAL FUND	(84,496.66)
	Total Due From Other Funds	(84,496.66)
Fund 14: LAND ACQUISITION, FACILITY, EXPANSION &		
Due From Other Funds		
14-00-140-101	DUE TO/FROM GENERAL FUND	(1,553.22)
	Total Due From Other Funds	(1,553.22)
Fund 15: RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX		
Due From Other Funds		
15-00-140-101	DUE TO/FROM GENERAL FUND	(15,970.55)
	Total Due From Other Funds	(15,970.55)

REVENUE REPORT FOR WILLOWBROOK

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PERIOD ENDING 09/30/2016

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2016	YTD BALANCE 09/30/2016	2016-17 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 01 - GENERAL FUND						
PROPERTY TAX						
01-00-310-101	PROPERTY TAX LEVY - SRA	30,006.78	62,951.41	74,620.00	84.36	11,668.59
01-00-310-102	PROPERTY TAX LEVY - ROAD & BRIDGE	41,259.29	98,711.16	106,201.00	92.95	7,489.84
Net PROPERTY TAX		71,266.07	161,662.57	180,821.00	89.40	19,158.43
OTHER TAXES						
01-00-310-201	MUNICIPAL SALES TAX	398,195.80	1,580,225.39	3,600,000.00	43.90	2,019,774.61
01-00-310-202	ILLINOIS INCOME TAX	125,740.60	433,960.50	740,418.00	58.61	306,457.50
01-00-310-203	AMUSEMENT TAX	0.00	26,346.23	74,790.00	35.23	48,443.77
01-00-310-204	REPLACEMENT TAX	0.00	526.38	1,220.00	43.15	693.62
01-00-310-205	UTILITY TAX	80,231.85	387,773.53	1,000,000.00	38.78	612,226.47
01-00-310-208	PLACES OF EATING TAX	42,849.90	221,255.22	475,000.00	46.58	253,744.78
01-00-310-209	WATER TAX	27,189.24	85,101.78	177,000.00	48.08	91,898.22
01-00-310-210	WATER TAX - CLARENDON WATER CO	0.00	290.63	1,000.00	29.06	709.37
Net OTHER TAXES		674,207.39	2,735,479.66	6,069,428.00	45.07	3,333,948.34
LICENSES						
01-00-310-302	LIQUOR LICENSES	0.00	2,500.00	80,000.00	3.13	77,500.00
01-00-310-303	BUSINESS LICENSES	100.00	297.50	82,000.00	0.36	81,702.50
01-00-310-305	VENDING MACHINE	0.00	5.00	2,000.00	0.25	1,995.00
01-00-310-306	SCAVENGER LICENSES	0.00	0.00	8,000.00	0.00	8,000.00
Net LICENSES		100.00	2,802.50	172,000.00	1.63	169,197.50
PERMITS						
01-00-310-401	BUILDING PERMITS	62,107.75	182,252.82	225,000.00	81.00	42,747.18
01-00-310-402	SIGN PERMITS	890.00	2,996.32	5,000.00	59.93	2,003.68
01-00-310-403	OTHER PERMITS	1,496.00	2,114.00	500.00	422.80	(1,614.00)
01-00-310-404	COUNTY BMP FEE	1,841.00	1,841.00	2,000.00	92.05	159.00
Net PERMITS		66,334.75	189,204.14	232,500.00	81.38	43,295.86
FINES						
01-00-310-501	CIRCUIT COURT FINES	6,909.33	38,662.65	105,000.00	36.82	66,337.35
01-00-310-502	TRAFFIC FINES	2,933.33	18,922.66	25,000.00	75.69	6,077.34
01-00-310-503	RED LIGHT FINES	81,365.00	374,144.00	525,000.00	71.27	150,856.00
Net FINES		91,207.66	431,729.31	655,000.00	65.91	223,270.69
OVERHEAD REIMBURSEMENT						
01-00-310-601	ADMINISTRATIVE SUPPORT REIMB - WATE	43,582.58	217,912.90	522,991.00	41.67	305,078.10
Net OVERHEAD REIMBURSEMENT		43,582.58	217,912.90	522,991.00	41.67	305,078.10
CHARGES & FEES						
01-00-310-700	PLANNING APPLICATION FEES	0.00	8,865.00	10,000.00	88.65	1,135.00
01-00-310-701	PUBLIC HEARING FEES	0.00	5,100.00	2,550.00	200.00	(2,550.00)
01-00-310-702	PLANNING REVIEW FEES	0.00	11,336.10	6,000.00	188.94	(5,336.10)
01-00-310-704	ACCIDENT REPORT COPIES	175.00	701.00	2,000.00	35.05	1,299.00
01-00-310-705	VIDEO GAMING FEES	2,887.23	13,441.54	20,000.00	67.21	6,558.46
01-00-310-706	COPIES-ORDINANCES & MAPS	0.00	10.00	50.00	20.00	40.00

REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 09/30/2016

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2016	YTD BALANCE 09/30/2016	2016-17 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 01 - GENERAL FUND						
01-00-310-723	ELEVATOR INSPECTION FEES	100.00	550.00	5,000.00	11.00	4,450.00
01-00-310-724	BURGLAR ALARM FEES	0.00	50.00	15,000.00	0.33	14,950.00
Net CHARGES & FEES		3,162.23	40,053.64	60,600.00	66.10	20,546.36
PARK & RECREATION CHARGES						
01-00-310-813	PARK & REC CONTRIBUTION	0.00	415.00	2,250.00	18.44	1,835.00
01-00-310-814	PARK PERMIT FEES	(793.00)	(178.00)	3,000.00	(5.93)	3,178.00
01-00-310-815	SUMMER RECREATION FEES	(100.00)	(100.00)	840.00	(11.90)	940.00
01-00-310-816	WINTER RECREATION FEES	0.00	0.00	8,485.00	0.00	8,485.00
01-00-310-817	SPECIAL EVENTS	0.00	2,578.87	2,600.00	99.19	21.13
01-00-310-818	FALL RECREATION FEES	0.00	0.00	6,718.00	0.00	6,718.00
01-00-310-819	BURR RIDGE/WILLOWBROOK BASEBALL R	0.00	0.00	6,500.00	0.00	6,500.00
01-00-310-820	HOLIDAY CONTRIBUTION	1,025.00	1,025.00	1,300.00	78.85	275.00
01-00-310-822	BRWB BASEBALL REIMB FACILITY	0.00	0.00	6,600.00	0.00	6,600.00
01-00-310-823	SPRING RECREATION FEES	0.00	0.00	765.00	0.00	765.00
Net PARK & RECREATION CHARGES		132.00	3,740.87	39,058.00	9.58	35,317.13
OTHER REVENUE						
01-00-310-901	REIMBURSEMENTS - IRMA	0.00	11,916.23	5,000.00	238.32	(6,916.23)
01-00-310-904	REIMB - ETSB CAPITAL (DUCOMM)	0.00	0.00	72,000.00	0.00	72,000.00
01-00-310-907	BID PROPOSAL DEPOSIT	0.00	105.00	0.00	100.00	(105.00)
01-00-310-909	SALE - FIXED ASSETS	45.00	9,045.00	7,500.00	120.60	(1,545.00)
01-00-310-910	REIMBURSEMENTS - TREE PLANTING	150.00	375.00	500.00	75.00	125.00
01-00-310-911	OTHER REIMBURSEMENTS-REFUNDS	0.00	524.28	8,000.00	6.55	7,475.72
01-00-310-912	REIMBURSEMENTS-BRUSH PICK-UP	0.00	2,827.44	11,600.00	24.37	8,772.56
01-00-310-913	OTHER RECEIPTS	195.00	2,003.85	500.00	400.77	(1,503.85)
01-00-310-914	REIMB - PARK & REC MEMORIAL PROGRAM	0.00	0.00	1,000.00	0.00	1,000.00
01-00-310-915	REIMBURSEMENTS - POLICE SPECIAL DET	0.00	0.00	4,000.00	0.00	4,000.00
01-00-310-916	DONATIONS	0.00	40.00	0.00	100.00	(40.00)
01-00-310-917	REIMBURSEMENTS - PUBLIC WORKS OTHE	36,761.83	38,729.31	16,500.00	234.72	(22,229.31)
01-00-310-919	REIMBURSEMENTS - CD ENGINEERING	0.00	0.00	1,000.00	0.00	1,000.00
01-00-310-920	REIMBURSEMENTS - PW ENGINEERING	0.00	0.00	1,000.00	0.00	1,000.00
01-00-310-922	FEDERAL/STATE GRANTS	70,100.00	95,100.00	456,189.00	20.85	361,089.00
01-00-310-925	NICOR GAS ANNUAL PAYMENT	0.00	0.00	17,472.00	0.00	17,472.00
01-00-310-926	CABLE FRANCHISE FEES	0.00	55,056.96	208,000.00	26.47	152,943.04
01-00-310-930	DRUG FORFEITURES - DEA	0.00	0.00	40,000.00	0.00	40,000.00
Net OTHER REVENUE		107,251.83	215,723.07	850,261.00	25.37	634,537.93
NON-OPERATING						
01-00-320-108	INTEREST INCOME	1,296.53	6,094.68	1,750.00	348.27	(4,344.68)
Net NON-OPERATING		1,296.53	6,094.68	1,750.00	348.27	(4,344.68)
Fund 01 - GENERAL FUND:						
TOTAL REVENUES		1,058,541.04	4,004,403.34	8,784,409.00	45.59	4,780,005.66

REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 09/30/2016

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2016	YTD BALANCE 09/30/2016	2016-17 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 02 - WATER FUND						
CHARGES & FEES						
02-00-310-712	WATER SALES	544,405.80	1,705,648.23	3,545,000.00	48.11	1,839,351.77
02-00-310-713	WATER PENALTIES	1,622.63	7,210.75	0.00	100.00	(7,210.75)
02-00-310-718	SHUTOFF/NSF FEE	1,200.00	6,590.00	0.00	100.00	(6,590.00)
	Net CHARGES & FEES	547,228.43	1,719,448.98	3,545,000.00	48.50	1,825,551.02
OTHER REVENUE						
02-00-310-714	WATER METER SALES	2,344.70	3,070.82	2,600.00	118.11	(470.82)
02-00-310-716	WATER METER READ SALES	610.87	2,090.30	6,000.00	34.84	3,909.70
02-00-310-717	OTHER REVENUE	200.00	350.00	1,000.00	35.00	650.00
	Net OTHER REVENUE	3,155.57	5,511.12	9,600.00	57.41	4,088.88
NON-OPERATING						
02-00-320-108	INTEREST INCOME	319.02	1,487.16	1,000.00	148.72	(487.16)
02-00-320-713	WATER CONNECTION FEES	2,200.00	2,800.00	3,000.00	93.33	200.00
	Net NON-OPERATING	2,519.02	4,287.16	4,000.00	107.18	(287.16)
Fund 02 - WATER FUND:						
	TOTAL REVENUES	552,903.02	1,729,247.26	3,558,600.00	48.59	1,829,352.74
Fund 03 - HOTEL/MOTEL TAX FUND						
OTHER TAXES						
03-00-310-205	HOTEL/MOTEL TAX	19,562.18	110,545.30	243,000.00	45.49	132,454.70
	Net OTHER TAXES	19,562.18	110,545.30	243,000.00	45.49	132,454.70
NON-OPERATING						
03-00-320-108	INTEREST INCOME	23.10	103.90	30.00	346.33	(73.90)
	Net NON-OPERATING	23.10	103.90	30.00	346.33	(73.90)
Fund 03 - HOTEL/MOTEL TAX FUND:						
	TOTAL REVENUES	19,585.28	110,649.20	243,030.00	45.53	132,380.80
Fund 04 - MOTOR FUEL TAX FUND						
OTHER TAXES						
04-00-310-216	MFT RECEIPTS	18,555.01	89,003.78	221,186.00	40.24	132,182.22
	Net OTHER TAXES	18,555.01	89,003.78	221,186.00	40.24	132,182.22
NON-OPERATING						
04-00-320-108	INTEREST INCOME	137.15	674.47	150.00	449.65	(524.47)

REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 09/30/2016

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2016	YTD BALANCE 09/30/2016	2016-17 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 04 - MOTOR FUEL TAX FUND						
Net NON-OPERATING						
		137.15	674.47	150.00	449.65	(524.47)
Fund 04 - MOTOR FUEL TAX FUND:						
TOTAL REVENUES						
		18,692.16	89,678.25	221,336.00	40.52	131,657.75
Fund 06 - SSA ONE BOND & INTEREST FUND						
PROPERTY TAX						
06-00-310-101	PROPERTY TAX RECEIPTS	129,736.49	288,035.05	319,485.00	90.16	31,449.95
Net PROPERTY TAX		129,736.49	288,035.05	319,485.00	90.16	31,449.95
NON-OPERATING						
06-00-320-108	INTEREST INCOME	28.99	78.78	35.00	225.09	(43.78)
Net NON-OPERATING		28.99	78.78	35.00	225.09	(43.78)
Fund 06 - SSA ONE BOND & INTEREST FUND:						
TOTAL REVENUES						
		129,765.48	288,113.83	319,520.00	90.17	31,406.17
Fund 07 - POLICE PENSION FUND						
OTHER REVENUE						
07-00-310-607	VILLAGE CONTRIBUTION	92,978.07	340,919.59	805,810.00	42.31	464,890.41
07-00-310-906	POLICE CONTRIBUTIONS	23,042.40	85,398.17	202,140.00	42.25	116,741.83
Net OTHER REVENUE		116,020.47	426,317.76	1,007,950.00	42.30	581,632.24
NON-OPERATING						
07-00-320-108	INTEREST INCOME	6.74	161,424.67	500,000.00	32.28	338,575.33
07-00-320-110	UNREALIZED GAIN OR LOSS ON INVESTME	0.00	314,874.05	0.00	100.00	(314,874.05)
07-00-320-111	GAIN/LOSS ON INVESTMENTS	0.00	104,313.83	0.00	100.00	(104,313.83)
Net NON-OPERATING		6.74	580,612.55	500,000.00	116.12	(80,612.55)
Fund 07 - POLICE PENSION FUND:						
TOTAL REVENUES						
		116,027.21	1,006,930.31	1,507,950.00	66.77	501,019.69
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND						
NON-OPERATING						
09-00-320-105	IEPA LOAN PROCEEDS	325,440.00	493,754.40	931,460.00	53.01	437,705.60
09-00-320-108	INTEREST INCOME	91.42	553.56	50.00	1,107.12	(503.56)

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2016	YTD BALANCE 09/30/2016	2016-17 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND						
Net NON-OPERATING		325,531.42	494,307.96	931,510.00	53.07	437,202.04
TRANSFERS IN						
09-00-330-102	TRANSFER FROM WATER	0.00	100,000.00	100,000.00	100.00	0.00
Net TRANSFERS IN		0.00	100,000.00	100,000.00	100.00	0.00
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND:						
TOTAL REVENUES		325,531.42	594,307.96	1,031,510.00	57.62	437,202.04
Fund 10 - CAPITAL PROJECT FUND						
Net NON-OPERATING		27.10	139.78	0.00	100.00	(139.78)
10-00-320-108	INTEREST INCOME	27.10	139.78	0.00	100.00	(139.78)
Net NON-OPERATING						
Fund 10 - CAPITAL PROJECT FUND:						
TOTAL REVENUES		27.10	139.78	0.00	100.00	(139.78)
Fund 11 - DEBT SERVICE FUND						
Net NON-OPERATING		16.74	63.07	0.00	100.00	(63.07)
11-00-320-108	INTEREST INCOME	16.74	63.07	0.00	100.00	(63.07)
Net NON-OPERATING						
TRANSFERS IN						
11-00-330-101	TRANSFER FROM GENERAL FUND	0.00	105,897.50	278,979.00	37.96	173,081.50
11-00-330-102	TRANSFER FROM WATER	0.00	7,717.50	47,051.00	16.40	39,333.50
Net TRANSFERS IN		0.00	113,615.00	326,030.00	34.85	212,415.00
Fund 11 - DEBT SERVICE FUND:						
TOTAL REVENUES		16.74	113,678.07	326,030.00	34.87	212,351.93
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & NON-OPERATING						
Net NON-OPERATING		934.47	4,371.37	500.00	874.27	(3,871.37)
14-00-320-108	INTEREST INCOME	934.47	4,371.37	500.00	874.27	(3,871.37)
Net NON-OPERATING						

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2016	YTD BALANCE 09/30/2016	2016-17 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & TRANSFERS IN						
14-00-330-101	TRANSFER FROM GENERAL FUND	0.00	0.00	25,000.00	0.00	25,000.00
Net TRANSFERS IN		0.00	0.00	25,000.00	0.00	25,000.00
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & :						
TOTAL REVENUES						
		934.47	4,371.37	25,500.00	17.14	21,128.63
TOTAL REVENUES - ALL FUNDS						
		2,222,023.92	7,941,519.37	16,017,885.00	49.58	8,076,365.63

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/16	YTD BALANCE 09/30/2016	2016-17 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
Dept 05-VILLAGE BOARD & CLERK								
GENERAL MANAGEMENT								
01-05-400-147	EMPLOYEE BENEFITS - MEDICA	68.84	296.35	687.00	43.14	390.65	1,374.00	1,077.65
01-05-400-161	SOCIAL SECURITY/FICA	294.32	1,267.09	2,939.00	43.11	1,671.91	5,878.00	4,610.91
01-05-410-101	SALARIES PRESIDENT & VILLAG	3,800.00	15,700.00	40,200.00	39.05	24,500.00	80,400.00	64,700.00
01-05-410-125	SALARY - VILLAGE CLERK	600.00	3,000.00	7,200.00	41.67	4,200.00	14,400.00	11,400.00
01-05-410-141	LIFE INS BENEFIT -APPOINTED/	76.69	386.49	1,300.00	29.73	913.51	2,600.00	2,213.51
01-05-410-201	PHONE - TELEPHONES	62.68	246.94	720.00	34.30	473.06	1,440.00	1,193.06
01-05-410-301	OFFICE SUPPLIES	0.00	10.99	750.00	1.47	739.01	1,500.00	1,489.01
01-05-410-303	FUEL/MILEAGE/WASH	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-05-410-304	SCHOOLS/CONFERENCES/TRA	1,874.94	2,911.94	5,310.00	54.84	2,398.06	10,620.00	7,708.06
01-05-410-307	FEES/DUES/SUBSCRIPTIONS	0.00	753.30	2,008.00	37.51	1,254.70	4,016.00	3,262.70
01-05-410-308	WELLNESS	0.00	0.00	600.00	0.00	600.00	1,200.00	1,200.00
GENERAL MANAGEMENT		6,777.47	24,573.10	61,814.00	39.75	37,240.90	123,628.00	99,054.90
COMMUNITY RELATIONS								
01-05-420-365	PUBLIC RELATIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
COMMUNITY RELATIONS		0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
CAPITAL IMPROVEMENTS								
01-05-425-611	FURNITURE & OFFICE EQUIPME	50.90	50.90	0.00	100.00	(50.90)	0.00	(50.90)
CAPITAL IMPROVEMENTS		50.90	50.90	0.00	100.00	(50.90)	0.00	(50.90)
Total Dept 05-VILLAGE BOARD & CLERK		6,828.37	24,624.00	62,314.00	39.52	37,690.00	124,628.00	100,004.00
Dept 07-BOARD OF POLICE COMMISSIONERS								
ADMINISTRATION								
01-07-435-104	PART TIME - CLERICAL	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-07-435-148	LIFE INS BENEFIT -APPOINTED/	25.48	134.84	565.00	23.87	430.16	1,130.00	995.16
01-07-435-239	FEES - BOPC ATTORNEY	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
01-07-435-301	OFFICE SUPPLIES	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-07-435-302	PRINTING & PUBLISHING	0.00	65.16	1,000.00	6.52	934.84	2,000.00	1,934.84
01-07-435-304	SCHOOLS/CONFERENCES/TRA	0.00	60.00	0.00	100.00	(60.00)	0.00	(60.00)
01-07-435-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-07-435-311	POSTAGE & METER RENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION		25.48	260.00	9,165.00	2.84	8,905.00	18,330.00	18,070.00
OTHER								
01-07-440-542	EXAMS - WRITTEN	0.00	0.00	8,000.00	0.00	8,000.00	16,000.00	16,000.00
01-07-440-543	EXAMS - PHYSICAL	0.00	212.00	700.00	30.29	488.00	1,400.00	1,188.00
01-07-440-544	EXAMS - PSYCHOLOGICAL	0.00	0.00	3,500.00	0.00	3,500.00	7,000.00	7,000.00
01-07-440-545	EXAMS - POLYGRAPH	0.00	660.00	1,000.00	66.00	340.00	2,000.00	1,340.00
OTHER		0.00	872.00	13,200.00	6.61	12,328.00	26,400.00	25,528.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/16	YTD BALANCE 09/30/2016	2016-17 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
Fund 01 - GENERAL FUND							
Total Dept 07-BOARD OF POLICE COMMISSIONERS							
25.48		1,132.00	22,365.00	5.06	21,233.00	44,730.00	43,598.00
Dept 10-ADMINISTRATION							
GENERAL MANAGEMENT							
01-10-400-147	EMPLOYEE BENEFITS - MEDICA	397.04	1,485.80	3,426.00	43.37	1,940.20	5,366.20
01-10-400-151	IMRF	4,650.23	17,397.54	40,107.00	43.38	22,709.46	62,816.46
01-10-400-161	SOCIAL SECURITY/FICA	1,088.45	5,647.37	11,715.00	48.21	6,067.63	17,782.63
01-10-455-101	SALARIES - MANAGEMENT STA	9,568.71	36,679.92	82,929.00	44.23	46,249.08	129,178.08
01-10-455-102	OVERTIME	860.79	2,819.35	5,000.00	56.39	2,180.65	7,180.65
01-10-455-106	ASST TO VILLAGE ADMINISTRA	7,550.88	27,686.56	65,439.00	42.31	37,752.44	103,191.44
01-10-455-107	ADMINISTRATIVE INTERN	1,383.75	4,880.79	10,234.00	47.69	5,353.21	15,587.21
01-10-455-126	SALARIES - CLERICAL	8,388.97	30,759.53	72,704.00	42.31	41,944.47	114,648.47
01-10-455-131	PERSONNEL RECRUITMENT	0.00	0.00	550.00	0.00	550.00	1,100.00
01-10-455-141	EMPLOYEE BENEFIT - MEDICAL	2,767.14	10,757.06	29,219.00	36.82	18,461.94	47,680.94
01-10-455-144	EMPLOYEE BENEFIT - UNEMPL	0.00	17.98	213.00	8.44	195.02	408.02
01-10-455-201	PHONE - TELEPHONES	1,313.56	6,213.91	13,260.00	46.86	7,046.09	20,306.09
01-10-455-266	CODIFY ORDINANCES	0.00	1,158.00	3,000.00	38.60	1,842.00	4,842.00
01-10-455-301	OFFICE SUPPLIES	796.56	2,361.85	10,000.00	23.62	7,638.15	17,638.15
01-10-455-302	PRINTING & PUBLISHING	1,700.68	1,779.04	3,000.00	59.30	1,220.96	4,220.96
01-10-455-303	FUEL/MILEAGE/WASH	103.15	392.58	2,800.00	14.02	2,407.42	5,207.42
01-10-455-304	SCHOOLS/CONFERENCES/TRA	2,206.13	2,309.17	5,116.00	45.14	2,806.83	7,922.83
01-10-455-305	STRATEGIC PLANNING	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00
01-10-455-307	FEES/DUES/SUBSCRIPTIONS	1,780.00	10,876.70	15,010.00	72.46	4,133.30	19,143.30
01-10-455-311	POSTAGE & METER RENT	959.66	1,423.47	6,955.00	20.47	5,531.53	12,486.53
01-10-455-315	COPY SERVICE	686.76	3,342.30	4,000.00	83.56	657.70	4,657.70
01-10-455-355	COMMISSARY PROVISION	65.90	190.19	1,500.00	12.68	1,309.81	2,809.81
01-10-455-409	MAINTENANCE - VEHICLES	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00
01-10-455-411	MAINTENANCE - EQUIPMENT	0.00	0.00	750.00	0.00	750.00	1,500.00
GENERAL MANAGEMENT		46,268.36	168,179.11	389,927.00	43.13	221,747.89	611,674.89
COMMUNITY RELATIONS							
01-10-475-365	PUBLIC RELATIONS	0.00	1,313.44	10,000.00	13.13	8,686.56	18,686.56
01-10-475-366	NEWSLETTER	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00
01-10-475-370	MEALS-ON-WHEELS	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00
01-10-475-372	SENIOR CITIZEN TAXI PROGRA	500.00	750.00	1,200.00	62.50	450.00	1,650.00
COMMUNITY RELATIONS		500.00	2,063.44	15,200.00	13.58	13,136.56	28,336.56
CAPITAL IMPROVEMENTS							
01-10-485-602	BUILDING IMPROVEMENTS	0.00	0.00	52,500.00	0.00	52,500.00	105,000.00
01-10-485-611	FURNITURE & OFFICE EQUIPME	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00
01-10-485-641	EDP EQUIPMENT	0.00	8,453.79	16,399.00	51.55	7,945.21	24,344.21
01-10-485-642	PEG CHANNEL EQUIPMENT	0.00	0.00	8,000.00	0.00	8,000.00	16,000.00
01-10-485-643	9/11 ARTIFACT	0.00	0.00	20,000.00	0.00	20,000.00	40,000.00
CAPITAL IMPROVEMENTS		0.00	8,453.79	99,399.00	8.50	90,945.21	190,344.21
DATA PROCESSING							
01-10-460-212	EDP SOFTWARE	232.74	1,957.93	3,784.00	51.74	1,826.07	7,568.00
01-10-460-305	PERSONNEL TRAINING	0.00	0.00	250.00	0.00	250.00	500.00

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		MONTH 09/30/16	09/30/16					APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND									
01-10-460-331	OPERATING SUPPLIES	0.00	0.00		500.00	0.00	500.00	1,000.00	1,000.00
DATA PROCESSING		232.74	1,957.93		4,534.00	43.18	2,576.07	9,068.00	7,110.07
BUILDINGS									
01-10-466-228	MAINTENANCE - BUILDING	4,614.22	21,482.45		58,773.00	36.55	37,290.55	117,546.00	96,063.55
01-10-466-235	NICOR GAS (7760 QUINCY)	94.52	423.40		5,250.00	8.06	4,826.60	10,500.00	10,076.60
01-10-466-236	NICOR GAS (835 MIDWAY)	31.85	102.60		4,000.00	2.57	3,897.40	8,000.00	7,897.40
01-10-466-237	NICOR GAS (825 MIDWAY)	80.25	308.37		1,250.00	24.67	941.63	2,500.00	2,191.63
01-10-466-240	ENERGY/COMED (835 MIDWAY)	0.00	337.99		3,000.00	11.27	2,662.01	6,000.00	5,662.01
01-10-466-241	ENERGY/COMED (825 MIDWAY)	0.00	0.00		500.00	0.00	500.00	1,000.00	1,000.00
01-10-466-250	SANITARY (7760 QUINCY)	15.09	29.67		300.00	9.89	270.33	600.00	570.33
01-10-466-251	SANITARY (835 MIDWAY)	234.40	293.22		400.00	73.31	106.78	800.00	506.78
01-10-466-252	SANITARY (825 MIDWAY)	32.35	52.68		200.00	26.34	147.32	400.00	347.32
01-10-466-293	LANDSCAPE - VILLAGE HALL	53.45	1,324.71		5,500.00	24.09	4,175.29	11,000.00	9,675.29
01-10-466-351	BUILDING MAINTENANCE SUPP	1,187.56	2,577.75		8,000.00	32.22	5,422.25	16,000.00	13,422.25
01-10-466-385	SANITARY USER CHARGE	0.00	0.00		200.00	0.00	200.00	400.00	400.00
BUILDINGS		6,343.69	26,932.84		87,373.00	30.83	60,440.16	174,746.00	147,813.16
LEGAL									
01-10-470-239	FEES - VILLAGE ATTORNEY	9,878.66	48,187.68		75,000.00	64.25	26,812.32	150,000.00	101,812.32
01-10-470-241	FEES - SPECIAL ATTORNEY	0.00	8,929.71		3,000.00	297.66	(5,929.71)	6,000.00	(2,929.71)
01-10-470-242	FEES - LABOR COUNSEL	0.00	0.00		10,000.00	0.00	10,000.00	20,000.00	20,000.00
LEGAL		9,878.66	57,117.39		88,000.00	64.91	30,882.61	176,000.00	118,882.61
RISK MANAGEMENT									
01-10-480-272	INSURANCE - IRMA	0.00	0.00		244,034.00	0.00	244,034.00	488,068.00	488,068.00
01-10-480-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00		2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-10-480-276	WELLNESS	202.50	617.00		12,220.00	5.05	11,603.00	24,440.00	23,823.00
RISK MANAGEMENT		202.50	617.00		258,754.00	0.24	258,137.00	517,508.00	516,891.00
TRANSFERS TO OTHER FUNDS									
01-10-900-111	TRANSFER TO DEBT SERVICE	0.00	0.00		67,184.00	0.00	67,184.00	134,368.00	134,368.00
01-10-900-112	TRANSFER TO DEBT SERVICE -	0.00	105,897.50		211,795.00	50.00	105,897.50	423,590.00	317,692.50
01-10-900-114	TRANSFER TO LAFER	0.00	0.00		25,000.00	0.00	25,000.00	50,000.00	50,000.00
TRANSFERS TO OTHER FUNDS		0.00	105,897.50		303,979.00	34.84	198,081.50	607,958.00	502,060.50
Total Dept 10-ADMINISTRATION		63,425.95	371,219.00		1,247,166.00	29.77	875,947.00	2,494,332.00	2,123,113.00
Dept 15-PLANNING & ECONOMIC DEVELOPMENT									
GENERAL MANAGEMENT									
01-15-400-147	EMPLOYEE BENEFITS - MEDICA	50.23	180.81		424.00	42.64	243.19	848.00	667.19
01-15-400-151	IMRF	622.39	2,262.93		5,194.00	43.57	2,931.07	10,388.00	8,125.07
01-15-400-161	SOCIAL SECURITY/FICA	214.78	773.20		1,815.00	42.60	1,041.80	3,630.00	2,856.80
01-15-510-102	OVERTIME	246.51	904.99		500.00	181.00	(404.99)	1,000.00	95.01
01-15-510-126	SALARIES - CLERICAL	3,320.10	12,062.87		28,775.00	41.92	16,712.13	57,550.00	45,487.13
01-15-510-141	EMPLOYEE BENEFITS - MEDICA	770.72	3,817.44		9,313.00	40.99	5,495.56	18,626.00	14,808.56

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Fund 01 - GENERAL FUND							
01-15-510-144	EMPLOYEE BENEFITS - UNEMP	0.00	0.00	36.00	0.00	36.00	72.00
01-15-510-232	CONSULTANTS - DESIGN & OTH	0.00	0.00	31,500.00	0.00	31,500.00	63,000.00
01-15-510-301	OFFICE SUPPLIES	0.00	42.90	200.00	21.45	157.10	400.00
01-15-510-302	PRINTING & PUBLISHING	379.60	1,774.64	3,000.00	59.15	1,225.36	6,000.00
01-15-510-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00
01-15-510-307	FEES/DUES/SUBSCRIPTIONS	97.50	725.65	800.00	90.71	74.35	1,600.00
01-15-510-311	POSTAGE & METER RENT	2.24	2.24	750.00	0.30	747.76	1,500.00
01-15-510-340	PLAN COMMISSION COMPENSA	58.45	292.13	650.00	44.94	357.87	1,300.00
01-15-510-401	OPERATING EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00
GENERAL MANAGEMENT		5,762.52	22,839.80	85,957.00	26.57	63,117.20	171,914.00
CAPITAL IMPROVEMENTS							149,074.20
01-15-540-641	EDP NEW EQUIPMENT	0.00	1,942.90	2,400.00	80.95	457.10	4,800.00
CAPITAL IMPROVEMENTS		0.00	1,942.90	2,400.00	80.95	457.10	2,857.10
DATA PROCESSING							
01-15-515-212	EDP SOFTWARE	0.00	307.49	450.00	68.33	142.51	900.00
01-15-515-305	EDP PERSONNEL TRAINING	0.00	0.00	1,350.00	0.00	1,350.00	2,700.00
01-15-515-306	CONSULTING SERVICES	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00
DATA PROCESSING		0.00	307.49	3,300.00	9.32	2,992.51	6,292.51
ENGINEERING							
01-15-520-229	RENT - MEETING ROOM	0.00	0.00	250.00	0.00	250.00	500.00
01-15-520-245	FEES - ENGINEERING	0.00	1,130.00	3,000.00	37.67	1,870.00	6,000.00
01-15-520-246	FEES - COURT REPORTER	729.62	2,957.13	2,000.00	147.86	(957.13)	4,000.00
01-15-520-254	PLAN REVIEW - ENGINEERING	1,280.98	12,509.45	10,000.00	125.09	(2,509.45)	20,000.00
01-15-520-257	PLAN REVIEW - PLANNER	12,273.19	61,053.48	75,000.00	81.40	13,946.52	150,000.00
01-15-520-258	PLAN REVIEW - TRAFFIC CONS	0.00	224.10	7,200.00	3.11	6,975.90	14,400.00
ENGINEERING		14,283.79	77,874.16	97,450.00	79.91	19,575.84	194,900.00
RISK MANAGEMENT							117,025.84
01-15-535-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00
RISK MANAGEMENT		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00
Total Dept 15-PLANNING & ECONOMIC DEVELOPMEN		20,046.31	102,964.35	191,607.00	53.74	88,642.65	383,214.00
Dept 20-PARKS & RECREATION							280,249.65
CAPITAL IMPROVEMENTS							
01-20-595-641	EDP EQUIPMENT	0.00	1,330.26	1,600.00	83.14	269.74	3,200.00
01-20-595-695	PARK IMPROVEMENTS - NEIGH	1,392.35	4,105.31	856,189.00	0.48	852,083.69	1,712,378.00
01-20-595-696	COMMUNITY PARK DEVELOPME	0.00	0.00	4,210.00	0.00	4,210.00	8,420.00
CAPITAL IMPROVEMENTS		1,392.35	5,435.57	861,999.00	0.63	856,563.43	1,723,998.00
ADMINISTRATION							1,718,562.43
01-20-400-147	EMPLOYEE BENEFITS - MEDICA	59.27	308.61	411.00	75.09	102.39	822.00
ADMINISTRATION		59.27	308.61	411.00	75.09	102.39	513.39

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Fund 01 - GENERAL FUND								
01-20-400-151	IMRF	650.21	3,186.56	4,190.00	76.05	1,003.44	8,380.00	
01-20-400-161	SOCIAL SECURITY/FICA	253.38	1,319.42	1,759.00	75.01	439.58	3,518.00	
01-20-550-101	SALARIES - PERMANENT EMPL	3,109.64	14,314.83	27,025.00	52.97	12,710.17	54,050.00	
01-20-550-103	PART TIME - PROGRAM SUPER	0.00	0.00	1,350.00	0.00	1,350.00	2,700.00	
01-20-550-144	EMPLOYEE BENEFITS - UNEMP	0.00	39.50	97.00	40.72	57.50	194.00	
01-20-550-148	LIFE INS BENEFIT - APPOINTED/	84.18	420.74	1,056.00	39.84	635.26	2,112.00	
01-20-550-201	EMERGENCY TELEPHONE LINE	0.00	0.00	100.00	0.00	100.00	200.00	
01-20-550-301	OFFICE SUPPLIES	0.00	32.37	200.00	16.19	167.63	400.00	
01-20-550-302	PRINTING & PUBLISHING	3,614.40	7,486.36	2,360.00	317.22	(5,126.36)	4,720.00	
01-20-550-303	FUEL/MILEAGE/WASH	0.00	0.00	266.00	0.00	266.00	532.00	
01-20-550-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	325.00	0.00	325.00	650.00	
01-20-550-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	275.00	0.00	275.00	550.00	
01-20-550-311	POSTAGE & METER RENT	24.65	1,790.98	5,969.00	30.00	4,178.02	11,938.00	
ADMINISTRATION		7,795.73	28,899.37	45,383.00	63.68	16,483.63	90,766.00	
DATA PROCESSING								
01-20-555-212	EDP SOFTWARE	0.00	204.99	300.00	68.33	95.01	600.00	
01-20-555-306	CONSULTING SERVICES	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	
DATA PROCESSING		0.00	204.99	15,300.00	1.34	15,095.01	30,600.00	
RISK MANAGEMENT								
01-20-560-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	
RISK MANAGEMENT		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	
LANDSCAPING								
01-20-565-245	FEES - ENGINEERING	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	
01-20-565-341	PARK LANDSCAPE SUPPLIES	6,981.50	11,234.07	15,500.00	72.48	4,265.93	31,000.00	
01-20-565-342	LANDSCAPE MAINTENANCE SE	4,683.41	26,194.74	62,983.00	41.59	36,788.26	125,966.00	
01-20-565-352	REIMB EXPENSES - MEMORIAL	0.00	0.00	3,500.00	0.00	3,500.00	7,000.00	
LANDSCAPING		11,664.91	37,428.81	82,983.00	45.10	45,554.19	165,966.00	
MAINTENANCE								
01-20-570-102	OVERTIME	718.80	5,207.97	7,000.00	74.40	1,792.03	14,000.00	
01-20-570-103	PART TIME - LABOR	261.63	1,806.14	10,080.00	17.92	8,273.86	20,160.00	
01-20-570-234	RENT - EQUIPMENT	97.00	650.00	907.00	71.66	257.00	1,814.00	
01-20-570-279	TRASH REMOVAL	0.00	0.00	155.00	0.00	155.00	310.00	
01-20-570-281	CONTRACTED MAINTENANCE	4,998.48	22,544.60	25,550.00	88.24	3,005.40	51,100.00	
01-20-570-331	MAINTENANCE SUPPLIES	0.00	3,910.66	11,350.00	34.46	7,439.34	22,700.00	
01-20-570-345	UNIFORMS	0.00	0.00	200.00	0.00	200.00	400.00	
MAINTENANCE		6,075.91	34,119.37	55,242.00	61.76	21,122.63	110,484.00	
SUMMER PROGRAM								
01-20-575-111	RECREATION INSTRUCTORS	0.00	0.00	2,253.00	0.00	2,253.00	4,506.00	
01-20-575-119	SUMMER PROGRAM MATERIAL	1,620.00	4,823.66	7,244.00	66.59	2,420.34	14,488.00	
01-20-575-517	SENIORS PROGRAM	0.00	0.00	4,667.00	0.00	4,667.00	9,334.00	
SUMMER PROGRAM		1,620.00	4,823.66	14,164.00	34.06	9,340.34	28,328.00	

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Fund 01 - GENERAL FUND							
FALL PROGRAM							
01-20-580-111	RECREATION INSTRUCTORS	0.00	0.00	442.00	0.00	442.00	884.00
01-20-580-118	FALL PROGRAM MATERIALS & S	328.00	328.00	54.00	607.41	(274.00)	108.00
01-20-580-517	SENIORS PROGRAM	0.00	0.00	4,667.00	0.00	4,667.00	9,334.00
FALL PROGRAM		328.00	328.00	5,163.00	6.35	4,835.00	10,326.00
							9,998.00
WINTER PROGRAM							
01-20-585-112	RECREATION INSTRUCTORS	0.00	0.00	500.00	0.00	500.00	1,000.00
01-20-585-121	WINTER PROGRAM MATERIALS	0.00	0.00	6,429.00	0.00	6,429.00	12,858.00
01-20-585-150	CHILDRENS SPECIAL EVENTS -	296.93	296.93	2,597.00	11.43	2,300.07	5,194.00
01-20-585-151	FAMILY SPECIAL EVENT - MOVI	0.00	902.00	1,361.00	66.27	459.00	2,722.00
01-20-585-152	FAMILY SPECIAL EVENT - TREE	0.00	0.00	7,500.00	0.00	7,500.00	15,000.00
01-20-585-153	FAMILY SPECIAL EVENT - BACK	0.00	0.00	3,184.00	0.00	3,184.00	6,368.00
01-20-585-154	FAMILY SPECIAL EVENT - RACE	0.00	11,328.76	21,000.00	53.95	9,671.24	42,000.00
01-20-585-232	RENT - FACILITY	0.00	0.00	300.00	0.00	300.00	600.00
01-20-585-517	SENIORS PROGRAM	0.00	0.00	4,667.00	0.00	4,667.00	9,334.00
WINTER PROGRAM		296.93	12,527.69	47,538.00	26.35	35,010.31	95,076.00
							82,548.31
SPRING PROGRAM							
01-20-586-112	RECREATION INSTRUCTORS - S	0.00	0.00	289.00	0.00	289.00	578.00
01-20-586-121	SPRING PROGRAM MATERIALS	0.00	0.00	170.00	0.00	170.00	340.00
SPRING PROGRAM		0.00	0.00	459.00	0.00	459.00	918.00
SPECIAL RECREATION							
01-20-590-518	SPECIAL RECREATION ASSOC	0.00	18,522.19	37,045.00	50.00	18,522.81	74,090.00
01-20-590-520	ADA RECREATION ACCOMMOD	5,709.80	5,709.80	11,175.00	51.09	5,465.20	22,350.00
01-20-590-521	ADA PARK IMPROVEMENTS	0.00	0.00	66,492.00	0.00	66,492.00	132,984.00
SPECIAL RECREATION		5,709.80	24,231.99	114,712.00	21.12	90,480.01	229,424.00
							205,192.01
Total Dept 20-PARKS & RECREATION							
		34,883.63	147,999.45	1,245,443.00	11.88	1,097,443.55	2,342,886.55
Dept 25-FINANCE DEPARTMENT							
GENERAL MANAGEMENT							
01-25-400-147	EMPLOYEE BENEFITS - MEDICA	371.93	1,360.91	3,253.00	41.84	1,892.09	6,506.00
01-25-400-151	IMRF	4,077.34	15,022.11	33,171.00	45.29	18,148.89	66,342.00
01-25-400-161	SOCIAL SECURITY/FICA	1,590.29	5,819.10	13,505.00	43.09	7,685.90	27,010.00
01-25-610-101	SALARIES	14,429.04	52,906.48	125,050.00	42.31	72,143.52	250,100.00
01-25-610-102	OVERTIME	109.33	1,612.77	1,500.00	107.52	(112.77)	3,000.00
01-25-610-104	PART TIME - CLERICAL	2,740.05	10,078.81	23,911.00	42.15	13,832.19	47,822.00
01-25-610-126	SALARIES - CLERICAL	8,827.45	31,567.28	73,904.00	42.71	42,336.72	147,808.00
01-25-610-141	EMPLOYEE BENEFIT - MEDICAL	2,173.48	10,764.36	26,074.00	41.28	15,309.64	52,148.00
01-25-610-144	EMPLOYEE BENEFIT - UNEMPL	0.00	35.11	274.00	12.81	238.89	548.00
01-25-610-301	OFFICE SUPPLIES	0.00	844.48	3,730.00	22.64	2,885.52	7,460.00
01-25-610-302	PRINTING & PUBLISHING	0.00	0.00	1,150.00	0.00	1,150.00	2,300.00
01-25-610-303	FUEL/MILEAGE/WASH	0.00	0.00	200.00	0.00	200.00	400.00
01-25-610-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	4,225.00	0.00	4,225.00	8,450.00

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Fund 01 - GENERAL FUND								
01-25-610-307	FEES/DUES/SUBSCRIPTIONS	272.33	1,130.02	2,015.00	56.08	884.98	4,030.00	2,899.98
01-25-610-311	POSTAGE & METER RENT	128.09	128.09	600.00	21.35	471.91	1,200.00	1,071.91
GENERAL MANAGEMENT		34,719.33	131,269.52	312,562.00	42.00	181,292.48	625,124.00	493,854.48
CAPITAL IMPROVEMENTS								
01-25-625-611	FURNITURE & OFFICE EQUIPME	0.00	350.00	0.00	100.00	(350.00)	0.00	(350.00)
01-25-625-641	EDP EQUIPMENT	0.00	3,780.80	4,800.00	78.77	1,019.20	9,600.00	5,819.20
CAPITAL IMPROVEMENTS		0.00	4,130.80	4,800.00	86.06	669.20	9,600.00	5,469.20
DATA PROCESSING								
01-25-615-212	EDP SOFTWARE	48.75	5,952.34	37,505.00	15.87	31,552.66	75,010.00	69,057.66
01-25-615-213	VILLAGE-WIDE IT SOFTWARE/ILI	0.00	0.00	6,711.00	0.00	6,711.00	13,422.00	13,422.00
01-25-615-263	MAINTENANCE - OFFICE MACHI	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-25-615-305	PERSONNEL TRAINING	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-25-615-306	IT - CONSULTING SERVICES	12,500.00	20,617.42	25,000.00	82.47	4,382.58	50,000.00	29,382.58
01-25-615-307	ERP CONSULTING SERVICES	0.00	684.20	0.00	100.00	(684.20)	0.00	(684.20)
01-25-615-331	OPERATING SUPPLIES	0.00	157.87	500.00	31.57	342.13	1,000.00	842.13
DATA PROCESSING		12,548.75	27,411.83	70,716.00	38.76	43,304.17	141,432.00	114,020.17
FINANCIAL AUDIT								
01-25-620-251	AUDIT SERVICES	0.00	3,800.00	25,031.00	15.18	21,231.00	50,062.00	46,262.00
01-25-620-252	FINANCIAL SERVICES	0.00	2,170.00	4,840.00	44.83	2,670.00	9,680.00	7,510.00
FINANCIAL AUDIT		0.00	5,970.00	29,871.00	19.99	23,901.00	59,742.00	53,772.00
Total Dept 25-FINANCE DEPARTMENT			168,782.15	417,949.00	40.38	249,166.85	835,898.00	667,115.85
Dept 30-POLICE DEPARTMENT								
CAPITAL IMPROVEMENTS								
01-30-680-611	FURNITURE & OFFICE EQUIPME	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-30-680-625	NEW VEHICLES	11,612.16	123,652.48	130,000.00	95.12	6,347.52	260,000.00	136,347.52
01-30-680-641	EDP NEW EQUIPMENT	0.00	20,283.37	20,797.00	97.53	513.63	41,594.00	21,310.63
CAPITAL IMPROVEMENTS		11,612.16	143,935.85	155,797.00	92.39	11,861.15	311,594.00	167,658.15
ADMINISTRATION								
01-30-400-147	EMPLOYEE BENEFITS - MEDICA	4,042.66	16,537.53	38,004.00	43.52	21,466.47	76,008.00	59,470.47
01-30-400-151	IMRF	3,694.97	13,157.20	30,848.00	42.65	17,690.80	61,696.00	48,538.80
01-30-400-161	SOCIAL SECURITY/FICA	1,495.23	5,240.05	12,343.00	42.45	7,102.95	24,686.00	19,445.95
01-30-630-101	SALARIES - PERMANENT EMPL	231,865.49	909,360.55	2,156,912.00	42.16	1,247,551.45	4,313,824.00	3,404,463.45
01-30-630-102	OVERTIME	26,069.53	178,123.43	285,000.00	62.50	106,876.57	570,000.00	391,876.57
01-30-630-103	OVERTIME - SPECIAL DETAIL &	0.00	0.00	23,000.00	0.00	23,000.00	46,000.00	46,000.00
01-30-630-104	PART TIME - CLERICAL	2,770.75	10,447.78	25,202.00	41.46	14,754.22	50,404.00	39,956.22
01-30-630-106	ACCREDITATION MANAGER	0.00	0.00	12,245.00	0.00	12,245.00	24,490.00	24,490.00
01-30-630-126	SALARIES - CLERICAL	19,140.24	70,180.90	165,880.00	42.31	95,699.10	331,760.00	261,579.10
01-30-630-127	OVERTIME - CLERICAL	1,754.83	3,834.90	8,000.00	47.94	4,165.10	16,000.00	12,165.10
01-30-630-141	EMPLOYEE BENEFIT - MEDICAL	28,633.01	142,835.77	318,338.00	44.87	175,502.23	636,676.00	493,840.23
01-30-630-144	EMPLOYEE BENEFIT - UNEMPL	0.00	73.72	1,985.00	3.71	1,911.28	3,970.00	3,896.28

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		MONTH 09/30/16	09/30/2016	ORIGINAL BUDGET			
Fund 01 - GENERAL FUND							
01-30-630-155	POLICE PENSION	92,978.07	340,919.59	805,810.00	42.31	464,890.41	1,611,620.00
01-30-630-201	PHONE - TELEPHONES	2,131.22	8,979.76	28,000.00	32.07	19,020.24	56,000.00
01-30-630-202	ACCREDITATION	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00
01-30-630-238	FIAT	0.00	3,500.00	3,500.00	100.00	0.00	7,000.00
01-30-630-241	FEES - FIELD COURT ATTORNE	0.00	0.00	12,000.00	0.00	12,000.00	24,000.00
01-30-630-242	DUPAGE CHILDREN'S CENTER	0.00	3,000.00	3,000.00	100.00	0.00	6,000.00
01-30-630-245	FIRING RANGE	113.40	1,129.68	2,000.00	56.48	870.32	4,000.00
01-30-630-246	RED LIGHT - ADJUDICATOR	825.00	1,837.65	7,000.00	26.25	5,162.35	14,000.00
01-30-630-247	RED LIGHT - CAMERA FEES	13,485.00	53,940.00	269,700.00	20.00	215,760.00	539,400.00
01-30-630-248	RED LIGHT - COM ED	111.06	555.18	2,400.00	23.13	1,844.82	4,800.00
01-30-630-249	RED LIGHT - MISC FEE	1,151.99	8,760.45	14,000.00	62.57	5,239.55	28,000.00
01-30-630-301	OFFICE SUPPLIES	460.98	2,328.20	6,600.00	35.28	4,271.80	13,200.00
01-30-630-302	PRINTING & PUBLISHING	0.00	798.76	5,450.00	14.66	4,651.24	10,900.00
01-30-630-303	FUEL/MILEAGE/WASH	3,843.11	16,160.69	92,300.00	17.51	76,139.31	184,600.00
01-30-630-304	SCHOOLS/CONFERENCES/TR	1,409.16	5,326.06	25,000.00	21.30	19,673.94	50,000.00
01-30-630-305	TUITION REIMBURSEMENT	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00
01-30-630-307	FEES/DUES/SUBSCRIPTIONS	463.06	10,125.24	12,500.00	81.00	2,374.76	25,000.00
01-30-630-308	CADET PROGRAM	0.00	437.48	4,000.00	10.94	3,562.52	8,000.00
01-30-630-311	POSTAGE & METER RENT	538.48	1,072.90	4,000.00	26.82	2,927.10	8,000.00
01-30-630-315	COPY SERVICE	193.26	1,008.27	4,000.00	25.21	2,991.73	8,000.00
01-30-630-331	OPERATING SUPPLIES	0.00	79.88	2,000.00	3.99	1,920.12	4,000.00
01-30-630-345	UNIFORMS	1,987.51	10,108.56	29,000.00	34.86	18,891.44	58,000.00
01-30-630-346	AMMUNITION	0.00	0.00	12,000.00	0.00	12,000.00	24,000.00
01-30-630-401	OPERATING EQUIPMENT	3,529.27	9,650.69	23,000.00	41.96	13,349.31	46,000.00
01-30-630-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00
01-30-630-409	MAINTENANCE - VEHICLES	1,931.78	8,962.98	72,000.00	12.45	63,037.02	144,000.00
01-30-630-421	MAINTENANCE - RADIO EQUIPM	0.00	0.00	6,300.00	0.00	6,300.00	12,600.00
ADMINISTRATION		444,619.06	1,838,473.85	4,531,817.00	40.57	2,693,343.15	9,063,634.00
DATA PROCESSING							
01-30-640-212	EDP SOFTWARE	0.00	3,984.83	10,500.00	37.95	6,515.17	21,000.00
01-30-640-263	EDP EQUIPMENT MAINTENANC	0.00	0.00	11,000.00	0.00	11,000.00	22,000.00
01-30-640-306	CONSULTING SERVICES	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00
DATA PROCESSING		0.00	3,984.83	23,000.00	17.33	19,015.17	46,000.00
RISK MANAGEMENT							
01-30-645-273	SELF INSURANCE - DEDUCTIBL	10.89	5,153.08	12,500.00	41.22	7,346.92	25,000.00
RISK MANAGEMENT		10.89	5,153.08	12,500.00	41.22	7,346.92	25,000.00
PATROL							
01-30-650-268	ANIMAL CONTROL	145.00	145.00	800.00	18.13	655.00	1,600.00
01-30-650-343	JAIL SUPPLIES	0.00	435.00	1,000.00	43.50	565.00	2,000.00
01-30-650-349	DRUG FORFEITURE EXP - FEDE	0.00	9,080.00	40,000.00	22.70	30,920.00	80,000.00
PATROL		145.00	9,660.00	41,800.00	23.11	32,140.00	83,600.00
INVESTIGATIVE							
01-30-655-335	CAMERA SUPPLIES	0.00	0.00	400.00	0.00	400.00	800.00
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00

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PERIOD ENDING 09/30/2016

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/16	YTD BALANCE 09/30/2016	2016-17 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL
Fund 01 - GENERAL FUND							
INVESTIGATIVE							
		0.00	0.00	1,400.00	0.00	1,400.00	2,800.00
TRAFFIC SAFETY							
01-30-660-105	PART TIME - CROSSING GUARD	706.10	1,408.75	5,049.00	27.90	3,640.25	10,098.00
TRAFFIC SAFETY		706.10	1,408.75	5,049.00	27.90	3,640.25	10,098.00
ESDA COORDINATOR							
01-30-665-263	SIREN MAINTENANCE	0.00	0.00	500.00	0.00	500.00	1,000.00
ESDA COORDINATOR		0.00	0.00	500.00	0.00	500.00	1,000.00
CRIME PREVENTION							
01-30-670-302	PRINTING & PUBLISHING	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00
01-30-670-331	COMMODITIES	881.99	1,776.99	4,500.00	39.49	2,723.01	9,000.00
CRIME PREVENTION		881.99	1,776.99	5,500.00	32.31	3,723.01	11,000.00
TELECOMMUNICATIONS							
01-30-675-235	RADIO DISPATCHING	0.00	119,683.00	311,366.00	38.44	191,683.00	622,732.00
TELECOMMUNICATIONS		0.00	119,683.00	311,366.00	38.44	191,683.00	622,732.00
Total Dept 30-POLICE DEPARTMENT							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Dept 35-PUBLIC WORKS DEPARTMENT							
CAPITAL IMPROVEMENTS							
01-35-765-641	EDP NEW EQUIPMENT	0.00	2,295.39	2,400.00	95.64	104.61	4,800.00
01-35-765-685	STREET IMPROVEMENTS	0.00	0.00	272,306.00	0.00	272,306.00	544,612.00
CAPITAL IMPROVEMENTS		0.00	2,295.39	274,706.00	0.84	272,410.61	549,412.00
ADMINISTRATION							
01-35-400-147	EMPLOYEE BENEFITS - MEDICA	348.19	1,395.09	3,125.00	44.64	1,729.91	6,250.00
01-35-400-151	IMRF	3,444.54	13,598.35	36,003.00	37.77	22,404.65	72,006.00
01-35-400-161	SOCIAL SECURITY/FICA	1,120.01	5,545.04	12,484.00	44.42	6,938.96	24,968.00
01-35-710-101	SALARIES - PERMANENT EMPL	15,382.65	58,771.99	151,562.00	38.78	92,790.01	303,124.00
01-35-710-102	OVERTIME	1,476.11	8,413.35	18,620.00	45.18	10,206.65	37,240.00
01-35-710-103	PART TIME - LABOR	4,392.67	18,729.83	21,560.00	86.87	2,830.17	43,120.00
01-35-710-126	SALARIES - CLERICAL	2,741.01	10,050.42	23,754.00	42.31	13,703.58	47,508.00
01-35-710-141	EMPLOYEE BENEFITS - MEDICA	1,569.26	7,229.80	27,629.00	26.17	20,399.20	55,258.00
01-35-710-144	EMPLOYEE BENEFITS - UNEMP	0.00	49.69	178.00	27.92	128.31	356.00
01-35-710-201	TELEPHONES	488.79	1,073.51	2,500.00	42.94	1,426.49	5,000.00
01-35-710-301	OFFICE SUPPLIES	0.00	37.58	500.00	7.52	462.42	1,000.00
01-35-710-302	PRINTING & PUBLISHING	270.00	270.00	1,250.00	21.60	980.00	2,500.00
01-35-710-303	FUEL/MILEAGE/WASH	586.52	2,313.46	12,500.00	18.51	10,186.54	25,000.00
01-35-710-304	SCHOOLS/CONFERENCES/TRA	0.00	42.00	3,000.00	1.40	2,958.00	6,000.00
01-35-710-306	REIMB PERSONAL EXPENSE	0.00	0.00	300.00	0.00	300.00	600.00
01-35-710-307	FEES/DUES/SUBSCRIPTIONS	0.00	100.00	350.00	28.57	250.00	700.00
01-35-710-311	POSTAGE & METER RENT	879.64	879.64	1,500.00	58.64	620.36	3,000.00
01-35-710-345	UNIFORMS	0.00	1,214.99	4,500.00	27.00	3,285.01	9,000.00
Total							
		45,854.91	184,854.91	485,407.65	37.77	22,404.65	72,006.00
Total							
		1,120.01	5,545.04	12,484.00	44.42	6,938.96	24,968.00
Total							
		15,382.65	58,771.99	151,562.00	38.78	92,790.01	303,124.00
Total							
		1,476.11	8,413.35	18,620.00	45.18	10,206.65	37,240.00
Total							
		4,392.67	18,729.83	21,560.00	86.87	2,830.17	43,120.00
Total							
		2,741.01	10,050.42	23,754.00	42.31	13,703.58	47,508.00
Total							
		1,569.26	7,229.80	27,629.00	26.17	20,399.20	55,258.00
Total							
		0.00	49.69	178.00	27.92	128.31	356.00
Total							
		488.79	1,073.51	2,500.00	42.94	1,426.49	5,000.00
Total							
		0.00	37.58	500.00	7.52	462.42	1,000.00
Total							
		270.00	270.00	1,250.00	21.60	980.00	2,500.00
Total							
		586.52	2,313.46	12,500.00	18.51	10,186.54	25,000.00
Total							
		0.00	42.00	3,000.00	1.40	2,958.00	6,000.00
Total							
		0.00	0.00	300.00	0.00	300.00	600.00
Total							
		0.00	100.00	350.00	28.57	250.00	700.00
Total							
		879.64	879.64	1,500.00	58.64	620.36	3,000.00
Total							
		0.00	1,214.99	4,500.00	27.00	3,285.01	9,000.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,652.65	10,177,458.00
Total							
		457,975.20	2,124,076.35	5,088,729.00	41.74	2,964,	

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	2016-17 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.	
		MONTH 09/30/16	09/30/16					APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND									
01-35-710-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION		32,699.39	129,714.74	321,815.00	40.31	192,100.26	643,630.00	513,915.26	
DATA PROCESSING									
01-35-715-212	EDP SOFTWARE	0.00	409.98	450.00	91.11	40.02	900.00	490.02	
01-35-715-263	EQUIPMENT MAINTENANCE	85.85	514.75	0.00	100.00	(514.75)	0.00	(514.75)	
01-35-715-401	OPERATING SUPPLIES & EQUIP	0.00	574.07	5,000.00	11.48	4,425.93	10,000.00	9,425.93	
DATA PROCESSING		85.85	1,498.80	5,450.00	27.50	3,951.20	10,900.00	9,401.20	
ENGINEERING									
01-35-720-245	FEES - ENGINEERING	15,844.83	110,069.32	164,623.00	66.86	54,553.68	329,246.00	219,176.68	
01-35-720-254	PLAN REVIEW - ENGINEER	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00	
ENGINEERING		15,844.83	110,069.32	166,123.00	66.26	56,053.68	332,246.00	222,176.68	
BUILDINGS									
01-35-725-412	MAINTENANCE - GAS TANKS AN	0.00	8,418.81	8,400.00	100.22	(18.81)	16,800.00	8,381.19	
01-35-725-413	MAINTENANCE - GARAGE	0.00	1,727.48	3,000.00	57.58	1,272.52	6,000.00	4,272.52	
01-35-725-414	MAINTENANCE - SALT BINS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
01-35-725-415	NICOR GAS	34.37	106.09	4,000.00	2.65	3,893.91	8,000.00	7,893.91	
01-35-725-417	SANITARY USER CHARGE	12.50	18.89	200.00	9.45	181.11	400.00	381.11	
01-35-725-418	MAINTENANCE - PW BUILDING	371.35	3,963.14	8,500.00	46.63	4,536.86	17,000.00	13,036.86	
BUILDINGS		418.22	14,234.41	24,600.00	57.86	10,365.59	49,200.00	34,965.59	
EQUIPMENT REPAIR									
01-35-735-409	MAINTENANCE - VEHICLES	19.18	2,973.96	20,000.00	14.87	17,026.04	40,000.00	37,026.04	
01-35-735-411	MAINTENANCE - EQUIPMENT	0.00	62.13	4,000.00	1.55	3,937.87	8,000.00	7,937.87	
EQUIPMENT REPAIR		19.18	3,036.09	24,000.00	12.65	20,963.91	48,000.00	44,963.91	
SNOW REMOVAL									
01-35-740-287	SNOW REMOVAL CONTRACT	0.00	0.00	60,000.00	0.00	60,000.00	120,000.00	120,000.00	
01-35-740-306	REIMB PERSONAL EXPENSES	0.00	0.00	200.00	0.00	200.00	400.00	400.00	
01-35-740-411	MAINTENANCE - EQUIPMENT	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00	
SNOW REMOVAL		0.00	0.00	66,200.00	0.00	66,200.00	132,400.00	132,400.00	
STREET LIGHTING									
01-35-745-207	ENERGY - STREET LIGHTS	2,060.13	7,324.12	16,640.00	44.02	9,315.88	33,280.00	25,955.88	
01-35-745-223	MAINTENANCE - STREET LIGHT	197.50	13,886.76	15,000.00	92.58	1,113.24	30,000.00	16,113.24	
01-35-745-224	MAINTENANCE - TRAFFIC SIGN	0.00	1,170.00	7,000.00	16.71	5,830.00	14,000.00	12,830.00	
STREET LIGHTING		2,257.63	22,380.88	38,640.00	57.92	16,259.12	77,280.00	54,899.12	
STORM WATER IMPROVEMENTS									
01-35-750-286	JET CLEANING CULVERT	7,279.50	7,279.50	20,000.00	36.40	12,720.50	40,000.00	32,720.50	
01-35-750-289	SITE IMPROVEMENTS	8,177.20	8,177.20	20,000.00	40.89	11,822.80	40,000.00	31,822.80	
01-35-750-290	EQUIPMENT RENTAL	455.40	724.62	5,000.00	14.49	4,275.38	10,000.00	9,275.38	
01-35-750-328	STREET & ROW MAINTENANCE	37,544.46	81,879.01	90,000.00	90.98	8,120.99	180,000.00	98,120.99	
01-35-750-329	MAINTENANCE - SAW MILL CRE	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00	
01-35-750-338	TREE MAINTENANCE	139,300.00	246,787.00	256,640.00	96.16	9,853.00	513,280.00	266,493.00	

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/16	YTD BALANCE 09/30/2016	2016-17 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. APPROX.	AVAIL
Fund 01 - GENERAL FUND								
01-35-750-381	STORM WATER IMPROVEMENT	11,312.64	20,233.28	40,000.00	50.58	19,766.72	80,000.00	59,766.72
STORM WATER IMPROVEMENTS								
		204,069.20	365,080.61	433,140.00	84.29	68,059.39	866,280.00	501,199.39
STREET MAINTENANCE								
01-35-755-279	TRASH REMOVAL	0.00	0.00	1,250.00	0.00	1,250.00	2,500.00	2,500.00
01-35-755-281	ROUTE 83 BEAUTIFICATION	5,563.18	22,252.72	49,000.00	45.41	26,747.28	98,000.00	75,747.28
01-35-755-282	REIMB EXP - CONSTRUCTION	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-35-755-283	REIMB EXP - OTHER	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
01-35-755-284	REIMB EXP - BRUSH PICKUP	0.00	9,675.00	20,000.00	48.38	10,325.00	40,000.00	30,325.00
01-35-755-290	EQUIPMENT RENTAL	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
01-35-755-328	STREET & ROW MAINTENANCE	2,068.10	6,341.79	20,000.00	31.71	13,658.21	40,000.00	33,658.21
01-35-755-331	OPERATING SUPPLIES	0.00	860.00	60,000.00	1.43	59,140.00	120,000.00	119,140.00
01-35-755-332	J.U.L.I.E.	0.00	1,193.14	2,387.00	49.98	1,193.86	4,774.00	3,580.86
01-35-755-333	ROAD SIGNS	700.88	3,013.83	9,000.00	33.49	5,986.17	18,000.00	14,986.17
01-35-755-401	OPERATING EQUIPMENT	0.00	140.99	2,500.00	5.64	2,359.01	5,000.00	4,859.01
STREET MAINTENANCE								
		8,332.16	43,477.47	166,887.00	26.05	123,409.53	333,774.00	290,296.53
NUISANCE CONTROL								
01-35-760-258	PEST CONTROL	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-35-760-259	MOSQUITO ABATEMENT	0.00	28,869.55	32,100.00	89.94	3,230.45	64,200.00	35,330.45
NUISANCE CONTROL								
		0.00	28,869.55	33,100.00	87.22	4,230.45	66,200.00	37,330.45
Total Dept 35-PUBLIC WORKS DEPARTMENT								
		263,726.46	720,657.26	1,554,661.00	46.35	834,003.74	3,109,322.00	2,388,664.74
Dept 40-BUILDING & ZONING DEPARTMENT								
GENERAL MANAGEMENT								
01-40-400-147	EMPLOYEE BENEFITS - MEDICA	185.54	782.01	1,707.00	45.81	924.99	3,414.00	2,631.99
01-40-400-151	IMRF	2,295.67	9,725.47	20,882.00	46.57	11,156.53	41,764.00	32,038.53
01-40-400-161	SOCIAL SECURITY/FICA	793.37	3,343.68	7,298.00	45.82	3,954.32	14,596.00	11,252.32
01-40-810-101	SALARIES - PERMANENT EMPL	8,482.80	31,103.60	73,517.00	42.31	42,413.40	147,034.00	115,930.40
01-40-810-102	OVERTIME	1,352.78	12,345.00	15,413.00	80.09	3,068.00	30,826.00	18,481.00
01-40-810-126	SALARIES - CLERICAL	3,320.22	12,284.97	28,775.00	42.69	16,490.03	57,550.00	45,265.03
01-40-810-141	EMPLOYEE BENEFITS - MEDICA	2,337.28	11,575.66	27,975.00	41.38	16,399.34	55,950.00	44,374.34
01-40-810-144	EMPLOYEE BENEFITS - UNEMP	0.00	0.00	107.00	0.00	107.00	214.00	214.00
01-40-810-201	TELEPHONES	547.20	504.31	1,000.00	50.43	495.69	2,000.00	1,495.69
01-40-810-301	OFFICE SUPPLIES	225.56	441.57	750.00	58.88	308.43	1,500.00	1,058.43
01-40-810-302	PRINTING & PUBLISHING	288.48	288.48	750.00	38.46	461.52	1,500.00	1,211.52
01-40-810-303	FUEL/MILEAGE/WASH	68.80	276.58	1,250.00	22.13	973.42	2,500.00	2,223.42
01-40-810-304	SCHOOLS/CONFERENCES/TRA	0.00	55.00	1,000.00	5.50	945.00	2,000.00	1,945.00
01-40-810-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-40-810-311	POSTAGE & METER RENT	279.74	279.74	400.00	69.94	120.26	800.00	520.26
01-40-810-401	OPERATING EQUIPMENT	0.00	564.58	200.00	282.29	(364.58)	400.00	(164.58)
01-40-810-409	MAINTENANCE - VEHICLES	250.00	2,432.35	1,000.00	243.24	(1,432.35)	2,000.00	(432.35)
GENERAL MANAGEMENT								
		20,427.44	86,003.00	182,524.00	47.12	96,521.00	365,048.00	279,045.00
CAPITAL IMPROVEMENTS								

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Fund 01 - GENERAL FUND							
01-40-835-611	FURNITURE & OFFICE EQUIPME	0.00	700.00	0.00	100.00	(700.00)	(700.00)
CAPITAL IMPROVEMENTS							
		0.00	700.00	0.00	100.00	(700.00)	(700.00)
DATA PROCESSING							
01-40-815-212	EDP SOFTWARE	0.00	307.49	450.00	68.33	142.51	592.51
01-40-815-305	EDP PERSONNEL TRAINING	0.00	1,450.00	1,350.00	107.41	(100.00)	1,250.00
01-40-815-306	CONSULTING SERVICES	0.00	0.00	750.00	0.00	750.00	1,500.00
01-40-815-345	UNIFORMS	0.00	0.00	400.00	0.00	400.00	800.00
01-40-815-401	EDP OPERATING EQUIPMENT	0.00	1,971.24	2,400.00	82.14	428.76	2,828.76
DATA PROCESSING							
		0.00	3,728.73	5,350.00	69.70	1,621.27	6,971.27
ENGINEERING							
01-40-820-245	FEES - ENGINEERING	0.00	1,000.00	4,000.00	25.00	3,000.00	7,000.00
01-40-820-246	FEES - DRAINAGE ENGINEER	0.00	336.25	6,000.00	5.60	5,663.75	11,663.75
01-40-820-247	REIMB EXP - ENGINEERING	0.00	0.00	500.00	0.00	500.00	1,000.00
01-40-820-254	PLAN REVIEW - ENGINEER	0.00	950.92	5,000.00	19.02	4,049.08	9,049.08
01-40-820-255	PLAN REVIEW - STRUCTURAL	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00
01-40-820-258	PLAN REVIEW - BUILDING CODE	13,688.72	26,967.96	30,000.00	89.89	3,032.04	33,032.04
01-40-820-259	PLAN REVIEW - DRAINAGE ENGI	1,963.01	8,795.54	12,500.00	70.36	3,704.46	16,204.46
ENGINEERING							
		15,651.73	38,050.67	63,000.00	60.40	24,949.33	87,949.33
INSPECTION							
01-40-830-109	PART TIME - INSPECTOR	2,436.00	12,831.00	30,000.00	42.77	17,169.00	47,169.00
01-40-830-115	PLUMBING INSPECTION	765.00	2,925.00	6,000.00	48.75	3,075.00	9,075.00
01-40-830-117	ELEVATOR INSPECTION	2,248.00	3,451.00	7,000.00	49.30	3,549.00	10,549.00
01-40-830-119	CODE ENFORCEMENT INSPECT	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00
INSPECTION							
		5,449.00	19,207.00	47,000.00	40.87	27,793.00	74,793.00
Total Dept 40-BUILDING & ZONING DEPARTMENT							
		41,528.17	147,689.40	297,874.00	49.58	150,184.60	448,058.60
Fund 01 - GENERAL FUND:							
TOTAL EXPENDITURES							
		935,707.65	3,809,143.96	10,128,108.00	37.61	6,318,964.04	16,447,072.04

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Fund 02 - WATER FUND							
Dept 50-WATER DEPARTMENT							
CAPITAL IMPROVEMENTS							
02-50-440-694	DISTRIBUTION SYSTEM REPLA	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00
02-50-440-695	EDP	0.00	26,727.00	23,276.00	114.83	(3,451.00)	46,552.00
		0.00	26,727.00	33,276.00	80.32	6,549.00	66,552.00
							39,825.00
CAPITAL IMPROVEMENTS							
ADMINISTRATION							
02-50-400-147	EMPLOYEE BENEFITS - MEDICA	307.20	1,314.78	3,177.00	41.38	1,862.22	6,354.00
02-50-400-151	IMRF	3,708.29	14,742.53	36,035.00	40.91	21,292.47	72,070.00
02-50-400-161	SOCIAL SECURITY/FICA	1,017.81	5,289.50	13,585.00	38.94	8,295.50	27,170.00
02-50-401-101	SALARIES - PERMANENT EMPL	14,203.64	52,877.45	137,419.00	38.48	84,541.55	274,838.00
02-50-401-102	OVERTIME	4,166.59	20,865.41	32,944.00	63.34	12,078.59	65,888.00
02-50-401-103	PART TIME - LABOR	78.75	6,908.13	25,000.00	27.63	18,091.87	50,000.00
02-50-401-126	SALARIES - CLERICAL	2,740.83	10,049.66	23,754.00	42.31	13,704.34	47,508.00
02-50-401-141	EMPLOYEE BENEFITS - MEDICA	1,626.17	7,510.99	28,347.00	26.50	20,836.01	56,694.00
02-50-401-144	EMPLOYEE BENEFITS - UNEMP	0.00	49.69	178.00	27.92	128.31	356.00
02-50-401-201	PHONE - TELEPHONES	1,365.44	4,468.88	9,600.00	46.55	5,131.12	19,200.00
02-50-401-239	FEES - VILLAGE ATTORNEY	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00
02-50-401-301	OFFICE SUPPLIES	349.00	418.45	1,500.00	27.90	1,081.55	3,000.00
02-50-401-302	PRINTING & PUBLISHING	0.00	2,873.52	6,000.00	47.89	3,126.48	12,000.00
02-50-401-303	FUEL/MILEAGE/WASH	586.51	2,313.46	3,500.00	66.10	1,186.54	7,000.00
02-50-401-304	SCHOOLS/CONFERENCES/TRA	32.00	32.00	2,000.00	1.60	1,968.00	4,000.00
02-50-401-306	REIMBURSE PERSONAL EXPEN	0.00	0.00	150.00	0.00	150.00	300.00
02-50-401-307	FEES/DUES/SUBSCRIPTIONS	0.00	339.00	550.00	61.64	211.00	1,100.00
02-50-401-311	POSTAGE & METER RENT	1,386.35	1,386.35	6,500.00	21.33	5,113.65	13,000.00
02-50-401-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00
		31,568.58	131,439.80	331,739.00	39.62	200,299.20	663,478.00
							532,038.20
ADMINISTRATION							
OTHER							
02-50-449-102	INTEREST EXPENSE	0.00	5,017.00	10,034.00	50.00	5,017.00	20,068.00
02-50-449-104	BOND PRINCIPAL EXPENSE	0.00	0.00	10,286.00	0.00	10,286.00	20,572.00
02-50-449-105	INTEREST EXPENSE - IEPA LOA	0.00	0.00	17,145.00	0.00	17,145.00	34,290.00
02-50-449-106	PRINCIPAL EXPENSE - IEPA LO	0.00	0.00	38,840.00	0.00	38,840.00	77,680.00
		0.00	5,017.00	76,305.00	6.57	71,288.00	152,610.00
							147,593.00
DATA PROCESSING							
02-50-417-212	EDP SOFTWARE	48.75	458.70	750.00	61.16	291.30	1,500.00
02-50-417-263	EDP EQUIPMENT MAINTENANC	0.00	968.47	0.00	100.00	(968.47)	0.00
02-50-417-305	EDP PERSONNEL TRAINING	0.00	0.00	1,350.00	0.00	1,350.00	2,700.00
02-50-417-401	EDP OPERATING EQUIPMENT	679.99	8,942.75	4,000.00	223.57	(4,942.75)	8,000.00
		728.74	10,369.92	6,100.00	170.00	(4,269.92)	12,200.00
							1,830.08
ENGINEERING							
02-50-405-245	FEES - ENGINEERING	311.41	1,885.18	2,000.00	94.26	114.82	4,000.00
		311.41	1,885.18	2,000.00	94.26	114.82	4,000.00
							2,114.82
TRANSFERS TO OTHER FUNDS							
02-50-410-501	REIMBURSE OVERHEAD GENER	43,582.58	217,912.90	522,991.00	41.67	305,078.10	1,045,982.00
							828,069.10

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Fund 02 - WATER FUND								
02-50-900-109	TRANSFER TO WATER CAPITAL	0.00	100,000.00	100,000.00	100.00	0.00	200,000.00	100,000.00
02-50-900-111	TRANSFER TO DEBT SERVICE	0.00	0.00	31,616.00	0.00	31,616.00	63,232.00	63,232.00
02-50-900-112	TRANSFER TO DEBT SERVICE -	0.00	7,717.50	15,435.00	50.00	7,717.50	30,870.00	23,152.50
TRANSFERS TO OTHER FUNDS		43,582.58	325,630.40	670,042.00	48.60	344,411.60	1,340,084.00	1,014,453.60
WATER PRODUCTION								
02-50-420-206	ENERGY - ELECTRIC PUMP	174.89	2,505.27	12,000.00	20.88	9,494.73	24,000.00	21,494.73
02-50-420-294	LANDSCAPING - WELLS 1 & 3	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-420-297	LANDSCAPING - STANDPIPE	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
02-50-420-361	CHEMICALS	0.00	272.00	1,750.00	15.54	1,478.00	3,500.00	3,228.00
02-50-420-362	SAMPLING ANALYSIS	340.00	600.00	2,678.00	22.40	2,078.00	5,356.00	4,756.00
02-50-420-488	MAINTENANCE - PUMPS & WELL	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-420-491	PUMP INSPECTION REPAIR MAI	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-420-575	PURCHASE OF WATER	153,124.80	618,436.80	1,624,000.00	38.08	1,005,563.20	3,248,000.00	2,629,563.20
WATER PRODUCTION		153,639.69	621,814.07	1,642,928.00	37.85	1,021,113.93	3,285,856.00	2,664,041.93
WATER STORAGE								
02-50-425-473	WELLHOUSE REPAIRS & MAINT	0.00	755.00	1,500.00	50.33	745.00	3,000.00	2,245.00
02-50-425-474	WELLHOUSE REPAIRS & MAIN -	0.00	755.00	1,000.00	75.50	245.00	2,000.00	1,245.00
02-50-425-475	MATERIALS & SUPPLIES- STAN	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
02-50-425-485	REPAIRS & MAINTENANCE-STA	0.00	2,442.73	5,985.00	40.81	3,542.27	11,970.00	9,527.27
WATER STORAGE		0.00	3,952.73	9,485.00	41.67	5,532.27	18,970.00	15,017.27
TRANSPORTATION/DISTRIBUTION								
02-50-430-276	LEAK SURVEYS	0.00	2,669.75	10,000.00	26.70	7,330.25	20,000.00	17,330.25
02-50-430-277	WATER DISTRIBUTION REPAIRS	12,634.45	72,902.35	95,000.00	76.74	22,097.65	190,000.00	117,097.65
02-50-430-299	LANDSCAPING - OTHER	184.88	1,031.12	4,000.00	25.78	2,968.88	8,000.00	6,968.88
02-50-430-401	OPERATING EQUIPMENT	0.00	31.92	1,000.00	3.19	968.08	2,000.00	1,968.08
02-50-430-425	J U L I E. MAINTENANCE & SU	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
02-50-430-476	MATERIAL & SUPPLIES - DISTRI	51.00	15,374.72	12,500.00	123.00	(2,874.72)	25,000.00	9,625.28
TRANSPORTATION/DISTRIBUTION		12,870.33	92,009.86	123,250.00	74.65	31,240.14	246,500.00	154,490.14
METERS & BILLING								
02-50-435-278	METERS FLOW TESTING	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
02-50-435-461	NEW METERING EQUIPMENT	887.33	44,861.52	7,500.00	598.15	(37,361.52)	15,000.00	(29,861.52)
02-50-435-462	METER REPLACEMENT	86.80	86.80	500.00	17.36	413.20	1,000.00	913.20
02-50-435-463	MAINTENANCE - METER EQUIP	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
METERS & BILLING		974.13	44,948.32	15,000.00	299.66	(29,948.32)	30,000.00	(14,948.32)
Total Dept 50-WATER DEPARTMENT		243,675.46	1,263,794.28	2,910,125.00	43.43	1,646,330.72	5,820,250.00	4,556,455.72
Fund 02 - WATER FUND:								

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Fund 02 - WATER FUND							
TOTAL EXPENDITURES		243,675.46	1,263,794.28	2,910,125.00	43.43	1,646,330.72	5,820,250.00
							4,556,455.72

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/16	YTD BALANCE 09/30/2016	2016-17 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 03 - HOTEL/MOTEL TAX FUND								
Dept 53-HOTEL/MOTEL								
COMMUNITY RELATIONS								
03-53-435-303	WILLOWBROOK MOBILE PHONE	0.00	0.00	1,024.00	0.00	1,024.00	2,048.00	2,048.00
03-53-435-308	GRANT PILOT PROGRAM	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
03-53-435-316	LANDSCAPE BEAUTIFICATION	43.20	1,664.00	3,000.00	55.47	1,336.00	6,000.00	4,336.00
03-53-435-317	ADVERTISING	0.00	10,184.05	100,000.00	10.18	89,815.95	200,000.00	189,815.95
03-53-435-319	CHAMBER DIRECTORY	0.00	3,000.00	3,000.00	100.00	0.00	6,000.00	3,000.00
03-53-435-320	TRANSPORTATION	11,553.00	25,075.00	60,000.00	41.79	34,925.00	120,000.00	94,925.00
COMMUNITY RELATIONS								
		11,596.20	39,923.05	172,024.00	23.21	132,100.95	344,048.00	304,124.95
ADMINISTRATION								
03-53-401-307	FEES/DUES/SUBSCRIPTIONS	0.00	3,181.20	12,150.00	26.18	8,968.80	24,300.00	21,118.80
03-53-401-311	POSTAGE & METER RENT	232.96	232.96	125.00	186.37	(107.96)	250.00	17.04
ADMINISTRATION								
		232.96	3,414.16	12,275.00	27.81	8,860.84	24,550.00	21,135.84
SPECIAL EVENTS								
03-53-436-378	WINE & DINE INTELLIGENTLY	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
03-53-436-379	SPECIAL PROMOTIONAL EVENT	0.00	2,500.00	2,500.00	100.00	0.00	5,000.00	2,500.00
SPECIAL EVENTS								
		0.00	2,500.00	4,500.00	55.56	2,000.00	9,000.00	6,500.00
Total Dept 53-HOTEL/MOTEL								
		11,829.16	45,837.21	188,799.00	24.28	142,961.79	377,598.00	331,760.79
Fund 03 - HOTEL/MOTEL TAX FUND:								
TOTAL EXPENDITURES								
		11,829.16	45,837.21	188,799.00	24.28	142,961.79	377,598.00	331,760.79

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Fund 04 - MOTOR FUEL TAX FUND								
Dept 56-MOTOR FUEL TAX								
CAPITAL IMPROVEMENTS								
04-56-430-684	STREET MAINTENANCE CONTR	48,186.00	48,186.00	248,392.00	19.40	200,206.00	496,784.00	448,598.00
04-56-430-685	LAFO PROJECT	119,674.40	131,009.65	163,762.00	80.00	32,752.35	327,524.00	196,514.35
CAPITAL IMPROVEMENTS		167,860.40	179,195.65	412,154.00	43.48	232,958.35	824,308.00	645,112.35
Total Dept 56-MOTOR FUEL TAX								
		167,860.40	179,195.65	412,154.00	43.48	232,958.35	824,308.00	645,112.35
Fund 04 - MOTOR FUEL TAX FUND:								
TOTAL EXPENDITURES								
		167,860.40	179,195.65	412,154.00	43.48	232,958.35	824,308.00	645,112.35

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Fund 06 - SSA ONE BOND & INTEREST FUND								
Dept 60-SSA BOND								
OTHER								
06-60-550-401	BOND PRINCIPAL EXPENSE	0.00	0.00	140,000.00	0.00	140,000.00	280,000.00	280,000.00
06-60-550-402	BOND INTEREST EXPENSE	0.00	89,742.50	179,485.00	50.00	89,742.50	358,970.00	269,227.50
OTHER		0.00	89,742.50	319,485.00	28.09	229,742.50	638,970.00	549,227.50
Total Dept 60-SSA BOND								
		0.00	89,742.50	319,485.00	28.09	229,742.50	638,970.00	549,227.50
Fund 06 - SSA ONE BOND & INTEREST FUND:								
TOTAL EXPENDITURES								
		0.00	89,742.50	319,485.00	28.09	229,742.50	638,970.00	549,227.50

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/16	YTD BALANCE 09/30/2016	2016-17 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 07 - POLICE PENSION FUND								
Dept 62								
ADMINISTRATION								
07-62-401-242	LEGAL FEES	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
07-62-401-251	AUDIT FEES	0.00	0.00	3,869.00	0.00	3,869.00	7,738.00	7,738.00
07-62-401-252	ACTUARY SERVICES	4,400.00	4,400.00	4,400.00	100.00	0.00	8,800.00	4,400.00
07-62-401-253	FINANCIAL ADVISORY FEES	0.00	8,262.31	33,917.00	24.36	25,654.69	67,834.00	59,571.69
07-62-401-254	FIDUCIARY INSURANCE	0.00	0.00	3,098.00	0.00	3,098.00	6,196.00	6,196.00
07-62-401-304	SCHOOL/CONFERENCES/TRAV	1,660.00	1,660.00	3,237.00	51.28	1,577.00	6,474.00	4,814.00
07-62-401-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	819.00	0.00	819.00	1,638.00	1,638.00
07-62-401-531	FILING FEE - IL DEPT OF INSUR	0.00	3,862.74	3,863.00	99.99	0.26	7,726.00	3,863.26
ADMINISTRATION		6,060.00	18,185.05	55,203.00	32.94	37,017.95	110,406.00	92,220.95
PENSION BENEFITS								
07-62-401-581	PENSION BENEFITS	76,794.38	383,743.86	844,957.00	45.42	461,213.14	1,689,914.00	1,306,170.14
07-62-401-582	WIDOW'S PENSION	3,209.37	16,046.85	38,512.00	41.67	22,465.15	77,024.00	60,977.15
07-62-401-583	DISABILITY BENEFITS	4,492.91	22,464.55	58,770.00	38.22	36,305.45	117,540.00	95,075.45
PENSION BENEFITS		84,496.66	422,255.26	942,239.00	44.81	519,983.74	1,884,478.00	1,462,222.74
Total Dept 62								
		90,556.66	440,440.31	997,442.00	44.16	557,001.69	1,994,884.00	1,554,443.69
Fund 07 - POLICE PENSION FUND:								
TOTAL EXPENDITURES								
		90,556.66	440,440.31	997,442.00	44.16	557,001.69	1,994,884.00	1,554,443.69

EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 09/30/2016

Page: 20/24

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/16	YTD BALANCE 09/30/2016	2016-17 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND							
Dept 65-WATER CAPITAL IMPROVEMENTS							
CAPITAL IMPROVEMENTS							
09-65-440-600	WATER SYSTEM IMPROVEMEN	534.60	21,299.60	20,765.00	102.57	(534.60)	41,530.00
09-65-440-603	VALVE INSERTION PROGRAM	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00
09-65-440-604	WATER TANK REPAIRS	329,476.00	519,103.64	981,760.00	52.87	462,656.36	1,963,520.00
CAPITAL IMPROVEMENTS		330,010.60	540,403.24	1,008,525.00	53.58	468,121.76	2,017,050.00
Total Dept 65-WATER CAPITAL IMPROVEMENTS		330,010.60	540,403.24	1,008,525.00	53.58	468,121.76	1,476,646.76
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND:							
TOTAL EXPENDITURES		330,010.60	540,403.24	1,008,525.00	53.58	468,121.76	1,476,646.76

EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 09/30/2016

Page: 21/24

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/16	YTD BALANCE 09/30/2016	2016-17 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 10 - CAPITAL PROJECT FUND								
Dept 68-CAPITAL PROJECTS								
CAPITAL IMPROVEMENTS								
10-68-540-423	TRAFFIC IMPROVEMENTS	30,721.50	30,721.50	85,500.00	35.93	54,778.50	171,000.00	140,278.50
	CAPITAL IMPROVEMENTS	30,721.50	30,721.50	85,500.00	35.93	54,778.50	171,000.00	140,278.50
Total Dept 68-CAPITAL PROJECTS								
		30,721.50	30,721.50	85,500.00	35.93	54,778.50	171,000.00	140,278.50
Fund 10 - CAPITAL PROJECT FUND:								
TOTAL EXPENDITURES								
		30,721.50	30,721.50	85,500.00	35.93	54,778.50	171,000.00	140,278.50

EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 09/30/2016

Page: 22/24

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/16	YTD BALANCE 09/30/2016	2016-17 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
Fund 11 - DEBT SERVICE FUND							
Dept 70-DEBT SERVICE FUND							
OTHER							
11-70-550-401	BOND PRINCIPAL EXPENSE	0.00	0.00	199,714.00	0.00	199,714.00	399,428.00
11-70-550-402	BOND INTEREST EXPENSE	0.00	63,158.00	126,316.00	50.00	63,158.00	252,632.00
11-70-550-404	BOND ISSUANCE COSTS	0.00	0.00	850.00	0.00	850.00	1,700.00
OTHER		0.00	63,158.00	326,880.00	19.32	263,722.00	653,760.00
							590,602.00
Total Dept 70-DEBT SERVICE FUND							
		0.00	63,158.00	326,880.00	19.32	263,722.00	653,760.00
							590,602.00
Fund 11 - DEBT SERVICE FUND:							
TOTAL EXPENDITURES							
		0.00	63,158.00	326,880.00	19.32	263,722.00	653,760.00
							590,602.00

EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 09/30/2016

Page: 23/24

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/16	YTD BALANCE 09/30/2016	2016-17 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & Dept 75							
CAPITAL IMPROVEMENTS							
14-75-930-411	POLICE DEPT REMODEL (7760	13,520.34	178,378.86	3,060,000.00	5.83	2,881,621.14	5,941,621.14
14-75-930-412	CRC REMODEL (825 MIDWAY D	0.00	0.00	25,000.00	0.00	25,000.00	50,000.00
CAPITAL IMPROVEMENTS		13,520.34	178,378.86	3,085,000.00	5.78	2,906,621.14	5,991,621.14
Total Dept 75							
		13,520.34	178,378.86	3,085,000.00	5.78	2,906,621.14	5,991,621.14
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION							
TOTAL EXPENDITURES							
		13,520.34	178,378.86	3,085,000.00	5.78	2,906,621.14	5,991,621.14

Page: 24/24

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/16	YTD BALANCE 09/30/2016	2016-17 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX								
Dept 15-PLANNING & ECONOMIC DEVELOPMENT								
CONTINGENCIES								
15-15-401-205	ENGINEERING	450.00	450.00	0.00	100.00	(450.00)	0.00	(450.00)
15-15-401-242	LEGAL FEES	0.00	3,302.55	0.00	100.00	(3,302.55)	0.00	(3,302.55)
15-15-510-232	CONSULTANTS-DESIGN & OTHE	0.00	11,000.00	0.00	100.00	(11,000.00)	0.00	(11,000.00)
15-15-510-302	PRINTING & PUBLISHING	0.00	1,218.00	0.00	100.00	(1,218.00)	0.00	(1,218.00)
CONTINGENCIES								
		450.00	15,970.55	0.00	100.00	(15,970.55)	0.00	(15,970.55)
Total Dept 15-PLANNING & ECONOMIC DEVELOPMEN								
		450.00	15,970.55	0.00	100.00	(15,970.55)	0.00	(15,970.55)
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT T								
TOTAL EXPENDITURES								
		450.00	15,970.55	0.00	100.00	(15,970.55)	0.00	(15,970.55)
TOTAL EXPENDITURES - ALL FUNDS								
		1,824,331.77	6,656,786.06	19,462,018.00	34.20	12,805,231.94	38,924,036.00	32,267,249.94

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A RESOLUTION CREATING SET HOURS FOR HALLOWEEN SOLICITATION

AGENDA NO.

5e

AGENDA DATE: 10/10/2016

STAFF REVIEW: Mark Shelton, Chief of Police

SIGNATURE:



LEGAL REVIEW: N/A

RECOMMENDED BY VILLAGE ADMIN.: Tim Halik, V.A.

SIGNATURE:



REVIEWED & APPROVED BY COMMITTEE: YES ☒ 10/10/16 NO ☐ N/A ☐

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

During the Public Safety Committee meeting on January 9, 1994 the need for solicitation hours was discussed. It was decided that the Village did not need an ordinance regulating Halloween solicitation. However, the idea of a Resolution passed yearly to set solicitation hours was discussed and endorsed. The resolution would accommodate the day of the week that Halloween fell upon. A resolution has been passed by the Mayor and Board of Trustees since this date. The hours for Halloween solicitation set by the resolution would be sent to the local paper and also posted on the Village web-site.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

The recommended hours for the Halloween solicitation are Monday, October 31st, 2016 from 3:00 p.m. to 7:00 p.m.

ACTION PROPOSED:

Adopt Resolution.

RESOLUTION NO. 16-R-

A RESOLUTION CREATING SET HOURS FOR
HALLOWEEN SOLICITATION

WHEREAS, the Village of Willowbrook is interested in protecting the safety and welfare of young children soliciting on the holiday of Halloween and in preserving the spirit of Halloween for young children; and

WHEREAS, the holiday of Halloween usually leads to an increase in vandalism due to the presence of unsupervised juveniles roaming through the Village of Willowbrook; and

WHEREAS, the Village of Willowbrook is interested in reducing vandalism and crime and in protecting the property and peace of mind of Willowbrook residents; and

WHEREAS, a need for set solicitation hours was identified by the Village Staff in recognition that Village action is needed but that an Ordinance is unnecessary; and

WHEREAS, it was recommended by the Village Staff to set solicitation hours between the hours of 3:00 p.m. and 7:00 p.m. on Monday, October 31, 2016; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Trustees of the Village of Willowbrook set the hours of Halloween solicitation to be 3:00 p.m. to 7:00 p.m. on Monday, October 31, 2016.

ADOPTED AND APPROVED by the Mayor and Board of Trustees of the
Village of Willowbrook on this 10th day of October 2016.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE: AYES:

NAYS:

ABSTENTIONS:

ABSENT:

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A RESOLUTION PROCLAIMING RED RIBBON WEEK
IN THE VILLAGE OF WILLOWBROOK

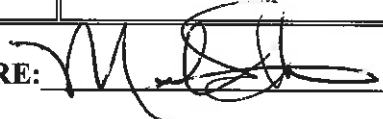
AGENDA NO.

5f

AGENDA DATE: 10/10/2016

STAFF REVIEW: Mark Shelton, Chief of Police

SIGNATURE:



LEGAL REVIEW: N/A

RECOMMENDED BY VILLAGE ADMIN.: Tim Halik, V.A.

SIGNATURE:



REVIEWED & APPROVED BY COMMITTEE: YES ☒ 10/10/16

NO

N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

Gower Elementary School District 62 and Holmes Elementary School District 60 are hosting the national "Red Ribbon" campaign during the week of October 23rd – 31st, 2016. This campaign is a community involvement for a Drug Free America.

The Public Safety Committee and the Village Staff recommend the Mayor and Board of Trustees adopt the attached Resolution proclaiming October 23rd – 31st, 2016 as "Red Ribbon Week".

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)**ACTION PROPOSED:**

Adopt Resolution.

RESOLUTION NO. 16-R-

A RESOLUTION PROCLAIMING RED RIBBON WEEK IN
THE VILLAGE OF WILLOWBROOK

WHEREAS, cities across America have been plagued by the numerous problems associated with alcohol, tobacco, and other drug use; and

WHEREAS, there is hope in winning the War on Drugs, and the hope lies in the hard work and determination of our communities to create a drug free environment; and

WHEREAS, success will not occur overnight, our patience and continued commitment to drug education and prevention are imperative;

WHEREAS, the Red Ribbon Campaign was established by Congress in 1998 to promote this belief and encourage a drug-free lifestyle and involvement in drug prevention efforts; and

WHEREAS, October 23rd - 31st, 2016, has been designated National Red Ribbon Week calling on all Americans to show their support for a drug-free state by wearing a red ribbon and participating in drug-free activities during that week;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois do hereby proclaim the week of October 23rd - 31st, 2016, as Red Ribbon Week in the Village of Willowbrook and encourage all citizens, businesses, public and private agencies to wear and display red ribbons and participate in drug-free activities throughout that week, joining the rest of the state in promoting the Red Ribbon Celebration and a drug-free America.

ADOPTED AND APPROVED by the Mayor and Board of Trustees of the
Village of Willowbrook on this 10th day of October 2016.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE: AYES:

NAYS:

ABSTENTIONS:

ABSENT:

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

Motion to Approve – 2016 Motor Fuel Tax (MFT) Roadway Maintenance Program: Payout #2 – Partial Payment – Crowley-Sheppard Asphalt, Inc.

AGENDA NO.

5g

AGENDA DATE: 10/10/16

STAFF REVIEW: Tim Halik,
Village Administrator

SIGNATURE: _____

Tim Halik

LEGAL REVIEW: Tom Bastian, Village Attorney

SIGNATURE: _____

THOMAS BASTIAN TH.

RECOMMENDED BY: Tim Halik,
Village Administrator

SIGNATURE: _____

Tim Halik

REVIEWED BY MUNI. SERVICES COMMITTEE:

YES ☐

NO ☒

N/A ☐

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

At its regular meeting on July 11, 2016, the Village Board approved a contract with Crowley-Sheppard Asphalt, Inc. to complete the 2016 Motor Fuel Tax (MFT) Roadway Maintenance Program. This year's Motor Fuel Tax (MFT) Roadway Maintenance Program includes the resurfacing of 1.47 miles of roadways within the southwest quadrant of the Village, crack sealing in various areas, full-depth patching on various streets throughout the Village, and replacement of worn pavement markings. After all required paperwork, insurance and bond certificates were submitted, a notice to proceed with the project was issued by the Village and the work commenced.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The work is now substantially complete, and the contractor has submitted a request for second partial payment. The following is a breakdown of the project costs to date:

(TOTAL CONTRACT AMOUNT: \$263,720.81)

Total Completed to Date \$226,882.00

Less Invoice #1 amount: \$48,186.00

Less Retainage (5%): \$11,344.10

Payout #2 Request: \$167,351.90

Staff would recommend that the Mayor and Board of Trustees authorize Payout #2 – Partial Payment to Crowley-Sheppard Asphalt, Inc. in the amount of \$167,351.90. Partial waivers of lien have been received and copies are attached. The payment check will withheld pending the submittal of Certified Payroll Reports. The authorized payment amount would be expended from the following fund:

<u>FUND</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>BUDGETED</u>
MFT	04-56-430-684	Street Maintenance Contract	\$248,392.00

ACTION PROPOSED:

Approve motion.



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

September 30, 2016

Village of Willowbrook
835 Midway Drive
Willowbrook, Illinois 60527

Attention: Tim Halik

Subject: 2016 MFT Road Program – Pay Estimate No. 2
(CBBEL Project No. 90-144 H181)

Dear Tim:

As requested we have reviewed Pay Request No. 2 dated September 28, 2016 (Invoice No. 53046) from Crowley-Sheppard Asphalt, Inc. for the work performed. Work included milling and patching.

Total Completed	\$226,882.00
Retainage at 5%	\$11,344.10
Less Pay Request No. 1	\$48,186.00
Pay Request No. 2	\$167,351.90

We have verified the invoiced quantities and quality of work and therefore, it is our opinion that it would be appropriate for the Village to pay the invoice in the amount of \$167,351.90.

If you have any questions or would like to further discuss this letter, please do not hesitate to contact me.

Sincerely,


Martin Bojovic PE, CFM
Municipal Engineer

CROWLEY-SHEPPARD ASPHALT, INC.

6525 WEST 99th STREET P.O. BOX 157
CHICAGO RIDGE, ILLINOIS 60415
(708) 499-2900 · FAX (708) 499-3106

INVOICE

INVOICE DATE	CUSTOMER NO.	INVOICE NUMBER
September 28, 2016	16-015	53046
P.O. NUMBER	WORK ORDER NO.	SHIP DATE

to: Village of Willowbrook
835 Midway Drive
Willowbrook, IL 60527



JOB SITE: Village of Willowbrook
2016 MFT Road Program; Alternate Bid
Section No. 16-00000-01-GM
Various Locations

ESTIMATE No. 2

SALES PERSON		TERMS	SHIP VIA		F.O.B.
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Please see attached for itemized invoice detail.				
				Estimate No. 2 TOTAL	\$ 226,882.00
				Less <u>5%</u> Retention	\$ 11,344.10
				Subtotal	\$ 215,537.90
				Amount Received	\$ 48,186.00
				Estimate No. 2 Amount Due	\$ 167,351.90

CROWLEY-SHEPPARD ASPHALT INC.

CONTRACTOR

PLANT OFFICE
6525 WEST 99th STREET
P.O. BOX 157
CHICAGO RIDGE, ILLINOIS 60415-0157
OFFICE: (708) 499-2900 FAX: (708) 499-3106

Village of Willowbrook
2016 MFT Road Program; Alternate Bid
Section No. 16-00000-01-GM
Various Locations
September 28, 2016

Estimate # 2

ITEM	QUANTITY	UNIT PRICE	AMOUNT
40300100 Bituminous Materials (Tack Coat)	0.00 lbs	0.01	\$ -
40603335 Hot-Mix Asphalt Surface Course, Mix "D", N50	2,136.00 TON	72.00	\$ 153,792.00
*60300305 Frames and Lids to be Adjusted	4.00 each	300.00	\$ 1,200.00
78000650 Thermoplastic Pavement Marking-Line 24" (Stop Bar)	0.00 foot	5.50	\$ -
70102620 Traffic Control and Protection, Standard 701501	1.00 L.S.	3,000.00	\$ 3,000.00
78000200 Thermoplastic Pavement Marking-Line 4" (White)	0.00 foot	0.80	\$ -
*N/A Hot-Mix Asphalt Surface Removal, 1 1/2" (Special)	12,496.00 S.Y.	2.50	\$ 31,240.00
*N/A Class D Patch, 6" (Special)	450.00 S.Y.	55.00	\$ 24,750.00
*N/A Crack Filling (Special)	10,000.00 lbs	1.29	\$ 12,900.00
Estimate # 2 TOTAL			\$ 226,882.00
Less 5% Retention			\$ 11,344.10
Subtotal			\$ 215,537.90
Amount Received			\$ 48,186.00
Amount Due Estimate # 2			\$ 167,351.90



STATE OF ILLINOIS

COUNTY OF COOK

WAIVER OF LIEN TO DATE

Qty #

Escrow #

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by THE VILLAGE OF WILLOWBROOK
to furnish ASPHALT PAVINGfor the premises known as 2016 MFT ROAD PROGRAM; ALTERNATE BID; SECTION NO. 16-00000-01-GM
of which THE VILLAGE OF WILLOWBROOK is the owner.

THE undersigned, for and in consideration of ONE HUNDRED SIXTY SEVEN THOUSAND, THREE HUNDRED FIFTY ONE DOLLARS AND 90/100 CENTS (\$167,351.90) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE 09-28-16 COMPANY NAME

CROWLEY-SHEPPARD ASPHALT, INC.

ADDRESS

6525 W. 99TH STREET, CHICAGO RIDGE, ILLINOIS 60415

SIGNATURE AND TITLE

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS

COUNTY OF COOK

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME)
AND SAYS THAT HE OR SHE IS (POSITION)
(COMPANY NAME)
CONTRACTOR FURNISHING

R.A. SHEPPARD BEING DULY SWORN, DEPOSES
PRESIDENT OF
CROWLEY-SHEPPARD ASPHALT, INC. WHO IS THE
ASPHALT PAVING WORK ON THE BUILDING

LOCATED AT 2016 MFT ROAD PROGRAM; ALTERNATE BID; SECTION NO. 16-00000-01-GM
OWNED BY THE VILLAGE OF WILLOWBROOK

That the total amount of the contract including extras* is \$263,720.81 on which he or she has received payment of \$48,186.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
A. C. PAVEMENT STRIPING CO., INC.	THERMO/CRACK FILLING	49,632.00	0.00	12,255.00	37,377.00
CROWLEY-SHEPPARD ASPHALT, INC.	Labor, Overhead & Profit	214,088.81	48,186.00	155,096.90	10,805.91
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		263,720.81	48,186.00	167,351.90	48,182.91

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 9/28/16SIGNATURE: [Signature]

SUBSCRIBED AND SWORN TO BEFORE ME THIS

28th DAY OF September, 2016

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

OFFICIAL SEAL
KENNETH GEORGE MARTIN
Notary Public - State of Illinois
My Commission Expires Aug 18, 2019

NOTARY PUBLIC

BOARD MEETING
AGENDA ITEM - HISTORY/COMMENTARY

AGENDA DATE:
10/10/16

Approve motion.



RECEIVED

OCT - 4 2016

VILLAGE OF
WILLOWBROOK

CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 W Higgins Road, Suite 600 Rosemont, Illinois 60018-4920 Tel (847) 823-0500 Fax (847) 823-0520

October 4, 2016

Village of Willowbrook
835 Midway Drive
Willowbrook, Illinois 60527

Attention: Tim Halik

Subject: 67th Street Widening Project – Pay Estimate No. 2
(CBBEL Project No. 160197)

Dear Tim:

As requested we have reviewed Pay Request No. 2 dated September 26, 2016 (Invoice No. 53044) from Crowley-Sheppard Asphalt, Inc. for the work performed. Work included widening and resurfacing.

Work Completed to Date	\$94,725.00
Less Retainage at 10%	\$9,472.50
Less Previous Payments	\$30,721.50
Total Pay Request No. 2	\$54,531.00

We have verified the invoiced quantities and quality of work and therefore, it is our opinion that it would be appropriate for the Village to pay the invoice in the amount of \$54,531.00.

If you have any questions or would like to further discuss this letter, please do not hesitate to contact me.

Sincerely,

Martin Bojovic PE, CFM
Municipal Engineer

CROWLEY-SHEPPARD ASPHALT, INC.

6525 WEST 99th STREET P.O. BOX 157
CHICAGO RIDGE, ILLINOIS 60415
(708) 499-2900 · FAX (708) 499-3106

INVOICE

INVOICE DATE	CUSTOMER NO.	INVOICE NUMBER
September 26, 2016	16-029	53044
P.O. NUMBER	WORK ORDER NO.	SHIP DATE

TO: Village of Willowbrook
835 Midway Drive
Willowbrook, IL 60527



JOB SITE: Village of Willowbrook
67th Street Turn Lane Project
67th Street & Clarendon Hills Road

ESTIMATE No. 2

SALES PERSON		TERMS	SHIP VIA		F.O.B.
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Please see attached for itemized invoice detail.				
				Estimate No. 2 TOTAL	\$ 94,725.00
				Less 10% Retention	\$ 9,472.50
				Subtotal	\$ 85,252.50
				Amount Received	\$ 30,721.50
				Estimate No. 2 Amount Due	\$ 54,531.00

CROWLEY-SHEPPARD ASPHALT INC.

CONTRACTOR

PLANT OFFICE
6525 WEST 99th STREET
P.O. BOX 157
CHICAGO RIDGE, ILLINOIS 60415-0157
OFFICE: (708) 499-2900 FAX: (708) 499-3106

Village of Willowbrook
67th Street Turn Lane Project
67th Street & Clarendon Hills Road
September 26, 2016

Estimate # 2

ITEM	QUANTITY	UNIT PRICE	AMOUNT
20100110 Tree Removal (6 to 15 Units Diameter)	0.00 Unit		By Others
20201200 Removal and Disposal of Unsuitable Material	245.00 C.Y.	72.00	\$ 17,640.00
20700220 Porous Granular Embankment	95.00 C.Y.	45.00	\$ 4,275.00
*25200110 Sodding, Salt Tolerant	0.00 S.Y.	18.00	\$ -
*25200200 Supplemental Watering	0.00 Unit	175.00	\$ -
28000510 Inlet Filters	1.00 Each	150.00	\$ 150.00
31101200 Subbase Granular Material, Type B 4"	220.00 S.Y.	9.50	\$ 2,090.00
35600714 Hot-Mix Asphalt Base Course Widening, 9 1/2"	124.00 S.Y.	67.25	\$ 8,339.00
40600275 Bituminous Materials (Prime Coat)	200.00 lbs.	0.01	\$ 2.00
40600625 Leveling Binder (Machine Method), N50	83.00 Ton	125.00	\$ 10,375.00
40603335 Hot-Mix Asphalt Surface Course, Mix "D", N50	148.00 Ton	125.00	\$ 18,500.00
42400800 Detectable Warnings	10.00 S.F.	35.00	\$ 350.00
44000160 Hot-Mix Asphalt Surface Removal, 2 3/4"	1,131.00 S.Y.	6.50	\$ 7,351.50
44000500 Combination Curb and Gutter Removal	291.00 Foot	7.00	\$ 2,037.00
44000600 Sidewalk Removal	120.00 S.F.	3.00	\$ 360.00
44300200 Strip Reflective Crack Control Treatment	300.00 Foot	3.00	\$ 900.00
60207905 Catch Basins, Type C, Type 11 Frame and Grate	1.00 Each	5,500.00	\$ 5,500.00
60603800 Combination Concrete Curb and Gutter, Type B- 6.12	291.00 Foot	35.00	\$ 10,185.00
*78000100 Thermoplastic Pavement Marking-Letters and Symbols	0.00 S.F.	5.00	\$ -
*78000200 Thermoplastic Pavement Marking-Line 4"	0.00 Foot	2.10	\$ -
*78000400 Thermoplastic Pavement Marking-Line 6"	0.00 Foot	3.00	\$ -
*78000600 Thermoplastic Pavement Marking-Line 12"	0.00 Foot	6.00	\$ -
*78000650 Thermoplastic Pavement Marking-Line 24"	0.00 Foot	9.00	\$ -
A2004824 Tree, Gleditsia Triacanthos Inermis Skyline (Skyline Thornless Common Honey Locust), 3" Caliper, Balled and Burlapped	0.00 Each	900.00	\$ -
X0326862 Structures to be Adjusted	3.00 Each	850.00	\$ 2,550.00
X4240430 Portland Cement Concrete Sidewalk 5 Inch, Special	77.00 S.F.	14.00	\$ 1,078.00
NA Relocated Existing Solar Powered Sign Panel and Post	1.00 Each	800.00	\$ 800.00
A1 PCC Widening	18.00 S.Y.	65.00	\$ 1,170.00
A2 9" Patch (Sewer Collapse)	13.00 S.Y.	82.50	\$ 1,072.50

Estimate # 2 TOTAL	\$ 94,725.00
Less 10% Retention	\$ 9,472.50
Subtotal	\$ 85,252.50
Amount Received	\$ 30,721.50
Amount Due Estimate # 2	\$ 54,531.00



STATE OF ILLINOIS

COUNTY OF COOK

WAIVER OF LIEN TO DATE

Gty #

Escrow #

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by THE VILLAGE OF WILLOWBROOK to furnish ASPHALT PAVING for the premises known as 67TH STREET TURN LANE PROJECT of which THE VILLAGE OF WILLOWBROOK is the owner.

THE undersigned, for and in consideration of FIFTY FOUR THOUSAND, FIVE HUNDRED THIRTY ONE DOLLARS AND NO CENTS

(\$54,531.00) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE 09-26-16 COMPANY NAME

CROWLEY-SHEPPARD ASPHALT, INC.

ADDRESS

6525 W. 99TH STREET; CHICAGO RIDGE, ILLINOIS 60415

SIGNATURE AND TITLE

 president

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS

COUNTY OF COOK

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME)
AND SAYS THAT HE OR SHE IS (POSITION)
(COMPANY NAME)
CONTRACTOR FURNISHING
LOCATED AT 67TH STREET TURN LANE PROJECT
OWNED BY THE VILLAGE OF WILLOWBROOK

R.A. SHEPPARD BEING DULY SWORN, DEPOSES
PRESIDENT OF
CROWLEY-SHEPPARD ASPHALT, INC. WHO IS THE
ASPHALT PAVING WORK ON THE BUILDING

That the total amount of the contract including extras* is \$94,725.00 on which he or she has received payment of \$30,721.50 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
GALAXY UNDERGROUND, INC.	SEWER WORK	7,400.00	4,500.00	0.00	2,900.00
DAVIS CONCRETE	CONCRETE	12,302.00	0.00	11,071.80	1,230.20
CROWLEY-SHEPPARD ASPHALT, INC.	Labor, Overhead & Profit	75,023.00	26,221.50	43,459.20	5,342.30
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		94,725.00	30,721.50	54,531.00	9,472.50

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 9/26/16 SIGNATURE: SUBSCRIBED AND SWORN TO BEFORE ME THIS 26th DAY OF September, 2016

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE
ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT


NOTARY PUBLIC

OFFICIAL SEAL
KENNETH GEORGE MARTIN
Notary Public - State of Illinois
My Commission Expires Aug 18, 2019

PARTIAL WAIVER OF LIEN

State of Illinois, }
COOK COUNTY }

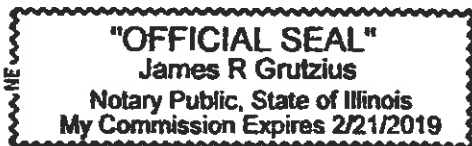
September 26, 2016

TO ALL WHOM IT MAY CONCERN;

Whereas, the undersigned, DAVIS CONCRETE CONSTRUCTION CO., has been employed by
Crowley-Sheppard Asphalt, Inc.
to furnish Concrete Work
for the premises known as Village of Willowbrook 67th Street Turn Lane
.....
.....
.....

Now, Therefore, Know Ye, That DAVIS CONCRETE CONSTRUCTION CO., the undersigned, for and
in consideration of 11,071.80 DOLLARS, and other good and valuable
considerations, the receipt whereof is hereby acknowledged, do (es) hereby waive and release any and all lien or claim or
right of lien under the Statutes of the State of Illinois, relating to Mechanic's liens, on the above described premises and im-
provements thereon, and on the monies or other considerations due or to become due from the owner, on account of labor
or services, material, fixtures or apparatus heretofore furnished to this date by the undersigned for the above described
premises.

Given Under hand .. and seal .. this 26th day
of September , 2016



DAVIS CONCRETE CONSTRUCTION CO.

[Signature] (Seal)
[Signature] (Seal)

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT AND EXECUTE AN AGREEMENT AND FIRST AMENDMENT TO THE AGREEMENT FOR THE CONSTRUCTION/RENOVATION OF THE POLICE BUILDING LOCATED AT 7760 QUINCY STREET – L.J. MORSE CONSTRUCTION COMPANY, AURORA

AGENDA NO. 6

AGENDA DATE: 10/10/16

STAFF REVIEW: Tim Halik, Village Administrator

SIGNATURE: 

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: 

RECOMMENDED BY: Tim Halik, Village Administrator

SIGNATURE: 

REVIEWED BY COMMITTEE:

YES ☒ on September 26, 2016

NO ☐

N/A ☐

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

The public bid opening for the police building expansion/renovation project occurred on September 12th at 2:00 PM. A total of fourteen (14) sealed bids were received prior to the deadline, with the low bid submitted by L.J. Morse Construction, Aurora:

	BASE BID	ALT. #1 (Vehicle Carport for Squad Cars)	ALT #2 (Façade Upgrade to Match V.H.)	ALT #3 (Police Duty Locker Upgrade)
Architect's Estimate of Probable Bid Amount:	\$3,300,583	\$166,461	\$209,255	N/A
L.J. Morse Construction	\$2,706,000	\$145,000	\$278,000	\$23,000

After a discussion at the Board's last meeting on September 26th, the concurrence of the Board was to also accept bid alternates No's 1, 2 and 3. The final bid price for construction of this project will be \$3,152,000 funded from the following sources:

- Base Bid (\$2,706,000): Village L.A.F.E.R. Fund (Capital Improvement Fund from bond proceeds)
- Alternate #1 (\$145,000): Police Seizure Fund
- Alternate #2 (\$278,000): Village General Fund Reserves
- Alternate #3 (\$23,000): Police Seizure Fund

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Both staff and Williams Architects conducted reference and background checks and have determined that L.J. Morse Construction is in good standing and has satisfactorily performed work of this nature and scope. In addition to the main construction work performed by L.J. Morse Construction, there will be other costs associated with the completion of this project, including: computers, phones, equipment, furniture, and possible miscellaneous items. Based upon the Village total project budget of \$4,014,502, there should be adequate funding available to cover both these anticipated additional expenses and provide a contingency amount to cover unforeseen conditions or plan alterations.

ACTION PROPOSED: Adopt Resolution.

RESOLUTION NO. 16-R-_____

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT AND EXECUTE
AN AGREEMENT AND FIRST AMENDMENT TO THE AGREEMENT FOR THE
CONSTRUCTION/RENOVATION OF THE POLICE BUILDING LOCATED AT 7760 QUINCY
STREET – L.J. MORSE CONSTRUCTION COMPANY, AURORA

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Mayor and Village Clerk be and the same are hereby authorized to execute the Standard Form of Agreement Between Owner and Contractor, between the Village and L.J. Morse Construction Company (including alternate bid numbers one, two, and three as set forth in the bid proposal), in substantially the same form as attached hereto as Exhibit "A" and made a part hereof. The final form of the Agreement shall be approved by the Village Attorney and Village Administrator prior to execution.

BE IT FURTHER RESOLVED that the Village Clerk of the Village of Willowbrook is hereby directed to forward a certified copy of this Resolution to: L.J. Morse Construction Company, 128 S. Broadway Avenue, Aurora, IL 60505.

ADOPTED and APPROVED this 10th day of October, 2016.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

EXHIBIT "A"



Document A101™ – 2007

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the Twenty-Sixth day of September in the year Two Thousand and Sixteen (2016)

(In words, indicate day, month and year)

BETWEEN the Owner:

(Name, address and other information)

Village of Willowbrook
835 Midway Drive
Willowbrook, IL 60527

and the Contractor:

(Name, address and other information)

L.J. Morse Construction Company
128 S. Broadway Avenue
Aurora, IL 60505

The Project is: 2014-052

(Name and location)

Village of Willowbrook
Police Facility Renovation / Expansion
7760 Quincy Street
Willowbrook, Illinois 60527

The Architect:

(Name, address and other information)

Williams Architects
500 Park Boulevard, Suite 800
Itasca, IL 60143

Telephone Number: 630-221-1212

Fax Number: 630-221-1220

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS
- 10 INSURANCE AND BONDS

(Paragraphs deleted)

ARTICLE

1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement; these form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 8.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except to the extent specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be the date of this Agreement unless a different date is stated below or provision is made for the date to be fixed in a notice to proceed issued by the Owner.

(Insert the date of commencement if it differs from the date of this Agreement or, if applicable, state that the date will be fixed in a notice to proceed.)

Date of commencement shall be 17 October 2016.

(Paragraph deleted)

Date of Substantial Completion shall be 17 August 2017.

§ 3.2 The Contract Time shall be measured from the date of commencement.

§ 3.3 The Contractor shall achieve Substantial Completion of the entire Work not later than 305 days from the date of commencement, or as follows:

Time is of the essence to the Contract. Should the Contractor fail to complete the Work within the Contract Time, as adjusted, the Contractor shall be liable and shall pay to the Owner the amount of \$500.00 per calendar day, not as a penalty but as liquidated damages, for each day of overrun in the Contract Time as adjusted. The liquidated damages for failure to complete the Work on time are approximate, due to the impracticality of calculating and providing

actual delay costs. Said amount establishes the cost of delay to account for administration, engineering, inspection, and supervision during period of extended and delayed performance. The costs of delay represented by this amount are understood to be a fair and reasonable estimate of the costs that will be borne by the owner during extended and delayed performance by the Contractor of the Work, remaining incidental work, correction of work improperly completed or repair of work damaged as a result of the Contractor. The liquidated damage amount specified will accrue and be assessed until final completion of the total physical work of the Contract even though the work may be Substantially Complete. The Owner will deduct these liquidated damages from any monies due to become due to the Contractor from the Owner.

Portion of Work	Substantial Completion Date
Entire project as described in contract documents.	17 August 2017

, subject to adjustments of this Contract Time as provided in the Contract Documents.
(Insert provisions, if any, for liquidated damages relating to failure to complete on time or for bonus payments for early completion of the Work.)

Refer to paragraph 3.3 regarding liquidated damages.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Three Million One Hundred Fifty-Two Thousand Dollars (\$ 3,152,000), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:

(State the numbers or other identification of accepted alternates. If decisions on other alternates are to be made by the Owner subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

Alternate No. 1	Carport	\$ 145,000.
Alternate No. 2	East Entry and Additional Composite Panels	\$ 278,000.
Alternate No. 3	Provide DSM Free-Style Lockers	\$ 23,000.

§ 4.3 Unit prices, if any:

(Paragraph deleted)(Row deleted)

Item	Description	Unit Price
1.	Provide moisture mitigation product as approved by the Luxury Vinyl Tile (LVT) Manufacturer	\$ 3.85 / SF
2.	Replace deteriorated metal roof deck uncovered during roofing removal	\$ 128.00 / SF minimum 100 SF
3.	Provide one (1) fixed view IP-Based video camera and 150'-0" of cable	\$ 847.00
4.	Provide one (1) card reader, electronic lockset, recessed door position contact, and 150'-0" of associated wiring and 25'-0" of conduit (including internal conduit between the devices and the door frame).	\$ 2,981.00
5.	Provide one (1) two-position data-jack and 150'-0" of cable, as well as 25'-0" of conduit.	\$ 1,000.00

(Table deleted)

(Paragraphs deleted)

ARTICLE 5 PAYMENTS

§ 5.1 PROGRESS PAYMENTS

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

N/A

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the 1st day of a month, the Owner shall make payment to the Contractor not later than the 25th day of the same month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than forty-five (45) days after the Architect receives the Application for Payment.

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall indicate the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of ten percent (10%). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.8 of AIA Document A201™-1997,
- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of ten percent (10%);
- .3 Subtract the aggregate of previous payments made by the Owner; and
- .4 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201-1997.

§ 5.1.7 The progress payment amount determined in accordance with Section 5.1.6 shall be further modified under the following circumstances:

- .1 Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to the full amount of the Contract Sum, less such amounts as the Architect shall determine for incomplete Work, retainage applicable to such work and unsettled claims; and
(Section 9.8.5 of AIA Document A201-2007 requires release of applicable retainage upon Substantial Completion of Work with consent of surety, if any.)
- .2 Add, if final completion of the Work is thereafter materially delayed through no fault of the Contractor, any additional amounts payable in accordance with Section 9.10.3 of AIA Document A201-1997.

§ 5.1.8 Reduction or limitation of retainage, if any, shall be as follows:

(If it is intended, prior to Substantial Completion of the entire Work, to reduce or limit the retainage resulting from the percentages inserted in Sections 5.1.6.1 and 5.1.6.2 above, and this is not explained elsewhere in the Contract Documents, insert here provisions for such reduction or limitation.)

Five (5%) percent retainage reduction may be considered after eight-five (85%) percent of the Work is complete at the Owner's sole discretion.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 FINAL PAYMENT

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 12.2.2 of AIA Document A201-1997, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

N/A

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 INITIAL DECISION MAKER

The Architect will serve as Initial Decision Maker pursuant to Section 15.2 of AIA Document A201-1997 unless the parties appoint below another individual, not a party to this Agreement, to serve as Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 BINDING DISPUTE RESOLUTION

For any Claim subject to, but not resolved by, mediation pursuant to Section 15.3 of AIA Document A201-1997, the method of binding dispute resolution shall be as follows:

(Check the appropriate box. If the Owner and Contractor do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.)

☐ Arbitration pursuant to Section 15.4 of AIA Document A201-2007

☒ Litigation in a court of competent jurisdiction

☐ Other *(Specify)*

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201-1997.

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201-1997.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201-1997 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

Established in accordance with the Illinois Government Prompt Payment Act.

(

§ 8.3 The Owner's representative:

(Name, address and other information)

Timothy J. Halik
Village of Willowbrook
835 Midway Drive
Willowbrook, IL 60527

§ 8.4 The Contractor's representative:

(Name, address and other information)

Louis J. Morse, General Manager
L.J. Morse Construction Company
128 South Broadview Avenue
Aurora, IL 60505

§ 8.5 Neither the Owner's nor the Contractor's representative shall be changed without ten days written notice to the other party.

§ 8.6 Other provisions:

§ 8.6.1 Contractor shall be responsible for the supply and maintenance of any and all temporary facilities necessary to properly and safely complete the Work. Contractor shall provide and erect barricades or other safeguards adequate to warn of danger at the site and to protect persons and property from injury resulting from the Work.

§ 8.6.2 Contractor shall limit material and equipment storage to the immediate area of the Work and such other areas as Owner may designate. Contractor shall promptly remove and properly dispose of site all construction materials, trash, garbage and other debris.

§ 8.6.3 Contractor's Certification under Article 33E of the Criminal Code of 1961 is attached to and incorporated by reference in the Contract.

§ 8.6.4 Contractor's Certification regarding compliance with Sexual Harassment Provision of the Illinois Human Rights Act is attached to and incorporated by reference in the Contract.

§ 8.6.5 Contractor shall notify Owner in advance (to the extent practical, notice shall be made at least 48 hours in advance) of any and all major materials to the Project site and shall give notice of receipt of materials and equipment that Owner has indicated or customarily would want to inspect prior to incorporation into the Work. Contractor shall likewise provide Owner with a similar advance notice prior to commencement of the Work, prior to resumption of the Work in the event of a temporary suspension lasting longer than 72 hours, and at such other time intervals during the progress of the Work as requested by Owner, in order to permit Owner to properly coordinate its normal operations and facilities requirements with the Work.

§ 8.6.6 Contractor shall comply with all federal, state, and local laws, rules and regulations applicable to the Work, including without limitation all building codes, the American with Disabilities Act, and the equal employment opportunity clause of the Illinois Human Rights Act and the rules and regulations of the Illinois Department of Human Rights, the Illinois Prevailing Wage Act, and all laws and regulations pertaining to occupational and work safety and disposal of construction debris.

Init.

§ 8.6.7 In the event of the Contractor's non-compliance with the provisions of this equal opportunity clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), Contractor may be declared ineligible for future contracts or subcontractors with the State of Illinois or any of its political subdivisions or municipal corporations, and the Contract may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulations. During the performance of this Contract, Contractor agrees as follows:

§ 8.6.7.1 That will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientations, marital status, national origin or ancestry, citizenship status, age, physical or mental handicap unrelated to ability, military status, or an unfavorable discharge from the military service; and further that it will examine all job classification to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

§ 8.6.7.2 That, if it hires additional employees in order to perform this Contract or any portions thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

§ 8.6.7.3 That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, religion, sex, sexual orientation, marital state, national origin or ancestry, citizenship status, age, physical or mental handicap unrelated to ability or association with a person with a disability, military status or an unfavorable discharge from military service.

§ 8.6.7.4 That it will send to each labor organization or representative or workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and the Department's rules and regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Act and rules and regulations, the Contractor will promptly notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

§ 8.6.7.5 That it will submit reports as required by the Department's rules and regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's rules and regulations.

§ 8.6.7.6 That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Human Rights Act and the Department's rules and regulations.

§ 8.6.7.7 That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the Contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor.

§ 8.6.7.8 In the same manner as with other provisions of this Contract, the Contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 The Contract Documents, except for Modifications issued after execution of this Agreement, are enumerated in the sections below.

§ 9.1.1 The Agreement is this executed AIA Document A101-201 Standard Form of Agreement Between Owner and Contractor where the Basis of Payment is a Stipulated Sum.

§ 9.1.2 The General Conditions are the 1997 edition of the General Conditions of the Contract for Construction, AIA Document A201-1997, as modified and bound in Bid documents in Section 00700.

§ 9.1.3 The Supplementary and other Conditions of the Contract are those contained in the Project Manual dated, 08 August 2016.

(Table deleted)

§9.1.4 First Amendment to AIA A101-2007 Standard Form of Agreement between Owner and Contractor where the Basis of Payment is a Stipulated Sum.

(Paragraphs deleted)

§9.1.4 The Specifications are those contained in the Project Manual dates as in Section 8.1.3, and are as follows:
Refer to Exhibit A

(Table deleted)

§ 9.1.5 The Drawings are as follows, and are dated 08 August 2016 unless a different date is shown below:
(Either list the Drawings here or refer to an exhibit attached to this Agreement.)
Refer to Exhibit B

(Table deleted)

§ 9.1.6 The Addenda, if any are as follows:

Addendum Number One

Dated 06 September 2016

Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are also enumerated in this Article 8.

§ 9.1.7 Other documents, if any, forming part of the Contract

(Paragraphs deleted)

Documents are as follows:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201-1997 provides that bidding requirements such as advertisement or invitation to bid, Instructions to Bidders, sample forms and the Contractor's bid are not part of the Contract Documents unless enumerated in this Agreement. They should be listed here only if intended to be part of the Contract Documents.)

ARTICLE 10 INSURANCE AND BONDS

The Contractor shall purchase and maintain insurance and provide bonds as set forth in Article 11 of AIA Document A201-1997 and as may be amended by Supplementary General Conditions.

(State bonding requirements, if any, and limits of liability for insurance required in Article 11 of AIA Document A201-2007.)

Type of insurance or bond

Limit of liability or bond amount (\$0.00)

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

CONTRACTOR (Signature)

Init.

(Printed name and title)

(Printed name and title)

Additions and Deletions Report for AIA® Document A101™ – 2007

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 11:23:00 on 10/05/2016.

PAGE 1

AGREEMENT made as of the Twenty-Sixth day of September in the year Two Thousand and Sixteen (2016)
(In words, indicate day, month and ~~year~~ year)

...

(Name, ~~legal status~~, address and other information)

Village of Willowbrook
835 Midway Drive
Willowbrook, IL 60527

...

(Name, ~~legal status~~, address and other information)

L.J. Morse Construction Company
128 S. Broadway Avenue
Aurora, IL 60505

The Project is: 2014-052
~~for the following Project:~~ (Name and location)
(Name, location and detailed description)
Village of Willowbrook
Police Facility Renovation / Expansion
7760 Quincy Street
Willowbrook, Illinois 60527

...

(Name, ~~legal status~~, address and other information)

Williams Architects
500 Park Boulevard, Suite 800
Itasca, IL 60143

Telephone Number: 630-221-1212
Fax Number: 630-221-1220

PAGE 2

TABLE OF ARTICLESTABLE OF ARTICLES

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE

1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement; these form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 8.

The Contractor shall fully execute the Work described in the Contract Documents, except ~~as to the extent~~ specifically indicated in the Contract Documents to be the responsibility of others.

...

Date of commencement shall be 17 October 2016.

~~If, prior to the commencement of the Work, the Owner requires time to file mortgages and other security interests, the Owner's time requirement shall be as follows:~~

Date of Substantial Completion shall be 17 August 2017.

...

§ 3.3 The Contractor shall achieve Substantial Completion of the entire Work not later than ~~(—)~~ 305 days from the date of commencement, or as follows:

~~(Insert number of calendar days. Alternatively, a calendar date may be used when coordinated with the date of commencement. If appropriate, insert requirements for earlier Substantial Completion of certain portions of the Work.)~~ Time is of the essence to the Contract. Should the Contractor fail to complete the Work within the Contract Time, as adjusted, the Contractor shall be liable and shall pay to the Owner the amount of \$500.00 per calendar day, not as a penalty but as liquidated damages, for each day of overrun in the Contract Time as adjusted. The liquidated damages for failure to complete the Work on time are approximate, due to the impracticality of calculating and providing actual delay costs. Said amount establishes the cost of delay to account for administration, engineering, inspection, and supervision during period of extended and delayed performance. The costs of delay represented by this amount are understood to be a fair and reasonable estimate of the costs that will be borne by the owner during extended and delayed performance by the Contractor of the Work, remaining incidental work, correction of work improperly completed or repair of work damaged as a result of the Contractor. The liquidated damage amount specified will accrue and be assessed until final completion of the total physical work of the Contract even though the work may be Substantially Complete. The Owner will deduct these liquidated damages from any monies due to become due to the Contractor from the Owner.

PAGE 3

Entire project as described in contract documents.

17 August 2017

...

(Insert provisions, if any, for liquidated damages relating to failure to achieve ~~Substantial Completion~~ complete on time or for bonus payments for early completion of the Work.)

Refer to paragraph 3.3 regarding liquidated damages.

...

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be (\$~~—~~), Three Million One Hundred Fifty-Two Thousand Dollars (\$3,152,000), subject to additions and deductions as provided in the Contract Documents.

...

(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates decisions on other alternates are to be made by the Owner subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

Alternate No. 1	Carport	\$ 145,000.
Alternate No. 2	East Entry and Additional Composite Panels	\$ 278,000.
Alternate No. 3	Provide DSM Free-Style Lockers	\$ 23,000.

...

(Identify and state the unit price; state quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price Per Unit (\$0.00)
<u>Item</u>	<u>Description</u>	<u>Unit Price</u>
<u>1.</u>	<u>Provide moisture mitigation product as approved by the Luxury Vinyl Tile (LVT) Manufacturer</u>	<u>\$ 3.85 / SF</u>
<u>2.</u>	<u>Replace deteriorated metal roof deck uncovered during roofing removal</u>	<u>\$ 128.00 / SF minimum 100 SF</u>
<u>3.</u>	<u>Provide one (1) fixed view IP-Based video camera and 150'-0" of cable</u>	<u>\$ 847.00</u>
<u>4.</u>	<u>Provide one (1) card reader, electronic lockset, recessed door position contact, and 150'-0" of associated wiring and 25'-0" of conduit (including internal conduit between the devices and the door frame).</u>	<u>\$ 2,981.00</u>
<u>5.</u>	<u>Provide one (1) two-position data-jack and 150'-0" of cable, as well as 25'-0" of conduit.</u>	<u>\$ 1,000.00</u>

§ 4.4 Allowances included in the Contract Sum, if any:

(Identify allowance and state exclusions, if any, from the allowance price.)

Item	Price
------	-------

PAGE 4

N/A

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the 1st day of a month, the Owner shall make payment of the ~~certified amount~~ to the Contractor not later than the 25th day of the same month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than ~~(—)~~ forty-five (45) days after the Architect receives the Application for Payment.

~~(Federal, state or local laws may require payment within a certain period of time.)~~

...

§ 5.1.5 Applications for Payment shall ~~show~~ indicate the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

...

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of ten percent (10%) ~~(—)~~ 10% ~~).~~ Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section ~~7.3.9 of AIA Document A201™-2007, General Conditions of the Contract for Construction;~~ 7.3.8 of AIA Document A201™-1997.
- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of ~~percent (—%)~~ ten percent (10%);

...

- .4 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document ~~A201-2007;~~ A201-1997.

...

- .2 Add, if final completion of the Work is thereafter materially delayed through no fault of the Contractor, any additional amounts payable in accordance with Section 9.10.3 of AIA Document ~~A201-2007;~~ A201-1997.

PAGE 5

Five (5%) percent retainage reduction may be considered after eight-five (85%) percent of the Work is complete at the Owner's sole discretion.

...

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 12.2.2 of AIA Document ~~A201-2007;~~ A201-1997, and to satisfy other requirements, if any, which extend beyond final payment; and

...

N/A

ARTICLE 6—DISPUTE RESOLUTION

ARTICLE 6 DISPUTE RESOLUTION

The Architect will serve as Initial Decision Maker pursuant to Section 15.2 of AIA Document ~~A201-2007,~~ A201-1997 unless the parties appoint below another individual, not a party to this Agreement, to serve as Initial Decision Maker.

...

For any Claim subject to, but not resolved by, mediation pursuant to Section 15.3 of AIA Document ~~A201-2007~~, A201-1997, the method of binding dispute resolution shall be as follows:

[☒] Litigation in a court of competent jurisdiction

...

~~ARTICLE 7 TERMINATION OR SUSPENSION~~

~~ARTICLE 7 TERMINATION OR SUSPENSION~~

~~§ 7.1~~ The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document ~~A201-2007~~. A201-1997.

~~§ 7.2~~ The Work may be suspended by the Owner as provided in Article 14 of AIA Document ~~A201-2007~~. A201-1997.

~~ARTICLE 8 MISCELLANEOUS PROVISIONS~~

~~ARTICLE 8 MISCELLANEOUS PROVISIONS~~

~~§ 8.1~~ Where reference is made in this Agreement to a provision of AIA Document ~~A201-2007~~. A201-1997 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

PAGE 6

~~%~~ Established in accordance with the Illinois Government Prompt Payment Act.

{

...

Timothy J. Halik
Village of Willowbrook
835 Midway Drive
Willowbrook, IL 60527

...

Louis J. Morse, General Manager
L.J. Morse Construction Company
128 South Broadview Avenue
Aurora, IL 60505

...

§ 8.6.1 Contractor shall be responsible for the supply and maintenance of any and all temporary facilities necessary to properly and safely complete the Work. Contractor shall provide and erect barricades or other safeguards adequate to warn of danger at the site and to protect persons and property from injury resulting from the Work.

§ 8.6.2 Contractor shall limit material and equipment storage to the immediate area of the Work and such other areas as Owner may designate. Contractor shall promptly remove and properly dispose of site all construction materials, trash, garbage and other debris.

§ 8.6.3 Contractor's Certification under Article 33E of the Criminal Code of 1961 is attached to and incorporated by reference in the Contract.

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User Notes:

(1768842296)

§ 8.6.4 Contractor's Certification regarding compliance with Sexual Harassment Provision of the Illinois Human Rights Act is attached to and incorporated by reference in the Contract.

§ 8.6.5 Contractor shall notify Owner in advance (to the extent practical, notice shall be made at least 48 hours in advance) of any and all major materials to the Project site and shall give notice of receipt of materials and equipment that Owner has indicated or customarily would want to inspect prior to incorporation into the Work. Contractor shall likewise provide Owner with a similar advance notice prior to commencement of the Work, prior to resumption of the Work in the event of a temporary suspension lasting longer than 72 hours, and at such other time intervals during the progress of the Work as requested by Owner, in order to permit Owner to properly coordinate its normal operations and facilities requirements with the Work.

§ 8.6.6 Contractor shall comply with all federal, state, and local laws, rules and regulations applicable to the Work, including without limitation all building codes, the American with Disabilities Act, and the equal employment opportunity clause of the Illinois Human Rights Act and the rules and regulations of the Illinois Department of Human Rights, the Illinois Prevailing Wage Act, and all laws and regulations pertaining to occupational and work safety and disposal of construction debris.

§ 8.6.7 In the event of the Contractor's non-compliance with the provisions of this equal opportunity clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), Contractor may be declared ineligible for future contracts or subcontractors with the State of Illinois or any of its political subdivisions or municipal corporations, and the Contract may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulations. During the performance of this Contract, Contractor agrees as follows:

§ 8.6.7.1 That will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientations, marital status, national origin or ancestry, citizenship status, age, physical or mental handicap unrelated to ability, military status, or an unfavorable discharge from the military service; and further that it will examine all job classification to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

§ 8.6.7.2 That, if it hires additional employees in order to perform this Contract or any portions thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

§ 8.6.7.3 That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, religion, sex, sexual orientation, marital state, national origin or ancestry, citizenship status, age, physical or mental handicap unrelated to ability or association with a person with a disability, military status or an unfavorable discharge from military service.

§ 8.6.7.4 That it will send to each labor organization or representative or workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and the Department's rules and regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Act and rules and regulations, the Contractor will promptly notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

§ 8.6.7.5 That it will submit reports as required by the Department's rules and regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's rules and regulations.

§ 8.6.7.6 That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Human Rights Act and the Department's rules and regulations.

§ 8.6.7.7 That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the Contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor.

§ 8.6.7.8 In the same manner as with other provisions of this Contract, the Contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

PAGE 7

§ 9.1.1 The Agreement is this executed AIA Document A101-2007, A101-201 Standard Form of Agreement Between Owner and Contractor where the Basis of Payment is a Stipulated Sum.

§ 9.1.2 The General Conditions are AIA Document A201-2007, the 1997 edition of the General Conditions of the Contract for Construction, AIA Document A201-1997, as modified and bound in Bid documents in Section 00700.

§ 9.1.3 The Supplementary and other Conditions of the Contract: Contract are those contained in the Project Manual dated, 08 August 2016.

Document	Title	Date	Pages
----------	-------	------	-------

§9.1.4 First Amendment to AIA A101-2007 Standard Form of Agreement between Owner and Contractor where the Basis of Payment is a Stipulated Sum.

~~§ 9.1.4 The Specifications:~~
~~(Either list the Specifications here or refer to an exhibit attached to this Agreement.)~~

§9.1.4 The Specifications are those contained in the Project Manual dates as in Section 8.1.3, and are as follows: Refer to Exhibit A

Section	Title	Date	Pages
---------	-------	------	-------

~~§ 9.1.5 The Drawings:~~ Drawings are as follows, and are dated 08 August 2016 unless a different date is shown below:

PAGE 8

Refer to Exhibit B

Number	Title	Date
--------	-------	------

§ 9.1.6 The Addenda, if any: any are as follows:

Number	Date	Pages
--------	------	-------

Addendum Number One

Dated 06 September 2016

Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are also enumerated in this Article 9.8.

§ 9.1.7 ~~Additional-Other~~ documents, if any, forming part of the Contract Documents:

~~.1 AIA Document E201™ - 2007, Digital Data Protocol Exhibit, if completed by the parties, or the following:~~

~~.2 Other documents, if any, listed below:~~Documents are as follows:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201-2007-A201-1997 provides that bidding requirements such as advertisement or invitation to bid, Instructions to Bidders, sample forms and the Contractor's bid are not part of the Contract Documents unless enumerated in this Agreement. They should be listed here only if intended to be part of the Contract Documents.)

...

The Contractor shall purchase and maintain insurance and provide bonds as set forth in Article 11 of AIA Document ~~A201-2007-A201-1997~~ and as may be amended by Supplementary General Conditions.

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, _____, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 11:23:00 on 10/05/2016 under Order No. 3267986630_1 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A101™ – 2007, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)

**FIRST AMENDMENT TO AIA DOCUMENT A101-2007 STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR
FOR CONSTRUCTION ON THE VILLAGE OF WILLOWBROOK
POLICE FACILITY RENOVATION/EXPANSION BY AND BETWEEN
THE VILLAGE OF WILLOWBROOK, ILLINOIS
AND
L. J. MORSE CONSTRUCTION COMPANY**

AIA Document A101-2007 Standard Form of Agreement between Owner and Contractor, by and between the Village of Willowbrook ("Owner") and L. J. Morse Construction Company ("Contractor"), is hereby amended to include the following terms and conditions, which are hereby incorporated into AIA Document A101-2007 Standard Form of Agreement Between Owner and Contractor:

ARTICLE 1 THE CONTRACT DOCUMENTS

Shall be amended by inserting "First Amendment to AIA Document A101-2007 Standard Form of Agreement Between Owner and Contractor" after the word "Agreement" in the first line of Article 1.

ARTICLE 5 PAYMENTS

§ 5.1.3 Shall be deleted in its entirety and amended to read as follows:

"§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the first (1st) day of the month, and has been approved and placed in line for a payment by the Architect, the Owner shall make payment of the certified amount to the Contractor in accord with the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*). If an Application for Payment is received by the Architect after the Application date fixed above, the Application for Payment will, after review and approval by the Architect, be submitted, along with the Architect's recommendation regarding payment, no later than the first Monday of the following month to the Owner for consideration. Payment shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*)."

§ 5.1.4 Add the following subparagraphs:

"§ 5.1.4.1 A Sworn Contractor's Statement setting forth all contractors and material men with whom the Contractor has contracted, the amounts of said contracts, the amounts being requested and balances due along with Subcontractor's Sworn Statements, together with properly completed and executed waivers of lien from the Contractor, Subcontractor and material men, waiving all lien rights to and including the amount for which payment is requested, shall

accompany each Application for Payment to cover the full amount of the requested payment to the Contractor and the previous payment to the Subcontractor and material men.

§ 5.1.4.2 Final waivers of lien from the Contractor and from all Subcontractors and material men who have not theretofore tendered final waivers of lien shall accompany the Final Application for Payment to cover the full amount of payment to the Contractor and the previous and final payment to Subcontractors and material men.

§ 5.1.4.3 Any payments made by the Owner without requiring strict compliance to the terms of this subparagraph shall not be construed as a waiver by the Owner of the right to insist upon strict compliance with the terms of this subparagraph as a condition of later payments. Except for nonpayment by the Owner, the Contractor shall indemnify and save the Owner harmless from all lien claims of Subcontractors, laborers, workmen, mechanics, material men, and furnishers of machinery and parts thereof, equipment, tools, and all supplies incurred in the furtherance of the performance of the Work.”

§ 5.1.4.4 The Owner shall receive the Contractor’s and subcontractors’ lien waivers supporting each partial payment estimate in trust and shall hold the lien waivers in trust until payment is made to the Contractor. The Owner shall deliver to the Contractor a receipt evidencing its receipt of the lien waivers in trust. In the event that the Village fails to make payment to the Contractor in compliance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*), the Owner shall return the lien waivers from Contractor or its subcontractors supporting the partial payment estimate to the Contractor.

§ 5.1.10 Add the following subparagraphs:

“§ 5.1.10.1 The Village Administrator shall be the Owner’s representative with limited authority to bind the Owner to all matters requiring the Owner’s approval or authorization. Authority to authorize Work or approve changes which do not increase the Contract Sum or which increase the Contract Sum by not more than Two Thousand Five Hundred and 00/100ths Dollars (\$2,500.00) may be exercised by written Change Order by the Village Administrator.

§ 5.1.10.2 Authority to increase the Contract Sum in all other instances or to extend the Contract Time may only be exercised by written Change order signed by the Village Mayor of the Owner and authorized by a due and proper vote of the Board of Trustees of the Owner.

§ 5.1.10.3 The Architect shall not have authority to increase the Contract Sum or to extend the Contract Time.”

§ 5.2 FINAL PAYMENT

§ 5.2.1 Add the following subparagraph:

“§ 5.2.1.3 The Owner has received all prior duly executed and completed lien waivers.”

§ 5.2.2 Shall be deleted in its entirety and amended to read as follows:

“§ 5.2.2 The Owner’s final payment to the Contractor shall be made after issuance of the Architect’s final Certificate of Payment in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*).”

ARTICLE 7 TERMINATION OR SUSPENSION

§7.1 Shall be modified by adding the following language at the end of §7.1 “or as modified by Supplementary General Conditions”.

§7.2 Shall be modified by adding the following language at the end of §7.2 “or as modified by Supplementary General Conditions”.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§8.1.1 Add the following to the end of §8.1.1 “and First Amendment to AIA Document A101-2007 Standard Form of Agreement Between Owner and Contractor”.

§ 8.2 Shall be amended by deleting “at the rate stated below, or in absence thereof, at the legal rate prevailing from time to time at the place where the Project is located” and inserting in lieu thereof “in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*).”

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1.1 Add the following subparagraph:

“§ 9.1.1.1 First Amendment to AIA Document A101-2007, Standard Form of Agreement between Owner and Contractor where the Basis of Payment is a Stipulated Sum.”

ARTICLE 10 INSURANCE AND BONDS

§10.1 Add the following paragraph §10.1 to read as follows: “In addition to the Village of Willowbrook, Integrated Project Management shall also be named as an additional insured on all insurance policies required to be maintained and kept in full force and effect by Contractor pursuant to Article 11 of AIA Document A-201-1997 and Supplementary General Conditions.”

VILLAGE OF WILLOWBROOK

L. J. MORSE CONSTRUCTION COMPANY

By: _____
Mayor

By: _____
President

EXHIBIT A

DIVISION 0 – BIDDING REQUIREMENTS AND CONTRACT FORMS

000107	SEALS PAGE	2
000200	INVITATION TO BID	4
001000	INSTRUCTION TO BIDDERS	1
002000	INFORMATION AVAILABLE TO BIDDERS	1
003000	BID FORMS	11
003126	EXISTING HAZARDOUS MATERIAL INFORMATION	1
005000	STANDARD FORM OF AGREEMENT	1
006000	PERFORMANCE BOND, PAYMENT BOND	1
007000	GENERAL CONDITIONS	1
008500	INDEX TO DRAWINGS	2

DIVISION 1 – GENERAL REQUIREMENTS

011000	SUMMARY	3
012600	CONTRACT MODIFICATION PROCEDURES	2
012900	PAYMENT PROCEDURES	4
013100	PROJECT MANAGEMENT AND COORDINATION	8
013200	CONSTRUCTION PROGRESS DOCUMENTATION	6
013300	SUBMITTAL PROCEDURES	8
013310	DISTRIBUTION OF ARCHITECTS ELECTRONIC SPECIFICATIONS AND DRAWINGS FILES	1
014000	QUALITY REQUIREMENTS	5
014200	REFERENCES	15
015000	TEMPORARY FACILITIES AND CONTROLS	4
016000	PRODUCT REQUIREMENTS	4
017300	EXECUTION	6
017700	CLOSEOUT PROCEDURES	4
017823	OPERATION AND MAINTENANCE DATA	5
017839	PROJECT RECORD DOCUMENTS	2
017900	DEMONSTRATION AND TRAINING	3

DIVISION 2 – EXISTING CONDITIONS

024119	SELECTIVE DEMOLITION	5
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DIVISION 3 – CONCRETE

033000	CAST-IN-PLACE CONCRETE	18
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DIVISION 4 – MASONRY

042000	UNIT MASONRY	15
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DIVISION 5 – METALS

051200 STRUCTURAL STEEL FRAMING	10
052100 STEEL JOIST FRAMING	5
053100 STEEL DECKING	5
054000 COLD-FORMED METAL FRAMING	10
055000 METAL FABRICATIONS	5
055213 PIPE AND TUBE RAILINGS	6
055313 BAR GRATINGS	5
055813 DECORATIVE METAL COLUMN COVERS	4

DIVISION 6 – WOOD, PLASTICS AND COMPOSITES

061000 ROUGH CARPENTRY	5
064023 INTERIOR ARCHITECTURAL WOODWORK	5

DIVISION 7 - THERMAL AND MOISTURE PROTECTION

072100 THERMAL INSULATION	4
072726 FLUID-APPLIED MEMBRANE AIR BARRIERS	7
074243 COMPOSITE WALL PANELS	9
075423 THERMOPLASTIC POLYOLEFIN (TPO) ROOFING	7
076200 SHEET METAL FLASHING AND TRIM	7
077200 ROOF ACCESSORIES	3
078413 PENETRATION FIRESTOPPING	4
079200 JOINT SEALANTS	5

DIVISION 8 – OPENINGS

081113 HOLLOW METAL DOORS AND FRAMES	8
081416 FLUSH WOOD DOORS	4
083113 ACCESS DOORS AND FRAMES	3
083326 OVERHEAD COILING GRILLES	6
083613 SECTIONAL DOORS	7
084113 ALUMINUM-FRAMED ENTRANCES AND STOREFRONTS	6
085113 ALUMINUM WINDOWS	5
085653 SECURITY WINDOWS	6
086200 UNIT SKYLIGHTS	4
087100 DOOR HARDWARE	21
088000 GLAZING	7
088300 MIRRORS	3
089000 LOUVERS AND VENTS	5

DIVISION 9 – FINISHES

092216 NON-STRUCTURAL METAL FRAMING	4
092900 GYPSUM BOARD	5
093000 TILING	7
095113 ACOUSTICAL PANEL CEILINGS	5
096513 RESILIENT BASE AND ACCESSORIES	3
096519 RESILIENT TILE FLOORING	4

096723	RESINOUS FLOORING	4
096724	DOUBLE BROADCAST EPOXY QUARTZ FLOORING	5
096813	TILE CARPETING	3
097200	WALL COVERINGS	3
099123	INTERIOR PAINTING	6
099800	MASONRY COLOR TREATMENT.....	3

DIVISION 10 – SPECIALTIES

101416	PLAQUES.....	4
101419	DIMENSIONAL LETTER SIGNAGE	5
102113.19 .	PLASTIC TOILET COMPARTMENTS	4
102800	TOILET AND BATH ACCESSORIES.....	2
104413	FIRE EXTINGUISHER CABINETS	4
104416	FIRE EXTINGUISHERS	2
105113	METAL LOCKERS	6
107300.....	EXTRUDED ALUMINUM CARPORT/WALKWAY COVER (ALT NO 1).....	4

DIVISION 11 – EQUIPMENT

NOT USED

DIVISION 12 – FURNISHINGS

122113	HORIZONTAL LOUVER BLINDS.....	3
123640	STONE COUNTERTOPS.....	3

DIVISION 13 – SPECIAL CONSTRUCTION

NOT USED

DIVISION 14 – CONVEYING EQUIPMENT

NOT USED

DIVISION 21 – FIRE SUPPRESSION

210500	COMMON WORK RESULTS FOR FIRE SUPPRESSION	8
211313	WET-PIPE SPRINKLER SYSTEMS	25
211316	DRY-PIPE SPRINKLER SYSTEMS	20

DIVISION 22 – PLUMBING

220500	COMMON WORK RESULTS FOR PLUMBING	13
220519	METERS AND GAGES FOR PLUMBING PIPING	4
220523	GENERAL-DUTY VALVES FOR PLUMBING PIPING.....	20
220529	HANGERS AND SUPPORTS FOR PLUMBING PIPING AND EQUIPMENT	13
220553	IDENTIFICATION FOR PLUMBING PIPING AND EQUIPMENT	6
220700	PLUMBING INSULATION	37

221116	DOMESTIC WATER PIPING	21
221119	DOMESTIC WATER PIPING SPECIALTIES	15
221316	SANITARY WASTE AND VENT PIPING	13
221319	SANITARY WASTE PIPING SPECIALTIES	14
221413	FACILITY STORM DRAINAGE PIPING.....	10
221423	STORM DRAINAGE PIPING SPECIALTIES	6

DIVISION 23 – HEATING VENTILATING AND AIR CONDITIONING

230500	COMMON WORK RESULTS FOR HVAC	9
230513	COMMON MOTOR REQUIREMENTS FOR HVAC EQUIPMENT	2
230529	HANGERS AND SUPPORTS FOR HVAC PIPING EQUIPMENT	10
230593	TESTING, ADJUSTING AND BALANCING FOR HVAC	11
230700	HVAC INSULATION	20
231123	FACILITY NATURAL – GAS PIPING	13
233113	METAL DUCTS	7
233300	AIR DUCT ACCESSORIES.....	8
233423	HVAC POWER VENTILATORS.....	5
233713	DIFFUSERS, REGISTERS, GRILLES	2
237413	PACKAGED, OUTDOOR, CENTRAL STATION AIR-HANDLING UNITS.....	10

DIVISION 26 – ELECTRICAL

260500	COMMON WORK RESULTS FOR ELECTRICAL	4
260519	LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES	6
260526	GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS	6
260529	HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS	6
260533	RACEWAY AND BOXES FOR ELECTRICAL SYSTEMS	11
260553	IDENTIFICATION FOR ELECTRICAL SYSTEMS.....	7
260923	LIGHTING CONTROL DEVICES	4
262413	SWITCHBOARDS	11
262416	PANELBOARDS.....	9
262726	WIRING DEVICES	7
262813	FUSES.....	4
262816	ENCLOSED SWITCHES AND CIRCUIT BREAKER	8
262913	ENCLOSED CONTROLLERS.....	7
263213	ENGINE GENERATORS.....	14
263600	TRANSFER SWITCHES	9
265119	LED INTERIOR LIGHTING	6
265619	LED EXTERIOR LIGHTING	4
283111	DIGITAL, ADDRESSABLE FIRE ALARM SYSTEM	12

DIVISION 27 – COMMUNICATION CABLING SYSTEM

271000	COMMON WORK RESULTS FOR COMMUNICATIONS CABLING SYSTEMS	7
271100	BACKBONE COMMUNICATIONS CABLING	1
271200	HORIZONTAL COMMUNICATIONS CABLING.....	4
271300	INTERIOR COMMUNICATIONS PATHWAYS	3
271400	IDF REQUIRMENTS	2
271600	TELECOMMUNICATIONS GROUNDING REQUIRMENTS.....	3
271700	TESTING, IDENTIFICATION, AND ADMINISTRATION REQUIREMENTS	2
271800	CUTOVER AND TRAINING REQUIRMENTS	2

271900	SUPPORT AND WARRANTY REQUIRMENTS	1
274000	COMMON WORK RESULTS FOR AUDIOVISUAL SYSTEMS.....	13
274100	CONFERENCE AREAS	4
274200	OPEN AREA 132.....	3
274300	TELEVISION AREAS	3
274700	TESTING, IDENTIFICATION, AND ADMINISTRATION REQUIREMENTS	3
274800	CUTOVER, DEMONSTRATION AND TRAINING REQUIRMENTS.....	3
274900	SUPPORT AND WARRANTY REQUIREMENTSS	2
275000	COMMON WORK REWULTS FOR PAGING SYSTEMS	8
275700	TESTING, IDENTIFICATION, AND ADMINISTRATION REQUIREMENTS	2
275800	CUTOVER, DEMONSTRATION AND TRAINING REQUIRMENTS.....	2
275900	SUPPORT AND WARRANTY REQUIREMENTSS	1

DIVISION 28 – SECURITY SYSTEM

281000	COMMON WORK RESULTS FOR PHYSICAL SECUIRTY SYSTEMS.....	9
281100	ACCESS CONTROL SYSTEM	11
281200	VIDEO SURVEILLANCE SYSTEMS.....	7
281500	OTHER SECURITY SYSTEM COMPONENTS	3
281700	TESTING, IDENTIFICATION, AND ADMINISTRATION REQUIREMENTS	2
281800	CUTOVER, DEMONSTRATION AND TRAINING REQUIRMENTS.....	2
281900	SUPPORT AND WARRANTY REQUIREMENTSS	1

DIVISION 31 – EARTHWORK

NOT USED

DIVISION 32 – EXTERIOR IMPROVEMENTS

NOT USED

DIVISION 33 – UTILITIES

NOT USED

EXHIBIT B

GENERAL INFORMATION

G1.1 TITLE SHEET
G1.2 CODE DATA

CIVIL

SEE SEPARATE BID DOCUMENTS BY OTHERS

ARCHITECTURAL

AS0.1 ARCHITECTURAL SITE PLAN
AS0.2 ALTERNATE NO. 1 DETAILS

AD1.1 DEMOLITION FLOOR PLAN
AD2.1 DEMOLITION REFLECTED CEILING PLAN
AD3.1 DEMOLITION ROOF PLAN
AD4.1 DEMOLITION EXTERIOR ELEVATIONS

A1.1 FLOOR PLAN
A2.1 REFLECTED CEILING PLAN
A3.1 ROOF PLAN & DETAILS
A4.1 EXTERIOR ELEVATIONS
A4.1A ALT. NO. 2 EXTERIOR ELEVATIONS
A5.1 WALL SECTIONS
A5.2 CANOPY SECTIONS & EXTERIOR DETAILS
A6.1 ALTERNATE NO. 2 WALL SECTIONS
A6.2 ALTERNATE NO. 2 DETAILS
A7.1 ENLARGED FLOOR PLAN
A7.2 INTERIOR ELEVATIONS
A7.3 INTERIOR ELEVATIONS
A8.1 ROOM FINISH SCHEDULE
A8.2 DOOR SCHEDULE, DOORS & FRAMES
A8.3 DOOR DETAILS

INTERIOR DESIGN

ID1.1 INTERIOR FLOOR FINISH PLAN
ID2.1 INTERIOR WALL FINISH PLAN
ID3.1 INTERIOR REFLECTED CEILING PLAN

STRUCTURAL

S0.1 STRUCTURAL GENERAL NOTES

S0.2	STRUCTURAL SCHEDULES
S1.1	FOUNDATION PLAN AND DETAILS
S1.2	MEZZANINE FRAMING PLAN AND DETAILS
S1.3	ROOF FRAMING PLAN AND DETAILS
S1.4	ALTERNATE NO. 2 PLANS AND DETAILS
S1.5	ALTERNATE NO. 2 DETAILS
S2.0	FOUNDATION & FRAMING DETAILS & SECTIONS
S2.1	FOUNDATION & FRAMING DETAILS & SECTIONS

MECHANICAL

MD1.1	MECHANICAL DEMOLITION PLAN
MD1.2	MECHANICAL DEMOLITION ROOF PLAN
M1.1	MECHANICAL PLAN
M1.2	MECHANICAL ROOF PLAN
M2.1	MECHANICAL SCHEDULES AND DETAILS
M2.2	MECHANICAL SCHEDULES

PLUMBING

PD1.0	UNDERGROUND PLUMBING DEMOLITION PLAN
PD1.1	ABOVE GRADE PLUMBING DEMOLITION PLAN
P1.0	UNDERGROUND PLUMBING PLAN
P1.1	ABOVE GRADE PLUMBING PLAN
P1.2	ROOF PLUMBING PLAN
P2.1	PLUMBING SYMBOLS, NOTES, SCHEDULES & DETAILS
P2.2	PLUMBING DIAGRAMS

ELECTRICAL

ED1.1	ELECTRICAL POWER DEMOLITION PLAN
ED1.2	ELECTRICAL ROOF DEMOLITION PLAN
ED2.1	ELECTRICAL LIGHTING DEMOLITION PLAN
E1.1	ELECTRICAL POWER PLANS
E1.2	ELECTRICAL POWER ROOF PLAN
E2.1	ELECTRICAL LIGHTING PLANS
E3.1	ELECTRICAL FIRE ALARM PLANS
E4.1	ELECTRICAL PANEL SCHEDULES & RISER DIAGRAM
E4.2	ELECTRICAL SYMBOLS, SCHEDULES & DETAILS
E5.1	ELECTRICAL SITE PLAN

AUDIO-VISUAL / COMMUNICATION WIRING

T0.0	LEGEND AND GENERAL NOTES
T1.1	LOW VOLTAGE SYSTEMS
T2.1	LOW VOLTAGE ENLARGED PLANS
T3.0	ACCESS CONTROL DETAILS
T3.1	VIDEO SURVEILLANCE DETAILS
T3.2	LOW VOLTAGE DETAILS

CIVIL

1	COVER SHEET
2	GENERAL NOTES AND SCHEDULE OF QUANTITIES
3	EXISTING CONDITIONS
4	REMOVAL PLAN
5	GEOMETRIC PLAN
6	UTILITY / GRADING PLAN
7-10	CONSTRUCTION DETAILS
11	SITE LIGHTING GENERAL NOTES
12	LIGHTING REMOVAL PLAN
13	PHOTOMETRIC PLAN
14	LIGHTING PLAN
15-16	LIGHTING DETAILS

G:\2014\2014-052 Willowbrook Police Facility Renovation\B. General Basic Services_Task 20-50\B.05. Contracts\Owner Contractor\Exhibit B.docx

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A RESOLUTION ACCEPTING A PROPOSAL FOR PROJECT CONSTRUCTION MANAGEMENT SERVICES RELATING TO THE COMPLETION OF THE POLICE BUILDING RENOVATION PROJECT, 7760 QUINCY STREET – INTEGRATED PROJECT MANAGEMENT COMPANY, INC. AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE THE PROPOSAL

AGENDA NO.

7

AGENDA DATE: 10/10/16

STAFF REVIEW: Tim Halik, Village Administrator

SIGNATURE: TELLER

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: THOMAS BASTIAN TH.

RECOMMENDED BY: Tim Halik, Village Administrator

SIGNATURE: TELLER

REVIEWED BY COMMITTEE:

YES ☒

on October 3, 2016

NO ☐

N/A ☐

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

At the Village Board's June 22, 2015 meeting, the Board accepted a proposal from the company, Integrated Project Management (IPM), Inc., Burr Ridge, to provide consulting services to the Village throughout the design and bidding phase of the police building renovation project. IPM was used on an as-needed basis through this phase of the project when issues warranted their assistance. The estimated original cost of this service was to be \$68,250. However, their involvement was kept to a minimum and as a result the final billed amount to the Village was \$12,187.50.

As we are now entering the construction phase of the police project, we have asked IPM to provide another proposal to provide construction management services throughout the duration of the project. These services will include the conduct of weekly construction meetings with the general contractor, assistance in processing payout requests, assistance in reviewing change order requests, tracking project progress against budget, providing monthly status reports, coordinating equipment installations, and coordinating the relocation of personnel upon project completion.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Trustee Misteale, Administrator Halik, Chief Shelton, and Deputy Chief Schaller met with representatives of IPM on October 3, 2016 to review and further discuss the scope of services within the proposal. After consideration, it is recommended that the services provided by IPM, as outlined in the attached proposal, be accepted. IPM's estimated fee to provide project construction management services would be \$78,000. This expense would be paid from the total project budget amount, \$4,014,502.

The Village Attorney has reviewed and approved the Terms and Conditions within the proposal.

ACTION PROPOSED:

Adopt the attached resolution accepting the proposal from IPM.

RESOLUTION NO. 16-R-_____

A RESOLUTION ACCEPTING A PROPOSAL FOR PROJECT CONSTRUCTION
MANAGEMENT SERVICES RELATING TO THE COMPLETION OF THE POLICE
BUILDING RENOVATION PROJECT, 7760 QUINCY STREET – INTEGRATED
PROJECT MANAGEMENT COMPANY, INC. AND AUTHORIZING THE MAYOR AND
VILLAGE CLERK TO EXECUTE THE PROPOSAL

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook,
DuPage County, Illinois, that the Mayor and Village Clerk are hereby authorized and directed to
accept the proposal, from Integrated Project Management, Inc., in substantially the same form as
attached hereto as Exhibit “A” which is, by this reference, expressly incorporated herein, to
provide professional project construction management services relating to the completion of the
police building renovation project located at 7760 Quincy Street.

ADOPTED and APPROVED this 10th day of October, 2016

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAY: _____

ABSTENTIONS: _____

ABSENT: _____

PROPOSAL

Village of Willowbrook

Police Facility Renovation Project: Construction Phase | p5123v1 | October 6, 2016



Integrated Project Management, Inc.
Inspiring Success through Ethical Leadership Since 1988

200 S Frontage Road, Suite 220
Burr Ridge, IL 60527
630.789.8600
www.ipmcinc.com





EXECUTIVE SUMMARY

WHY IPM?

Pioneering project management on 3,600+ projects completed for 300+ clients since 1988

Page 3

SCOPE OF SERVICES

Page 5

TERMS & CONDITIONS

Page 8

ACCEPTANCE

Signature Required
Page 12

ATTACHMENT

- IPM Travel Policy

The Village of Willowbrook (Willowbrook) is executing a multi-year capital development plan intended to modernize existing facilities and create additional workspace for administrative and police operations. In 2014, Willowbrook completed the first major project in the plan by renovating an existing building and relocating associated administrative staff from a multi-use building into the newly renovated building.

Willowbrook management is now executing the next major project in the capital development plan: renovating the existing building at 7760 Quincy Street, occupied by the police department. The goal of the renovation is to modernize the facility and create additional space for overcrowded police operations. Willowbrook contracted Williams Architects (Williams) for facility design services. Williams and Willowbrook have now completed the construction package, solicited contractor qualifications and proposals, and selected a contractor (L.J. Morse Construction) from the 14 candidates that submitted proposals. Willowbrook will request final approval to proceed with construction services from the Board of Trustees on September 26, 2016. If approval is granted, construction activities are planned, preliminarily, to initiate the week of October 10, 2016.

Due to this project's complexity and time sensitivity, Willowbrook requested that Integrated Project Management Company, Inc. (IPM) act as its representative during renovation activities to ensure progress is achieved in accordance to the defined scope, schedule, and budget, and to address issues and deviations that might arise. This document represents IPM's proposal to serve as Willowbrook's representative during the construction phase of the Police Facility Renovation Project.

IPM estimates the cost of its services will not exceed \$78,000. This price is based on the services of a lead IPM Project Management Consultant, supported by other IPM resources as necessary, to ensure service effectiveness and quality during the estimated ten (10) month construction schedule.



WHY IPM?

IPM is uniquely qualified to provide project management services to the Village of Willowbrook for the Police Facility Renovation Project. Since its inception in 1988, IPM has helped many clients improve their project management capabilities and has successfully managed over 3,600 projects for more than 300 clients spanning multiple industries and client objectives. Through these experiences, IPM has learned that process, discipline, and leadership are the key ingredients for successful project management. Below are some of IPM's unique qualifications:

PROJECT MANAGEMENT EXCELLENCE

IPM is committed to our core competency—project planning and execution. We are focused on the project management profession and continuous refinement of our methods and tools.

EXPERIENCE LEADING CAPITAL PROJECTS

IPM has extensive experience applying its project management expertise to successfully lead capital projects for a wide variety of clients and industries, including municipal construction projects. These experiences equip IPM with the unique knowledge and skills necessary to manage complex capital projects.

THIRD-PARTY OBJECTIVITY

The impartiality brought by an experienced IPM Project Management Consultant will introduce new and valuable perspectives to the project team. These perspectives, unencumbered by internal biases, will help identify the risks and pitfalls inherent in complex project implementation.

EXTRAORDINARY RESOURCES

IPM recruits, trains, and continuously develops project leaders who possess strong interpersonal skills to complement solid business and technical acumen. IPM invests significantly in training and development, typically averaging more hours/year/employee than most Fortune 500 companies. IPM also supports Project Management Professional (PMP) certification through the Project Management Institute (PMI), and the majority of our resources are PMP certified.

CULTURE CENTRIC APPROACH

IPM's objective is to provide solutions that continue to deliver value well into the future. This focus on sustainability requires more than understanding the technical and business requirements of any project. It requires a thorough understanding of the value, philosophies, and cultural "markers" that define an organization's "DNA." IPM's goal is to understand both the enablers and inhibitors of performance and facilitate a transformational project management approach that is positive, impactful, and sustaining.

VALUES PUT INTO PRACTICE

IPM is committed to operating within the construct of Our Fundamental Values. These include Honesty, Integrity, Responsibility, Excellence, Caring, Humility, Respect, and Spirituality. Spirituality serves as the foundational component of all others. The performance of our staff is measured not only against the critical project management skill elements but also against intrinsic character elements. Attracting and retaining outstanding employees allows IPM to consistently deliver superior results to our clients. IPM has been named a Top Small Workplace by the Great Place to Work Institute® for six consecutive years, and a Principal® 10 Best Company for employee financial security. IPM has been the recipient of the American Business Ethics Award by the Foundation for Financial Services Professionals for high standards of ethical behavior and the prestigious Better Business Bureau International Torch Award for Marketplace Ethics. Additionally, IPM's president and CEO was recognized by DePaul University for IPM's ethics-driven philosophy and uncompromising integrity by the first annual Vincentian Award. These awards validate IPM's consistent application of its values and dedication to its Mission and Beliefs.



SCOPE OF SERVICES

Objective

IPM will serve as Willowbrook's representative, providing administrative oversight of the contractors during police facility demolition, renovation, and personnel and equipment relocation activities. IPM will ensure progress is achieved pursuant to defined scope, schedule, and budget, and will address issues and deviations as they arise.

General Requirements

The following list summarizes IPM's proposed requirements during police facility demolition, renovation, and personnel and equipment relocation activities:

- Integrate with the project team. Meet team members from Willowbrook, Williams, and the selected contractor to gain a firsthand understanding of project status, team structure, stakeholders, team dynamics, planned activities, timelines, expectations, issues, constraints, and more.
- Review pertinent project background information, as appropriate to advance IPM's integration onto the project team. Information of interest may include, but may not be limited to, the following:
 - Selected contractor's proposal, qualifications, and Williams's award recommendation
 - Executed contracts for renovation activities
 - Construction budget and schedule documentation
 - Other information considered important for integration into the role
- Facilitate a kick-off meeting with the contractor, Willowbrook, and other stakeholders, as necessary, to align on project details, including roles and responsibilities, meeting cadence, and communications.
- Schedule and coordinate weekly contractor review meetings. Provide meeting agendas in advance of meetings, and document and distribute meeting minutes. Follow up to ensure completion of action items, as necessary.



- Receive, review, and authorize contractor payout requests. Address and resolve discrepancies with the contractor and Willowbrook, as necessary.
- In collaboration with the contractor and Willowbrook, develop a milestone schedule. Track progress against schedule, and identify and resolve discrepancies and issues, as necessary.
- Develop a budget tracking document. Track project spend against budget, and identify and resolve discrepancies and issues, as necessary.
- Govern and scrutinize contractor change requests. Secure agreement with Willowbrook on change requests based on fact-based decision-making. Communicate change request decisions with the contractor.
- Work with appropriate stakeholders to provide direction and scrutiny to trades, if and when warranted.
- Prepare monthly project status reports that include content and are in a format approved by Willowbrook, and distribute to appropriate stakeholders.
- Coordinate phone and data installation through Willowbrook's designated contractor.
- Coordinate the relocation of Willowbrook personnel and equipment into the newly renovated building upon completion of renovation activities.

Assumptions

- For cost estimating purposes, IPM has assumed that Williams's timeline for substantial completion of renovation will be ten (10) months. This timeline is based on a project schedule provided by Williams, dated May 17, 2016. IPM cannot confirm the accuracy of the project schedule. Deviations from this estimated timeline may be cause for a contract change order.
- Acquiring the necessary building permits will be the sole responsibility of the Village of Willowbrook or its designated contractors.
- IPM will not scrutinize and provide input into contracts between the Village of Willowbrook and its contractors and subcontractors.
- Appropriate stakeholder participation and cooperation with IPM is critical to the timely completion of project activities and the efficient use of IPM's resources. Delays to critical project activities or decisions due to the project team's or third-party vendor's personnel schedules, proceedings, or other items beyond the control of IPM that may require additional project management hours beyond the allotment governed by this proposal may be justifications for change orders.
- Mr. Tim Halik will serve as Willowbrook's representative and IPM's primary contact person (Sponsor) for the engagement. Once a decision has been made to use IPM's services, IPM's role will be formally communicated to all program stakeholders at the onset of involvement.
- IPM will have access to project-related information, as required to support this engagement in the most efficient manner. Willowbrook also grants authority to IPM to reproduce or recreate documents supplied to IPM, if required to efficiently support this project.
- Willowbrook has established a priority for executing this engagement and will allocate internal resources in support of this initiative accordingly.
- IPM will establish a lead Project Management Consultant and other resources and leadership to ensure successful completion or support specific aspects of this project. Willowbrook will be notified of additional IPM resources supporting the engagement.

TERMS & CONDITIONS

1. **Professional Conduct:** In order to maximize the benefits and synergy of the relationship between Willowbrook and IPM, it is imperative that the relationship be established and maintained through mutual trust, cooperation, and respect. To this end, the parties will strive to conduct business and every interaction with the underlying goal of producing measurable value in an honest and ethical manner. Disputes may arise through the course of conducting business. However, these disputes will be resolved most expeditiously and productively when intentions are understood and in harmony with the objective of the relationship. Our approach will be one of collaboration that emphasizes selfless teamwork and the pursuit of results through high performance.
2. **Schedule and Fees:** IPM estimates the cost of its services for the Village of Willowbrook Police Facility Renovation Project to be \$78,000. This price is based on the services of a lead IPM Project Management Consultant, who is supported by other IPM resources as necessary to ensure service effectiveness and quality, at a labor rate of \$195 per hour and an estimated 400 total hours distributed over the estimated 40-week construction period. IPM will bill Willowbrook on a time and materials basis. Note that under this time and materials contract, IPM will only bill for the actual hours worked and expenses incurred for this engagement.
3. **Travel:** The majority of IPM's day-to-day program activities will be performed at Willowbrook's headquarters or IPM's Burr Ridge, IL offices. Travel expenses are not anticipated for this effort and therefore have not been included in the cost estimate. If travel-related expenses for IPM resources are incurred, they will be billed in accordance with the attached Travel Policy.
4. **Program Start:** IPM will work with the program sponsor upon approval of this Proposal to identify a mutually agreeable start date.
5. **Change Order:** IPM will only bill for the hours required to complete program requirements. However, if the resource requirement assumptions prove insufficient based on Willowbrook's needs, IPM will discuss the circumstances surrounding these needs with Mr. Halik prior to initiating any additional work. If it is jointly determined that additional work is justified, IPM will adjust the estimate, as appropriate, and issue a Change Order to this Proposal.



6. **Workplace Location and Accommodations:** The majority of IPM's day-to-day program activities will be performed at either Willowbrook's headquarters or IPM's Burr Ridge, IL offices. IPM will work with Willowbrook to establish the most efficient workplace. Willowbrook will also provide IPM with access to its facilities, including an appropriate work space, meeting rooms, and equipment as necessary to support this program.
7. **Software:** As a default, IPM will prepare program documentation using Microsoft® Office Suite software, including Microsoft® Project. If Willowbrook requests that IPM use other software, it will bear the cost of any software purchases and associated licenses required for the IPM resources working on the program.
8. **Copyrights:** Willowbrook's use or disclosure of any IPM Intellectual Property to third parties without the written consent of IPM is in violation of this agreement and, if applicable, state and federal copyright laws.
9. **Proposal Feedback:** IPM is committed to continuously improving its professional services and to exceeding client expectations. Accordingly, Willowbrook is requested to provide post-proposal feedback via email, survey, or interview regarding proposal content and delivery.
10. **Performance Feedback:** Willowbrook will be requested to complete an IPM Performance Evaluation survey at the conclusion of this engagement.
11. **Post-project Client Interview:** An important part of IPM's marketing efforts is to develop and disseminate case studies and other promotional material highlighting successfully completed projects. Upon completion of its work for the client, IPM respectfully requests an interview with the project sponsor or other key stakeholders to discuss project details. Upon client request, the resulting material can be written to exclude the client's name and other identifying facts. IPM grants permission to the client to use any marketing material we develop for their own promotional purposes.
12. **Confidentiality and Recruiting Restraint:** The previously executed Confidentiality Agreement and Recruiting Restraint Agreement will remain in effect for the duration of this project.
13. **Client Follow-up Required:** A Purchase Order will be provided by the Client Representative authorizing this work and communicated to IPM within two (2) weeks of program initiation.

14. Nature of Engagement: IPM is engaged by Willowbrook as an independent contractor. This Agreement shall not constitute, create, or in any way be interpreted as a joint venture, partnership, subsidiary, or formal business organization of any kind. Neither IPM nor Willowbrook have the power to bind the other or incur obligations on the other's behalf without the other's prior written consent, except as otherwise expressly provided herein.
15. Payment Terms: Willowbrook shall pay IPM pursuant to the Local Government Prompt Payment Act (50 ILCS 505/1 *et. seq.*). Billing will occur every 30 days for hours and expenses incurred.
16. Notices: Notices given under this Proposal: (a) must be in writing addressed to the intended recipient at the address or e-mail address last notified by the intended recipient to the sender; (b) must be signed by a person duly authorized by the sender; and (c) will be taken to be served when delivered, received or left at the intended recipient's address or e-mail address, but if delivery or receipt occurs on a day which business is not generally carried on in the place to which the notice is sent, or later than 5 P.M. on that date at that place, it will be taken to have been served at the commencement of business on the next day on which business is generally carried on in that place.
17. Limitation of Liability: NOTWITHSTANDING ANYTHING ELSE HEREIN, EXCEPT FOR (I) ACTS OF NEGLIGENCE OR WILLFUL MISCONDUCT AND (II) BREACHES OF CONFIDENTIALITY OBLIGATIONS HEREUNDER, ALL MAXIMUM LIABILITY OF IPM FOR NEGLIGENCE OR ANY OTHER MATTER RELATED TO, IN CONNECTION WITH, OR ARISING OUT OF, THIS AGREEMENT SHALL BE LIMITED TO THE AMOUNT PAID BY THE VILLAGE OF WILLOWBROOK TO IPM UNDER THE PROPOSAL, OR THE TOTAL AMOUNT OF \$78,000, WHICH IS THE SOURCE OF THE LIABILITY.
18. Engineering and Design Work: IPM will not be responsible for any aspects of this project considered to be engineering or design. This liability will solely rest upon the architectural firm and its engineering professionals.
19. Insurance: All contractors and sub-contractors are required to name IPM as an Additional Insured on their insurance policies and shall be required to furnish proof of compliance with this provision. In turn, IPM shall name the Village of Willowbrook as an Additional Insured on their insurance policies and shall be required to furnish proof of compliance with this provision.
20. Termination: Either party may terminate this contract for any material breach by the other party if such breach is not cured within seven (7) days after notice.



Willowbrook may terminate this agreement for convenience upon providing thirty (30) days' written notice or equivalent compensation of \$7,800. IPM will be compensated for all hours and reimbursable program expenses incurred prior to the notice being given. Conversely, IPM may cease its program support upon thirty (30) days' written notice.

21. Proposal Expiration: This proposal is valid for thirty (30) days.

PROJECT CONTRACT

Accepted and Agreed to:

Integrated Project Management Company, Village of Willowbrook
Inc.

By: Andy Myslicki
(Name)


(Signature)

By: _____
(Name)

(Signature)

Title: Managing Director

Title: _____

Date: October 6, 2016

Date: _____



**Travel Policy Fee Structure
Effective through December 31, 2016**

- For travel in excess of 60 miles from the IPM office
 - Travel Time
 - For hours from home or office to destination \$90.00/hour
 - Transportation
 - By company vehicle IRS Standard Rate Per Mile
 - By rail, plane, rental car, cab, limo, etc. Actual Cost

Note: For flights in excess of six (6) hours, air travel will be by Business Class.

- Living Expenses
 - Overnight lodging Actual Cost
 - Meals and sundries IRS Standard Per Diem Rates Based on Destination

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

MOTION – BOARD ADVICE AND CONSENT TO MAYOR’S APPOINTMENT TO
FILL A VACANCY IN THE PARKS & RECREATION COMMISSION –
CATHERINE KACZMAREK

AGENDA NO.

8

AGENDA DATE: 10/10/16

STAFF REVIEW: Tim Halik, Village Administrator

SIGNATURE: THALIK

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: THOMAS BASTIAN TH.

RECOMMENDED BY: Frank A. Trilla, Mayor

SIGNATURE: Frank A. Trilla/ea

REVIEWED & APPROVED BY COMMITTEE:

YES ☐

NO ☐

N/A ☒

ITEM HISTORY / COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Due to a past resignation from a member of the Village Parks & Recreation Commission, there is currently a vacancy on the Commission. Mayor Trilla has been contacted by a resident wishing to fill that vacancy.

Mrs. Catherine Kaczmarek is a new resident located at 6349 Tennessee Avenue. She has expressed interest in serving on the Commission. Attached is a letter of intent from Mrs. Kaczmarek. Mayor Trilla has met with Mrs. Kaczmarek and recommends her appointment to the Parks & Recreation Commission.

Appointments to Village Commissions are made by the Mayor with the advice and consent of the Board of Trustees. The following appointment is hereby made:

Park & Recreation Commission (2 Year Term, Total 9 members)		
Name	Appointment Status:	Term Expires:
Catherine Kaczmarek	New Appointment	4/30/17

ACTION PROPOSED:

Approve a Motion confirming the above appointment.

Catherine Kaczmarek
72 75th Place
Willowbrook, IL 60527
Home: 630-974-6224
Cell: 773-699-0581

October 4, 2016

Mayor Frank Trilla and Village Board,

My name is Catherine Kaczmarek and I am a new resident of the village of Willowbrook. I am interested in being a part of the community and lending my service to the local government and noticed that there is a current vacancy on the Parks and Recreation Commission. If this position is still available please feel free to contact me for additional information. If this position has been filled please keep me in mind for future openings. I thank you in advance.

Best regards,

Catherine Kaczmarek

