

## **A G E N D A**

Minutes of the Public Safety Committee of the Village of Willowbrook that was held on January 9<sup>th</sup>, 2017 at 5:30 p.m. at the Willowbrook Village Hall, 835 Midway Drive, in the Village of Willowbrook, DuPage County, Illinois.

### **CALL TO ORDER**

*The meeting was called to order at 5:30 p.m.*

### **ROLL CALL**

*Those present at roll call were Chief Mark Shelton, Chairman of the Public Safety Committee Terrence Kelly, and Trustee Sue Berglund.*

1. Reviewed the November 14<sup>th</sup>, 2016 Public Safety Committee Meeting Minutes.  
*The Committee approved the November 14<sup>th</sup>, 2016 Public Safety Committee Meeting Minutes.*
2. Reviewed the Weekly Press Releases – Information.
3. Reviewed the Overtime Report for 10/10/2016-11/06/2016, 11/07/2016-12/04/2016 and 12/05/2016-01/01/2017 - Information.
4. Reviewed the Monthly Expenditure Report for December 2016 – Information.
5. Reviewed the Monthly Offense Summary Report for December 2016 - Information.
6. Reviewed the Letter(s) of Recognition and Appreciation – Information.
  - Detective Dan Polfliet
  - Detective John Handzik
  - Officer Tim Kobler
  - Officer Jose Lopez
  - Officer Nick Volek
  - Secretary Lori Rinella
  - Secretary Laurie Schmitz
7. DISCUSSION ITEMS
  - Annual Training 2016  
*Chief Shelton discussed the 2016 annual training. Chief Shelton informed the Committee that ASP Training was conducted by Officer Nick Volek. He also discussed the required CALEA training for 2016 and advised that Accreditation Manager Kadolph has also reviewed this training.*
  - Full Scale Exercise

*Chief Shelton advised the Committee that the U.S. Coast Guard Office requested the police department participate in a full-scale exercise. Sergeant Drake supervised the training. Numerous Officers and both Detectives participated with the exercise. Training on tactics and overall response to an active drill were completed during this exercise.*

- Accreditation Update

*Chief Shelton advised that Accreditation Manager Kadolph provided an update covering the standards and updates for the current CALEA year. Files have been reviewed and Power DMS has been exclusively used for the pending summer 2017 assessment. Accreditation Manager Kadolph has been diligent in updating the files and has advised all is coming along well.*

- Less Than Lethal Option Purchase

*Chief Shelton discussed with the Committee the purchasing of (2) Less Than Lethal Safe Projectile Launchers. This type of equipment would give officers one more available tool to use for impact weapons which is designed to be used in situations where kinetic energy is preferred for incapacitation of a hostile or non-compliant individual(s). The cost for (2), including all the accessories would be approximately \$1,900.00. The Committee was in agreement to make this purchase from the current budget. These will then be deployed on each shift.*

- LEADS Technical Security Audit

*The Willowbrook Police Department was contacted by the Illinois State Police advising the State will be conducting an Information Technology Security Audit (ITSA). The purpose of this audit is to ensure compliance of our information system and compare to the FBI CJIS/LEADS Security Policies. The police department was successful in compliance with the set policies during the audit process.*

8. \* VISITOR'S BUSINESS (Public comment is limited to three minutes per person).  
*None*

9. ADJOURNMENT

*The meeting was adjourned at 6:00 p.m.*

Next meeting scheduled February 13<sup>th</sup>, 2017, at 5:30 p.m.