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Willowbrook

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Mayor

Frank A. Trilla

AGENDA

Village Clerk

Leroy R. Hansen

REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON TUESDAY, MARCH 7, 2017, AT 7:00 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

Director of Finance

Carrie Dittman

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES:
 - a) February 7th, 2017 Regular Meeting of the Parks & Recreation Commission
4. DISCUSSION – Special Event Updates / Planning:
 - a) Easter Egg Hunt – Saturday, April 15, 2017
 - b) 2017 Spring Fling – May 7, 2017
5. VISITORS' BUSINESS – Public comment is limited to three (3) minutes per person
6. COMMUNICATIONS
7. ADJOURNMENT



Proud Member of the
Illinois Route 66 Scenic Byway

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, FEBRUARY 7, 2017, AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Commissioner Stetina called the meeting to order at the hour of 7:01 p.m.

2. ROLL CALL

Those present at roll call were Chairman Richard Cobb, Commissioners Lorraine Grimsby, Ronald Kanaverskis, Laurie Landsman, Carol Lazarski, Robert Pionke, and Doug Stetina.

ABSENT: Commissioners Catherine Kaczmarek and Rene Schuurman

Also present was Temporary Interim Superintendent of Parks and Recreation John Fenske.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – JANUARY 10, 2017

The Commission reviewed the January 10, 2017 minutes.

MOTION: A Motion was made by Commissioner Pionke and seconded by Commissioner Grimsby to approve the January 10, 2017 minutes as presented.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kanaverskis, Landsman, Lazarski, Pionke, and Stetina. NAYS: None. ABSENT: Commissioners Kaczmarek and Schuurman.

MOTION DECLARED CARRIED

4. REPORT – STATUS UPDATE: WILLOW POND PARK RENOVATION PROJECT

Interim Superintendent Fenske related that renovations are scheduled to begin in April. The entire park will be fenced off and no one will be allowed access. Tentative completion date is in September. Interim Superintendent Fenske advised that he will have signs posted that will relate to a new park is coming soon.

5. REPORT – STATUS UPDATE: COMPLETION OF LAKE HINSDALE PARK IMPROVEMENTS

Interim Superintendent Fenske advised that Lake Hinsdale Park has been completed and has been reopened. Chairman Cobb advised that the commissioners should go on a Village-wide park tour in the summer.

The commissioners suggested that a ribbon cutting be held in May. The commissioners asked that the fence be painted around the park prior to the ribbon cutting.

6. DISCUSSION – SPECIAL EVENT UPDATES/PLANNING:

a. Easter Egg Hunt – Saturday, April 15, 2017

Interim Superintendent Fenske will be placing an order for the plastic eggs. He advised that he has approximately 2,000 eggs that were donated back to the Village after last year's event.

b. 2017 Spring Fling – May 7, 2017

Interim Superintendent Fenske related that Commissioner Schuurman is still the chairman of the 5K race. The Race Director's Guide has been updated. Face painter, DJ, bounce houses have been reserved. Interim Superintendent Fenske advised that donations are coming in slow at this time. He has received approximately \$1,200 in sponsorship money.

Interim Superintendent Fenske stated that donation letters were sent out to the Willowbrook/Burr Ridge Chamber of Commerce members.

7. VISITORS' BUSINESS

None presented.

8. COMMUNICATIONS

Commissioner Stetina advised that he has been talked with Mayor Trilla about hosting a celebration for the 40th Year of the Parks Department over the summer. Suggestion was made to coincide the celebration with the reopening of Willow Pond Park.

It was requested that discussion begin on a wish list of what types of park programs should be included once the Community Resource Center is renovated. Interim Superintendent advised that it will be placed on the next Commission meeting agenda.

9. ADJOURNMENT

MOTION: Made by Commissioner Stetina, seconded by Commissioner Grimsby to adjourn the meeting at the hour of 7:33 p.m.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kanaverskis, Landsman, Lazarski, Pionke, and Stetina. NAYS: None. ABSENT: Commissioners Kaczmarek and Schuurman.

MOTION DECLARED CARRIED

Page 3
Parks and Recreation Commission Meeting
February 7, 2017

PRESENTED, READ and APPROVED,

March 7, 2017

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.