

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, FEBRUARY 13, 2017 AT THE BURR RIDGE POLICE DEPARTMENT, TRAINING ROOM, 7700 COUNTY LINE ROAD, VILLAGE OF BURR RIDGE, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief Mark Shelton, Assistant to the Village Administrator Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Berglund to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - January 9, 2017 (APPROVE)
- c. Minutes - Regular Board Meeting - January 23, 2017 (APPROVE)
- d. Warrants - \$355,391.90 (APPROVE)
- e. Monthly Financial Report - January 31, 2017 (APPROVE)
- f. Ordinance - An Ordinance Abating the Taxes Heretofore Levied for the Year 2016 to Pay the Principal and Interest on the \$4,930,000 General Obligation Bonds (Alternative Revenue Source), Series 2015 of the Village of Willowbrook, DuPage County, Illinois - Ordinance No. 17-0-05 (PASS)

- g. Resolution - A Resolution to Adopt the Legislative Action Program of the DuPage Mayors and Managers Conference for the 2017 Legislative Session - Resolution No. 17-R-05 (ADOPT)
- h. Resolution - A Resolution Authorizing the Village Administrator's Acceptance of Project Change Order No. 19 - Floor Underlayment, and Change Order No. 20 - Adding four (4) floor receptacles in Training Room, and Ratifying and Confirming the Village Administrator's Prior Execution of Said Change Orders - Resolution No. 17-R-06 (ADOPT)
- i. Motion to Approve - Police Renovation Project: Payout #4 - Partial Payment, L.J. Morse Construction Company (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Neal to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. RESOLUTION - A RESOLUTION AUTHORIZING THE EXECUTION OF A LOCAL PUBLIC AGENCY AGREEMENT FOR FEDERAL PARTICIPATION IN THE 63RD STREET INTERSECTION AND APPROACH LIGHTING PROJECT

Administrator Halik related that, for many years, the Village has been attempting to obtain street lighting at the dark intersection of Kingery Highway and 63rd Street. This intersection is owned and maintained by the Illinois Department of Transportation (IDOT). IDOT has consistently replied that this intersection does not require additional lighting.

Administrator Halik stated that Mayor Trilla had designated this lighting project as a priority during his first campaign for Mayor. Mayor Trilla met with State Representative Patty Bellock and IDOT representatives back in October of 2014. At that time, the IDOT officials advised that they could not install lighting at the intersection and if the Village desired it, the Village would have to obtain permits and fund the project locally.

During the next available grant application cycle, a federal grant was applied for through the Surface Transportation Program. This program is primarily intended for road construction type project. Administrator Halik related that the DuPage Mayors and Managers Conference was urged to support our application.

On December 11, 2015, the Village was informed that the grant request was approved. Since this date, Administrator Halik related that he has been working with IDOT to complete the federal design approval process.

Administrator Halik stated that the approval has been received and the project can now go out for bid; which will be posted on the March 3, 2017 IDOT bid letting.

The federal grant will pay for just over \$365,000; or 61% of the \$598,630 total project. Administrator Halik advised that the work should begin in June and completed by September.

Administrator Halik related that the resolution will authorize the execution of the Local Public Agency agreement for federal participation to complete the project.

Administrator Halik thanked Mayor Trilla for his involvement in getting this long overdue project moving.

MOTION: Made by Trustee Davi and seconded by Trustee Oggerino to adopt Resolution No. 17-R-07 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. RESOLUTION - A RESOLUTION ACCEPTING THE PROJECT BID SUBMITTED BY TECORP, INC., JOLIET, ILLINOIS, TO COMPLETE A PAINTING AND REHABILITATION OF THE EXISTING ABOVE-GRADE WATER STORAGE STRUCTURE LOCATED AT 7760 QUINCY STREET AND AUTHORIZING THE ISSUANCE OF A NOTICE OF AWARD FOR THE PROJECT

Administrator Halik reported that a public bid opening was held on January 9, 2017 for the full blasting and repainting of the Village water tank located within the municipal campus property. Six (6) sealed bids were received with the lowest qualified bid being turned in by Tecorp, Inc. in the amount of \$505,700. This bid is approximately \$290,000 less than the engineer's estimate.

The Municipal Services Committee reviewed the bid at their meeting earlier in the evening and recommended that a notice of award be issued to Tecorp, Inc.

If approved, the project will begin in late April or early May and should take 16 weeks to complete.

MOTION: Made by Trustee Kelly and seconded by Trustee Mistele to adopt Resolution No. 17-R-08 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT AND EXECUTE A PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES BETWEEN THE VILLAGE OF WILLOWBROOK AND CHRISTOPHER B. BURKE ENGINEERING, LTD. - VILLAGE HALL SPHEROID HIGH TANK PAINTING AND REHABILITATION PROJECT

Administrator Halik advised that as part of the completion of the Village Hall Water Tank project, the shop drawings must be reviewed by the Village engineering consultant and the actual work will be monitored by a part-time resident engineer for the full 16-week duration of the project.

Christopher Burke Engineering completed this same work on the water tank rehab project on the 67th Street water tank in 2015, and provided an estimate for the same amount.

The Municipal Services Committee reviewed the proposal at their meeting earlier this evening and recommended that the proposal be accepted by the Village Board.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adopt Resolution No. 17-R-09 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi advised the Board that the Village was awarded their 15th straight Budget Award and thanked Director Dittman for her hard work.

Trustee Oggerino had no report.

10. ATTORNEY'S REPORT

Attorney Bastian had no report.

11. CLERK'S REPORT

Clerk Hansen had no report.

12. ADMINISTRATOR'S REPORT

Administrator Halik advised that there will be a Special Joint Committee meeting for a budget preview on Monday, February 20th beginning at 5:00 p.m.

Administrator Halik also reported that Administrative Intern Tiffany Kolodziej has been hired for a full-time position in the private sector. Her last day with the Village will be February 24th.

13. MAYOR'S REPORT

Mayor Trilla had no report.

14. CLOSED SESSION

- a. DISCUSSION - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Destruction of Audio or Video Recordings of Closed Meetings Under the Open Meetings Act for the Purpose of a Semi-Annual Review of Said Recordings as Mandated by 5 ILCS 120/2.06(3)(c)(1)
- b. DISCUSSION - Pursuant to 5 ILCS 120/2(c)(21) Regarding Previously Approved Minutes of Meetings That Were Lawfully Closed Under the Open Meetings Act for the Purpose of a Semi-Annual Review of Said Minutes as Mandated by 5 ILCS 120/2.06(d), for Purposes of Possible Release

Attorney Bastian asked the Board if there was a need to go into Closed Session to discuss the destruction of audio tapes or the release of closed minutes from previous Closed Sessions. Consensus of the Board was that there was no need to discuss the items.

15. RESOLUTION - A RESOLUTION AUTHORIZING THE DESTRUCTION OF AUDIO OR VIDEO RECORDINGS OF CLOSED MEETINGS

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adopt Resolution No. 17-R-10 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

16. RESOLUTION - A RESOLUTION MAKING A DETERMINATION RELATIVE TO THE RELEASE OF EXECUTIVE SESSION MINUTES PURSUANT TO THE ILLINOIS OPEN MEETINGS ACT

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to adopt Resolution No. 17-R-11 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

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17. ADJOURNMENT

MOTION: Made by Trustee Oggerino and seconded by Trustee Kelly, to adjourn the Regular Meeting at the hour of 6:49 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

February 27, 2017.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.