

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, DECEMBER 19, 2016 AT THE BURR RIDGE POLICE DEPARTMENT, TRAINING ROOM, 7700 COUNTY LINE ROAD, VILLAGE OF BURR RIDGE, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, and Gayle Neal.

ABSENT: Trustee Paul Oggerino

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief Mark Shelton, Deputy Chief Robert Schaller, Planning Consultant Anna Franco, Assistant to the Village Administrator Garrett Hummel, Deputy Clerk Cindy Stuchl, and Administrative Intern Tiffany Kolodziej.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Deputy Clerk Stuchl to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

Ms. Kay Hoffman, 7831 Clarendon Hills Road, Willowbrook, addressed the Board reference concerns over her water bill.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - November 28, 2016 (APPROVE)
- c. Warrants - \$637,992.04 (APPROVE)
- d. Monthly Financial Report - November 30, 2016 (APPROVE)
- e. Resolution - A Resolution of the Village of Willowbrook Setting the 2017 Calendar Year Schedule of Regular Meetings of the Mayor and Board of Trustees and the Schedule of the Regular Meetings of Commissions and

- Committees of the Village of Willowbrook, DuPage County, Illinois - Resolution No. 16-R-67 (PASS)
- f. Motion to Approve - 2016 Motor Fuel Tax (MFT) Roadway Maintenance Program: Payout #4 - Final Payment - Crowley-Sheppard Asphalt, Inc. (APPROVE)
 - g. Motion to Approve - Police Renovation Project: Payout #3 - Partial Payment, L.J. Morse Construction Company (APPROVE)
 - h. Motion to Approve - a Motion to Approve application for a License to Hold a Raffle - Willowbrook/Burr Ridge Chamber of Commerce (APPROVE)
 - i. Motion to Approve - A Motion to Approve Application for a License to Hold a Raffle - Our Lady of Peace School (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Neal. NAYS: None. ABSENT: Trustee Oggerino.

MOTION DECLARED CARRIED

NEW BUSINESS

6. ORDINANCE - AN ORDINANCE GRANTING A SPECIAL USE FOR A PLANNED UNIT DEVELOPMENT, INCLUDING APPROVAL OF PRELIMINARY AND FINAL PLAT OF PUD, GRANTING CERTAIN WAIVERS FROM THE ZONING ORDINANCE, GRANTING CERTAIN VARIATIONS FROM THE SUBDIVISION REGULATIONS, GRANTING APPROVAL OF A PRELIMINARY AND FINAL PLAT OF SUBDIVISION, AND RELATED MATTERS - PC 15-08: 820 PLAINFIELD ROAD - PETE'S FRESH MARKET

Planning Consultant Franco related that this PUD will allow for the repurposing of the old K-Mart into a multi-tenant commercial building. This PUD does not include the gas station at the northeast corner of Route 83 and Plainfield Road. There will also be an outlot building on the south side of the parking lot and will include a mix of restaurant and retail-service uses.

Planning Consultant Franco advised that the two current entrances off of Plainfield Road will be consolidated into one entrance across from the main entrance to the Willowbrook TownCenter. This entrance will have a traffic signal installed.

Planning Consultant Franco stated that there will be two access points off of Route 83. An existing median break will be used for southbound Route 83 access into the complex.

The Route 83 and Plainfield Road intersection will be expanded to include additional left turn lanes on Plainfield Road. The off-site improvements will be installed by the developer as part of the project.

Planning Consultant Franco reminded the Board that this project had originally gone through the zoning process in December of 2015, and was brought before the Board in January of 2016. One of the main reasons for the delay has been the need for the developer to obtain a portion of the property to the north of the development along Route 83 and also obtain easement rights from IDOT pertaining to another parcel.

Planning Consultant Franco advised that the property owner has signed an at-risk agreement that states that any work completed prior to the execution of the lease agreement with IDOT is at their own risk.

Planning Consultant Franco introduced Eugene Grzynkowicz, who is a representative of Pete's Fresh Market.

Trustee Berglund questioned who was responsible for the installation of the stop light at the entrance on Plainfield Road. Administrator Halik advised that all of the on-site and off-site improvements are the responsibility of the developer. Administrator Halik stated that there is an agreed-upon incentive arrangement that will be brought before the Board once the IDOT lease provision is approved. The Village will contribute some funds to help offset some of the costs.

Trustee Neal asked if the signalization will be addressed at the Route 83 and Plainfield Road intersection. Administrator Halik advised that the traffic signals will be interconnected when the new traffic signal is installed.

Trustee Mistele questioned when the opening date might be. Mr. Grzynkowicz advised that it anticipated to be completed in the Fall of 2017.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to pass Ordinance 16-O-48 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Neal. NAYS: None. ABSENT: Trustee Oggerino.

MOTION DECLARED CARRIED

7. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF WILLOWBROOK AND THE ILLINOIS FRATERNAL ORDER OF POLICE (IFOP) LABOR COUNCIL - MILEAGE/MEAL REIMBURSEMENTS FOR ATTENDANCE AT REQUIRED TRAINING

Administrator Halik reminded the Board that at the last Village Board meeting, a Village-wide travel and expense policy was adopted. This action was required for non-home rule municipalities.

The newly adopted policy references IRS reimbursement rates for mileage and meals for attending required training. The current Police Collective Bargaining Agreement references prevailing rates for mileage and state rates for meal reimbursements. State reimbursement rates are lower than the IRS rates.

Although the Village is not required to, it was agreed that the new reimbursement rates should be offered to all employees regardless of union or non-union status. After discussion with the police union representatives, a memorandum of understanding (MOU) was drafted by the IFOP and was reviewed and approved by the Village's labor attorney.

Adoption of the resolution will serve to approve the MOU in order for the police union members to receive the same reimbursement rates as all employees without opening the current contract.

MOTION: Made by Trustee Kelly and seconded by Trustee Mistele to adopt Resolution 16-R-68 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Neal. NAYS: None. ABSENT: Trustee Oggerino.

MOTION DECLARED CARRIED

PRIOR BUSINESS

8. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

9. ATTORNEY'S REPORT

Attorney Bastian had no report.

10. CLERK'S REPORT

Clerk Hansen had no report.

11. ADMINISTRATOR'S REPORT

Administrator Halik advised the Board that the next Village Board meeting will be held on January 9, 2017.

12. MAYOR'S REPORT

Mayor Trilla had no report.

13. EXECUTIVE SESSION

- a. Consideration of Probable and Imminent Litigation Pursuant to Chapter 5 ILCS 120/2(c)(11)

RECESS INTO CLOSED SESSION

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to recess into Closed Session at the hour of 7:03 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Neal. NAYS: None. ABSENT: Trustee Oggerino.

MOTION DECLARED CARRIED

The Board reconvened the Special Meeting at the hour of 7:17 p.m.

14. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund, to adjourn the Special Meeting at the hour of 7:19 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Neal. NAYS: None. ABSENT: Trustee Oggerino.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

January 9, 2017.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.